

JCPL BOARD MINUTES - 2000



2000 Budget

1 PERSONAL SERVICES

1.1	Salaries and wages	
1.11	Salary of librarian	\$45,656
1.12	Salary of Assistants	\$597,581
1.13	Wages of Janitor	\$39,608
1.2	Employee benefits	
1.21	Employer: FICA	\$52,238
1.22	Unemployment Comp	\$2,511
1.23	Employer: PERF	\$30,396
1.24	Employer: Group Insur.	\$29,130
1.3	Other personal services	
1.31	Other personal services	\$1,500
Total Personal Services		\$798,620

2 SUPPLIES

2.1	Office supplies	
2.11	Official records	\$1,000
2.12	Stationery/printing	\$700
2.13	Other office supplies	\$6,200
2.2	Operating supplies	
2.21	Cleaning/sanitation	\$3,400
2.22	Fuel/oil/lubricants	\$0
2.23	Other operating supplies	\$5,600
2.3	Repair/maintenance supplies	
2.31	Building materials	\$1,100
2.32	Painting supplies	\$150
2.33	Repair parts	\$500
2.4	Other supplies	
2.41	Library supplies	\$4,300
2.42	Automation supplies	\$4,500
Total Supplies		\$27,450

3 OTHER SERVICES/CHARGES

3.1	Professional services	
3.11	Consulting services	
3.12	Engineer/Arch Services	
3.13	Legal services	\$1,000
3.14	Other profess. services	\$6,000
3.2	Communication/Transportation	
3.21	Telephone	\$9,000
3.22	Postage	\$5,300
3.23	Traveling expenses	\$7,000
3.24	Professional mtgs	\$8,000
3.25	Freight/Express	\$0
3.26	Network expenses	\$10,000

3.3	Printing/Advertising	
3.31	Adv/Public. of notices	\$1,500
3.32	Printing (not offc. supply)	\$350
3.4	Insurance	
3.41	Official bonds	\$250
3.42	Other insurance	\$11,451
3.5	Utility services	
3.51	Gas	\$26,000
3.52	Electricity	\$47,000
3.53	Water	\$900
3.54	Waste disposal service	\$2,350
3.6	Repairs/maintenance	
3.61	Bldgs/Structures	\$45,000
3.62	Equipment	\$6,000
3.7	Rentals	
3.71	Real estate	
3.72	Equipment	\$280
3.91	Dues	\$2,900
3.92	Interest on loans	\$0
3.93	Taxes/Assessments	
3.94	Transfer to LIRF	\$30,000
3.95	Book reimbursement	\$100
3.96	Petty cash	\$120
3.97	Interview/moving expense	\$500
3.98	Maintenance contracts	\$46,200
	Total Other Services/Charges	\$267,201

4 CAPITAL OUTLAYS

4.1	Land	
4.2	Buildings	
4.3	Improvements	
4.4	Furniture/equipment	\$16,000
4.5	Other capital outlays	
4.51	Books	\$150,000
4.52	Periodicals,newspapers	\$23,500
4.53	Nonprint materials	\$55,000
	Total Capital Outlays	\$244,500

FUND TOTAL \$1,337,771

Board Meeting Dates

2000

Meetings are held at 7:00 P.M. at the Rensselaer Library
unless otherwise noted

Monday, January 10

Technical Services Librarian, System Administrator's Reports

Monday, February 14

Rensselaer Librarian & Children's Specialist Reports

Monday, March 13

Monday, April 10

Monday, May 8 (at DeMotte)

DeMotte Librarian & Children's Specialist Reports

Monday, June 12

Monday, July 10

Monday, August 14

Monday, August 28 (Special Budget meeting)

Monday, September 11 (at Wheatfield)

Wheatfield Librarian & Children's Specialist Reports

Monday, October 9

Monday, November 13

Monday, December 11

Wednesday, December 27 (Special Year End meeting)

Holiday Schedule 2000

The Libraries will be closed on the following days:

New Year's Day: Saturday, January 1
Memorial Day: Monday, May 29
Independence Day: Tuesday, July 4
Labor Day: Monday, September 4
Thanksgiving: Thursday, November 23
Christmas Eve: Saturday, December 23
Christmas Day: Monday, December 25
New Year's Eve: Saturday, December 30

In addition, all locations will close at 5:00 PM on the day before Thanksgiving.

Employees receiving benefits will also receive a paid holiday on their birthday or another day in their birthday month. Five employees will receive a paid holiday in the month of the anniversary of their employment at JCPL, having worked 5 years, 10 years or 15 years at the library.

LIBRARY POLICY REVIEW SCHEDULE 2000

<u>Review Month</u>	<u>Policy</u>	<u>Policy Manual Page</u>
January:	General Policy Statement	91
	Circulating CD ROM Policy	165
	Board/Staff Privileges Policies	143-145
	Fax Machine Policy	125
February:	Bylaws	81-86
	FMLA (Family and Medical Leave Act)	new
	Circulation Policy	161
March:	Walking Book Policy	167
	Public Purchase Policy	175
	Board Code of Ethics	147
April:	Personnel Policy (including new salary schedule)	109-119
May:	Computer Use Policy	123
	Reference Policy	135
	Internet Acceptable Use Policy	151
June:	Study Room Use Policy	129
	Reciprocal Borrowing Policy	159
July:	Public Records Policy	99-100
August:	Food, Tobacco, Drug & Alcohol Policy	157
	CD ROM/Online Database Use Policy	153
September:	Holiday Policy	127
	Library Behavior Policy	141
October:	No policies reviewed	
November:	Meeting Room Policy	101-103
December:	No policies reviewed	

rev. 11/99

LIBRARY POLICY REVIEW SCHEDULE 2001

<u>Review Month</u>	<u>Policy</u>	<u>Policy Manual Page</u>
January:	Circulating CD ROM Policy	165
February:	Staff Code of Ethics	149
	Internet Acceptable Use Policy	151
	Circulation Policy	161
March:	FAX Machines Policy	125
	Staff Complaint Policy	146
April:	Personnel Policy	109-119
May:	Audiovisual Equipment Loan Policy	105
	Videocassette Policy	107
June:	Sexual Harassment Policy	139
	Public Forum Policy	137
July:	Public Relations/Information Policy	121
August:	Art Exhibit/Display Case Use Policy	131-132
	Bulletin Board Policy	133
September:	Board/Staff Privileges	143-145
	Group Visit Policy	169
October:	No policies reviewed	
November:	Materials Selection Policy	93-96
	Microform Reader/Printer Policy	155
	Indemnification Policy	177
December:	No policies reviewed	

rev. 11/99

7-11-00



JASPER COUNTY PUBLIC LIBRARY

www.jasperco.lib.in.us

☐ Rensselaer Public Library, Headquarters
208 West Susan Street
Rensselaer, Indiana 47978-2447
219 • 866-5881
Fax 219 • 866-7378

☐ DeMotte Public Library
901 Birch Street SW
P.O. Box 16
DeMotte, Indiana 46310-0016
219 • 987-2221
Fax 219 • 987-2220

☐ Wheatfield Public Library
170 S. Grace Street
Wheatfield, Indiana 46392-7396
219 • 956-3774
Fax 219 • 956-4808

2000 Board Members

Phone

Term Expires

Appointed By

President:

Anne-Marie Egan

[REDACTED]

[REDACTED]

May 9, 2001

Rensselaer Central
School Board

Vice-President:

Joan Floyd

[REDACTED]

[REDACTED]

December 31, 2003

County Commissioners

Secretary:

Sue Deardorff

[REDACTED]

[REDACTED]

December 31, 2002

Co. Commissioners

Treasurer:

Mark Heinig III

[REDACTED]

[REDACTED]

December 31, 2001

County Council

Mike Crawford

[REDACTED]

[REDACTED]

August 2, 2003

Pres. KV & West Central
School Boards

Mari Anne Savler

[REDACTED]

[REDACTED]

May 9, 2002

Rensselaer Central
School Board

Timothy Schultz

[REDACTED]

[REDACTED]

June 30, 2004

County Council



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219 • 956-3774
Fax 219 • 956-4808

<u>2000 Board Members</u>	<u>Phone</u>	<u>Term Expires</u>	<u>Appointed By</u>
President: Roger Walstra [REDACTED]	[REDACTED]	August 2, 2003	Pres. KV & West Central School Boards
Vice-President: James Staton [REDACTED]	[REDACTED]	June 30, 2000	County Council
Secretary: Sue Deardorff [REDACTED]	[REDACTED]	December 31, 2002	Co. Commissioners
Treasurer: Mark Heinig III [REDACTED]	[REDACTED]	December 31, 2001	County Council
Anne-Marie Egan [REDACTED]	[REDACTED]	May 9, 2001	Rensselaer Central School Board
Joan Floyd [REDACTED]	[REDACTED]	December 31, 2003	County Commissioners
Mari Anne Savler [REDACTED]	[REDACTED]	May 9, 2002	Rensselaer Central School Board

JASPER COUNTY PUBLIC LIBRARY

EMPLOYEE NAME & ADDRESS LIST

<u>Employee Name</u>	<u>Job Title</u>	<u>Address</u>	<u>City,State,Zip</u>	<u>Telephone</u>	<u>Cell Phone</u>
BEEDLE, Marlene	Library Asst. 2 - D				
BROWN, Glenda	Ref. Library Specialist I-R				
CARR, Renee	Library Asst. 2- D				
CAVINDER, Rachael	Library Asst. 2 - D				
CLY, (Anna) Chris	Clerk - R				
DAUGHERTY, Lynn	Library Director				
EVERS, Jennifer L.	T.S. Librarian 2				
FAGEN, Charlotte	Children's Specialist 2 -D				
FEICHT, Emily	Page - R				
FILSON, Stephanie	T.S. Library Assistant 2				
GIBSON, Rebecca	Library Specialist 3				
GREANEY, Karen	Page - R				
HALL, Melissa	Page - D				
HESTERMAN, Sandi	Lib. Asst 1 - W				
HOPKINS, Samantha	Page - R				
HOWARD, Rose	Janitor - D & W				
JUNG, Gail	Bus. Manager/Adm. Asst-R				
KOOY, Diana	Agency Librarian 1 - W				
KROS, Diane	Library Specialist 2- W				
KUPKE, James	Page - R				
M WELLS, Sheila	Systems Administrator -R				
MAYS, Kris	Library Assistant 1 -R				
OPOLSKI, Diane	Library Assistant 1-W				
PLANT, Nathan	Clerk - R				
RUSHER, Lisa	Lib.Asst 2/Asst.Bkkpr-R				
SAXON, Jackie	Librarian 1- R				
SALYER, Beth	Clerk - R				
SCHULENBERG, Sharon	Spec.Services Librarian-R				
SPEACHT, Nanette	Page - W				
STANDISH, Jack	Janitor/Maintenance - R				
STRINGFELLOW, Patty	Headquarters Librarian 1-R				
STUBBLEFIELD, Vickie	Library Assistant 1-D				
TACHTIRIS, Jill	Ref. Library Specialist I - D				
THOMPSON, Linda	Clerk - W				
VIS, Ginger	Janitor-W/D; Page-D				
WEED, Kathryn	Librarian 2 - R				
WHITED, Amber	Library Assistant I - R				
WHITLOW, Emily	Multi-Dept. Asst. 2				
WOODRUFF, Cortny	Page - R				
WOODS, Margaret	T.S. Library Specialist 1				
WYNKOOP, Dana	Page - D				
EGAN, ANNE-MARIE PAGER	BOARD PRESIDENT-2000 COMPUTER EMERGENCY				

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CLY, (Anna) Chris	Clerk - R			
COLVIN, Valerie	Lib. Asst 1 - D			
DAUGHERTY, Lynn	Library Director			
DAVIDSON, Julie	Page - D			
EVERS, Jennifer L.	T.S. Librarian 2			
FAGEN, Charlotte	Children's Specialist 2 - D			
FEICHT, Emily	Page - R			
FILSON, Stephanie	T.S. Library Assistant 2			
HESTERMAN, Sandi	Lib. Asst 1 - W			
HOLEVINSKY, Hannah	Page - D			
HOPKINS, Samantha	Page - R			
HOWARD, Rose	Janitor - D & W			
JUNG, Gail	Bus. Manager/Adm. Asst-R			
JOY, Diana	Agency Librarian 1 - W			
LOPANDA, Joan	Library Assistant 2 - D			
KROS, Diane	Library Specialist 2- W			
KUPKE, James	Page - R			
MAXWELL, Sheila	Systems Administrator - R			
MAYS, Kris	Library Assistant 1 -R			
OPOLSKI, Diane	Library Assistant 1-W			
PLANT, Nathan	Clerk - R			
RUSHER, Lisa	Lib. Asst 2/Asst.Bookkeeper -			
SAXON, Jackie	Librarian 1- R			
SALYER, Beth	Clerk - R			
SCHULENBERG, Sharon	Spec.Services Librarian-R			
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WEED, Kathryn	Librarian 2 - R			
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WHITLOW, Emily	Multi-Dept. Asst. 2			
WOODRUFF, Cortny	Page - R			
WOODS, Margaret	T.S. Library Specialist 1			
WALSTRA, Roger	BOARD PRESIDENT-1999			
PAGER	COMPUTER EMERGENCY			

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VAN KLEY, April	Page - D			
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WHITED, Amber	Library Assistant I - R			
WHITLOW, Emily	Multi-Dept. Asst. 2			
WOODRUFF, Cortny	Page - R			
WOODS, Margaret	T.S. Library Specialist 1			
EGAN, ANNE-MARIE	BOARD PRESIDENT-2000			
PAGER	COMPUTER EMERGENCY			

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EVERS, Jennifer L.	T.S. Librarian 2			
FAGEN, Charlotte	Children's Specialist 2 - D			
FEICHT, Emily	Page - R			
FILSON, Stephanie	T.S. Library Assistant 2			
HAMSTRA, Staci	Clerk - R			
HESTERMAN, Sandi	Lib. Asst 1 - W			
HOLEVINSKY, Hannah	Page - D			
HOPKINS, Samantha	Page - R			
HOWARD, Rose	Janitor - D & W			
JUNG, Gail	Bus. Manager/Adm. Asst-R			
JOY, Diana	Agency Librarian 1 - W			
LANDA, Joan	Library Assistant 2 - D			
KROS, Diane	Library Specialist 2- W			
MAXWELL, Sheila	Systems Administrator - R			
MAYS, Kris	Library Assistant 1 -R			
MURILLO, Tina	Page - R			
OPOLSKI, Diane	Library Assistant 1-W			
PLANT, Nathan	Clerk - R			
RUSHER, Lisa	Lib. Asst 2/Asst.Bookkeeper -			
RUSK, Dayna	Page - R			
SAXON, Jackie	Librarian 1- R			
SCHULENBERG, Sharon	Spec.Services Librarian-R			
SPEACHT, Nanette	Page - W			
STANDISH, Jack	Janitor/Maintenance - R			
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WOODS, Margaret	T.S. Library Specialist 1			
WALSTRA, Roger	BOARD PRESIDENT-1999			
PAGER	COMPUTER EMERGENCY			

JAN.

AGENDA

**Jasper County Public Library Board of Trustees Monthly Meeting
Monday, January 10, 2000 7:00 PM
Rensselaer Library**

Purpose

Opening of meeting

Moment of silence

Approval of Consent Agenda & Consent Agenda Items

Action

- A. Minutes of December 13th and 27th meetings (R 1 - R 2)
- B. Bills/Financial Reports (F)
- C. Annual Salary Ordinance (R 7)
- D. Policy review (R9 - R 11)
- E. Workshop approval (R 17)

General Business

- A. Annual Reports: Tech. Services Librarian & Systems Administrator (R 17)
Information
- B. Town of Wheatfield web service (R 19)
Action
- C. Rensselaer air conditioning repairs (R17)
Discussion
- D. Reading board reports (R 3-R6)
Information

Director's Report (R 17-R 20)

Discussion

Items for future Agendas

Public Forum

Adjournment

Meeting of the Board of Finance

- A. Election of officers (R 19)
Action
- B. Designation of newspapers for public notices (R 19)
Action
- C. Annual financial report (R 13)
Information
- D. Annual accounting practices (R 15)
Action
- E. Adjournment
Action

Minutes December 13, 1999
Meeting of the Jasper County Public Library Board 7:00 PM
Rensselaer Library

Present: Roger Walstra, Mark Heinig, Sue Deardorff, Joan Floyd, Anne-Marie Egan, Lynn Daugherty.
Absent: Mari Anne Sayler, Jim Staton.

Agenda & Consent Agenda: S. Deardorff moved, seconded by A-M Egan, to approve the Agenda and Consent Agenda items including the November Minutes, Bills/Financial Reports, and Salary Ordinance. Motion passed unanimously.

2000 Slate of Officers: The board elected as President - Roger Walstra, Vice-President - Jim Staton. Secretary - Sue Deardorff, Treasurer - Mark Heinig, for year 2000 on a motion by J. Floyd, seconded by A-M Egan. For the Assistant Treasurer position M. Heinig moved, seconded by S. Deardorff, to accept the appointment of A-M Egan. Motion passed.

Year-end Meeting: Scheduled for 9:00 AM on Monday, December 27th, in the Rensselaer Meeting Room to approve any encumbrances, bills, and transfers.

PLA: None of the board members are able to attend the PLA conference in Charlotte, N.C. end of March.

Rensselaer Air Conditioning Repairs: A final decision must be made in January to allow enough lead-time to have equipment ordered and installed. L. Daugherty will discuss with our attorney the legal issues in recouping repair costs if proven they were incurred because the air conditioner system installed was not designed per original specifications, and who is ultimately responsible. In the meantime the board will deliberate further on information presented.

LIRF Transfer: A-M Egan made a motion to transfer \$20,000 from the Operating Fund into the LIRF Fund. S. Deardorff seconded the motion. Motion was unanimous.

FMLA Policy: L. Daugherty will review the FMLA (Family Medical Leave Act) with our attorney to determine if the law states how long an employee must work after returning from FMLA to avoid having to pay the library back for health insurance payments made on their behalf during FMLA leave. The director will get feedback from other area businesses regarding their policies. The FMLA policy will be updated to include a minimum period required.

Fax Policy: A preliminary study of costs for sending/receiving fax materials is in process. There is concern since we are required to charge for actual cost of fax that it would undermine local businesses that must include their labor for these same services, and could result in the library having an influx of fax business. Limiting faxes to library materials would be an alternative. Upon completion of this study, the Policy Committee will present their recommendation.

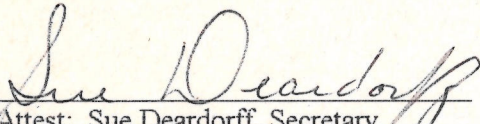
Space Heaters: Staff will be reminded to use caution in placement and use of space heaters in the library. They have often been deemed a fire hazard if left unattended.

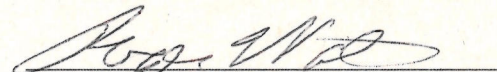
DeMotte Power Outage: CNA Insurance Company reimbursed us \$6,595.64 for the damage to equipment experienced on Sep 27th as a result of a truck colliding in town with an overhead cable owned by Netstar Communications.

Y2000 Board Meeting Dates: The board approved the calendar as presented on a motion by A-M Egan, seconded by M. Heinig. Motion passed.

Board Development: Possible topics for discussion are Understanding Financial Reports, PLA, Library Services offered.

With no additional business to discuss, the meeting adjourned at 8:04 PM on a motion by A-M Egan, seconded by M. Heinig.


Attest: Sue Deardorff, Secretary

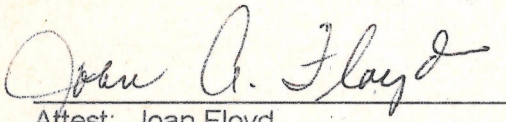

Roger Walstra, President

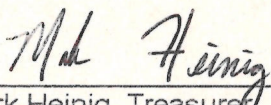
Minutes December 27, 1999
Meeting of the Jasper County Public Library Board 9:00 AM
Rensselaer Library

Present: Mark Heinig, Mari Anne Saylor, Anne-Marie Egan, Joan Floyd, Roger Walstra, Lynn Daugherty.

The board met at 9:00 AM to approve transfers of money of \$10,980.21 within the Operating Fund and 1999 encumbrances of \$119. The Consent Agenda and Consent Agenda items were approved on a motion by J. Floyd, seconded by A-M Egan.

With no further business, the meeting adjourned at 9:10 AM on a motion by M. Heinig, seconded by A-M Egan.


Attest: Joan Floyd


Mark Heinig, Treasurer

December 1999

DEMOTTE

RENSSELAER

WHEATFIELD

[illegible]

ADULT BOOKS

Fiction	73	56	1,740	42	29	1,847	48	21	8	2	716	4,303
Nonfiction	76	46	867	65	39	935	58	31	15	1	446	2,248

CHILDREN'S BKS

Fiction	38	16		1,384	33	30		1,568	41	26		622	3,574	
Nonfiction	22	17		405	20	17		446	8	4	3	1	185	1,036

Magazines, Adult

Magazines, Child

Graphic Mat'l

Internet Use

Microforms

Sound Rec / Adult

Sound Rec/Child

Online Databases

CD ROM software

Software

Vertical Files

VHS 8 7

Equipment

TOTAL	225	150	0	0	6,002	201	155	0	0	7,263	175	96	29	5	3,047	16.320
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END OF MONTH:

DEMOTTE

RENSSELAER

WHEATFIELD

Total Materials Owned	45,721	56,622	26,217
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Total Titles Owned	40,195	51,799	25,131
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Daily Average Circulation	250	303	127
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Percent Increase/Decrease	-13.2%	-5.5%	-2.2%
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[illegible]

MONTHLY SYSTEM STATISTICS

MONTHLY SYSTEM STATISTICS	1998	1999	% change
Circulation	17,715	16,312	-7.9%
Jan. to date circulation	272,022	274,569	0.9%

CIRCULATION BY ITEM FINE CODE
December 1999

ITEM CODE	DEMOTTE	RENSSELAER	WHEATFIELD	TOTAL
000 (0)	22	27	34	83
100 (1)	51	51	25	127
200 (2)	34	47	21	102
300 (3)	149	133	56	338
400 (4)	0	17	6	23
500 (5)	41	31	25	97
600 (6)	255	254	117	626
700 (7)	110	120	52	282
800 (8)	17	23	12	52
900 (9)	112	91	52	255
B (10)	49	81	34	164
j000 (11)	9	0	1	10
j100 (12)	4	4	3	11
j200 (13)	3	10	3	16
j300 (14)	52	59	11	122
j400 (15)	4	4	2	10
j500 (16)	91	101	76	268
j600 (17)	67	84	21	172
j700 (18)	100	88	29	217
j800 (19)	16	9	4	29
j900 (20)	28	73	21	122
jB (21)	31	14	14	59
FIC (22)	1193	1336	564	3093
yaFIC (23)	53	72	28	153
LARGE PRINT (24)	91	49	23	163
jFIC (25)	200	331	86	617
jE (26)	778	892	417	2087
jER (27)	238	151	78	467
Magazines (28)	508	276	180	964
Games/Toys (29)	0	6	0	6
Filmstrips (30)	0	0	0	0
Microforms (31)	0	0	0	0
Cassettes (32)	1	2	0	3
jCassettes (33)	24	50	8	82
Compact Discs (34)	166	195	158	519
jCompact Discs (35)	1	0	6	7
Sound Recordings (36)	116	201	37	354
jSound Recordings (37)	10	16	10	36
CD ROM Software (38)	66	69	58	193
Vertical File (39)	48	23	8	79
Equipment (40)	0	4	0	4
yapFIC (41)	109	82	31	222
jpFIC (42)	168	194	41	403
Reference (43)	27	60	12	99
Genealogy (44)	0	0	0	0
jMagazines (45)	22	30	18	70
VHS (46)	550	1224	483	2257
Computer software (47)	0	0	0	0
Internet usage (49)	94	371	112	577
Online databases				8
Free reads	294	308	70	672
Puzzles				0

Talking books

0

Assignment shelf books

TOTAL

6002

7263

3047

16320

The Gale Group

GaleNet Usage Statistics System

Incolsa Jasper County Public Library

December 1999 Summary Report

For more information about *GaleNet Usage Statistics System*, click [here](#) to view the help documentation. Clicking on a column heading will retrieve information about the topic.

<u>GaleNet Products</u>	<u>Searches Submitted</u>	<u>Entries Retrieved</u>	<u>Help</u>
DISCovering U.S. History	6	2	1
DISCovering World History	2	2	0
<u>Gale Literary Databases</u>	6	3	0
What Do I Read Next?	2	1	0
Grand Total	16	8	1

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The
Gale
Group

GaleNet Usage Statistics System

Incolsa Jasper County Public Library

December 1999 Product Breakout Report

For more information about *GaleNet Usage Statistics System*, click [here](#) to view the help documentation. Clicking on a column heading will retrieve information about the topic.

Product Summary Report

<u>GaleNet Product Databases</u>	<u>Searches Submitted</u>	<u>Entries Retrieved</u>	<u>Help</u>
Contemporary Authors	0	3	0
~Not Elsewhere Classified	6	0	0
Grand Total	6	3	0

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JASPER COUNTY PUBLIC LIBRARY MONTHLY REPORT

December 1999

	DeMotte		Rensselaer		Wheatfield		TOTAL	HOURS SPENT
	Hrs.		Hrs.		Hrs.			
INTRALIBRARY LOANS FILLED	109	24	81	18	125	27	315	68
LOCAL HISTORY								
In person	2	1	7	2	0	0	9	3
Letters written	0	0	0	0	0	0	0	0
IN-HOUSE USE - HARDWARE/SOFTWARE								
Computer software used	8	1	49	4	5	0	62	5
VCR Use	0	0	1	0	1	0	2	0
Microforms	0	0	0	0	0	0	0	0
CD ROM software used	19	2	62	5	0	0	81	7
Public use of FAX service	12	2	18	3	6	1	36	6
Typewriter use	3	0	0	0	0	0	3	0
Other equipment used	0	0	1	0	0	0	1	0
Dial-in OPAC access							0	
Tax Forms distributed		0		0		0	0	0
OTHER LIBRARY SERVICES USED								
Walking book visits	3	2	3	2	0	0	6	4
Notarized documents	1	0	2	1	0	0	3	1
Meeting Room Use (number of groups)	40	13	26	9	16	5	82	27
Study room use	25	2	7	1		0	32	3
INTERLIBRARY LOANS								
Requests made for:	14	4	52	13	13	3	79	20
Items rec'd for:	24	12	54	27	11	6	89	45
Items requested by other libraries	0						0	
Items supplied to other libraries	0	0		0		0	0	0
PROGRAMS								
Programs for all ages		0	3	18		0	3	18
Children's Programs (0-13)	17	102	3	18	8	48	28	168
Number attending	272		71		105		448	
YA Programs (14-17)		0	0	0		0	0	0
Number attending			11				11	
Adult Programs	1	6	3	18		0	4	24
Number attending	54		79		10		143	
Senior Citizen Programs	2	12	1	6		0	3	18
Number attending	12		44				56	

	DeMotte	Rensselaer	Wheatfield	TOTAL	HOURS SPENT
	Hrs.	Hrs.	Hrs.		
TOTAL NO. OF PROGRAMS	20	10	8	38	228
TOTAL PERSONS ATTENDING	338	205	115	658	
TOTAL ATTENDING same month last yr.	323	281	72		
TOTAL STAFF HOURS SPENT	182	144	91		416
HOURS SPENT same month last yr.	153	192	76		421

CIRCULATION BY PATRON CODE

PATRONS	DeMotte		Rensselaer		Wheatfield		ALL LIBRARIES	
	Items Loaned	% of Total	Items Loaned	% of Total	Items Loaned	% of Total	Items Loaned	% of Total
Adult Male (0)	856	15.2%	1081	15.7%	552	18.6%	2489	16.1%
Adult Female (1)	3237	57.3%	3581	52.0%	1629	55.0%	8447	54.5%
Juvenile 0-11 (2)	889	15.7%	977	14.2%	303	10.2%	2169	14.0%
YA 12-17 (3)	163	2.9%	356	5.2%	84	2.8%	603	3.9%
Nonresident No Fee (4)	56	1.0%	156	2.3%	44	1.5%	256	1.7%
Board/Staff (5)	262	4.6%	399	5.8%	262	8.8%	923	6.0%
School (6)	17	0.3%	25	0.4%	0	0.0%	42	0.3%
St. Joseph College (7)	0	0.0%	14	0.2%	0	0.0%	14	0.1%
State Library Card (8)	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Nonresident Fee (9)	0	0.0%	7	0.1%	0	0.0%	7	0.0%
Corporate (10)	0	0.0%	123	1.8%	89	3.0%	212	1.4%
Reciprocal (11)	169	3.0%	164	2.4%	0	0.0%	333	2.1%
Total	5649		6883		2963		15495	
Total items borrowed	242	4.3%	366	5.3%	44	1.5%	652	4.2%

REGISTRATIONS

Borrowers--Start of month:	7227	7374	2937	17538
Borrowers--End of month:	7250	7414	2952	17616
Non-resident, paying	3	9	0	12
PLAC card users	1	2	0	3
Reciprocal borrowers	177	123	7	307

Salary Ordinance 2000
January 5, 2000

Name	Classification	Present Hrly Wage	Annual Salary	Hrs Library Worked	Start Date	Raise Date(s)
Beedle, Marlene	Lib. Asst. 2	\$10.34	\$17,205.76	32	D 1/8/92	Longevity
Brown, Glenda	Specialist 1	\$10.96	\$22,796.80	40	R 4/25/88	Longevity
Carr, Renee	Lib. Asst 2	\$10.59	\$17,621.76	32	D 2/1/90	Longevity
Cly, Chris	Clerk	6.75/7.17	\$9,771.84	27	R 9/1/99	1/1;7/1
Colvin, Valerie	Library Asst I	\$7.90	\$16,432.00	40	D 8/19/98	9/1/00
Daugherty, Lynn	Director	\$21.95	\$45,656.00	40	R 1/17/83	
Davidson, Julie	Page	5.15/5.25/5.50	\$2,774.00	10	D 8/9/99	7/1/00
Evers, Jennifer	Librarian 2(Tech)	\$15.00	\$31,200.00	40	R 12/15/98	
Fagen, Charlotte	Specialist 2+duties	13.16/12.17	\$27,372.80	40	D 9/1/83	Longevity
Feicht, Emily	Page	5.25/5.50	\$2,827.50	10	R 3/24/99	4/1/00
Filson, Stephanie	Lib Asst II	\$9.84	\$20,467.20	40	R 1/2/96	Longevity
Hamstra, Staci	Clerk	6.75/7.17	\$3,619.20	10	R 5/9/99	1/1;7/1
Hesterman, Sandi	Lib Asst I	\$8.70	\$10,857.60	24	W 6/17/96	
Holevinsky, Hannah	Page	5.15/5.25/5.50	\$2,763.00	10	D 8/20/99	7/1/00
Hopkins, Samantha	Page	5.15/5.25/5.50	\$2,763.00	10	R 9/1/99	7/1/00
Howard, Rose	Janitor	\$10.72	\$17,838.08	32	D,W 6/28/86	Longevity
Jung, Gail	Admin. Asst	\$12.60	\$26,208.00	40	R 8/17/92	Longevity
Kooy, Diana	Librarian I	\$13.80	\$25,833.60	36	W 5/6/88	
Kopanda, Joan	Lib. Asst 2	\$10.71	\$17,821.44	32	D 11/17/86	Longevity
Kros, Diane	Specialist 2	\$11.66	\$21,827.52	36	W 8/20/85	Longevity
Maxwell, Sheila	Systems Admin.	\$16.50	\$34,320.00	40	R 7/21/97	
Mays, Kris	Lib. Asst 1	\$8.70	\$18,096.00	40	R 2/11/97	
Murillo, Tina	Page	5.15/5.25/5.50	\$2,783.00	10	R 9/28/99	2/1;8/1
Opolski, Diane	Library Asst 1	\$9.00	\$14,976.00	32	W 12/18/95	
Plant, Nathan	Clerk	\$7.17	\$3,728.40	10	R 1/20/98	
Rusher, Lisa	Lib. Asst II/Bkpr	\$9.60	\$19,968.00	40	R 8/21/95	
Rusk, Dayna	Page	5.15/5.25/5.50	\$2,742.50	10	R 10/5/99	
Saxon, Jackie	Librarian 1	\$12.95	\$26,936.00	40	R 5/21/96	
Schulenberg, Sharon	Spec. Serv Lib	\$13.02	\$23,696.40	35	R 11/11/68	Longevity
Speacht, Nanette	Page	\$5.75	\$2,990.00	10	W 5/2/98	
Standish, Jack	Janitor/Maint	\$10.65	\$16,060.20	29	R 1/17/94	Longevity
Stringfellow, Patricia	Libn 1	\$12.15	\$25,272.00	40	R 5/12/97	
Tachtiris, Jill	Specialist 1	\$11.21	\$23,316.80	40	D 8/22/84	longevity
Thompson, Linda	Clerk	\$7.59	\$7,104.24	18	W 5/13/97	
Vis, Virginia	Janitor	\$9.15	\$5,709.60	12	D,W 7/23/96	
Vis, Virginia	Page	\$6.00	\$3,120.00	10	D 7/23/96	
Weed, Kathryn	Librarian 2	\$12.50	\$26,000.00	40	R 2/22/99	
Whited, Amber	Lib. Asst 1	\$9.50	\$19,760.00	40	R 3/14/90	
Whitlow, Emily	Floater	8.79/9.19	\$9,261.60	20	D,R,W 9/13/99	9/16/00
Woods, Peggy	Specialist 1	\$10.46	\$21,756.80	40	R 2/1/94	Longevity
	Librarian 2	\$16.50	\$34,320.00	40	D 11/1/93	
	Page (added hours)	\$5.75	\$867.10	2.9	D,R,W	

TOTAL

\$686,441.74

We have examined and approved the year 2000 Jasper County Public Library Salary Ordinance on the previous page, totaling \$686,441.74. Dated January 10, 2000

Ray W. W.

Sue Orendoff

MLA R. F. H.

Marianne Laylen

Bernadine Egan

Jan C. Floyd

MEMORANDUM

**General Policy Statement
Circulating CD Rom Policy
Family and Medical Leave Policy
Facsimile (FAX) Machine Policy
Library Board Privilege Policy
Library Staff Privilege Policy**

Summary: The 1999 Policy Committee sees no need for changes in the *General Policy Statement* of the library.

In the *Circulating CD ROM Policy* they recommend removing the sentence stating that "We will buy dual or hybrid disks when possible (for MAC and IBM)." Most CD Roms now are hybrids. A further change is to change "IBM" to "IBM-compatible PC".

In the *Family and Medical Leave Policy*, the committee recommends that an eligible employee return to work for at least six months after expiration of his/her FMLA leave period if they do not wish to reimburse JCPL for health care premiums we paid for them during their leave period. (See the actual policy for details of this requirement.)

The Policy Committee recommends that we no longer provide fax service of non-library materials for patrons. This changes the *FAX Machine Policy*.

The Committee recommends that we delete the following statement from the *Library Board Privilege Policy* and *Library Staff Privilege Policy*: "Up to 10 photocopies per month may be made at no charge to any board (staff) member."

Discussion: The FMLA Policy requires that an employee return to work after FMLA leave or pay the library back for health insurance payments made for them while they were on unpaid leave. However, it does not specify the amount of time after FMLA leave which an employee must work to avoid that repayment. Our attorney finds no specific time limit stated in the law. He concurs that 6 months is a reasonable amount of time to require that a person work after FMLA leave if they do not wish to repay the health insurance payments.

The changes to the Fax Machine Policy and Board and Staff Privileges Policy are the result of a new state law which says we can no longer charge staff and board anything different for copies or FAX than we charge patrons.

It also states that we cannot charge for *staff time* in these instances. Faxing materials takes time--fax machines sometimes send two pages through at once,

patrons often give us wrong numbers, lines are busy and we must make several calls. When faxes come for patrons, we must call them to notify them.

Faxing patrons' personal papers does not fall within the basic mission of the public library. It is something we did because it brought us a little income and was a service to patrons. Because we can no longer charge for time spent, our charges will drastically undercut all other fax services in our towns. We could easily end up being THE place people go for fax service.

For this reason, the committee concurs with the staff that we should eliminate this service for patrons. We would still fax library materials to patron's homes or offices on request, at a cost of 30 cents per page. We could still offer fax service to board and staff.

Vote: To make the changes in policies recommended by the Board Policy Committee.

In the **Family and Medical Leave Policy**, p. 173, one addition to the following section:

Continuation of Group Health Plan Coverage

Group health plan coverage will be maintained by JCPL during an eligible employee's period of FMLA leave to the extent and under the same circumstances as it is ordinarily furnished to that employee. Premium payments should be made to the Business Manager on the 10th and 25th of each month. The Business Manager will notify eligible employees concerning the amount of each premium payment. Failure to pay such premiums during leave may result in the loss of health coverage.

An eligible employee who fails to return to work for at least six months after the expiration of the FMLA leave period for reasons which are *not* beyond his or her control will be expected to reimburse JCPL for health care premiums paid by JCPL during the leave period. However, the eligible employee will only be responsible to reimburse those premiums paid by JCPL when the employee was not using *paid* vacation leave or *paid* sick leave in lieu of taking unpaid leave under the FMLA.

In the **Facsimile (FAX) Machine Policy**, under "Non-library materials faxed at patron request", remove the entire section. Add new section (in block below):

The Library does not fax non-library materials for patrons.

Staff and board members will be charged 20 cents per page for personal use of the FAX machine.

Library Board Privilege Policy and **Library Staff Privilege Policy**: Delete the following statements:

"Up to 10 photocopies per month may be made at no charge to any board member."

"The \$3.00 connect charge for FAX transmissions is waived for board members." (There will no longer be a connect charge. This was only for patrons.)

Director's Financial Report 1999

We have invested in CD's whenever possible. The remainder of our funds are invested in a repurchase account currently earning at a rate of 4.65%, although this fluctuates from day to day. The 1999 CD rates ranged from 4.65% to 5.30%, down from 1998's high of 5.55%. We invested a total of \$1,063,000 in 1999. We presently have \$463,000 still invested. Our CD Investments that matured this year earned \$11,523.90. Our total receipts in interest equal \$18,6984.70.

Actual Operating Fund receipts for 1999 surpassed our estimate of \$1,209,233 by \$26,773. We spent 89.3% of our Operating Fund appropriations, including encumbered funds. We encumbered only \$119 in 1999 funds for payment in 2000. We spent \$1324.96 less in 1999 than we received during the year.

The beginning balance in the 2000 Operating Fund is \$381,829.76. This will give us approximately 4 months cash flow, allowing us to operate until 2000 CAGIT money arrives in early May.

The total ending Bank Balances are \$552,222.38, which is \$7881.74 increase over the previous year.

**ACCOUNTING PRACTICES
FOR
Year 2000**

Interest from the Operating Fund and BIRF will be credited to the Operating Fund.

LIRF (Library Improvement Reserve Fund) will be separately invested and interest credited to LIRF.

Interest from the Construction Fund will be credited to the Construction Fund.

Anne-Marie Egan will hold the office of Assistant Board Treasurer and be bonded as is the Treasurer.

DeMotte State Bank and Peoples State Bank are designated as the library's depositories. The majority of the library's funds will be deposited in Peoples State Bank. A threshold amount is retained in a checking account there to offset bank charges; the remainder is invested in a Repurchase Agreement.

The Director is authorized to invest library funds in Certificates of Deposit when she deems it to be in the best interests of the Library.

The treasurer is authorized to pay certain bills when necessary between board meetings. These bills will be utility bills, conference fees, health insurance premiums, newspaper subscriptions, and payroll checks.

Mileage will be paid at the IRS approved rate.

The Library will pay \$174.02 per month of an eligible employee's health insurance premium through Anthem Blue Cross/Blue Shield and all but \$1.00 of the accompanying life insurance policy for all eligible employees.

Electronic fund transfers will be used to pay state, county and federal payroll taxes. They may also be used as an emergency measure when the library is unable to make a timely contractual payment by check.

JCPL FINANCIAL STATEMENT

December 31, 1999

	<u>Beginning 1999 Balance</u>	<u>Current Month Disbursements</u>	<u>Y-T-D Disbursements</u>	<u>Current Month Receipts</u>	<u>Y-T-D Receipts</u>	<u>Ending Balance</u>
Operating Fund	\$380,514.80	\$129,641.20	\$1,234,691.28	\$127,696.63	\$1,236,006.24	\$381,829.76
Investments \$381,000.00						
Public Library Access Card Fund	\$110.00	\$0.00	\$156.00	\$23.00	\$92.00	\$46.00
Gift Fund	\$6,752.14	\$799.06	\$7,401.03	\$590.00	\$3,859.85	\$3,210.96
DeMotte	\$383.27	\$0.00	\$497.80	\$200.00	\$575.00	\$460.47
Rensselaer	\$5,944.50	\$602.91	\$6,639.14	\$140.00	\$2,699.65	\$2,005.01
Wheatfield	\$424.37	\$196.15	\$264.09	\$250.00	\$585.20	\$745.48
Library Improvement Reserve Fund	\$56,270.49	\$0.00	\$0.00	\$20,217.22	\$22,425.81	\$78,696.30
Bond & Interest Redemption Fund	\$94,798.85	\$347,260.00	\$435,070.00	\$67,549.96	\$422,692.52	\$82,421.37
Investments \$82,000.00						
Host/Hospitality Fund	\$13.60	\$23.89	\$999.55	\$0.00	\$985.95	\$0.00
Oral History Grant Fund	\$71.11	\$71.11	\$71.11	\$0.00	\$0.00	\$0.00
Leisure Excess Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Satellite Fund	\$74.81	\$0.00	\$74.81	\$0.00	\$0.00	\$0.00
Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Petty Cash Funds	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
Cash Change Fund (\$10 transf./ Oper.Fund)	\$80.00	\$0.00	\$0.00	\$0.00	\$10.00	\$90.00
Payroll Withholding Accts.						
FIT Tax Collected	\$0.00	\$4,732.32	\$62,843.37	\$4,732.32	\$62,843.37	\$0.00
FICA Tax Collected	\$0.00	\$3,681.42	\$46,989.66	\$3,681.42	\$46,989.66	\$0.00
State Tax Collected	\$1,533.22	\$1,610.57	\$20,595.52	\$1,609.17	\$20,671.47	\$1,609.17
County Tax Collected	\$457.71	\$451.95	\$5,877.16	\$451.51	\$5,870.96	\$451.51
IN Deferred Comp.	\$0.00	\$2,305.56	\$25,818.03	\$2,305.56	\$25,818.03	\$0.00
#125 Plan	\$0.00	\$1,308.48	\$15,189.08	\$1,308.52	\$15,189.08	\$0.00
Employee Health Insur.	\$0.00	\$0.00	\$7.00	\$0.00	\$7.00	\$0.00
Employee P.E.R.F.	\$3,543.91	\$0.00	\$15,900.16	\$1,238.25	\$16,103.56	\$3,747.31
Credit Union	\$0.00	\$0.00	\$291.78	\$0.00	\$291.78	\$0.00
TOTAL ALL FUNDS.....	\$544,340.64	\$491,885.56	\$1,871,975.54	\$231,403.56	\$1,879,857.28	\$552,222.38

Bank Balances**Jasper County Public Library****Report as of: 12/31/1999**

Bank		
1	Peoples State Bank	\$7,894.01
2	Demotte State Bank	\$2,422.07
3	Lafayette Bank & Trust-LIRF	\$78,696.30
4	Cash on Hand	\$210.00
5	Civitas CD# 7151014302	\$0.00
6	Civitas CD# 7151014301	\$0.00
7	Pinnacle Bank CD #7121015842	\$0.00
8	Pinnacle Bank CD #7121015843	\$0.00
9	Civitas CD #7152001061	\$0.00
10	Civitas CD#7152001149	\$0.00
11	Civitas CD#7152001181	\$120,000.00
12	Civitas CD#7152001182	\$200,000.00
13	Civitas CD#7152030051	\$143,000.00
Total all banks =		\$552,222.38

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

REPORT FOR REGISTER OF INVESTMENTS
OPEN INVESTMENTS AS OF 28 Dec 99

DATE	CO #	ISSUED BY	TERMS	PRINCIPAL	INTEREST	ACCOUNT	PURCHASE DATE	INTEREST EARNED	COMMENTS
14 JAN 00	7152001181	CIVITAS	59 DAYS	120000.00	5.14	OPER	16 NOV 99	.00	
14 FEB 00	7152001182	CIVITAS	90 DAYS	200000.00	5.19	OP-185000;B	16 NOV 99	.00	
07 JAN 00	7152030051	Civitas Bank	10 days	143000.00	5.12	OP-76000;BI	12/28/99	203.37	
--TOTALS--				463000.00				203.37	

REPORT FOR REGISTER OF INVESTMENTS
CLOSED INVESTMENTS AS OF 28 Dec 99

RENEWAL DATE	CO #	ISSUED BY	TERMS	PRINCIPAL	INTEREST	ACCOUNT	PURCHASE DATE	INTEREST EARNED	COMMENTS
15 FEB 99	7121015483	PINNACLE BANK	62 DAYS	100000.00	4.86	OPERATING	15 DEC 98	837.00	
16 MAR 99	7121015842	PINNACLE BANK	92 DAYS	200000.00	4.86	OP-105500;B	15 DEC 98	2457.00	
06 AUG 99	7151014302	CIVITAS	91 DAY	145000.00	4.65	OP-105000;B	07 MAY 99	1704.36	
13 SEP 99	7152001061	CIVITAS BANK	90 DAY	250000.00	4.86	OP-168000;B	15 JUN 99	3037.50	
08 NOV 99	7151014301	CIVITAS	185 DAY	105000.00	4.80	BIRF	07 MAY 99	2589.99	
07 DEC 99	7152001149	CIVITAS	61 DAY	100000.00	5.30	BIRF	07 OCT 99	898.05	
--TOTALS--				900000.00				11523.90	

Appropriation Report for 100 OPERATING FUND

Jasper County Public Library

Report Date: From 12/01/1999 To 12/31/1999

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent
<i>1. Personal Services</i>							
1.11 SALARY OF LIBRARIAN	\$44,616.00	\$0.00	\$44,616.00	\$3,718.00	\$44,551.00	\$65.00	99.9
1.12 SALARY OF ASSISTANTS	\$577,199.00	\$0.00	\$577,199.00	\$42,850.68	\$549,785.03	\$27,413.97	95.3
1.13 WAGES OF JANITORS	\$37,616.00	\$0.00	\$37,616.00	\$2,863.36	\$35,097.57	\$2,518.43	93.3
1.21 EMPLOYER'S SHARE-FICA	\$50,447.00	\$0.00	\$50,447.00	\$3,681.42	\$46,989.66	\$3,457.34	93.1
1.22 UNEMPLOYMENT COMPENSAT	\$1,800.00	\$596.64	\$2,396.64	\$0.00	\$2,396.64	\$0.00	100.0
1.23 EMPLOYER'S CONTRIB.- PERF	\$27,942.00	(\$596.64)	\$27,345.36	\$0.00	\$26,500.53	\$844.83	96.9
1.24 EMPLOYER'S CONTRIB.- INS.	\$26,000.00	\$0.00	\$26,000.00	\$1,936.26	\$24,196.25	\$1,803.75	93.1
1.31 OTHER PERSONAL SERVICES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$330.00	\$1,170.00	22.0
Subtotal	\$767,120.00	\$0.00	\$767,120.00	\$55,049.72	\$729,846.68	\$37,273.32	95.1
<i>2. Supplies</i>							
2.11 OFFICIAL RECORDS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$886.10	\$113.90	88.6
2.12 STATIONERY AND PRINTING	\$700.00	\$0.00	\$700.00	\$0.00	\$396.88	\$303.12	56.7
2.13 OTHER OFFICE SUPPLIES	\$5,600.00	\$482.90	\$6,082.90	\$727.96	\$6,082.90	\$0.00	100.0
2.21 CLEANING & SANITATION SUP	\$3,400.00	\$26.10	\$3,426.10	\$412.88	\$3,366.03	\$60.07	98.2
2.22 FUEL, OIL & LUBRICANTS	\$20.00	\$0.00	\$20.00	\$0.00	\$0.00	\$20.00	0.0
2.23 OTHER OPERATING SUPPLIES	\$4,000.00	\$267.38	\$4,267.38	\$241.91	\$4,267.38	\$0.00	100.0
2.31 BUILDING MATERIALS & SUPP	\$1,000.00	\$236.00	\$1,236.00	\$93.31	\$758.46	\$477.54	61.4
2.32 PAINT AND PAINTING SUPPLIE	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	0.0
2.33 REPAIR PARTS	\$500.00	\$0.00	\$500.00	\$0.00	\$209.44	\$290.56	41.9

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
2.41 LIBRARY SUPPLIES	\$5,500.00	(\$724.67)	\$4,775.33	\$349.27	\$3,517.61	\$1,257.72	73.7
2.42 AUTOMATION SUPPLIES	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$421.20	\$2,078.80	16.8
Subtotal	\$24,370.00	\$287.71	\$24,657.71	\$1,825.33	\$19,906.00	\$4,751.71	80.7
3. Other Services and Charge							
3.11 CONSULTING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.12 ENGINEERING & ARCH. SERVI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.13 LEGAL SERVICES	\$2,000.00	\$0.00	\$2,000.00	\$220.00	\$495.00	\$1,505.00	24.8
3.14 OTHER PROFESSIONAL SERVI	\$8,000.00	\$127.26	\$8,127.26	\$28.95	\$3,387.21	\$4,740.05	41.7
3.21 TELEPHONE	\$12,000.00	\$0.00	\$12,000.00	\$846.43	\$6,753.80	\$5,246.20	56.3
3.22 POSTAGE	\$6,000.00	\$66.18	\$6,066.18	\$862.23	\$5,152.92	\$913.26	84.9
3.23 TRAVELING EXPENSE	\$5,500.00	\$708.62	\$6,208.62	\$782.44	\$6,208.62	\$0.00	100.0
3.24 PROFESSIONAL MEETINGS	\$7,200.00	\$12.37	\$7,212.37	\$186.91	\$7,050.37	\$162.00	97.8
3.25 FREIGHT	\$50.00	\$0.00	\$50.00	\$0.00	\$0.00	\$50.00	0.0
3.26 NETWORKING	\$24,000.00	(\$8,382.72)	\$15,617.28	\$807.40	\$7,692.66	\$7,924.62	49.3
3.31 ADVERTISING & PUBLIC NOTIC	\$1,100.00	\$688.79	\$1,788.79	\$0.00	\$1,788.79	\$0.00	100.0
3.32 OTHER PRINTING	\$200.00	\$147.82	\$347.82	\$0.00	\$347.82	\$0.00	100.0
3.41 OFFICIAL BONDS	\$250.00	\$0.00	\$250.00	\$105.00	\$205.00	\$45.00	82.0
3.42 OTHER INSURANCE	\$14,500.00	\$0.00	\$14,500.00	\$0.00	\$10,325.00	\$4,175.00	71.2
3.51 GAS	\$29,000.00	\$0.00	\$29,000.00	\$1,816.21	\$12,971.91	\$16,028.09	44.7
3.52 ELECTRICITY	\$51,000.00	\$0.00	\$51,000.00	\$3,198.11	\$43,244.63	\$7,755.37	84.8
3.53 WATER	\$1,000.00	\$0.00	\$1,000.00	\$50.15	\$833.64	\$166.36	83.4
3.54 WASTE DISPOSAL SERVICES	\$2,500.00	\$0.00	\$2,500.00	\$222.01	\$2,354.65	\$145.35	94.2
3.61 BUILDING & STRUCTURES	\$35,000.00	\$18,698.95	\$53,698.95	\$6,483.31	\$53,698.95	\$0.00	100.0
3.62 EQUIPMENT	\$12,000.00	\$0.00	\$12,000.00	\$60.00	\$1,555.35	\$10,444.65	13.0

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent</i>
3.71 REAL ESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.72 EQUIPMENT	\$240.00	\$0.00	\$240.00	\$9.95	\$201.90	\$38.10	84.1
3.91 DUES	\$2,600.00	\$0.00	\$2,600.00	\$0.00	\$2,378.63	\$221.37	91.5
3.92 INTEREST ON TEMPORARY LO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.93 TAXES & ASSESSMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.94 TRANSFER TO LIRF	\$40,000.00	\$0.00	\$40,000.00	\$20,000.00	\$29,600.00	\$10,400.00	74.0
3.95 SERVICE CONTRACTS	\$12,038.00	\$603.43	\$12,641.43	\$1,943.81	\$12,641.43	\$0.00	100.0
3.96 PETTY CASH	\$120.00	\$0.00	\$120.00	\$0.00	\$0.00	\$120.00	0.0
3.97 INTERVIEWING & MOVING EXP	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0
3.98 MAINTENANCE CONTRACTS	\$41,500.00	\$662.90	\$42,162.90	\$19,851.42	\$32,515.05	\$9,647.85	77.1
Subtotal	\$308,298.00	\$13,333.60	\$321,631.60	\$57,474.33	\$241,403.33	\$80,228.27	75.1
4. Capital Outlays							
4.1 LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.2 BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.3 IMPROVEMENTS OTHER THAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.4 FURNITURE & EQUIPMENT	\$29,000.00	\$6,425.00	\$35,425.00	\$3,857.66	\$33,216.14	\$2,208.86	93.8
4.51 BOOKS	\$150,000.00	(\$522.05)	\$149,477.95	\$7,101.87	\$142,872.38	\$6,605.57	95.6
4.52 PERIODICALS & NEWSPAPERS	\$24,000.00	\$950.42	\$24,950.42	\$1,463.00	\$23,134.75	\$1,815.67	92.7
4.53 NONPRINTED MATERIALS	\$58,000.00	\$1,187.27	\$59,187.27	\$2,869.29	\$44,302.00	\$14,885.27	74.9
Subtotal	\$261,000.00	\$8,040.64	\$269,040.64	\$15,291.82	\$243,525.27	\$25,515.37	90.5
Grand Total	\$1,360,788.00	\$21,661.95	\$1,382,449.95	\$129,641.20	\$1,234,681.28	\$147,768.67	89.3

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

Changes to Appropriations

<i>Date</i>	<i>Fund Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Reason</i>
02/22/1998	100	4.4	\$70.00	Symantec's PC Anywhere Rebate - A/P#30
04/14/1999	100	2.31	\$236.00	Utica Ins. Claim -Ice Damage, Rens & DeM
04/14/1999	100	2.21	\$26.10	Utica Ins. Claim-Ice Damage, Rens & DeM.
04/14/1999	100	3.14	\$127.26	Utica Ins. Claim-Ice Damage, Rens & DeM-
04/14/1999	100	3.61	\$544.00	Utica Ins. Claim-Ice Damage, Rens & DeM-
05/11/1999	100	4.52	\$700.00	Approved 10MAY99 Bd. Mtg.
05/11/1999	100	4.51	(\$700.00)	Approved 10MAY99 Bd. Mtg.
06/14/1999	100	3.61	\$826.00	Utica Ins. Claim-Mtg. Rm. Damage, DeM.-A
06/14/1999	100	4.51	\$25.00	Ref.on Lost Bk-C. Coulitsis pd 3/99. - A/P#
06/30/1999	100	2.23	\$13.43	Reimbursed/Trash Bags-DeM. Friends -A/
07/26/1999	100	4.4	\$3,412.00	Additional Appropriation approved by SBA
07/28/1999	100	2.41	\$12.18	Tysen's charge-Reimbursed by V. Carnes,
08/03/1999	100	3.24	\$12.37	Overpayment of Room Reservation from P
08/03/1999	100	3.22	\$21.08	Shipping via RID, Inc. Reimbursed by Anci
08/10/1999	100	4.4	\$440.00	Grant Reimbursement-Brooklyn North (7-S
08/20/1999	100	4.51	\$83.00	Patron pd for Lost ILL book (A/P #3405-St.
08/23/1999	100	3.22	\$19.29	W.T.Cox reimbursed for dupl.magazine po
09/07/1999	100	4.51	\$69.95	Patron pd for lost ILL book (A/P # 3761- IU
09/07/1999	100	3.61	\$5,738.25	Ins. Claim pd by Utica - A/P #3779 & 3681
09/14/1999	130	3.61	(\$5,000.00)	Per Board action 9/13/99 Mtg.
09/14/1999	130	4.4	(\$30,000.00)	Per Board Action 9/13/99 Mtg.
09/23/1999	100	4.52	\$156.00	Refunded Overpymt-A/P #3679
09/29/1999	100	4.53	\$1,187.27	LSTA Grant Reimbursement-A/P #3788 (Th
09/29/1999	100	3.26	\$1,194.00	LSTA Grant Reimbursement-A/P #3785 (Ro
10/04/1999	100	3.22	\$12.79	W.T. Cox Reimbursed for duplicate magaz
10/29/1999	100	3.22	\$13.02	W.T. Cox Reimbursed for duplicate magaz
11/23/1999	100	4.52	\$94.42	The Times-Refund for cancelled subsc. A/
11/29/1999	100	3.98	\$662.90	LSTA Grant Reimburse-A/P #3345 Nappan
11/29/1999	100	3.26	\$70.00	LSTA Grant Reimburse-A/P #3864 Telecom
12/13/1999	100	4.4	\$2,108.00	CNA Ins. Claim- Dell Computer, A/P #3907
12/13/1999	100	4.4	\$139.00	CNA Ins. Claim-Thermogas Microwave, A/
12/27/1999	100	3.61	\$7,498.06	Transfer approved per Board Mtg. 12/27/99
12/27/1999	100	3.32	\$147.82	Transfer approved per Board Mtg. 12/27/99
12/27/1999	100	3.31	\$688.79	Transfer approved per Board Mtg. 12/27/99
12/27/1999	100	3.23	\$708.62	Transfer approved per Board Mtg. 12/27/99
12/27/1999	100	2.23	\$253.95	Transfer approved per Board Mtg. 12/27/99

<i>Date</i>	<i>Fund Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Reason</i>
12/27/1999	100	2.13	\$482.90	Transfer approved per Board Mtg. 12/27/99
12/27/1999	100	3.95	\$603.43	Transfer approved per Board Mtg. 12/27/99
12/27/1999	100	2.41	(\$736.85)	Transfer approved per Board Mtg. 12/27/99
12/27/1999	100	1.22	\$596.64	Transfer approved per Board Mtg. 12/27/99
12/27/1999	100	3.26	(\$9,646.72)	Transfer approved per Board Mtg. 12/27/99
12/27/1999	100	1.23	(\$596.64)	Transfer approved per Board Mtg. 12/27/99
12/31/1999	100	3.61	\$3,200.99	CNA Ins. Claim-P.C. repairs, A/P #4028
12/31/1999	100	4.4	\$256.00	CNA Ins. Claim-CDW-G Surge Suppressor
12/31/1999	100	3.61	\$891.65	CNA Ins. Claim-Herman & Goetz (electrical

JASPER COUNTY PUBLIC LIBRARY

F5

Receipt Breakdown

December 31, 1999

	THIS MONTH	YEAR-TO-DATE	TOTAL RECEIPTS THIS MONTH	TOTAL RECEIPTS YEAR-TO-DATE
S & FEES:			\$2,238.72	\$28,786.22
DeMotte	\$789.59	\$10,754.65		
Rensselaer	\$993.42	\$11,412.39		
Wheatfield	\$455.71	\$6,619.18		
PHOTOCOPIES:			\$394.50	\$6,902.04
DeMotte	\$144.95	\$2,624.18		
Rensselaer	\$200.75	\$3,235.95		
Wheatfield	\$48.80	\$1,041.91		
CARDS:			\$17.00	\$865.00
DeMotte	\$10.00	\$290.00		
Rensselaer	(\$1.00)	\$415.00		
Wheatfield	\$8.00	\$160.00		
BOOK/EQUIPMENT SALES:			\$0.00	\$1,368.03
COMPUTER DISKS:			\$2.20	\$39.95
INTEREST:			\$1,675.68	\$18,694.70
TAXES:			\$116,772.89	\$1,156,434.05
Property Tax	\$79,236.58	\$656,534.12		
Financial Institution Tax	\$771.00	\$1,644.00		
License Excise Tax	\$36,765.31	\$72,525.93		
Local Option/Certified Shares	\$0.00	\$379,703.00		
Local Option/Property Tax Repl.	\$0.00	\$43,278.00		
State Distribution	\$0.00	\$2,749.00		
REFUNDS:			\$6,595.64	\$22,916.25
Insurance	\$6,595.64	\$15,232.00		
Elron Software	\$0.00	\$2,882.00		
PC Anywhere	\$0.00	\$70.00		
Energizer Batteries	\$0.00	\$8.60		
Panasonic Batteries	\$0.00	\$40.00		
Armchair Detective '98 Subscripti	\$0.00	\$31.00		
Tru-Green '98 (Non-Service)	\$0.00	\$51.00		
Universal Service Fund	\$0.00	\$98.98		
Demotte Friends of Library-Trash	\$0.00	\$13.43		
Reimbursement/Weeding Wkshp	\$0.00	\$12.18		
Peg Benner/Damaged Cass.	\$0.00	\$14.00		
Overpayment-Palmer House Res	\$0.00	\$12.37		
Postage Reimbursement	\$0.00	\$45.10		
LSTA Technology Grant	\$0.00	\$4,130.17		
Newspaper Refund/Overpymnts	\$0.00	\$250.42		
Sale of Fax Cartridges	\$0.00	\$25.00		
TOTAL OPERATING FUND RECEIPTS.....			\$127,696.63	\$1,236,006.24
PLAC FUND:			\$23.00	\$92.00
GIFT FUNDS:			\$590.00	\$3,859.85
DeMotte	\$200.00	\$575.00		
Rensselaer	\$140.00	\$2,699.65		
Wheatfield	\$250.00	\$585.20		
LIBRARY IMPROVEMENT FUND:	(Includes Oper.Fund Transfer \$20,000)		\$20,217.22	\$22,425.81
BOND & INTEREST REDEMPTION FUN			\$67,549.96	\$422,692.52
Property Tax	\$45,836.22	\$379,787.23		
Financial Institution Tax	\$446.00	\$951.00		
License Excise Tax	\$21,267.74	\$41,954.29		
HOOT/HOSPITALITY FUND:			\$0.00	\$985.95
C . HISTORY GRANT FUND:			\$0.00	\$0.00
Y EXCESS FUND:			\$0.00	\$0.00
SATELLITE FUND:			\$0.00	\$0.00
CONSTRUCTION FUND:			\$0.00	\$0.00
CASH CHANGE FUND (transf.\$10/Oper			\$0.00	\$10.00
SUB-TOTAL (page 1).....			\$216,076.81	\$1,686,072.37

	<u>THIS MONTH</u>	<u>YEAR-TO-DATE</u>	<u>TOTAL RECEIPTS</u> <u>THIS MONTH</u>	<u>TOTAL RECEIPTS</u> <u>YEAR-TO-DATE</u>
WITHHOLDING ACCOUNT FUNDS:			\$15,326.75	\$193,784.91
FIT Tax Collected	\$4,732.32	\$62,843.37		
FICA Collected	\$3,681.42	\$46,989.66		
State Tax Collected	\$1,609.17	\$20,671.47		
County Tax Collected	\$451.51	\$5,870.96		
INDIANA Deferred Comp	\$2,305.56	\$25,818.03		
#125 Plan	\$1,308.52	\$15,189.08		
Health/Life Insurance	\$0.00	\$7.00		
PERF	\$1,238.25	\$16,103.56		
Credit Union	\$0.00	\$291.78		
TOTAL RECEIPTS - ALL FUNDS			\$231,403.56	\$1,879,857.28

Register Of Claims
Jasper County Public Library

Report Date: From 01/01/2000 To 01/10/2000

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18549	2	A.E. BOYCE CO., INC.	OPERATING FUND	OFFICIAL RECORDS	\$48.63	/10/2000	Tax Forms-W2's, W3, 1099, 1096
				Total this claim	\$48.63		
18550	3	ALA	OPERATING FUND	PROFESSIONAL MEETINGS	\$754.00	/10/2000	PLA Convention, Charlotte, N.C., 3/29-4 Stringfellow, Tachtiris
				Total this claim	\$754.00		
18551	4	ALEXANDER HAMILTON INSTI	OPERATING FUND	PERIODICALS & NEWSPAPER	\$119.00	/10/2000	Payroll Legal Alert
				Total this claim	\$119.00		
18552	5	ALFAX WHOLESALE FURNITU	OPERATING FUND	LIBRARY SUPPLIES	\$94.95	/10/2000	Number/Letter Kit - 2" Gothic @ DeM
				Total this claim	\$94.95		
18553	6	ARLINGTON/ROE	OPERATING FUND	OTHER INSURANCE	\$1,259.00	/10/2000	Directors & Officers Liability Ins. 1/1/00-
				Total this claim	\$1,259.00		
18554	7	ASI SIGN SYSTEMS	OPERATING FUND	FURNITURE & EQUIPMENT	\$94.08	/10/2000	"Information" & Exterior sign @ DeM.;
			OPERATING FUND	FURNITURE & EQUIPMENT	\$91.99		"No Food, Beverage, Shirt" @ Wh.
				Total this claim	\$186.07		
18555	8	AUSTIN BOOK SALES	OPERATING FUND	BOOKS	\$119.68	/10/2000	Standing Order-Opportunities in
			OPERATING FUND	BOOKS	\$3.24		...Bks
				Total this claim	\$122.92		
18556	9	AVC CORPORATION	OPERATING FUND	MAINTENANCE/SERVICE CON	\$99.00	/10/2000	January '00 Service Contract
				Total this claim	\$99.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18557	10	BAKER & TAYLOR	OPERATING FUND	BOOKS	\$1,103.96	/10/2000	Books, Gift Books, B&T Link
			OPERATING FUND	BOOKS	\$1,157.84		
			OPERATING FUND	BOOKS	\$1,954.25		
			OPERATING FUND	BOOKS	\$69.74		
			OPERATING FUND	BOOKS	\$536.07		
			OPERATING FUND	BOOKS	\$532.87		
			OPERATING FUND	BOOKS	\$54.58		
			OPERATING FUND	BOOKS	\$895.61		
			OPERATING FUND	BOOKS	\$477.72		
			OPERATING FUND	BOOKS	\$306.15		
			OPERATING FUND	BOOKS	\$63.35		
			RENSSELAER GIFT FU	BOOKS	\$87.85		
			OPERATING FUND	NONPRINTED MATERIALS	\$1,650.00		
			Total this claim		\$8,889.99		
18558	13	BUSINESS COMMUNICATIONS	OPERATING FUND	NONPRINTED MATERIALS	\$37.90	/10/2000	Thomas Register-shipping
			Total this claim		\$37.90		
18559	14	CAMPBELL PRINTING COMPA	OPERATING FUND	STATIONERY AND PRINTING	\$38.90	/10/2000	Notecards
			Total this claim		\$38.90		
18560	15	CDW GOVERNMENT, INC	OPERATING FUND	FURNITURE & EQUIPMENT	\$119.45	/10/2000	Cables
			Total this claim		\$119.45		
18561	16	CHIEF, CDS	OPERATING FUND	BOOKS	\$310.00	/10/2000	Free-Floating Subdivisions-12th ed., Cat LC Subj. Headings-23rd ed.
			Total this claim		\$310.00		
18562	17	CULLIGAN	OPERATING FUND	EQUIPMENT	\$9.95	/10/2000	January Water Cooler Rental & Water
			OPERATING FUND	WATER	\$44.55		
			Total this claim		\$54.50		
18563	18	DEMCO	OPERATING FUND	LIBRARY SUPPLIES	\$10.85	/10/2000	Liq. Adhesive, Book Pockets
			OPERATING FUND	BOOKS	\$178.40		
			Total this claim		\$189.25		
0	19	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,859.00	/10/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$22,341.73		
			OPERATING FUND	WAGES OF JANITORS	\$1,577.66		
			Total this claim		\$25,778.39		
18564	20	DIANA KOOY	OPERATING FUND	TRAVELING EXPENSE	\$31.85	/10/2000	Mileage
			Total this claim		\$31.85		

<i>War Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18565	21	EMMA ALBERTA SCHOOL	OPERATING FUND	BOOKS	\$15.95	/10/2000	Book
			OPERATING FUND	BOOKS	\$3.95		
				Total this claim	\$19.90		
18566	22	GALE GROUP	OPERATING FUND	BOOKS	\$820.00	/10/2000	Great Amer. Court Cases, SBA, Career
			OPERATING FUND	BOOKS	\$102.60		Leaders Update
			OPERATING FUND	BOOKS	\$240.00		
			OPERATING FUND	BOOKS	\$41.31		
				Total this claim	\$1,203.91		
18567	23	HERITAGE OFFICE PRODUCT	OPERATING FUND	OTHER OFFICE SUPPLIES	\$10.64	/10/2000	Silver Markers
				Total this claim	\$10.64		
18568	24	HERITAGE QUEST	OPERATING FUND	NONPRINTED MATERIALS	\$29.95	/10/2000	FTM Marriage Index-Genealogy @ DeM
				Total this claim	\$29.95		
18569	25	INCOLSA	OPERATING FUND	PROFESSIONAL MEETINGS	\$258.00	/10/2000	Computers In Libraries Conference, 3/1
				Total this claim	\$258.00		
18570	26	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,152.78	/10/2000	Withheld from 10 JAN 00 Payroll- Kooy, Daugherty, Stringfellow, Weed, Beedle, Kopanda, Schulenberg, Woods, Fagen, Filson, Maxwell
				Total this claim	\$1,152.78		
18571	27	INDIANA DEPT.OF WORKFOR	OPERATING FUND	UNEMPLOYMENT COMPENSA	\$152.53	/10/2000	4th Qtr. Unemployment Payment
				Total this claim	\$152.53		
18572	28	INDIANA LIBRARY FEDERATIO	OPERATING FUND	DUES	\$1,220.22	/10/2000	Trustee Membership Dues & Institutiona 2000
				Total this claim	\$1,220.22		
18573	29	INDIANA STATE LIBRARY	PUBLIC LIBRARY ACC	LIBRARY SUPPLIES	\$46.00	/10/2000	4th Qtr 1999 PLAC Card Payment
				Total this claim	\$46.00		
18574	30	INGRAM	OPERATING FUND	BOOKS	\$2.39	/10/2000	Books
			OPERATING FUND	BOOKS	\$5.38		
			OPERATING FUND	BOOKS	\$31.50		
			OPERATING FUND	BOOKS	\$22.71		
			OPERATING FUND	BOOKS	\$13.44		
			OPERATING FUND	BOOKS	\$2.99		
			OPERATING FUND	BOOKS	\$6.92		
				Total this claim	\$85.33		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18575	31	INSPIRATIONAL BOOK DISTRI	OPERATING FUND	BOOKS	\$59.01	/10/2000	Books & Audio Cassettes
			OPERATING FUND	BOOKS	\$18.39		
			OPERATING FUND	BOOKS	\$9.59		
			OPERATING FUND	BOOKS	\$9.59		
			OPERATING FUND	BOOKS	\$9.58		
			OPERATING FUND	NONPRINTED MATERIALS	\$28.78		
			OPERATING FUND	NONPRINTED MATERIALS	\$2.01		
			OPERATING FUND	BOOKS	\$7.43		
			Total this claim		\$144.38		
18576	32	JENNIFER L. EVERS	OPERATING FUND	TRAVELING EXPENSE	\$57.20	/10/2000	Mileage-Inventory
			Total this claim		\$57.20		
18577	33	JOURNAL AND COURIER	OPERATING FUND	PERIODICALS & NEWSPAPER	\$197.60	/10/2000	Annual Subscription-D 1/27/00 - 1/24/01
			Total this claim		\$197.60		
18578	34	JOURNEYS TRAVEL	OPERATING FUND	TRAVELING EXPENSE	\$904.00	/10/2000	Air Transportation-PLA, 3/29 & 4/1 Daugherty, Kooy,Stringfellow, Tachtiris
			Total this claim		\$904.00		
18579	35	LIBRARY STORE, INC.	OPERATING FUND	OTHER OFFICE SUPPLIES	\$16.40	/10/2000	Index Cards, Be Kind Rewind labels, Ba
			OPERATING FUND	NONPRINTED MATERIALS	\$15.75		
			Total this claim		\$32.15		
18580	36	NORTHWESTERN INDIANA TE	OPERATING FUND	TELEPHONE	\$26.07	/10/2000	Local Telephone Service-D Jan 2000
			Total this claim		\$26.07		
18581	37	PEGGY WOODS	OPERATING FUND	TRAVELING EXPENSE	\$64.35	/10/2000	Mileage-Inventory
			Total this claim		\$64.35		
18582	38	PHILIP N. HOWARD	OPERATING FUND	BUILDING & STRUCTURES	\$80.00	/10/2000	Replace tile,cut counter for computer wir up sign-D
			OPERATING FUND	BUILDING & STRUCTURES	\$120.00		De ice & shovel sidewalks-Wh
			Total this claim		\$200.00		
18583	39	PRECISION CONTROL SYSTE	OPERATING FUND	BUILDING & STRUCTURES	\$1,464.75	/10/2000	Installed bladder expansion tank,1/2" ba ball valve,started & refilled,added oil to c freon to clear sightglass
			Total this claim		\$1,464.75		
18584	40	PRISM PAINTING COMPANY	OPERATING FUND	BUILDING & STRUCTURES	\$2,019.55	/10/2000	Repairs to Tack Wall-Dem
			Total this claim		\$2,019.55		

<i>War Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18585	41	PUBLIC EMPLOYEES' RETIRE	OPERATING FUND	EMPLOYER'S CONTRIB.- PER	\$6,245.61	/10/2000	4th Quarter Payment
			P.E.R.F.	SALARIES AND WAGES	\$3,747.31		
				Total this claim	\$9,992.92		
18586	42	REGENT BOOK CO., INC.	OPERATING FUND	BOOKS	\$17.98	/10/2000	BH&G Books-Continutations
			OPERATING FUND	BOOKS	\$8.99		
			OPERATING FUND	BOOKS	\$17.98		
			OPERATING FUND	BOOKS	\$4.65		
				Total this claim	\$49.60		
18587	43	RENSSELAER REPUBLICAN	OPERATING FUND	PERIODICALS & NEWSPAPER	\$107.00	/10/2000	Annual Subscription-R & W
			OPERATING FUND	PERIODICALS & NEWSPAPER	\$106.25		
				Total this claim	\$213.25		
18588	44	RS ENTERPRISES	OPERATING FUND	BUILDING & STRUCTURES	\$755.00	/10/2000	Plow lot; 12/28/99 Shovel & salt walks 12/14 - 12/28-Dem
				Total this claim	\$755.00		
18589	45	SECURITY COURIERS CORP.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$780.07	/10/2000	Transport Service 12/3 -12/23/99
				Total this claim	\$780.07		
18590	46	SMITH TRUE VALUE FARM ST	OPERATING FUND	OTHER OPERATING SUPPLIE	\$13.68	/10/2000	Flashlite & Batteries
				Total this claim	\$13.68		
18591	47	SPRINT	OPERATING FUND	TELEPHONE	\$109.53	/10/2000	Long Distance Dec '99
			OPERATING FUND	TELEPHONE	\$31.03		R, W, D
			OPERATING FUND	TELEPHONE	\$13.54		
				Total this claim	\$154.10		
18592	48	STEPHANIE FILSON	OPERATING FUND	TRAVELING EXPENSE	\$59.80	/10/2000	Mileage-Inventory
				Total this claim	\$59.80		
18593	49	STUDENT AID ACCESS	OPERATING FUND	BOOKS	\$38.00	/10/2000	Financial Aid Handbook
				Total this claim	\$38.00		
18594	50	TOWN OF DEMOTTE	OPERATING FUND	WASTE DISPOSAL SERVICES	\$45.66	/10/2000	Sewer service Nov '99-Dem
				Total this claim	\$45.66		
18595	51	TOWN OF WHEATFIELD SEW	OPERATING FUND	WASTE DISPOSAL SERVICES	\$41.05	/10/2000	Sewer Service Jan 2000-Wh
				Total this claim	\$41.05		
18596	52	TRAVEL TECHNOLOGY GROU	OPERATING FUND	PROFESSIONAL MEETINGS	\$177.76	/10/2000	Room reservations at Sleep Inn PLA Conf.-Charlotte, NC 3/29 - 4/1 Kooy, Daugherty, Tachtiris,Stringfellow
				Total this claim	\$177.76		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18597	53	TYSEN'S COUNTRY GROCER	OPERATING FUND	LIBRARY SUPPLIES	\$12.26	/10/2000	DeMotte meeting room supplies-cups, c
Total this claim					<u>\$12.26</u>		
18598	54	VIKING OFFICE PRODUCTS	OPERATING FUND	OTHER OFFICE SUPPLIES	\$201.06	/10/2000	Copy paper:white,tan,blue,cherry,canary green,gold,grey,ivory,pink,salmon
Total this claim					<u>\$201.06</u>		
18599	55	WALL STREET JOURNAL	OPERATING FUND	PERIODICALS & NEWSPAPER	\$299.00	/10/2000	2 year subscription-Ren 2/2/2000-2/2/02
Total this claim					<u>\$299.00</u>		
18600	56	WASHINGTON HILTON & TOW	OPERATING FUND	PROFESSIONAL MEETINGS	\$1,087.75	/10/2000	Comp. In Libraires Conf. Hotel 3/14 - 3/19;5 nights Evers & Maxwell, Confirmation #3106910479
Total this claim					<u>\$1,087.75</u>		
18601	57	WASHINGTON POST	OPERATING FUND	PERIODICALS & NEWSPAPER	\$76.00	/10/2000	2 year subcription-Ren 2/7/2000 -2/7/02
Total this claim					<u>\$76.00</u>		
18602	58	WILLIAM RISNER	OPERATING FUND	BUILDING & STRUCTURES	\$280.00	/10/2000	Salted walks & snow removal-Ren 12/20- 12/28
Total this claim					<u>\$280.00</u>		
18603	59	WORLD OF TRAVEL, INC.	OPERATING FUND	TRAVELING EXPENSE	\$396.00	/10/2000	Comp. In Libraries Conf. Air Travel 3/15 & 3/19;Maxwell, Evers
Total this claim					<u>\$396.00</u>		
18604	60	XCEL COMPUTER SYSTEMS, I	OPERATING FUND	FURNITURE & EQUIPMENT	\$768.00	/10/2000	4-64 memory upgrade kits for Prosignia
Total this claim					<u>\$768.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
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Total Amount of Claims \$62,864.07

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Thursday, January 06, 2000

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 7 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$62,864.07

Date this 10th day of January, ~~1999~~ ²⁰⁰⁰.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

FEB.

AGENDA

Jasper County Public Library Board of Trustees Monthly Meeting Monday, February 14, 2000, 7:00 PM

Purpose

Opening of meeting

Moment of silence

Approval of Consent Agenda & Consent Agenda Items

Action

- A. Minutes of meeting (R 1 - R 2)
- B. Bills/Financial Reports (F)
- C. Revised salary ordinance (R 7)
- D. Policy reviews: Circulation Policy, LCD Projector Policy (R9-R14)

General Business

- | | |
|---|-------------|
| A. Rensselaer Library Annual Report (R17b) | Information |
| B. Bylaws change proposal (R9, R13-14) | Discussion |
| C. Board development: Financial reports (R 17b) | Information |
| D. Rensselaer/DeMotte HVAC concerns (R17b) | Action |
| E. ILF Conference (R 17b) | Information |
| F. System Migration: Progress Report (R18) | Information |
| G. Videoconferencing equipment (R 15-17,R18-19) | Action |

Director's Report (R 17b-R20)

Discussion

Items for future Agendas

Public Forum

Adjournment

Minutes.....January 10, 2000

Meeting of the Jasper County Public Library Board

7:00 PM

Rensselaer Library

Present: Sue Deardorff, Anne-Marie Egan, Joan Floyd, Mark Heinig, Mari Anne Sayler, Roger Walstra, Lynn Daugherty, Jennifer Evers, Sheila Maxwell.

Absent: Jim Staton

Agenda and Consent Agenda: The Consent Agenda and Consent Agenda Items were approved by the board on a motion by A.-M. Egan, seconded by M. Heinig. These consent agenda items consisted of the minutes of the December 13th and 27th meetings, bills and financial reports, Year 2000 salary ordinance and workshop approval for Renee Carr to attend a publications workshop and for Jennifer Evers and Sheila Maxwell to attend the Computers in Libraries Conference.

Consent agenda items which were approved also included changes in the Circulating CD ROM Policy, FAX Machine Policy, Family and Medical Leave Policy, and Library Board and Staff Privileges Policies.

NILBA Meeting: Both S. Deardorff and A-M Egan plan to attend the January 25 NILBA dinner. Others will let the business office know by January 19.

Annual Reports: Technical Services and Systems Administration: Jennifer Evers and Sheila Maxwell reported on the many accomplishments of their departments during 1999 and some of their goals for 2000.

Wheatfield Town E-Mail Service: On a motion by S. Deardorff, seconded by M. A. Sayler, the board agreed to continue to provide an e-mail address for the town of Wheatfield under the same paper reimbursement agreement as in the past year. The present agreement has worked well for both the town of Wheatfield and the library.

Rensselaer and DeMotte HVAC problems: L. Daugherty brought the board up-to-date on the status of the investigation into needed equipment replacement. An engineering consultant from SIECO of Columbus, Indiana, will examine the HVAC systems on Wednesday, January 12, and will confer with Precision Controls about the design and problems of the systems. The board agreed that SIECO's role should be as consultant and advisor only and not as equipment vendor. If a decision on the next step is needed before the February meeting, a special meeting will be called.

Board Reports: L. Daugherty briefly reviewed the information found on the monthly circulation and library use reports. The board examined some year-end reports, noting that circulation was .9% higher than circulation last year, with all three libraries showing increased circulation over last year. Interlibrary loan activity also increased in 1999, after a two year decrease in materials requested by Jasper County library patrons from other libraries. L. Daugherty

explained that libraries are seeing increased use of online and cd-rom databases, but are unable to keep statistical records of this use because of a lack of appropriate software. We are constantly seeking software which will tally use of the computers.

The meeting was adjourned at 8:00 PM on a motion by M. Heinig, seconded by A.-M. Egan. Following the adjournment, the meeting of the Jasper County Public Library Board of Finance was convened.

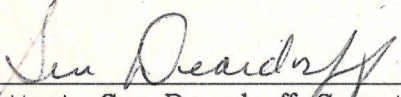
On a motion by A.-M. Egan, seconded by S. Deardorff, the officers of the library board were elected to be the officers of the Board of Finance.

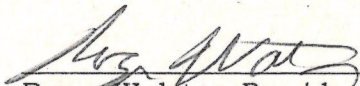
The Kankakee Valley Post News and Rensselaer Republican were selected to be the newspapers to receive the library's legal advertisements on a motion by M. Heinig, seconded by A.-M. Egan.

The annual financial report was presented by the director. The board noted that it was a very positive financial report and commended the staff's diligence in making wise investments. The Board accepted the report on a motion by A-M Egan, seconded by S. Deardorff.

The annual accounting practices were approved as presented on a motion by J. Floyd, seconded by M. Heinig.

The meeting of the board of finance adjourned at 8:17 PM on a motion by J. Floyd, seconded by M. A. Sayler.


Attest: Sue Deardorff, Secretary


Roger Walstra, President

January 2000

DEMOTTE

RENSSELAER

WHEATFIELD

Added			Withdrawn			Circulation	Added			Withdrawn			Circulation	Total Circ.
Vols.	Titles		Vols.	Titles			Vols.	Titles		Vols.	Titles			
1	1		1	1		1	1		1	1		1	1	1
2	2		2	2		2	2		2	2		2	2	2
3	3		3	3		3	3		3	3		3	3	3
4	4		4	4		4	4		4	4		4	4	4
5	5		5	5		5	5		5	5		5	5	5
6	6		6	6		6	6		6	6		6	6	6
7	7		7	7		7	7		7	7		7	7	7
8	8		8	8		8	8		8	8		8	8	8
9	9		9	9		9	9		9	9		9	9	9
10	10		10	10		10	10		10	10		10	10	10
11	11		11	11		11	11		11	11		11	11	11
12	12		12	12		12	12		12	12		12	12	12
13	13		13	13		13	13		13	13		13	13	13
14	14		14	14		14	14		14	14		14	14	14
15	15		15	15		15	15		15	15		15	15	15
16	16		16	16		16	16		16	16		16	16	16
17	17		17	17		17	17		17	17		17	17	17
18	18		18	18		18	18		18	18		18	18	18
19	19		19	19		19	19		19	19		19	19	19
20	20		20	20		20	20		20	20		20	20	20
21	21		21	21		21	21		21	21		21	21	21
22	22		22	22		22	22		22	22		22	22	22
23	23		23	23		23	23		23	23		23	23	23
24	24		24	24		24	24		24	24		24	24	24
25	25		25	25		25	25		25	25		25	25	25
26	26		26	26		26	26		26	26		26	26	26
27	27		27	27		27	27		27	27		27	27	27
28	28		28	28		28	28		28	28		28	28	28
29	29		29	29		29	29		29	29		29	29	29
30	30		30	30		30	30		30	30		30	30	30
31	31		31	31		31	31		31	31		31	31	31
32	32		32	32		32	32		32	32		32	32	32
33	33		33	33		33	33		33	33		33	33	33
34	34		34	34		34	34		34	34		34	34	34
35	35		35	35		35	35		35	35		35	35	

ADULT BOOKS

Fiction	98	87	93	29	2,228	62	46	143	18	2,559	69	61	3	2	805	5,592
Nonfiction	55	36	42	1	1,559	86	55			1,492	147	42	56	7	675	3,726

CHILDREN'S BKS

Fiction	37	27	4	1	2,079	63	42		2,249	49	27	1	1	808	5,136	
Nonfiction	6	6			618	24	19	26	7	772	6	4	9	2	478	1,868

Magazines, Adult	872	368	247	1,487
Magazines, Child	48	16	8	72
Graphic Mat'l	0	13	0	13
Internet Use	206	402	134	742
Microforms				

Sound Rec/Adult					306					400					247	953
Sound Rec/Child	1	1			70	8	7			71	5	5	20	16	27	168
Online Databases													1			29
CD ROM software	5	5			67	1	0			84					58	209
Software																0
Vertical Files					153	5	5	1	0	61					11	225
VHS	19	7			724	17	8			1,422	11	4	42	24	720	2,866
Equipment					0					2					0	2
TOTAL	221	169	139	31	8,930	266	182	170	25	9,911	287	143	132	52	4,218	23,088

END OF MONTH:

DEMOTTE

RENSSELAER

WHEATFIELD

Total Materials Owned	45,803	56,714	26,373
Total Tiles Owned	40,333	51,944	25,222
Daily Average Circulation	357	396	169
Percent Increase/Decrease	2.5%	14.3%	8.1%

[illegible]

MONTHLY SYSTEM STATISTICS

1999

2000

% change

Circulation	21,283	23,088	8.5%
Jan. to date circulation	21,283	23,088	8.5%

Start of Month		End of Month	
Volumes	Titles	Volumes	Titles

Start of Month		End of Month	
Volumes	Titles	Volumes	Titles

Start of Month		End of Month	
Volumes	Titles	Volumes	Titles

								XXXXXX XXXXXX XXXXXXXXXXXX				
12,442	11,336	12,447	11,394	13,646	13,033	13,565	13,061	8,101	8,213	8,167	8,272	ADULT BOOKS
15,372	12,526	15,385	12,561	19,790	17,569	19,876	17,624	6,739	5,752	6,830	5,787	Fiction
												Nonfiction
												CHILDREN'S BKS
9,468	8,568	9,501	8,594	11,346	10,717	11,409	10,759	6,051	5,985	6,099	6,011	Fiction
5,935	5,481	5,941	5,487	7,447	7,045	7,445	7,057	3,103	3,185	3,100	3,187	Nonfiction
										0	0	Magazines,Adult
										0	0	Magazines,Child
2	2	2	2	365	152	365	152	3	3	3	3	Graphic Mat'l
0	0	0	0	0	0	0	0			0	0	Microforms
1,164	1,032	1,164	1,032	2,237	1,687	2,237	1,687	1,287	1,179	1,287	1,179	Sound Rec/Adult
226	222	227	223	273	174	281	174	6	25	-9	14	Sound Rec/Child
35	29	40	34	63	58	64	58	27	29	27	29	CD ROM software
4	2	4	2	47	24	47	24	110	55	110	55	Software
												Vertical files
1,072	996	1,091	1,003	1,407	1,339	1,424	1,347	790	705	759	685	VHS
1	1	1	1	1	1	1	1	0	0	0	0	Equipment
45,721	40,195	45,803	40,333	56,622	51,799	56,714	51,944	26,217	25,131	26,373	25,222	TOTAL
XX								XXXXXX XXXXXX XXXXXX XXXXXXXXXXXX				XXXXXXXXXXXX

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JASPER COUNTY PUBLIC LIBRARY MONTHLY REPORT

January 2000

	DeMotte		Rensselaer		Wheatfield		TOTAL	HOURS SPENT
	Hrs.		Hrs.		Hrs.			
INTRALIBRARY LOANS FILLED	156	34	153	33	185	40	494	107
LOCAL HISTORY								
In person	4	1	11	3	0	0	15	4
Letters written	1	1	7	7	0	0	8	8
IN-HOUSE USE - HARDWARE/SOFTWARE								
Computer software used	18	2	45	4	14	1	77	6
VCR Use	0	0	0	0	1	0	1	0
Microforms	13	2	20	3		0	33	4
CD ROM software used	28	2	72	6	2	0	102	9
Public use of FAX service	24	4	21	4	19	3	64	11
Typewriter use	3	0	2	0	1	0	6	0
Other equipment used	0	0	0	0	0	0	0	0
Dial-in OPAC access							<u>15</u>	
Tax Forms distributed		0		0		0	0	0
OTHER LIBRARY SERVICES USED								
Walking book visits	4	3	13	9	0	0	17	11
Notarized documents	6	2	1	0	12	3	19	5
Meeting Room Use (number of groups)	54	18	34	11	31	10	119	40
Study room use	23	2	11	1	0	0	34	3
INTERLIBRARY LOANS								
Requests made for:	66	17	92	23	12	3	170	43
Items rec'd for:	46	23	68	34	15	8	129	65
Items requested by other libraries	0						0	
Items supplied to other libraries	0	0		0		0	0	0
PROGRAMS								
Programs for all ages		0	1	6	1	6	2	12
Children's Programs (0-13)	19	114	3	18	8	48	30	180
Number attending	288		45		115		448	
YA Programs (14-17)		0		0		0	0	0
Number attending			2		1		3	
Adult Programs	1	6	7	42	2	12	10	60
Number attending	21		48		17		86	
Senior Citizen Programs	2	12		0		0	2	12
Number attending	14		6		2		22	

	DeMotte		Rensselaer		Wheatfield		TOTAL	HOURS SPENT
	Hrs.		Hrs.		Hrs.			
TOTAL NO. OF PROGRAMS	22	132	11	66	11	66	44	264
TOTAL PERSONS ATTENDING	323		101		135		559	
TOTAL ATTENDING same month last yr.	119		57		35			
TOTAL STAFF HOURS SPENT		241		203		135		579
HOURS SPENT same month last yr.		102		151		95		348

CIRCULATION BY PATRON CODE

PATRONS	DeMotte		Rensselaer		Wheatfield		ALL LIBRARIES	
	Items Loaned	% of Total	Items Loaned	% of Total	Items Loaned	% of Total	Items Loaned	% of Total
Adult Male (0)	1016	12.2%	1289	13.7%	695	17.0%	3000	13.7%
Adult Female (1)	5128	61.3%	5302	56.4%	2443	59.8%	12873	58.9%
Juvenile 0-11 (2)	1187	14.2%	1204	12.8%	404	9.9%	2795	12.8%
YA 12-17 (3)	306	3.7%	430	4.6%	99	2.4%	835	3.8%
Nonresident No Fee (4)	64	0.8%	240	2.6%	67	1.6%	371	1.7%
Board/Staff (5)	272	3.3%	443	4.7%	302	7.4%	1017	4.7%
School (6)	108	1.3%	34	0.4%	3	0.1%	145	0.7%
St. Joseph College (7)	2	0.0%	77	0.8%	0	0.0%	79	0.4%
State Library Card (8)	0	0.0%	6	0.1%	0	0.0%	6	0.0%
Nonresident Fee (9)	19	0.2%	42	0.4%	0	0.0%	61	0.3%
Corporate (10)	0	0.0%	147	1.6%	58	1.4%	205	0.9%
Reciprocal (11)	259	3.1%	185	2.0%	11	0.3%	455	2.1%
Total	8361		9399		4082		21842	
Total items borrowed	452	5.4%	584	6.2%	81	2.0%	1117	5.1%

REGISTRATIONS

Borrowers--Start of month:	7250	7414	2952	10366
Borrowers--End of month:	6890	7097	2829	16816
Non-resident, paying	3	8	0	11
PLAC card users	0	2	0	2
Reciprocal borrowers	196	125	8	329

CIRCULATION BY ITEM FINE CODE
January 2000

ITEM CODE	DEMOTTE	RENSSELAER	WHEATFIELD	TOTAL
000 (0)	60	68	33	161
100 (1)	42	53	36	131
200 (2)	32	69	27	128
300 (3)	277	193	86	556
400 (4)	9	18	5	32
500 (5)	43	30	41	114
600 (6)	517	379	233	1129
700 (7)	246	243	78	567
800 (8)	31	56	13	100
900 (9)	153	186	66	405
B (10)	99	121	42	262
j000 (11)	17	14	5	36
j100 (12)	2	16	4	22
j200 (13)	3	17	4	24
j300 (14)	45	103	16	164
j400 (15)	8	9	0	17
j500 (16)	169	147	209	525
j600 (17)	149	107	72	328
j700 (18)	97	128	81	306
j800 (19)	23	31	13	67
j900 (20)	52	131	43	226
jB (21)	53	69	31	153
FIC (22)	1531	1876	599	4006
yaFIC (23)	60	70	18	148
LARGE PRINT (24)	107	77	15	199
jFIC (25)	224	412	128	764
jE (26)	1228	1312	526	3066
jER (27)	382	257	103	742
Magazines (28)	872	368	247	1487
Games/Toys (29)	0	13	0	13
Filmstrips (30)	0	0	0	0
Microforms (31)	0	0	0	0
Cassettes (32)	0	1	0	1
jCassettes (33)	40	52	20	112
Compact Discs (34)	179	237	150	566
jCompact Discs (35)	7	0	2	9
Sound Recordings (36)	127	162	97	386
jSound Recordings (37)	23	19	5	47
CD ROM Software (38)	67	84	58	209
Vertical File (39)	153	61	11	225
Equipment (40)	0	2	0	2
yapFIC (41)	142	143	58	343
jpFIC (42)	245	268	51	564
Reference (43)	50	76	15	141
Genealogy (44)	0	0	0	0
jMagazines (45)	48	16	8	72
VHS (46)	724	1422	720	2866
Computer software (47)	0	0	0	0
Internet usage (49)	206	402	134	742
Online databases				29
Free reads	388	389	115	892
Puzzles				0

Talking books
Assignment shelf books
TOTAL

	4		4
8930	9911	4218	23088

The Gale Group**GaleNet Usage Statistics System****Incolsa Jasper County Public Library****January 2000 Summary Report**

For more information about *GaleNet Usage Statistics System*, click [here](#) to view the help documentation. Clicking on a column heading will retrieve information about the topic.

<u>GaleNet Products</u>	<u>Searches Submitted</u>	<u>Entries Retrieved</u>	<u>Help</u>
DISCovering Biography	5	3	0
DISCovering Multicultural America	2	2	1
DISCovering Science	10	7	2
DISCovering U.S. History	0	5	0
DISCovering World History	1	2	0
EXPLORING Poetry	3	5	0
EXPLORING Shakespeare	1	2	0
<u>Gale Literary Databases</u>	8	3	0
Grand Total	30	29	3

The Gale Group

GaleNet Usage Statistics System

Incolsa Jasper County Public Library

January 2000 Product Breakout Report

For more information about *GaleNet Usage Statistics System*, click [here](#) to view the help documentation. Clicking on a column heading will retrieve information about the topic.

Product Summary Report

<u>GaleNet Product Databases</u>	<u>Searches Submitted</u>	<u>Entries Retrieved</u>	<u>Help</u>
Contemporary Authors	0	3	0
~Not Elsewhere Classified	8	0	0
Grand Total	8	3	0

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Salary Ordinance 2000
February 14, 2000

Name	Classification	Present Hrly Wage	Annual Salary	Hrs Library Worked	Start Date	
Cly, Chris	Clerk	6.50/6.75/7.17	\$9,618.07	27	R	9/1/99
Fagen, Charlotte	Specialist 2+duties	13.16/12.16	\$27,372.80	40	D	9/1/83
Hopkins, Samantha	Page	\$5.15	\$360.50	10	R	9/1/99 Res. 2/22
Woodruff, Courtney	Page	5.25/5.50	\$2,352.50	10	R	2/23/00 9/1/00

The first two changes are due to errors in my original Salary Ordinance. Chris Cly cannot move from Step 1 (\$6.50) per hour to Step 2 (\$6.75 per hour) until she has been in the Clerk position for 6 months. This will happen March 1, 2000.

A typographical error was the reason for Charlotte Fagen's basic salary to be listed as \$12.17 instead of \$12.16.

Samantha is leaving reluctantly, because of the pressure of school activities and studies. Courtney worked for us previously, left because of school activities, and is now returning.

<u>Sue Deardoff</u>	<u>Rene-Marie Egan</u>
<u>Jean C. Flay</u>	<u>MariAnne Layler</u>
<u>Mike Fleming III</u>	<u></u>
<u>Regis Wat</u>	<u></u>

MEMORANDUM

Circulation Policy LCD Projector Policy Library Board Bylaws

Summary: The Policy Committee recommends approval of a new LCD Projector Policy, regulating use of our new LCD projector. The Committee also recommends approval of minor changes in the Circulation Policy. They present the Bylaws with minor proposed changes for board discussion.

Discussion: The **LCD Projector** allows patrons and staff at all 3 libraries to project images from their computer screen to a screen so that a room full of people can see powerpoint presentations, etc. The computer can also be connected to the Internet, so that live Internet presentations are possible.

Minor changes have been made to the **Circulation Policy**. The major change is that the annual fee for a nonresident card is now \$54. This is equal to the amount paid by each resident of our taxing district to support our operating budget, in accordance with State Library regulations.

Changes to the **Bylaws** include a change in meeting dates. The Board asked that *all* board meetings be held on the second Monday of the month. The bylaws call for December and January meetings on the third Monday. The December meeting was scheduled that way so that two meetings in the month were not necessary. The January meeting was scheduled for the 3rd Monday to give Gail more time to complete her year end reports which must be completed before starting on the new year.

The Board however found that this caused them personal scheduling problems and asked that it be changed.

The second bylaws change simply removes the word "clerical" from Article VI, Section 4, referring to minute-taking done by library "clerical" staff. It is not necessary to label the position of the staff person taking minutes.

Bylaws must be proposed at one board meeting and voted on at the next. Therefore, these will be presented at the February board meeting, but voted on at the March board meeting.

Vote: To make the changes in policies recommended by the Board Policy Committee.

LCD Projector Policy

1. Groups which have reserved JCPL's meeting rooms may use the library's LCD projector at no cost.
2. The LCD Projector is for in-house use only. It may be used in any of the meeting rooms of the DeMotte, Wheatfield, or Rensselaer libraries.
3. The LCD Projector will be reserved on a first come first served basis.
4. Individuals using the projector must provide their own laptop or desktop computer.
5. It is recommended that individuals wishing to use the projector make an appointment with staff prior to day of use. At this appointment a preliminary setup and test will be done to insure that users understand how to connect their computer to the projector and how to make necessary changes to settings.
6. Projector users are responsible for repair or replacement costs of any projector component beyond normal wear.
7. All library staff have been trained in projector use and simple troubleshooting procedures. For problems that go beyond their level of expertise, a user's manual and toll-free number for assistance will be made available.

Draft: 2/2000

Circulation Policy

Jasper County Public Library

Library Cards

No library materials may be borrowed from the JCPL libraries unless the person has a library card.

Persons who live, work or own property in the JCPL library district, which includes all Jasper County except for Carpenter Township/Remington, are eligible for free Jasper County Public Library cards.

Students attending a school in the library district are eligible for free JCPL cards with full borrowing privileges. St. Joseph's College students are eligible for free one-year JCPL cards with full borrowing privileges. The card must be renewed annually. Omit this sentence.

Persons living outside the JCPL district may apply for a free, restricted JCPL card as a Reciprocal Borrower upon showing a valid resident library card from a library which participates in the Reciprocal Borrowing Program

The signature of a parent or legal guardian is required before a borrower's card can be issued to any child under the age of 14.

An annual fee of \$5.00 is assessed for out-of-county residents who do not own property, attend school or work in Jasper County, but wish to have full library privileges. This fee is the same for children and adults, and is NOT waived for Senior Citizens.

A corporation existing within the JCPL district may obtain a card for its employees and/or residents. The corporation then becomes responsible for materials borrowed on its card.

Library Hours

DeMotte:	Mon, Th: 9 AM - 8 PM Tues, Wed: 9 AM - 6 PM Fri, Sat: 9 AM - 5 PM	Rensselaer:	Mon-Th: 9 AM - 8 PM Fri, Sat: 9 AM - 5 PM
Wheatfield:	Mon, Wed - Sat: 9:30 AM - 5:30 PM Tues: 9:30 AM - 8 PM		

MEMORANDUM

Circulation Policy

Summary: I discovered that I failed to recommend to the Policy Committee an addition to the Circulation Policy requested by staff. I apologize to the Policy Committee. We (the staff) recommend making textbooks available for one day loan only, with a \$1.00 per day fine for late return.

Discussion: The DeMotte Library has current textbooks for the schools. These are available to children who forget to bring a textbook home one night, for use by staff in understanding a child's school assignment, etc. The library has had problems with textbooks being checked out for a 3 week period, then renewed, then returned and checked out by another member of the same family, etc. The result is that a family could have a textbook for the entire semester. This does not make it available for emergency use.

To prevent this, they want to check textbooks out for one day, with no renewals. They also propose charging a \$1.00 per day fine for late return.

Next step: If no board members have questions or reservations about this addition to the Circulation Policy, this addendum could be added to the Circulation Policy by board agreement before the Consent Agenda is voted on. If a board member wants more discussion, the policy could be removed from the Consent Agenda and set as an item under general business.

Vote or by consensus: To assign a one-day loan period, and a \$1.00 per day fine for late return, to textbooks. To enter this wording into the proposed Circulation Policy.

Fines and fees, continued

Vertical file:	\$.10 per vertical file heading per day (up to \$1.00 per heading)
Circulating CD-ROMs:	\$1.00 per day per item
Overdue materials referred to collection agency:	\$10.00 per borrower plus the per item processing fee
<u>Audiovisual Equipment Loans:</u>	\$2.00 per day; \$10.00 deposit refunded when material is returned undamaged
<u>Lost or damaged pamphlets:</u>	\$1.00 per item plus \$1.00 processing fee
<u>Lost or damaged CD ROMs:</u>	Original cost of item plus \$10.00
<u>Lost or damaged CD ROM user's guide, notebook:</u>	\$5.00 for first item, \$10 for more than 1 item
<u>Lost or damaged magazine:</u>	Original cost of item plus \$3.00 processing fee
<u>Other lost or damaged materials:</u>	Original cost of the item plus a \$5.00 processing fee.

In cases where the original cost of an item cannot be determined, the patron will be charged the processing fee plus an item cost according to the following schedule:

\$10.00	all hardback books, videos, CD's and audiocassettes
5.00	all nonfiction paperbacks
3.00	all fiction paperbacks
2.00	all magazines
1.00	all vertical file items, newspapers, college catalogs
\$15.00	all lease books
\$ 5.00	all Landmark (leased) audiocassettes
\$ 5.00	all Landmark (leased) audiocassette cases

Replacement cost of IVAN CD-ROMS will be determined by IVAN personnel.

Lost or damaged borrower's card: \$2.00

FAX fees:

~~Omit sentence: Personal Faxes: \$3.00 for first page; 20 cents for each additional page.~~

Fax of library materials sent by one branch to another at a patron's request:

First 5 pages free; 20 cents for each additional page

Fax of library materials to patron's home or business: 30 cents per page

- Section 5 The Board shall act as an advocate for the library in the community and advocate for the community as a Board.

ARTICLE IV

TRUSTEES

- Section 1 **Appointments** . The application, appointment, term and removal of trustees shall be in accordance with provisions of I.C. 20-14-2.5-1 to 4 and I.C. 20-14-2.5-6b and I.C. 20-14-2.5-12 to 14.
- Section 2 **Compensation**. According to the provisions of I.C. 20-14-2.5-15, members of the Board shall serve without compensation. A board member may not serve as a paid employee of the public library.

ARTICLE V

MEETINGS

- Section 1 **Open Door Law**. Meetings of the Board are subject to Indiana's Open Door Law, I.C. 5-14-1.5. All meetings of the Board, except necessary executive sessions, shall be open to the public.
- Section 2 **Meetings**. The Board shall meet at least monthly, and at any other times a meeting is necessary, under provisions of I.C. 20-14-2-6.
- Section 3 **Regular monthly meetings**. Meetings will be held in the second week of the month. ~~The January and December meetings will be held in the third week of the month. (Omit shaded section)~~
- Ten meetings will be held at the Rensselaer Library, one meeting per year will be held at the DeMotte Library and one per year at the Wheatfield Library. Dates and places for the following year will be determined annually.
- Section 4 **Special meetings**. Special meetings may be called by the President or by any two board members, provided that all members are given prior notice, written or oral, of the date, time, place and purpose of such meetings, according to provisions of I.C. 20-14-2-6. Public notice must also be given of such meetings, in accordance with provisions of I.C. 5-14-1.5-5.

ARTICLE VI

OFFICERS OF THE BOARD

Section 1 The Board shall elect annually a President, Vice-President, Secretary and Treasurer, under provisions of I.C. 20-14-2-6. Terms of office shall begin on January 1. Officers shall be elected for no more than two (2) consecutive terms in the same office.

Section 2 **President.** The president shall preside at all board meetings, appoint all standing or special committees and perform other duties normally associated with the office or assigned by the Board.

Section 3 **Vice-president.** The vice-president shall preside over meetings in the absence of the president and shall perform such duties assigned by the President.

Section 4 **Secretary.** The secretary shall oversee minute-taking and correspondence done by library ~~clerical (omit "clerical")~~ staff on behalf of the Board. The Board treasurer shall be the Assistant Secretary, acting in the absence of the Secretary.

Minutes will record the following: date, time and place of meeting; members present; general substance of all matters proposed, discussed or decided; results of all votes taken, by individual members if there is a roll call, under provisions of I.C. 5-14-1.5-4b.

The minutes shall be available within one week after the meeting and are open for public inspection and copying, according to provisions of I.C. 5-14-1.5-4c.

Section 5 **Treasurer.** The treasurer shall be responsible for insuring that adequate financial records are kept by library staff, accurate and timely financial reports are delivered to the board and an audit of the system's finances is completed bi-annually.

The treasurer shall issue warrants which are approved by the board in payment of expenses lawfully incurred in behalf of the library. At each November meeting, the board will appoint a board member to act as assistant treasurer for the following year.

The treasurer shall give a surety bond for the faithful performance of his/her duty and for the accurate accounting of all money coming into his/her custody, in accordance with I.C. 20-14-2-5g. Any other officer authorized by the Board to sign checks shall also give such bond.

JCPL FINANCIAL STATEMENT

January 31, 2000

	<u>Beginning 2000 Balance</u>	<u>Current Month Disbursements</u>	<u>Y-T-D Disbursements</u>	<u>Current Month Receipts</u>	<u>Y-T-D Receipts</u>	<u>Ending Balance</u>
Operating Fund	\$381,829.76	\$95,995.34	\$95,995.34	\$10,629.09	\$10,629.09	\$296,463.51
Includes Investments of: \$185,000.00						
Public Library Access Card Fund	\$46.00	\$46.00	\$46.00	\$0.00	\$0.00	\$0.00
Gift Fund	\$3,210.96	\$87.85	\$87.85	\$105.00	\$105.00	\$3,228.11
DeMotte	\$460.47	\$0.00	\$0.00	\$10.00	\$10.00	\$470.47
Rensselaer	\$2,005.01	\$87.85	\$87.85	\$85.00	\$85.00	\$2,002.16
Wheatfield	\$745.48	\$0.00	\$0.00	\$10.00	\$10.00	\$755.48
Library Improvement Reserve Fund	\$78,696.30	\$0.00	\$0.00	\$265.16	\$265.16	\$78,961.46
Bond & Interest Redemption Fund	\$82,421.37	\$0.00	\$0.00	\$0.00	\$0.00	\$82,421.37
Includes Investments of: \$15,000.00						
Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Hot Hospitality Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Levy Excess Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Satellite Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Petty Cash Funds	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
Cash Change Fund	\$90.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90.00
Payroll Withholding Accts.						
FIT Tax Collected	\$0.00	\$5,002.35	\$5,002.35	\$5,002.35	\$5,002.35	\$0.00
FICA Tax Collected	\$0.00	\$3,817.89	\$3,817.89	\$3,817.89	\$3,817.89	\$0.00
State Tax Collected	\$1,609.17	\$1,609.17	\$1,609.17	\$1,666.26	\$1,666.26	\$1,666.26
County Tax Collected	\$451.51	\$451.51	\$451.51	\$468.31	\$468.31	\$468.31
IN Deferred Comp.	\$0.00	\$2,305.56	\$2,305.56	\$2,305.56	\$2,305.56	\$0.00
#125 Plan	\$0.00	\$1,372.58	\$1,372.58	\$1,372.60	\$1,372.60	\$0.02
Employee Health Insur.	\$0.00	\$6.00	\$6.00	\$7.00	\$7.00	\$1.00
Employee P.E.R.F.	\$3,747.31	\$3,747.31	\$3,747.31	\$1,292.77	\$1,292.77	\$1,292.77
Credit Union	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL ALL FUNDS.....	\$552,222.38	\$114,441.56	\$114,441.56	\$26,931.99	\$26,931.99	\$464,712.81

Bank Balances**Jasper County Public Library****Report as of: 01/31/2000**

<i>Bank</i>		
1	Peoples State Bank	\$181,513.65
2	Demotte State Bank	\$4,027.70
3	Lafayette Bank & Trust-LIRF	\$78,961.46
4	Cash on Hand	\$210.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
11	Civitas CD#7152001181	\$0.00
12	Civitas CD#7152001182	\$200,000.00
13	Civitas CD#7152030051	\$0.00
Total all banks =		\$464,712.81

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

INVESTMENT REGISTER

OPEN INVESTMENTS:

<u>Renewal Date</u>	<u>CD #</u>	<u>Issued By</u>	<u>Terms</u>	<u>Principal</u>	<u>%-Interest</u>	<u>Account</u>	<u>Purchase Date</u>	<u>Interest Earned</u>	<u>Comments</u>
14-Feb-00	7152001182	Civitas	90 day	\$185,000	5.19	Operating	16-Nov-99		
				<u>\$15,000</u>		BIRF			
				\$200,000					

CLOSED INVESTMENTS:

07-Jan-00	7152030051	Civitas	10 day	\$76,000	5.12	Operating	28-Dec-99	\$203.38	
				<u>\$67,000</u>		BIRF			
				\$143,000					
14-Jan-00	7152001181	Civitas	59 day	\$120,000	5.14	Operating	16-Nov-99	1010.87	

Appropriation Report for 100 OPERATING FUND

Jasper County Public Library

Report Date: From 01/01/2000 To 01/31/2000

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Spent
<i>1. Personal Services</i>							
1.11 SALARY OF LIBRARIAN	\$45,656.00	\$0.00	\$45,656.00	\$3,761.33	\$3,761.33	\$41,894.67	8.2
1.12 SALARY OF ASSISTANTS	\$597,581.00	\$0.00	\$597,581.00	\$44,503.52	\$44,503.52	\$553,077.48	7.4
1.13 WAGES OF JANITORS	\$39,608.00	\$0.00	\$39,608.00	\$3,015.17	\$3,015.17	\$36,592.83	7.6
1.21 EMPLOYER'S SHARE-FICA	\$52,238.00	\$0.00	\$52,238.00	\$3,817.89	\$3,817.89	\$48,420.11	7.3
1.22 UNEMPLOYMENT COMPENSAT	\$2,511.00	\$0.00	\$2,511.00	\$152.53	\$152.53	\$2,358.47	6.1
1.23 EMPLOYER'S CONTRIB.- PERF	\$30,396.00	\$0.00	\$30,396.00	\$6,245.61	\$6,245.61	\$24,150.39	20.5
1.24 EMPLOYER'S CONTRIB.- INS.	\$29,130.00	\$0.00	\$29,130.00	\$2,110.14	\$2,110.14	\$27,019.86	7.2
1.31 OTHER PERSONAL SERVICES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.0
Subtotal	\$798,620.00		\$798,620.00	\$63,606.19	\$63,606.19	\$735,013.81	8.0
<i>2. Supplies</i>							
2.11 OFFICIAL RECORDS	\$1,000.00	\$0.00	\$1,000.00	\$48.63	\$48.63	\$951.37	4.9
2.12 STATIONERY AND PRINTING	\$700.00	\$0.00	\$700.00	\$38.90	\$38.90	\$661.10	5.6
2.13 OTHER OFFICE SUPPLIES	\$6,200.00	\$0.00	\$6,200.00	\$228.10	\$228.10	\$5,971.90	3.7
2.21 CLEANING & SANITATION SUP	\$3,400.00	\$0.00	\$3,400.00	\$0.00	\$0.00	\$3,400.00	0.0
2.22 FUEL, OIL & LUBRICANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
2.23 OTHER OPERATING SUPPLIES	\$5,600.00	\$0.00	\$5,600.00	\$13.68	\$13.68	\$5,586.32	0.2
2.31 BUILDING MATERIALS & SUPP	\$1,100.00	\$0.00	\$1,100.00	\$0.00	\$0.00	\$1,100.00	0.0
2.32 PAINT AND PAINTING SUPPLIE	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	0.0
2.33 REPAIR PARTS	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
2.41 LIBRARY SUPPLIES	\$4,300.00	\$0.00	\$4,300.00	\$118.06	\$118.06	\$4,181.94	2.7
2.42 AUTOMATION SUPPLIES	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.0
Subtotal	\$27,450.00		\$27,450.00	\$447.37	\$447.37	\$27,002.63	1.6
<i>3. Other Services and Charge</i>							
3.11 CONSULTING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.12 ENGINEERING & ARCH. SERVI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.13 LEGAL SERVICES	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.0
3.14 OTHER PROFESSIONAL SERVI	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.0
3.21 TELEPHONE	\$9,000.00	\$0.00	\$9,000.00	\$853.19	\$853.19	\$8,146.81	9.5
3.22 POSTAGE	\$5,300.00	\$0.00	\$5,300.00	\$0.00	\$0.00	\$5,300.00	0.0
3.23 TRAVELING EXPENSE	\$7,000.00	\$0.00	\$7,000.00	\$1,513.20	\$1,513.20	\$5,486.80	21.6
3.24 PROFESSIONAL MEETINGS	\$8,000.00	\$0.00	\$8,000.00	\$2,352.51	\$2,352.51	\$5,647.49	29.4
3.25 FREIGHT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.26 NETWORKING	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.0
3.31 ADVERTISING & PUBLIC NOTIC	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.0
3.32 OTHER PRINTING	\$350.00	\$0.00	\$350.00	\$0.00	\$0.00	\$350.00	0.0
3.41 OFFICIAL BONDS	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	0.0
3.42 OTHER INSURANCE	\$11,451.00	\$0.00	\$11,451.00	\$1,259.00	\$1,259.00	\$10,192.00	11.0
3.51 GAS	\$26,000.00	\$0.00	\$26,000.00	\$2,701.69	\$2,701.69	\$23,298.31	10.4
3.52 ELECTRICITY	\$47,000.00	\$0.00	\$47,000.00	\$3,074.92	\$3,074.92	\$43,925.08	6.5
3.53 WATER	\$900.00	\$0.00	\$900.00	\$94.70	\$94.70	\$805.30	10.5
3.54 WASTE DISPOSAL SERVICES	\$2,350.00	\$0.00	\$2,350.00	\$166.36	\$166.36	\$2,183.64	7.1
3.61 BUILDING & STRUCTURES	\$45,000.00	\$2,019.55	\$47,019.55	\$4,719.30	\$4,719.30	\$42,300.25	10.0
3.62 EQUIPMENT	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.0

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
3.71 REAL ESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.72 EQUIPMENT RENTALS	\$280.00	\$0.00	\$280.00	\$9.95	\$9.95	\$270.05	3.6
3.91 DUES	\$2,900.00	\$0.00	\$2,900.00	\$1,220.22	\$1,220.22	\$1,679.78	42.1
3.92 INTEREST ON TEMPORARY LO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.93 TAXES & ASSESSMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.94 TRANSFER TO LIRF	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.0
3.95 BOOK REIMBURSEMENT	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	0.0
3.96 PETTY CASH	\$120.00	\$0.00	\$120.00	\$0.00	\$0.00	\$120.00	0.0
3.97 INTERVIEWING & MOVING EXP	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0
3.98 MAINTENANCE/SERVICE CONT	\$46,200.00	\$0.00	\$46,200.00	\$879.07	\$879.07	\$45,320.93	1.9
Subtotal	\$267,201.00	\$2,019.55	\$269,220.55	\$18,844.11	\$18,844.11	\$250,376.44	7.0
4. Capital Outlays							
4.1 LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.2 BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.3 IMPROVEMENTS OTHER THAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.4 FURNITURE & EQUIPMENT	\$16,000.00	\$119.00	\$16,119.00	\$1,073.52	\$1,073.52	\$15,045.48	6.7
4.51 BOOKS	\$150,000.00	\$0.00	\$150,000.00	\$9,273.79	\$9,273.79	\$140,726.21	6.2
4.52 PERIODICALS & NEWSPAPERS	\$23,500.00	\$0.00	\$23,500.00	\$985.97	\$985.97	\$22,514.03	4.2
4.53 NONPRINTED MATERIALS	\$55,000.00	\$0.00	\$55,000.00	\$1,764.39	\$1,764.39	\$53,235.61	3.2
Subtotal	\$244,500.00	\$119.00	\$244,619.00	\$13,097.67	\$13,097.67	\$231,521.33	5.4
Grand Total	\$1,337,771.00	\$2,138.55	\$1,339,909.55	\$95,995.34	\$95,995.34	\$1,243,914.21	7.2

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

Changes to Appropriations

<i>Date</i>	<i>Fund Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Reason</i>
01/03/2000	100	4.4	\$119.00	Encumbered 1999 Appropriation per Boar
01/12/2000	100	3.61	\$2,019.55	Ins. Claim-Prism Painting -A/P #40

Appropriation Report for**160 CAPITAL PROJECTS FUND*****Jasper County Public Library******Report Date: From 01/01/2000 To 02/29/2000***

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
<i>4. Capital Outlays</i>							
4.4 FURNITURE & EQUIPMENT	\$35,000.00	\$0.00	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.0
4.53 NONPRINTED MATERIALS	\$35,000.00	\$0.00	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.0
Subtotal	\$70,000.00		\$70,000.00	\$0.00	\$0.00	\$70,000.00	0.0
Grand Total	\$70,000.00	\$0.00	\$70,000.00	\$0.00	\$0.00	\$70,000.00	0.0

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

Register Of Claims
Jasper County Public Library

Report Date: From 01/01/2000 To 01/31/2000

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
18549	2	A.E. BOYCE CO., INC.	OPERATING FUND	OFFICIAL RECORDS	\$48.63	01/10/2000	Tax Forms-W2's, W3, 1099, 1096
				Total this claim	\$48.63		
18550	3	ALA	OPERATING FUND	PROFESSIONAL MEETINGS	\$754.00	01/10/2000	PLA Convention, Charlotte, N.C., 3/29-4 Stringfellow, Tachtiris
				Total this claim	\$754.00		
18551	4	ALEXANDER HAMILTON INSTI	OPERATING FUND	PERIODICALS & NEWSPAPER	\$119.00	01/10/2000	Payroll Legal Alert
				Total this claim	\$119.00		
18552	5	ALFAX WHOLESALE FURNITU	OPERATING FUND	LIBRARY SUPPLIES	\$94.95	01/10/2000	Number/Letter Kit - 2" Gothic @ DeM
				Total this claim	\$94.95		
18553	6	ARLINGTON/ROE	OPERATING FUND	OTHER INSURANCE	\$1,259.00	01/10/2000	Directors & Officers Liability Ins. 1/1/00-
				Total this claim	\$1,259.00		
18554	7	ASI SIGN SYSTEMS	OPERATING FUND	FURNITURE & EQUIPMENT	\$94.08	01/10/2000	"Information" & Exterior sign @ DeM.;
			OPERATING FUND	FURNITURE & EQUIPMENT	\$91.99		"No Food, Beverage, Shirt" @ Wh.
				Total this claim	\$186.07		
18555	8	AUSTIN BOOK SALES	OPERATING FUND	BOOKS	\$119.68	01/10/2000	Standing Order-Opportunities in
			OPERATING FUND	BOOKS	\$3.24		...Bks
				Total this claim	\$122.92		
18556	9	AVC CORPORATION	OPERATING FUND	MAINTENANCE/SERVICE CON	\$99.00	01/10/2000	January '00 Service Contract
				Total this claim	\$99.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18557	10	BAKER & TAYLOR	OPERATING FUND	BOOKS	\$1,103.96	01/10/2000	Books, Gift Books, B&T Link
			OPERATING FUND	BOOKS	\$1,157.84		
			OPERATING FUND	BOOKS	\$1,283.75		
			OPERATING FUND	BOOKS	\$69.74		
			OPERATING FUND	BOOKS	\$536.07		
			OPERATING FUND	BOOKS	\$532.87		
			OPERATING FUND	BOOKS	\$54.58		
			OPERATING FUND	BOOKS	\$895.61		
			OPERATING FUND	BOOKS	\$477.72		
			OPERATING FUND	BOOKS	\$976.65		
			OPERATING FUND	BOOKS	\$63.35		
			RENSSELAER GIFT FU	BOOKS	\$87.85		
			OPERATING FUND	NONPRINTED MATERIALS	\$1,650.00		
				Total this claim	\$8,889.99		
18558	13	BUSINESS COMMUNICATIONS	OPERATING FUND	NONPRINTED MATERIALS	\$37.90	01/10/2000	Thomas Register-shipping
				Total this claim	\$37.90		
18559	14	CAMPBELL PRINTING COMPA	OPERATING FUND	STATIONERY AND PRINTING	\$38.90	01/10/2000	Notecards
				Total this claim	\$38.90		
18560	15	CDW GOVERNMENT, INC	OPERATING FUND	FURNITURE & EQUIPMENT	\$119.45	01/10/2000	Cables
				Total this claim	\$119.45		
18561	16	CHIEF, CDS	OPERATING FUND	BOOKS	\$310.00	01/10/2000	Free-Floating Subdivisions-12th ed., Cat LC Subj. Headings-23rd ed.
				Total this claim	\$310.00		
18562	17	CULLIGAN	OPERATING FUND	EQUIPMENT RENTALS	\$9.95	01/10/2000	January Water Cooler Rental & Water
			OPERATING FUND	WATER	\$44.55		
				Total this claim	\$54.50		
18563	18	DEMCO	OPERATING FUND	LIBRARY SUPPLIES	\$10.85	01/10/2000	Liq. Adhesive, Book Pockets
			OPERATING FUND	BOOKS	\$178.40		
				Total this claim	\$189.25		
0	19	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,859.00	01/10/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$22,341.73		
			OPERATING FUND	WAGES OF JANITORS	\$1,577.66		
				Total this claim	\$25,778.39		
18564	20	DIANA KOOY	OPERATING FUND	TRAVELING EXPENSE	\$31.85	01/10/2000	Mileage
				Total this claim	\$31.85		

<i>Warra.</i> <i>Number</i>	<i>Claim</i> <i>Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18565	21	EMMA ALBERTA SCHOOL	OPERATING FUND	BOOKS	\$15.95	01/10/2000	Book
			OPERATING FUND	BOOKS	\$3.95		
				Total this claim	\$19.90		
18566	22	GALE GROUP	OPERATING FUND	BOOKS	\$820.00	01/10/2000	Great Amer. Court Cases, SBA, Career
			OPERATING FUND	BOOKS	\$102.60		Leaders Update
			OPERATING FUND	BOOKS	\$240.00		
			OPERATING FUND	BOOKS	\$41.31		
				Total this claim	\$1,203.91		
18567	23	HERITAGE OFFICE PRODUCT	OPERATING FUND	OTHER OFFICE SUPPLIES	\$10.64	01/10/2000	Silver Markers
				Total this claim	\$10.64		
18568	24	HERITAGE QUEST	OPERATING FUND	NONPRINTED MATERIALS	\$29.95	01/10/2000	FTM Marriage Index-Genealogy @ DeM
				Total this claim	\$29.95		
18569	25	INCOLSA	OPERATING FUND	PROFESSIONAL MEETINGS	\$258.00	01/10/2000	Computers In Libraries Conference, 3/1
				Total this claim	\$258.00		
18570	26	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,152.78	01/10/2000	Withheld from 10 JAN 00 Payroll- Kooy, Daugherty, Stringfellow, Weed, Beedle, Kopanda, Schulenberg, Woods, Fagen, Filson, Maxwell
				Total this claim	\$1,152.78		
18571	27	INDIANA DEPT.OF WORKFOR	OPERATING FUND	UNEMPLOYMENT COMPENSA	\$152.53	01/10/2000	4th Qtr. Unemployment Payment
				Total this claim	\$152.53		
18572	28	INDIANA LIBRARY FEDERATIO	OPERATING FUND	DUES	\$1,220.22	01/10/2000	Trustee Membership Dues & Institutiona 2000
				Total this claim	\$1,220.22		
18573	29	INDIANA STATE LIBRARY	PUBLIC LIBRARY ACC	LIBRARY SUPPLIES	\$46.00	01/10/2000	4th Qtr 1999 PLAC Card Payment
				Total this claim	\$46.00		
18574	30	INGRAM	OPERATING FUND	BOOKS	\$2.39	01/10/2000	Books
			OPERATING FUND	BOOKS	\$5.38		
			OPERATING FUND	BOOKS	\$31.50		
			OPERATING FUND	BOOKS	\$22.71		
			OPERATING FUND	BOOKS	\$13.44		
			OPERATING FUND	BOOKS	\$2.99		
			OPERATING FUND	BOOKS	\$6.92		
				Total this claim	\$85.33		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18575	31	INSPIRATIONAL BOOK DISTRI	OPERATING FUND	BOOKS	\$59.01	01/10/2000	Books & Audio Cassettes
			OPERATING FUND	BOOKS	\$18.39		
			OPERATING FUND	BOOKS	\$9.59		
			OPERATING FUND	BOOKS	\$9.59		
			OPERATING FUND	BOOKS	\$9.58		
			OPERATING FUND	NONPRINTED MATERIALS	\$28.78		
			OPERATING FUND	NONPRINTED MATERIALS	\$2.01		
			OPERATING FUND	BOOKS	\$7.43		
			Total this claim		\$144.38		
18576	32	JENNIFER L. EVERS	OPERATING FUND	TRAVELING EXPENSE	\$57.20	01/10/2000	Mileage-Inventory
			Total this claim		\$57.20		
18577	33	JOURNAL AND COURIER	OPERATING FUND	PERIODICALS & NEWSPAPER	\$197.60	01/10/2000	Annual Subcription-D 1/27/00 - 1/24/01
			Total this claim		\$197.60		
18578	34	JOURNEYS TRAVEL	OPERATING FUND	TRAVELING EXPENSE	\$904.00	01/10/2000	Air Transportation-PLA, 3/29 & 4/1 Daugherty, Kooy,Stringfellow, Tachtiris
			Total this claim		\$904.00		
18579	35	LIBRARY STORE, INC.	OPERATING FUND	OTHER OFFICE SUPPLIES	\$16.40	01/10/2000	Index Cards, Be Kind Rewind labels, Ba
			OPERATING FUND	NONPRINTED MATERIALS	\$15.75		
			Total this claim		\$32.15		
18580	36	NORTHWESTERN INDIANA TE	OPERATING FUND	TELEPHONE	\$26.07	01/10/2000	Local Telephone Service-D Jan 2000
			Total this claim		\$26.07		
18581	37	PEGGY WOODS	OPERATING FUND	TRAVELING EXPENSE	\$64.35	01/10/2000	Mileage-Inventory
			Total this claim		\$64.35		
18582	38	PHILIP N. HOWARD	OPERATING FUND	BUILDING & STRUCTURES	\$80.00	01/10/2000	Replace tile,cut counter for computer wir up sign-D
			OPERATING FUND	BUILDING & STRUCTURES	\$120.00		De ice & shovel sidewalks-Wh
			Total this claim		\$200.00		
18583	39	PRECISION CONTROL SYSTE	OPERATING FUND	BUILDING & STRUCTURES	\$1,464.75	01/10/2000	Installed bladder expansion tank,1/2" ba ball valve,started & refilled,added oil to c freon to clear sightglass
			Total this claim		\$1,464.75		
18584	40	PRISM PAINTING COMPANY	OPERATING FUND	BUILDING & STRUCTURES	\$2,019.55	01/10/2000	Repairs to Tack Wall-Dem
			Total this claim		\$2,019.55		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18585	41	PUBLIC EMPLOYEES' RETIRE	OPERATING FUND	EMPLOYER'S CONTRIB.- PER	\$6,245.61	01/10/2000	4th Quarter Payment
			P.E.R.F.	SALARIES AND WAGES	\$3,747.31		
				Total this claim	\$9,992.92		
18586	42	REGENT BOOK CO., INC.	OPERATING FUND	BOOKS	\$17.98	01/10/2000	BH&G Books-Continutations
			OPERATING FUND	BOOKS	\$8.99		
			OPERATING FUND	BOOKS	\$17.98		
			OPERATING FUND	BOOKS	\$4.65		
				Total this claim	\$49.60		
18587	43	RENSSELAER REPUBLICAN	OPERATING FUND	PERIODICALS & NEWSPAPER	\$107.00	01/10/2000	Annual Subscription-R & W
			OPERATING FUND	PERIODICALS & NEWSPAPER	\$106.25		
				Total this claim	\$213.25		
18588	44	RS ENTERPRISES	OPERATING FUND	BUILDING & STRUCTURES	\$755.00	01/10/2000	Plow lot; 12/28/99 Shovel & salt walks 12/14 - 12/28-Dem
				Total this claim	\$755.00		
18589	45	SECURITY COURIERS CORP.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$780.07	01/10/2000	Transport Service 12/3 -12/23/99
				Total this claim	\$780.07		
18590	46	SMITH TRUE VALUE FARM ST	OPERATING FUND	OTHER OPERATING SUPPLIE	\$13.68	01/10/2000	Flashlite & Batteries
				Total this claim	\$13.68		
18591	47	SPRINT	OPERATING FUND	TELEPHONE	\$109.53	01/10/2000	Long Distance Dec '99
			OPERATING FUND	TELEPHONE	\$31.03		R, W, D
			OPERATING FUND	TELEPHONE	\$13.54		
				Total this claim	\$154.10		
18592	48	STEPHANIE FILSON	OPERATING FUND	TRAVELING EXPENSE	\$59.80	01/10/2000	Mileage-Inventory
				Total this claim	\$59.80		
18593	49	STUDENT AID ACCESS	OPERATING FUND	BOOKS	\$38.00	01/10/2000	Financial Aid Handbook
				Total this claim	\$38.00		
18594	50	TOWN OF DEMOTTE	OPERATING FUND	WASTE DISPOSAL SERVICES	\$45.66	01/10/2000	Sewer service Nov '99-Dem
				Total this claim	\$45.66		
18595	51	TOWN OF WHEATFIELD SEW	OPERATING FUND	WASTE DISPOSAL SERVICES	\$41.05	01/10/2000	Sewer Service Jan 2000-Wh
				Total this claim	\$41.05		
18596	52	TRAVEL TECHNOLOGY GROU	OPERATING FUND	PROFESSIONAL MEETINGS	\$177.76	01/10/2000	Room reservations at Sleep Inn PLA Conf.-Charlotte, NC 3/29 - 4/1 Kooy, Daugherty, Tachtiris,Stringfellow
				Total this claim	\$177.76		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18597	53	TYSEN'S COUNTRY GROCER	OPERATING FUND	LIBRARY SUPPLIES	\$12.26	01/10/2000	DeMotte meeting room supplies-cups, c
Total this claim					<u>\$12.26</u>		
18598	54	VIKING OFFICE PRODUCTS	OPERATING FUND	OTHER OFFICE SUPPLIES	\$201.06	01/10/2000	Copy paper;white,tan,blue,cherry,canary green,gold,grey,ivory,pink,salmon
Total this claim					<u>\$201.06</u>		
18599	55	WALL STREET JOURNAL	OPERATING FUND	PERIODICALS & NEWSPAPER	\$299.00	01/10/2000	2 year subscription-Ren 2/2/2000-2/2/02
Total this claim					<u>\$299.00</u>		
18600	56	WASHINGTON HILTON & TOW	OPERATING FUND	PROFESSIONAL MEETINGS	\$1,087.75	01/10/2000	Comp. In Libraires Conf. Hotel 3/14 - 3/19;5 nights Evers & Maxwell, Confirmation #3106910479
Total this claim					<u>\$1,087.75</u>		
18601	57	WASHINGTON POST	OPERATING FUND	PERIODICALS & NEWSPAPER	\$76.00	01/10/2000	2 year subcription-Ren 2/7/2000 -2/7/02
Total this claim					<u>\$76.00</u>		
18602	58	WILLIAM RISNER	OPERATING FUND	BUILDING & STRUCTURES	\$280.00	01/10/2000	Salted walks & snow removal-Ren 12/20- 12/28
Total this claim					<u>\$280.00</u>		
18603	59	WORLD OF TRAVEL, INC.	OPERATING FUND	TRAVELING EXPENSE	\$396.00	01/10/2000	Comp. In Libraries Conf. Air Travel 3/15 & 3/19;Maxwell, Evers
Total this claim					<u>\$396.00</u>		
18604	60	XCEL COMPUTER SYSTEMS, I	OPERATING FUND	FURNITURE & EQUIPMENT	\$768.00	01/10/2000	4-64 memory upgrade kits for Prosignia
Total this claim					<u>\$768.00</u>		
0	61	JASPER COUNTY PUBLIC LIB	OPERATING FUND INV	TRANSFER TO OPERATING F	\$76,000.00	01/10/2000	CD#7152030051 Matured
			RENS & DEM BOND A	TRANSFER TO BIRF	<u>\$67,000.00</u>		
Total this claim					<u>\$143,000.00</u>		
0	62	INTERNAL REVENUE SERVIC	OPERATING FUND	EMPLOYER'S SHARE-FICA	\$1,928.60	01/10/2000	EFT-Federal & Fica Taxes Withheld 10
		FICA TAX COLLECTED	SALARIES AND WAGES		\$1,928.60		#87542727, Transferred 1/11/00
		FIT TAX COLLECTED	SALARIES AND WAGES		\$2,557.38		
Total this claim					<u>\$6,414.58</u>		
0	63	INDIANA DEPARTMENT OF RE	GIT TAX COLLECTED	SALARIES AND WAGES	\$1,609.17	01/10/2000	EFT-State & County tax Withheld from
		COUNTY TAX COLLEC	SALARIES AND WAGES		\$451.51		#28, Ref.#09020
Total this claim					<u>\$2,060.68</u>		
0	64	JASPER COUNTY PUBLIC LIB	OPERATING FUND INV	TRANSFER TO OPERATING F	120,000.00	01/14/2000	CD#7152001181 Matured
Total this claim					<u>\$120,000.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
0	65	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,902.33	01/25/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$22,161.79		
			OPERATING FUND	WAGES OF JANITORS	\$1,437.51		
				Total this claim	\$25,501.63		
18605	66	ANTHEM BLUE CROSS AND B	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$2,032.44	01/25/2000	Health Ins. Premium Jan 2000
			#125 TAX DEFERRED	SALARIES AND WAGES	\$1,372.58		12 Employees
				Total this claim	\$3,405.02		
18606	67	ANTHEM LIFE	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$77.70	01/25/2000	Life Ins. Premium Jan 2000
			HEALTH/LIFE INSURA	SALARIES AND WAGES	\$6.00		18 Employees
				Total this claim	\$83.70		
18607	68	CITY OF RENSSELAER	OPERATING FUND	GAS	\$1,097.09	01/25/2000	Utilities 12/8/99 - 1/10/00;Rens
			OPERATING FUND	ELECTRICITY	\$1,028.24		
			OPERATING FUND	WATER	\$50.15		
			OPERATING FUND	WASTE DISPOSAL SERVICES	\$79.65		
				Total this claim	\$2,255.13		
18608	69	CROWN POINT COMMUNITY L	OPERATING FUND	PROFESSIONAL MEETINGS	\$75.00	01/25/2000	NILBA Dinner 1/26/00 Egan,Deardorff,Daugherty,Walstra, Sayl
				Total this claim	\$75.00		
18609	70	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,152.78	01/25/2000	Withheld from Payroll 1/25/00 Daugherty,Kooy,Kopanda,Fagen, Schulenberg,Filson,Stringfellow,Weed, Woods, Maxwell, Beedle
				Total this claim	\$1,152.78		
18610	71	NIPSCO	OPERATING FUND	GAS	\$1,200.98	01/25/2000	Utilities 12/17/99-1/18/00;De
			OPERATING FUND	ELECTRICITY	\$1,477.83		12/10/99-1/12/00;Wh
			OPERATING FUND	GAS	\$403.62		
			OPERATING FUND	ELECTRICITY	\$568.85		
				Total this claim	\$3,651.28		
18611	72	POST TRIBUNE	OPERATING FUND	PERIODICALS & NEWSPAPER	\$81.12	01/25/2000	Annual Subscription;Ren 2/9/00-2/9/01
				Total this claim	\$81.12		
18612	73	SPRINT	OPERATING FUND	TELEPHONE	\$509.53	01/25/2000	Local Telephone Jan 2000
			OPERATING FUND	TELEPHONE	\$163.49		Wh & R
				Total this claim	\$673.02		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
0	74	INTERNAL REVENUE SERVIC	OPERATING FUND	EMPLOYER'S SHARE-FICA	\$1,889.29	01/26/2000	EFT-Federal & FICA Tax Withheld-25 J
			FICA TAX COLLECTED	SALARIES AND WAGES	\$1,889.29		#89198368
			FIT TAX COLLECTED	SALARIES AND WAGES	\$2,444.97		
			Total this claim		\$6,223.55		

Total Amount of Claims \$377,441.56

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Wednesday, February 02, 2000

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 8 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$377,441.56

Date this 14th day of February, 20 00.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

	<u>THIS MONTH</u>	<u>YEAR-TO-DATE</u>	<u>TOTAL RECEIPTS THIS MONTH</u>	<u>TOTAL RECEIPTS YEAR-TO-DATE</u>
WITHHOLDING ACCOUNT FUNDS:			\$15,932.74	\$15,932.74
FIT Tax Collected	\$5,002.35	\$5,002.35		
FICA Collected	\$3,817.89	\$3,817.89		
State Tax Collected	\$1,666.26	\$1,666.26		
County Tax Collected	\$468.31	\$468.31		
INDIANA Deferred Comp	\$2,305.56	\$2,305.56		
#125 Plan	\$1,372.60	\$1,372.60		
Health/Life Insurance	\$7.00	\$7.00		
PERF	\$1,292.77	\$1,292.77		
Credit Union	\$0.00	\$0.00		
TOTAL RECEIPTS - ALL FUNDS.....			\$26,931.99	\$26,931.99

Register Of Claims
Jasper County Public Library

Report Date: From 02/01/2000 To 02/14/2000

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	75	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,902.33	02/10/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$23,610.26		
			OPERATING FUND	WAGES OF JANITORS	\$1,587.45		
				Total this claim	\$27,100.04		
18613	76	ANTHEM BLUE CROSS AND B	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$2,032.44	02/10/2000	Health Ins. Premium-Feb '00
		#125 TAX DEFERRED		SALARIES AND WAGES	\$1,372.58		12 Employee's
				Total this claim	\$3,405.02		
18614	77	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,179.11	02/10/2000	Withheld from Payroll 2/10/00 Daugherty,Kooy,Kopanda,Fagen, Schulenberg,Filson,Stringfellow, Woods,Maxwell,Weed, Beedle
				Total this claim	\$1,179.11		
18615	78	NORTHWESTERN INDIANA TE	OPERATING FUND	TELEPHONE	\$26.07	02/10/2000	Local Telephone Service-Feb '00 DeMotte
				Total this claim	\$26.07		
18616	79	SPRINT	OPERATING FUND	TELEPHONE	\$115.09	02/10/2000	Long Distance Jan '00
			OPERATING FUND	TELEPHONE	\$50.37		R, D, W
			OPERATING FUND	TELEPHONE	\$14.25		
				Total this claim	\$179.71		
18617	80	TOWN OF DEMOTTE	OPERATING FUND	WASTE DISPOSAL SERVICES	\$45.66	02/10/2000	Sewer Service;Dec '99 DeMotte
				Total this claim	\$45.66		
18618	81	TOWN OF WHEATFIELD SEW	OPERATING FUND	WASTE DISPOSAL SERVICES	\$41.05	02/10/2000	Sewer Service;Feb '00 Wheatfield
				Total this claim	\$41.05		
18619	82	ACE HARDWARE	OPERATING FUND	CLEANING & SANITATION SUP	\$15.92	02/14/2000	Janitorial Supplies, light bulb, meeting r
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$4.25		
			OPERATING FUND	LIBRARY SUPPLIES	\$9.76		
				Total this claim	\$29.93		
18620	83	AMBER WHITED	OPERATING FUND	TRAVELING EXPENSE	\$21.45	02/14/2000	mileage
				Total this claim	\$21.45		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18621	84	AMER. LIBRARY ASSOCIATIO	OPERATING FUND	PERIODICALS & NEWSPAPER	\$65.00	02/14/2000	Library Systems Newsletter
				Total this claim	\$65.00		
18622	85	AMERICAN LIBRARY ASSN	OPERATING FUND	BOOKS	\$27.00	02/14/2000	Book-52 programs for preschoolers
				Total this claim	\$27.00		
18623	86	AVC CORPORATION	OPERATING FUND	MAINTENANCE/SERVICE CON	\$99.00	02/14/2000	February 2000 Financial Service Contra
				Total this claim	\$99.00		
18624	87	BAKER & TAYLOR	OPERATING FUND	BOOKS	\$1,070.83	02/14/2000	Books,Continuations, Gift Books
			OPERATING FUND	BOOKS	\$1,326.26		
			OPERATING FUND	BOOKS	\$755.01		
			OPERATING FUND	BOOKS	\$180.48		
			OPERATING FUND	BOOKS	\$206.89		
			OPERATING FUND	BOOKS	\$189.07		
			OPERATING FUND	BOOKS	\$27.36		
			OPERATING FUND	BOOKS	\$72.82		
			OPERATING FUND	BOOKS	\$2.70		
			OPERATING FUND	BOOKS	\$2,038.56		
			OPERATING FUND	BOOKS	\$677.56		
			OPERATING FUND	BOOKS	\$100.61		
			OPERATING FUND	BOOKS	\$10.45		
			RENSSELAER GIFT FU	BOOKS	\$29.95		
				Total this claim	\$6,688.55		
18625	88	BARNES & NOBLE	OPERATING FUND	BOOKS	\$139.36	02/14/2000	Books, Gift Books, A.V. material, book p
			OPERATING FUND	BOOKS	\$165.18		
			OPERATING FUND	BOOKS	\$73.67		
			RENSSELAER GIFT FU	BOOKS	\$63.58		
			OPERATING FUND	NONPRINTED MATERIALS	\$229.97		
			OPERATING FUND	NONPRINTED MATERIALS	\$124.92		
			OPERATING FUND	NONPRINTED MATERIALS	\$208.27		
			OPERATING FUND	NONPRINTED MATERIALS	\$218.82		
			OPERATING FUND	NONPRINTED MATERIALS	\$68.10		
			OPERATING FUND	LIBRARY SUPPLIES	\$4.48		
				Total this claim	\$1,296.35		

<i>Warra Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18626	89	BEST BUY CO., INC.	OPERATING FUND	NONPRINTED MATERIALS	\$389.65	02/14/2000	Video's, CD's, Cassette's
			OPERATING FUND	NONPRINTED MATERIALS	\$465.67		
			OPERATING FUND	NONPRINTED MATERIALS	\$516.64		
			OPERATING FUND	NONPRINTED MATERIALS	\$482.26		
			OPERATING FUND	NONPRINTED MATERIALS	\$488.66		
				Total this claim	\$2,342.88		
18627	90	BIERMA HARDWARE, INC.	OPERATING FUND	OTHER OPERATING SUPPLIE	\$17.76	02/14/2000	Ice Melt-Wheat
				Total this claim	\$17.76		
18628	91	CENTRAL STATES SALES CO	OPERATING FUND	OTHER OPERATING SUPPLIE	\$273.00	02/14/2000	Outdoor Bulbs
				Total this claim	\$273.00		
18629	92	CHARLOTTE FAGEN	OPERATING FUND	TRAVELING EXPENSE	\$47.45	02/14/2000	Mileage
				Total this claim	\$47.45		
18630	93	CONSOLIDATED INSURANCE	OPERATING FUND	OFFICIAL BONDS	\$100.00	02/14/2000	Notary Bond Renewal Diane Opolski-expires 1/23/08
				Total this claim	\$100.00		
18631	94	CULLIGAN	OPERATING FUND	EQUIPMENT RENTALS	\$9.95	02/14/2000	February Water Cooler Rental & Water-
			OPERATING FUND	WATER	\$14.85		
				Total this claim	\$24.80		
18632	95	DEMCO	OPERATING FUND	LIBRARY SUPPLIES	\$20.13	02/14/2000	Labels, video & CD sleeves, video
			OPERATING FUND	LIBRARY SUPPLIES	\$62.50		cases, bags
			OPERATING FUND	NONPRINTED MATERIALS	\$868.40		
			OPERATING FUND	BOOKS	\$21.93		
				Total this claim	\$972.96		
18633	96	DEMOTTE HISTORICAL SOCIE	OPERATING FUND	DUES	\$100.00	02/14/2000	Lifetime Membership
				Total this claim	\$100.00		
18634	97	DIANA KOOY	OPERATING FUND	TRAVELING EXPENSE	\$61.10	02/14/2000	Workroom Phone,Mileage
			OPERATING FUND	FURNITURE & EQUIPMENT	\$59.98		
				Total this claim	\$121.08		
18635	98	DIANE KROS	OPERATING FUND	TRAVELING EXPENSE	\$32.50	02/14/2000	Mileage
				Total this claim	\$32.50		
18636	99	FASE'S WATER TREATMENT	OPERATING FUND	BUILDING MATERIALS & SUPP	\$35.00	02/14/2000	Redout-DeMotte
				Total this claim	\$35.00		
18637	100	FASE-KALUF TV & APPLIANCE	OPERATING FUND	FURNITURE & EQUIPMENT	\$69.99	02/14/2000	Weather Radio-Ren
				Total this claim	\$69.99		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18638	101	GALE GROUP	OPERATING FUND	BOOKS	\$102.60	02/14/2000	Something about the author
			OPERATING FUND	BOOKS	\$6.28		
				Total this claim	\$108.88		
18639	102	GAYLORD BROS.	OPERATING FUND	AUTOMATION SUPPLIES	\$463.47	02/14/2000	Overdue notice selfmailer-5000
				Total this claim	\$463.47		
18640	103	HERITAGE OFFICE PRODUCT	OPERATING FUND	OTHER OFFICE SUPPLIES	\$38.93	02/14/2000	Laminate
				Total this claim	\$38.93		
18641	104	HERITAGE QUEST	OPERATING FUND	NONPRINTED MATERIALS	\$59.90	02/14/2000	Family tree-Marriage Index
				Total this claim	\$59.90		
18642	105	HIGHSMITH CO. INC.	OPERATING FUND	LIBRARY SUPPLIES	(\$67.35)	02/14/2000	NCR Forms-6000
			OPERATING FUND	AUTOMATION SUPPLIES	\$215.43		
				Total this claim	\$148.08		
18643	106	HP PRODUCTS CORP.	OPERATING FUND	CLEANING & SANITATION SUP	\$635.98	02/14/2000	Janitorial Supplies, Ice Melter, Kleenex,
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$451.50		Hand Towels, T.P.
				Total this claim	\$1,087.48		
18644	107	ILF ANNUAL CONFERENCE	OPERATING FUND	PROFESSIONAL MEETINGS	\$1,030.00	02/14/2000	ILF-3/14/00;Kros,Mays,Opolski,Weed, Rusher, Saxon,Stringfellow,Filson 3/15/00;Schulenberg,Whited,Weed, Woods
				Total this claim	\$1,030.00		
18645	108	INGRAM	OPERATING FUND	BOOKS	\$2.99	02/14/2000	Book
			OPERATING FUND	BOOKS	\$24.30		
			OPERATING FUND	BOOKS	\$8.68		
			OPERATING FUND	BOOKS	\$16.92		
			OPERATING FUND	BOOKS	\$2.70		
			OPERATING FUND	BOOKS	\$2.70		
			OPERATING FUND	BOOKS	\$3.60		
				Total this claim	\$61.89		
18646	109	INSPIRATIONAL BOOK DISTRI	OPERATING FUND	BOOKS	\$10.39	02/14/2000	Books
			OPERATING FUND	BOOKS	\$19.18		
			OPERATING FUND	BOOKS	\$131.03		
			OPERATING FUND	BOOKS	\$6.38		
			OPERATING FUND	BOOKS	\$20.76		
			OPERATING FUND	BOOKS	\$14.30		
				Total this claim	\$202.04		

<i>Warra..</i> <i>Number</i>	<i>Claim</i> <i>Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18647	110	JACKIE SAXON	OPERATING FUND	TRAVELING EXPENSE	\$17.23	02/14/2000	Mileage-AV Trip
				Total this claim	\$17.23		
18648	111	J B'S LOCK & KEY SERVICE	OPERATING FUND	BUILDING & STRUCTURES	\$85.00	02/14/2000	Adjust Vertical Rod of Front Door-Dem
				Total this claim	\$85.00		
18649	112	JENNIFER L. EVERS	OPERATING FUND	TRAVELING EXPENSE	\$119.93	02/14/2000	Mileage & AV Trip expenses
			OPERATING FUND	PROFESSIONAL MEETINGS	\$53.88		
				Total this claim	\$173.81		
18650	113	JOURNAL AND COURIER	OPERATING FUND	PERIODICALS & NEWSPAPER	\$143.00	02/14/2000	Annual Subscription-Rens 2/16/00 - 2/13/01
				Total this claim	\$143.00		
18651	114	KATHRYN B. WEED	OPERATING FUND	TRAVELING EXPENSE	\$14.30	02/14/2000	Mileage
				Total this claim	\$14.30		
18652	115	KOLORTECH, INC.	OPERATING FUND	OTHER OPERATING SUPPLIE	\$342.45	02/14/2000	Fluorescent Bulbs
				Total this claim	\$342.45		
18653	116	LAFAYETTE BANK AND TRUS	OPERATING FUND	EQUIPMENT RENTALS	\$32.00	02/14/2000	Safe Deposit Box Rental Fee
				Total this claim	\$32.00		
18654	117	LYNN DAUGHERTY	OPERATING FUND	TRAVELING EXPENSE	\$248.30	02/14/2000	Mileage & Migration Trip Expenses
			OPERATING FUND	PROFESSIONAL MEETINGS	\$152.82		
				Total this claim	\$401.12		
18655	118	MARLENE BEEDLE	OPERATING FUND	POSTAGE	\$53.69	02/14/2000	UPS charges-3 boxes newspapers
				Total this claim	\$53.69		
18656	119	ON CUE #6106	OPERATING FUND	BOOKS	\$5.35	02/14/2000	Farmers Almanac-R, D, W
			OPERATING FUND	BOOKS	\$5.35		
			OPERATING FUND	BOOKS	\$5.35		
				Total this claim	\$16.05		
18657	120	PEGGY WOODS	OPERATING FUND	TRAVELING EXPENSE	\$14.30	02/14/2000	Mileage
				Total this claim	\$14.30		
18658	121	PHILIP N. HOWARD	OPERATING FUND	BUILDING & STRUCTURES	\$25.00	02/14/2000	Snow Removal-Jan 2000;Wheat
			OPERATING FUND	BUILDING & STRUCTURES	\$180.00		Replace lights, install outside mtg. room
				Total this claim	\$205.00		
18659	122	POSTMASTER GENERAL	OPERATING FUND	POSTAGE	\$810.00	02/14/2000	2000-33 cents;100-50 cents; 100-\$1.00
				Total this claim	\$810.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18660	123	PRECISION CONTROL SYSTE	OPERATING FUND	BUILDING & STRUCTURES	\$5,046.57	02/14/2000	Valve Actuator,Water Testing,relief valv
			OPERATING FUND	BUILDING & STRUCTURES	\$3,603.55		repairs,heating problems
				Total this claim	\$8,650.12		
18661	124	QUILL	OPERATING FUND	OTHER OFFICE SUPPLIES	\$268.10	02/14/2000	Pencils,ink ribbons,post-its,foot rest,
			OPERATING FUND	LIBRARY SUPPLIES	\$14.40		envlps,tape,laser cks.,constr. paper,
			OPERATING FUND	LIBRARY SUPPLIES	\$18.83		binders,glue stks
			OPERATING FUND	NONPRINTED MATERIALS	\$130.28		
				Total this claim	\$431.61		
18662	125	RAND MCNALLY & COMPANY	OPERATING FUND	BOOKS	\$295.00	02/14/2000	Commercial atlas 2000
			OPERATING FUND	BOOKS	\$4.58		
				Total this claim	\$299.58		
18663	126	RS ENTERPRISES	OPERATING FUND	BUILDING & STRUCTURES	\$1,275.00	02/14/2000	Snow removal & salt walks-D
							Jan 2000
				Total this claim	\$1,275.00		
18664	127	SECURITY COURIERS CORP.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$1,008.99	02/14/2000	Transport Service
							12/31/99 - 1/28/00
				Total this claim	\$1,008.99		
18665	128	STEPHANIE FILSON	OPERATING FUND	TRAVELING EXPENSE	\$14.30	02/14/2000	Mileage
				Total this claim	\$14.30		
18666	129	SUDANCO AFFORDABLE ALTE	OPERATING FUND	AUTOMATION SUPPLIES	\$586.95	02/14/2000	Labels
			OPERATING FUND	NONPRINTED MATERIALS	\$13.45		
				Total this claim	\$600.40		
18667	130	SUNCOAST #3009	OPERATING FUND	NONPRINTED MATERIALS	\$208.54	02/14/2000	AV materials
			OPERATING FUND	NONPRINTED MATERIALS	\$42.23		
			OPERATING FUND	NONPRINTED MATERIALS	\$89.26		
			OPERATING FUND	NONPRINTED MATERIALS	\$152.34		
				Total this claim	\$492.37		
18668	131	TERRY J. FERRELL	OPERATING FUND	BUILDING & STRUCTURES	\$200.00	02/14/2000	Snow removal-Jan 2000;Wheat
				Total this claim	\$200.00		
18669	132	THINK TANK INFORMATION S	OPERATING FUND	FURNITURE & EQUIPMENT	\$36.21	02/14/2000	Modular Coupler
				Total this claim	\$36.21		
18670	133	TYSEN'S COUNTRY GROCER	OPERATING FUND	CLEANING & SANITATION SUP	\$104.31	02/14/2000	Janitorial supplies,Children's Program s
			OPERATING FUND	LIBRARY SUPPLIES	\$42.78		
				Total this claim	\$147.09		

<i>War Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18671	134	UNIQUE MANAGEMENT SERVI	OPERATING FUND	MAINTENANCE/SERVICE CON	\$134.63	02/14/2000	3 Initial Placements Secondary placements
Total this claim					<u>\$134.63</u>		
18672	135	VALERIE COLVIN	OPERATING FUND	LIBRARY SUPPLIES	\$10.73	02/14/2000	Children's Afterschool Program Supplies
Total this claim					<u>\$10.73</u>		
18673	136	WAL-MART STORES, INC.	OPERATING FUND	CLEANING & SANITATION SUP	\$35.28	02/14/2000	Janitorial supplies, videos, children's prog
			OPERATING FUND	LIBRARY SUPPLIES	\$6.50		cleaning supplies
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$3.37		
			OPERATING FUND	LIBRARY SUPPLIES	\$3.56		
			OPERATING FUND	NONPRINTED MATERIALS	\$53.85		
Total this claim					<u>\$102.56</u>		
18674	137	WESTIN INDIANAPOLIS	OPERATING FUND	PROFESSIONAL MEETINGS	\$127.65	02/14/2000	ILF Accomodations-3/14/00; Weed Conf. #627069933
Total this claim					<u>\$127.65</u>		
18675	138	WILLIAM RISNER	OPERATING FUND	BUILDING & STRUCTURES	\$970.00	02/14/2000	Salted walks & snow removal-Ren 1/18 - 2/4/00
Total this claim					<u>\$970.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
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Total Amount of Claims \$64,351.22

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Tuesday, February 08, 2000

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 8 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$64,351.22

Date this 14th day of February, 2000.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

MAR

AGENDA

**Jasper County Public Library Board of Trustees Monthly Meeting
Monday, March 13, 2000, 7:00 PM**

Purpose

Opening of meeting

Moment of silence

Approval of Consent Agenda & Consent Agenda Items

Action

- A. Minutes of meeting (R 1 - R 2)
- B. Bills/Financial Reports (F)
- C. Revised salary ordinance (R 7)
- D. Policy reviews: (R9-R12)

General Business

- A. Capital Projects Fund (R13-21)
- B. Bylaws change (R 27)
- C. LSTA Grant Contract Approval (R27)
- D. Rensselaer/DeMotte HVAC concerns (R27-28)
- E. Long Range Plan (R23-26,R27)

Action

Action

Action

Action

Action

Director's Report (R 27- R 30)

Discussion

Items for future Agendas

Public Forum

Adjournment

Minutes February 14, 2000
Meeting of the Jasper County Public Library Board
Rensselaer Library
7:00 PM

Present: Anne-Marie Egan, Roger Walstra, Joan Floyd, Sue Deardorff, Mari Anne Sayler, Mark Heinig, Lynn Daugherty. **Absent:** Jim Staton. Also in attendance: Jackie Saxon, Patty Stringfellow, Gail Jung

Agenda & Consent Agenda: A-M Egan moved, seconded by J. Floyd, to approve the Agenda and Consent Agenda items including the January Minutes, Bills/Financial Reports, Salary Ordinance revisions, amended Circulation Policy and LCD Projector Policy as presented. Motion passed.

Rensselaer Library Annual Report: P. Stringfellow highlighted the accomplishments for 1999 that include increases in audio cassette collection and a complete set of Rensselaer H.S. Chaos yearbooks. She reported on the growth of our volunteer program, a new Spanish-speaking reader's advisory list focusing on ILL books with a promise of adding Spanish-speaking books to our own collection soon, and a school-to-work project completed by Helen Putnam, a local teacher, resulting in a library visit for her first graders. They also began a Storytime program for the Care Center residents and a Speaker's Bureau offering library presentations at local area meetings. The LCD Projector will soon be available for patron use in our Meeting rooms. Goals for 2000 include reviving Friends of Library Group, digitizing Milroy Collection, increase statistics in low areas and review magazine circulation, trip to B&T for board and staff, and increasing reference database resources.

J. Saxon introduced our new library mascot, a tiger, with a contest to name it during National Library Week, April 9-15. We will again participate in several annual events, marketing the library, and have a library card sign-up week in which several businesses offer discounts when customers show their library card. Other goals are to attract teens by offering more programs, one of which will be a Teen Read Week using a Tie-Dye theme. In order to accommodate the overwhelming number of children attending Rensselaer's summer reading programs, morning and afternoon sessions may be needed. We had 125 children complete the 1999 summer reading program; 199 had registered.

By-law Changes: A bylaws change was proposed to hold *all* monthly meetings on the second Monday of the month. This change reflects previously stated board preference and will be voted on at the March meeting.

Board Development: Gail Jung, Business Manager, reviewed the financial reports with the Board, stressing the importance of maintaining an ample beginning balance in the Operating Fund for supporting the library budget until tax revenues are received at the beginning of May (CAGIT) and mid-June (Property Tax).

Consulting Engineer Contract: In a unanimous decision the board voted to hire SIECO, Inc. to do a study relative to the heating and air conditioning systems and insulation at the DeMotte and Rensselaer Libraries on a motion by A-M Egan, seconded by M. Sayler.

SIECO shall perform a study immediately of the air conditioning system at Rensselaer in order to assure the installation of corrective cooling by mid-May 2000. The board will meet in an extra session if the report is available sooner than the three-week turnaround as promised.

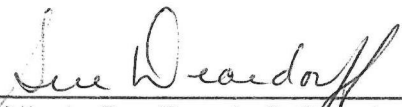
Migration: The timing for migrating to another automated system will depend on the outcome of HVAC recommended changes and financing decisions made. The board shall set aside any decisions relative to this until later in the year.

Capital Projects Fund: Board will vote to approve advertisement of the plan at the March 13 meeting, so they can approve the plan at the April meeting and present it to the County Commissioners for consideration.

Video Conferencing Equipment: The board agreed to reject the two-way interactive video networking equipment offered by the Indiana State Library. They stated that this was not a favorable time to accept additional costs for maintaining the equipment or staff time to broadcast two programs a year as stipulated by the state library.

NILBA: The January dinner meeting was canceled because of poor weather conditions. Crown Point P.L. will reschedule for Wednesday, May 31, at the Bon Appetit Restaurant.

With no other business to discuss, the meeting adjourned at 9:35 PM on a motion by S. Deardorff, seconded by M. Heinig.


Attest: Sue Deardorff, Secretary


Roger Walstra, President

February 2000

[illegible][illegible]

DEMOTTE COLLECTION

RENSSELAER COLLECTION

WHEATFIELD COLLECTION

Start of Month**End of Month****Start of Month****End of Month****Start of Month****End of Month**

Volumes

Titles

Volumes

Titles

Volumes

Titles

Volumes

Titles

Volumes

Titles

Volumes

Titles

XX XXXXXXXXXXXXXXXXXXXX XXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXX

12,447	11,394	12,480	11,423	13,565	13,061	13,583	13,056	8,167	8,272	8,197	8,289
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15,385	12,561	15,412	12,595	19,876	17,624	19,890	17,641	6,830	5,787	6,835	5,802
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9,501	8,594	9,522	8,614	11,409	10,759	11,442	10,782	6,099	6,011	6,120	6,003
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5,941	5,487	5,952	5,495	7,445	7,057	7,436	7,049	3,100	3,187	3,107	3,194
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2	2	2	2	365	152	365	152	3	3	3	3
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1,164	1,032	1,164	1,032	2,237	1,687	2,237	1,687	1,287	1,179	1,287	1,179
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227	223	249	238	281	174	307	174	217	201	231	209
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40	34	46	39	64	58	64	58	27	29	26	28
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4	2	4	2	47	24	47	24	110	55	110	55
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1,091	1,003	1,114	1,018	1,424	1,347	1,468	1,384	759	685	775	695
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1	1	1	1	1	1	1	1	1	0	0	0	0
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45,803	40,333	45,946	40,459	56,714	51,944	56,840	52,008	26,599	25,409	26,691	25,457
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XX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	

JASPER COUNTY PUBLIC LIBRARY MONTHLY REPORT

February 2000

	DeMotte		Rensselaer		Wheatfield		TOTAL	HOURS SPENT
		Hrs.		Hrs.		Hrs.		
INTRALIBRARY LOANS FILLED	186	40	97	21	202	44	485	105
LOCAL HISTORY								
In person	4	1	26	7		0	30	9
Letters written		0	5	5		0	5	5
IN-HOUSE USE - HARDWARE/SOFTWARE								
Computer software used	15	1	35	3	16	1	66	6
VCR Use	0	0	1	0	1	0	2	0
Microforms	2	0	71	9		0	73	10
CD ROM software used	42	4	86	7	1	0	129	11
Public use of FAX service		0		0		0	0	0
Typewriter use	1	0	2	0		0	3	0
Other equipment used	0	0	0	0		0	0	0
Dial-in OPAC access								
Tax Forms distributed		0		0		0	0	0
OTHER LIBRARY SERVICES USED								
Walking book visits	1	1	8	5		0	9	6
Notarized documents	3	1	1	0		0	4	1
Meeting Room Use (no. of groups)	51	17	36	12	31	10	118	39
Study room use	37	3	8	1		0	45	4
INTERLIBRARY LOANS								
Requests made for:	52	13	107	27	30	8	189	47
Items rec'd for:	46	23	100	50	19	10	165	83
Items requested by other libraries	1						1	
Items supplied to other libraries	1	1		0		0	1	1

REGISTRATIONS

Borrowers--Start of month:	6890	7097	2829	9926
Borrowers--End of month:	6991	7204	2871	17066
Non-resident, paying	3	10	0	13
PLAC card users	0	3	0	3
Reciprocal borrowers	198	124	8	330

PROGRAMS

Programs for all ages		0	2	12		0	2	12
Children's Programs (0-13)	23	138	10	60	9	54	42	252
Number attending	350		137		137		624	
YA Programs (14-17)		0		0		0		0
Number attending	7		5				12	
Adult Programs	2	12	8	48	1	6	11	66
Number attending	72		89		17		178	
Senior Citizen Programs	4	24	2	12		0	6	36
Number attending	25		37				62	
Total Number of Programs	29	174	22	132	10	60	61	366
Total Persons Attending	454		268		154		876	
Total Attending Same Month Last Yr.	499		265		108		872	
Total Staff Hours Spent		279		280		133		691
Hours Spent Same Month last year		213		286		120		619

CIRCULATION BY PATRON CODE

PATRONS	DeMotte		Rensselaer		Wheatfield		ALL LIBRARIES	
	Items Loaned	% of Total	Items Loaned	% of Total	Items Loaned	% of Total	Items Loaned	% of Total
Adult Male (0)	1027	11.6%	1314	13.5%	684	15.5%	3025	13.1%
Adult Female (1)	5432	61.3%	5190	53.2%	2279	51.7%	12901	56.1%
Juvenile 0-11 (2)	1346	15.2%	1514	15.5%	813	18.4%	3673	16.0%
YA 12-17 (3)	304	3.4%	466	4.8%	155	3.5%	925	4.0%
Nonresident No Fee (4)	68	0.8%	197	2.0%	111	2.5%	376	1.6%
Board/Staff (5)	340	3.8%	436	4.5%	252	5.7%	1028	4.5%
School (6)	39	0.4%	58	0.6%	0	0.0%	97	0.4%
St. Joseph College (7)	0	0.0%	142	1.5%	0	0.0%	142	0.6%
State Library Card (8)	0	0.0%	2	0.0%	0	0.0%	2	0.0%
Nonresident Fee (9)	12	0.1%	19	0.2%	0	0.0%	31	0.1%
Corporate (10)	0	0.0%	175	1.8%	102	2.3%	277	1.2%
Reciprocal (11)	290	3.3%	237	2.4%	12	0.3%	539	2.3%
Total	8858		9750		4408		23016	
Total items borrowed by nonresidents	409	4.6%	655	6.7%	123	2.8%	1187	5.2%

CIRCULATION BY ITEM FINE CODE
February 2000

ITEM CODE	DEMOTTE	RENSSELAER	WHEATFIELD	TOTAL
000 (0)	38	43	33	114
100 (1)	59	49	26	134
200 (2)	54	65	28	147
300 (3)	291	196	134	621
400 (4)	6	11	8	25
500 (5)	58	69	16	143
600 (6)	550	427	235	1212
700 (7)	220	203	139	562
800 (8)	44	46	15	105
900 (9)	166	259	78	503
B (10)	115	150	39	304
j000 (11)	14	16	2	32
j100 (12)	1	10	1	12
j200 (13)	5	14	2	21
j300 (14)	96	86	14	196
j400 (15)	18	6	1	25
j500 (16)	151	263	77	491
j600 (17)	142	130	48	320
j700 (18)	131	145	68	344
j800 (19)	38	71	13	122
j900 (20)	78	216	30	324
jB (21)	56	101	26	183
FIC (22)	1418	1639	608	3665
yaFIC (23)	50	51	26	127
LARGE PRINT (24)	112	41	18	171
jFIC (25)	329	364	121	814
jE (26)	1509	1589	687	3785
jER (27)	449	271	85	805
Magazines (28)	821	294	263	1378
Games/Toys (29)	0	11	0	11
Filmstrips (30)	0	0	0	0
Microforms (31)	0	0	0	0
Cassettes (32)	1	4	0	5
jCassettes (33)	37	57	13	107
Compact Discs (34)	183	319	191	693
jCompact Discs (35)	3	0	2	5
Sound Recordings (36)	118	174	81	373
jSound Recordings (37)	38	41	9	88
CD ROM Software (38)	55	84	48	187
Vertical File (39)	146	66	10	222
Equipment (40)	0	1	0	1
yapFIC (41)	120	160	33	313
jpFIC (42)	262	237	70	569
Reference (43)	49	106	19	174
Genealogy (44)	0	0	0	0
jMagazines (45)	66	8	32	106
VHS (46)	736	1369	684	2789
Computer software (47)	0	0	0	0
Internet usage (49)	189	443	96	728
Online databases				82
Free reads	261	349	73	683
Puzzles				0

Talking books

10

10

Assignment shelf books

TOTAL

9283

10264

4202

23831

The
Gale
Group

GaleNet Usage Statistics System

Incolsa Jasper County Public Library

February 2000 Summary Report

For more information about *GaleNet Usage Statistics System*, click [here](#) to view the help documentation. Clicking on a column heading will retrieve information about the topic.

<u>GaleNet Products</u>	<u>Searches Submitted</u>	<u>Entries Retrieved</u>	<u>Help</u>
DIScovering Authors Modules	3	0	0
DIScovering Biography	24	7	0
DIScovering Multicultural America	8	2	2
DIScovering Science	3	3	0
DIScovering U.S. History	17	30	2
DIScovering World History	15	7	2
EXPLORING Poetry	13	2	0
EXPLORING Shakespeare	3	4	0
<u>Gale Literary Databases</u>	15	12	0
What Do I Read Next?	7	15	0
Grand Total	108	82	6

The
Gale
Group

GaleNet Usage Statistics System

Incolsa Jasper County Public Library

February 2000 Product Breakout Report

For more information about *GaleNet Usage Statistics System*, click [here](#) to view the help documentation. Clicking on a column heading will retrieve information about the topic.

Product Summary Report

<u>GaleNet Product Databases</u>	<u>Searches Submitted</u>	<u>Entries Retrieved</u>	<u>Help</u>
Contemporary Authors	0	11	0
Contemporary Authors, Contemporary Literary Criticism Select	2	1	0
Contemporary Literary Criticism Select	1	0	0
~Not Elsewhere Classified	12	0	0
Grand Total	15	12	0

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Salary Ordinance 2000

March 13, 2000

Name	Classification	Present Hrly Wage	Annual Salary	Hrs Library Worked	Start Date
Salyer , Beth	Clerk	6.50/6.75	\$2,145.73	10 R	3/6/00

Staci Hamstra is leaving reluctantly, because of the pressure of college classes and two part-time jobs. Beth will take her place. Beth has worked as a volunteer for us for the past 1 ½ years.

M. A. Heiny III

Joan G. Floyd

Bob Whit

Sue Deardoff

Gene-Marie Egan

Marionne Layler

MEMORANDUM
Walking Books Policy
Public Purchase Policy
Library Board Code of Ethics
Circulation Policy

Summary: The Policy Committee sees no need for changes in the *Public Purchase Policy* and the *Library Board Code of Ethics*. Two minor changes are recommended in the *Walking Books Policy* and an important statement is added to the *Circulation Policy*.

Discussion: We no longer circulate phonograph records. This word was deleted from the *Walking Books* policy. Because homebound patrons are not charged fines, they occasionally receive overdue notices in spite of our efforts to intercept them. Changes in the *Walking Books* policy reflect these circumstances.

We recently refused to give a young boy a library card because his mother (who signed the registration promising to be responsible for materials he borrows) has been sent to Collections for more than \$100 of overdue library materials. (His sister has also been sent to Collections and his brother has had borrowing privileges revoked for nonpayment of excessive fines.) Our policy does not cover this situation. The Policy Committee has approved the inclusion of a statement in the *Circulation Policy* denying registration for a new card by a minor when the parent or guardian signing the responsibility agreement has had borrowing privileges revoked.

Vote: To make the changes in policies recommended by the Board Policy Committee.

Notice To Taxpayers of Jasper County Public Library

Notice is hereby given to taxpayers of Jasper County Public Library of Jasper County, Indiana, that the Library Board will meet at the Rensselaer Public Library, 208 W. Susan St., Rensselaer, on April 10, 2000, at 7:00 PM for the purpose of considering a proposal to establish a Library Capital Projects Fund and a proposed plan under IC 20-14-13. The following is a general outline of the proposed plan:

CURRENT EXPENDITURES:	2001	2002	2003
(1) Planned construction, repair, replacement or remodeling	-0-	-0-	-0-
(2) Acquisition of real property	-0-	-0-	-0-
(3) Site development	-0-	-0-	-0-
(4) Emergency Allocation	-0-	-0-	-0-
(5) Purchase, lease, repair, maintenance of equipment	-0-	-0-	-0-
(6) Purchase, lease, repair, maintenance of computer hardware and software	\$100,000	\$30,000	\$30,000
SUBTOTAL EXPENDITURES	\$100,000	\$30,000	\$30,000
(7) Allocation for future projects (cumulative totals)	\$227,649	\$378,678	\$543,982
TOTAL EXPENDITURES & ALLOCATIONS	\$327,649	\$408,678	\$573,982
SOURCES AND ESTIMATES OF REVENUES			
January 1 Cash Balance	\$159,000	\$227,649	\$378,678
Less encumbered appropriations	-0-	-0-	-0-
Cash balance available for current plan	\$159,000	\$227,649	\$378,678
Property taxes	\$146,000	\$148,800	\$154,000
Auto Excise & Financial Institution Tax Receipts	\$ 16,964	\$ 17,313	\$ 17,700
Other revenue	\$ 5,685	\$ 14,916	\$ 23,604
TOTAL FUNDS AVAILABLE FOR PLAN	\$327,649	\$408,678	\$582,363
Projected Tax Rate for Library Capital Projects Fund	\$0.04	\$0.04	\$0.04
Projected Tax Rate is based upon an estimated			
Assessed valuation of	\$365,000,000	\$372,000,000	\$385,000,000

Taxpayers are invited to attend the meeting for a more detailed explanation of the plan and to exercise their rights to be heard on the proposal.

Attest: Sue Deardorff, Board Secretary
March 13, 2000

Roger Walstra, President
James Staton, Vice-President
Sue Deardorff, Secretary
Mark Heinig III
Anne-Marie Egan
Joan Floyd
Mari Anne Sayler

*1st page of
policy only*

Circulation Policy

Jasper County Public Library

Library Cards

No library materials may be borrowed from the JCPL libraries unless the person has a library card.

Persons who live, work or own property in the JCPL library district, which includes all Jasper County except for Carpenter Township/Remington, are eligible for free Jasper County Public Library cards.

Students attending a school in the library district are eligible for free JCPL cards with full borrowing privileges. St. Joseph's College students are eligible for free one-year JCPL cards with full borrowing privileges.

Persons living outside the JCPL district may apply for a free, restricted JCPL card as a Reciprocal Borrower upon showing a valid resident library card from a library which participates in the Reciprocal Borrowing Program

The signature of a parent or legal guardian is required before a borrower's card can be issued to any child under the age of 14. Because this signature indicates a willingness to be responsible for a child's borrowed materials, a card will not be issued to a child if the parent or legal guardian's borrowing privileges have been revoked.

An annual fee of \$54 is assessed for out-of-county residents who do not own property, attend school or work in Jasper County, but wish to have full library privileges. This fee is the same for children and adults, and is NOT waived for Senior Citizens.

A corporation existing within the JCPL district may obtain a card for its employees and/or residents. The corporation then becomes responsible for materials borrowed on its card.

Library Hours

DeMotte: Mon, Th: 9 AM - 8 PM
Tues, Wed: 9 AM - 6 PM
Fri, Sat: 9 AM - 5 PM

Rensselaer: Mon-Th: 9 AM - 8 PM
Fri, Sat: 9 AM - 5 PM

Wheatfield: Mon, Wed - Sat: 9:30 AM - 5:30 PM
Tues: 9:30 AM - 8 PM

R12

Walking Books Policy

1. Walking books are available to Jasper County residents who are homebound, either on a permanent or temporary basis.
2. Books, magazines, audiocassettes, cd's and records will circulate for 6 weeks, with one renewal of three weeks when necessary. Videocassettes check out for one week, with no renewals. ***Omit word "records" in first sentence. We no longer circulate records.***
3. Patrons are not charged fines, and do not receive overdue notices. ***Omit phrase: "and do not receive overdue notices".***
4. Staff members are reimbursed for gas when delivering or picking up materials from patrons outside the city limits.

4/98; revised 3/00

CERTIFICATE OF RESOLUTION

I, Sue Deardorff, do hereby certify that I am the Secretary of the Jasper County Public Library, a municipal corporation duly organized and existing under and by virtue of the Laws of the State of Indiana;

I further certify that a regular meeting of the members of the Board of said municipal corporation, duly called, held and convened in conformity with the Charter and By Laws of said municipal corporation, on the 13th day of March, 2000, a quorum being present and voting thereon, the following resolution was duly adopted, to-wit:

1. Approval of the contract by the Jasper County Public Library Board of Trustees
2. Roger Walstra, Board President, and Lynn Daugherty, Director, are hereby authorized to execute the contract for and on behalf of the Jasper County Public Library Board of Trustees.

I further certify that the foregoing resolution is a full, true, and complete copy as the same appears of record in the Minute Record Book of said municipal corporation of which I am the legal custodian; that the same has not been altered, amended or repealed and is now in full force and effect.

In Witness Whereof, I have hereunto set my hand for said municipal corporation this 13th day of March, 2000.

Sue O'Connell
Secretary

State of Indiana)
) SS:
County of Jasper)

Subscribed and Sworn to before me, a Notary Public, this 13th day of March, 2000.

Glenn L. Brown
Notary Public (Signature)

Glenda L. Brown
Printed Name

My Commission Expires:

County of Residence:

MEMORANDUM

Capital Projects Fund 2001-2003

Summary: The Board must vote at this board meeting to approve the Capital Projects Fund plan for advertising. Next month you will conduct a public hearing on the proposed plan. Following that we will submit the plan to the County Council for approval. This will be an annual activity.

Discussion: I have prepared *two versions* of the Capital Projects Fund. Both assume that we will continue to use the fund for the purposes for which we established it last year. My impression, from your conversation at the February board meeting, was that you did not want to consider asking the Council to use the fund for building repairs. You were remembering their deep concern that this money be used for the purpose for which they approved it

The next question is whether you are agreed that we should go ahead with our plans to migrate to a different library automated system, as long as we can fund the migration without using LIRF funds. I assume you will want to use LIRF funds for the building repairs.

One version of the CPF plan is based on encumbering the \$70,000 which we said we would spend this year on migration to a different library automated system. This means that by the end of 2000, we would have to have to make our decision concerning which automated system we will purchase and we would have a signed contract with the vendor so we could encumber the money.

The other version states that we will *not* use the \$70,000 this year, but will seek approval by the County Council to spend it next year in addition to the \$30,000 we had already planned to spend next year for this purpose. This gives us leeway to wait a little longer to make a decision. Some of the products we are looking at are still in the development stage. We might want to make sure that a necessary feature had been added before we signed a contract. That might take us into 2001. Both versions of the plan put exactly the same amount of money away for future expansion of the Wheatfield Library.

I recommend Version 2, waiting until next year to spend the \$70,000.

If you did not want us to consider migration in 2001, I would have to write a third version of the plan which puts the \$70,000 into "Allocated for Future Projects".

I would like you to take a look also at the projected assessed valuation of the library district for 2001. Our assessed valuation in 1999 was 346,000,000. For 2000, we projected what we thought was a very high evaluation of 355,000,000. (Since we are able to receive 4 cents per \$100 of assessed valuation, it is to our advantage to ask for an amount equal to 4 cents on an assessed valuation higher than we expect. We can never get more than we ask for.) The actual assessed valuation for 2000 was \$353,000,000. The figure I estimated was higher than the actual, but not by much!

For 2001, I estimated an assessed valuation \$10,000,000 higher than this year's. Do you think that is high enough? I have checked with the Auditor's Office. They do not expect any huge new tax income next year.

Next step:

1. Determine by consensus whether you want to ask the Council to change the purpose for which we spend the CPF, to fund our building repairs.
2. Determine whether you wish us to proceed with migration to another library automated system.
3. Determine which version of the CPF plan you prefer.

Vote: To advertise a public hearing to be held at the Rensselaer Library at our April 10 board meeting for the purposes of considering a proposal to establish a Library Capital Projects Fund and a proposed plan.

**Jasper County Public Library
Library Capital Projects Fund
2001-2003**

I. The Library District

Jasper County Public Library serves all of Jasper County except for Carpenter Township and Remington, with the headquarters library in Rensselaer (208 W. Susan), and branches in DeMotte and Wheatfield.

A seven-member board of trustees governs the library. Two are appointed by the County Council, two by the County Commissioners, two by the Rensselaer Central School Board and one is appointed jointly by the Kankakee Valley School Board and West Central School Board. All the terms have staggered expiration dates. The library employs 40 employees (the equivalent of 29.5 full-time staff) to work the combined 166 hours the three libraries are open each week.

Current Annual Budget

<u>Fund</u>	<u>Approved Budget</u>	<u>Tax Levy</u>	<u>Tax Rate</u>
Operating	\$1,337,771	\$693,637	0.1963
Debt Service	\$433,950	\$382,331	0.1082
Library Improvement Reserve	\$55,000	0	0
Library Capital Projects	\$70,000	\$141,342	0.0400

II. Facilities

The DeMotte (901 Birch St. S.W.) and Rensselaer (208 W. Susan) libraries, built in 1992, are approximately 17,000 square feet each. Estimated current value of the Rensselaer library is \$2,312,704. Estimated current value of the DeMotte Library is \$1,912,971 (includes building, contents, outside structures).

The Wheatfield Library (170 S. Grace), built in 1986, is approximately 6,000 square feet. Estimated current value is \$945,574 (building, contents, outside structures).

All three buildings are in basically good condition. The Wheatfield Library, however, has become overcrowded. The library is experiencing space shortages in shelving, in space for public computer workstations and study tables, in meeting room space, and in staff workspace.

The library district does not own any real estate other than described above.

III. Library Service Area

The library service area is 506 square miles with an estimated population of 28,353, (according to Rand McNally Commercial Atlas & Marketing Guide 2000). The annual report submitted January, 2000 reported 17,294 resident registered borrowers and 322 non-resident registered borrowers.

Library use: The number of persons entering each library during an average *week* was 1,497 at DeMotte, 1,737 at Rensselaer, and 553 at Wheatfield.

Patron assistance: Patrons often need help finding the book or information they need. Staff handles about 285 requests for assistance per week at DeMotte, 152 at Rensselaer, and 87 at Wheatfield.

Hours: Wheatfield is open 50.5 hours per week, including one evening and Saturdays. DeMotte is open 56 hours per week, including two evenings and Saturdays. Rensselaer is open 60 hours per week, including four evenings and Saturdays.

Materials collection:

Type of Material	DeMotte	Rensselaer	Wheatfield
Books	43,274	52,295	24,196
Videos	1,091	1,424	759
Audiocassettes & CD's	1,336	2,518	1,287
Software & CD-ROM's	44	111	137

Periodicals/Newspaper Subscriptions owned by JCPL: 567.

The Library does not limit patrons to use of their own agency's collections; it shares material freely among the three locations via daily courier service. It also borrows almost 1,400 items per year from other libraries on interlibrary loan.

Circulation: Total circulation for 1999 was 274,569 items. This included 98,065 children's items.

Public programming: The libraries offer a varied selection of programs for persons of all ages. In 1999, DeMotte offered 202 children's programs, 5 young adult programs, seventeen adult programs and 10 programs attracting mainly senior citizens, and 4 programs for all ages, with a total attendance of 5,669. Rensselaer offered 143 children's programs, 31 young adult programs, 107 adult programs, 22 senior citizen programs, and 11 programs for all ages, with a total attendance of 4,006. Wheatfield offered 111 children's programs, 14 adult programs, and 4 programs for all ages, with a total attendance of 1,811.

Technology:

An automated library system provides for the cataloging of materials, circulation functions/recordkeeping and an online patron access catalog. The present system no longer meets the library's needs. Vendor support and upgrades are no longer satisfactory. The library is presently studying other automated systems to which we can migrate. The process is slower than expected. We expect migration to occur now in 2001 instead of 2000.

The Library uses fax machines to move information quickly among the branches and to and from other libraries. It offers satellite programming to the community through a tunable satellite dish.

The Library has a home page on the World Wide Web (www.jasperco.lib.in.us) with links guiding net users to useful websites. All staff computers and nine public workstations now have Internet access. In addition, a wide-area network allows patrons at all three libraries to access valuable cd-rom and online databases and allows staff to share files with each other. DeMotte and Rensselaer each have four public cd-rom/online database workstations, Wheatfield has two.

Each library provides PCs for patron word processing and spreadsheet needs; Rensselaer has three, Wheatfield has two, and DeMotte has one. Both Rensselaer and DeMotte have a PC that patrons can use to access CD-ROM databases and Internet sites related to Genealogy.

IV. Anticipated Capital Projects Fund Resources

1. Sources and amounts of anticipated income

	2001	2002	2003
Property Taxes	\$146,000	\$148,800	\$154,000
Auto Excise	\$16,644	\$16,963	\$17,335
Financial Institutions Tax	\$320	\$350	\$365
Other Revenue (Interest)	\$5,685	\$14,916	\$23,604
TOTAL	\$168,649	\$181,029	\$195,304

2. Amount of revenue to be retained for expenditures proposed for future year.

2001	\$ 138,649 plus amount retained from previous year = \$227,649
2002	\$ 151,029 plus amount retained from previous year = \$378,678
2003	\$ 165,304 plus amount retained from previous years = \$543,982

3. Projected assessed valuation of the library district

2001	2002	2003
\$365,000,000	\$372,000,000	\$385,000,000

4. Projected tax rates and levies for the Capital Projects Fund based on the above assessed valuations.

	2001	2002	2003
Proposed property tax rate	\$0.04	\$0.04	\$0.04
Proposed levy	\$146,000	\$148,800	\$154,000

V. Proposed Use of the Capital Projects Fund

I.C. 20-14-13-4(b)(1) states that the Library Capital Projects Fund may be used to pay for planned construction, repair, replacement, remodeling or lease of existing real estate. It may be used to pay for site acquisition and development. I.C. 20-14-13-4(c) states that it may be used to pay for purchase, lease, or repair of equipment to be used by the library district. I.C. 20-14-13-4(d) states that it may be used to pay for the purchase, lease, upgrading, maintenance, or repair of computer hardware or software.

BUDGET YEAR: 2001

Location: All three libraries

An appropriation of \$70,000 was made in 2000 for purchase of computer hardware and software to replace 8 dumb terminals with PCs and to purchase automated systems hardware and software. These purchases will not be made until early in 2001.

For 2001, an appropriation of \$30,000 was planned for the replacement of 11 dumb terminals with PCs and for additional funds needed for the purchase of automated systems hardware and software.

We therefore wish to appropriate the unused \$70,000 from 2000 as well as the \$30,000 planned for use in 2001 for the above purposes. Budget year 2001's proposed expenditures would thus be \$100,000. This does *not* reduce the amount of money we planned to set aside for future expansion of the Wheatfield Library.

Allocation for Future Projects

Location: Wheatfield Library

The sum of \$ 138,649 will be set aside for the future expansion of the Wheatfield Library.

BUDGET YEAR: 2002

Location: All three libraries

An appropriation of \$30,000 will be made for maintenance and upgrading of computer hardware and software.

Allocation for Future Projects:

Location: Wheatfield Library

BUDGET YEAR: 2003**Location: All three libraries**

An appropriation of \$30,000 will be made for maintenance and upgrading of computer hardware and software, including network and automated systems hardware and software.

Allocation for Future Projects:**Location: Wheatfield Library**

The sum of \$ 165,304 will be set aside for the future expansion of the Wheatfield Library.

Summary of Proposed Expenditures
And
Allocation to Future Projects
By Plan Year:

	<u>2001</u>	<u>2002</u>	<u>2003</u>
Upgrades, repair and maintenance Of computer hardware and software	\$100,000	\$30,000	\$30,000
<u>Subtotal Proposed Expenditures:</u>	\$100,000	\$30,000	\$30,000
Allocation for Future Projects	\$227,649*	\$378,678*	\$543,982*
<u>Total Expenditures and Allocations:</u>	\$327,649*	\$408,678*	\$573,982*

* Includes capital project funds set aside for allocation for future projects from previous year(s) which have not yet been spent.

LIBRARY CAPITAL PROJECTS FUND PLAN SUMMARY
Jasper County Public Library

EXPENDITURES:	2001	2002	2003
(1) Planned construction, repair, replacement or remodeling	-0-	-0-	-0-
(2) Acquisition of real property	-0-	-0-	-0-
(3) Site development	-0-	-0-	-0-
(4) Emergency Allocation	-0-	-0-	-0-
(5) Purchase, lease, repair, maintenance of equipment	-0-	-0-	-0-
(6) Purchase, lease, repair, maintenance of computer hardware and software	\$100,000	\$30,000	\$30,000
SUBTOTAL EXPENDITURES	\$100,000	\$30,000	\$30,000
(7) Allocation for future projects (cumulative totals)	\$227,649	\$378,678	\$543,982
TOTAL EXPENDITURES & ALLOCATIONS	\$327,649	\$408,678	\$573,982
SOURCES AND ESTIMATES OF REVENUES			
January 1 Cash Balance	\$159,000	\$227,649	\$378,678
Less encumbered appropriations	-0-	-0-	-0-
Cash balance available for current plan	\$159,000	\$227,649	\$378,678
Property taxes	\$146,000	\$148,800	\$154,000
Auto Excise & Financial Institution Tax Receipts	\$ 16,964	\$ 17,313	\$ 17,700
Other revenue	\$ 5,685	\$ 14,916	\$ 23,604
TOTAL FUNDS AVAILABLE FOR PLAN	\$327,649	\$408,678	\$582,363
Projected Tax Rate for Library Capital Projects Fund	\$0.04	\$0.04	\$0.04
Projected Tax Rate is based upon an estimated			
Assessed valuation of	\$365,000,000	\$372,000,000	\$385,000,000

Jasper County Public Library **Long Range Plan 2000**

Goals

Committee: Lynn, chair. Peggy, Diana, Patty, Glenda

General Library Goals

Goal 2 - Attempt to unify Jasper County public library service by approaching the Remington/Carpenter Township Library Board to propose a merger of the Remington Public Library with the Jasper County Public Library.

Objective: By October 2001, the JCPL Library Board will contact the Remington-Carpenter Township Public Library Board to propose a merger of the Remington Public Library with the Jasper County Public Library.

Action 1: Director will research legal issues with the state library to determine proper procedure and alternative measures (if any) by September 2000.

Action 2: By February 2001, Director, board members and selected staff will speak informally with persons who can shed light on the perceptions and expectations of Carpenter Township residents concerning current library service in Carpenter Township and possibilities which a merger would provide.

Action 3: By June 2001, a staff/board committee will develop a proposal to be brought to the Remington/Carpenter Township Library Board that allows the library considerable autonomy while still providing substantial benefits to their library users.

Goal 3 - Adequate space will be provided in library buildings to comfortably shelve materials, facilitate quiet study, tutoring sessions and displays of materials, and to provide sufficient space for computer workstations.

Objective: By March of each year, a needs assessment of library facilities will be completed, and appropriate responses will be initiated where a need exists.

Action 1: During a February staff meeting, a discussion of building space needs will be added to each library's meeting agenda as well as the Technical Services staff meeting agenda. A report with recommendations will be made available to the director by March 30 each year.

Action 2: A full needs assessment will be undertaken when a library feels it has outgrown its building or work area.

Action 3: At the Wheatfield Library, the agency librarian and director will plan and direct a full needs assessment of the library, to be completed by December 30, 2000.

Action 4: The Director and the Board will create a plan for seeking funding for the Wheatfield library expansion by _____. *December 30, 2001?*

Action 5: The Director and the Board will develop a plan for land acquisition for the building by _____. *September 30, 2001?*

Action 6: The Director and a committee consisting of Library Board, staff and community representatives will develop a building program, aided by site visits to new libraries in other similar communities, by _____. *September 30, 2002?*

Action 7: A Feasibility Study will be commissioned by the Library Board by _____. *December 30, 2002? Is that too early?*

Thoughts:

What kind of groundwork do we want to do before contacting the Remington Library? (Looking into expense of adding them to automated system, network, etc.? What problems will we encounter? Who should do the groundwork?) Or do we approach them first and if they express interest, we do research on how it would work, problems, etc.? **My first reaction to that is to approach them first...why go to all the trouble when they might not be interested...however...you will probably only get one shot with the board...so having a polished, well-thought out presentation may make a lot of difference to the outcome. I really like the idea of allowing them autonomy while still providing them the means to improved resources. That could possibly be the key to success. If they still say no way...we at least have the satisfaction of knowing we put forth our best effort.**

Remington-Carpenter Township Public Library

Tax rate: \$.1468 (1998)

(JCPL: \$.3445) (2000)

1998 expenses: \$66,014

If they were paying our tax rate, it would bring \$110,678 +
CAGIT money

Staff: 1.35 FTE (3 persons)

Full time is 30 hrs per week

ILL in 1998: 8

Children's programs in 1998: 2

Other programs: 2

75 persons enter building per week

2 reference questions per week

Collection: 24,408 books

180 videos

1552 cassettes

80 magazines

Total circulation: 6,792

(Children's circ: 3,877)

They spent \$15,024 per year on materials

They have 1183 individual borrowers + 20 families (but population
of only 1937)

They are open 30 hours per week

MEMORANDUM

Long Range Goals: Merger with Remington/Carpenter Twp. Public Library Wheatfield Building Expansion

Summary: I would like board reaction to the proposed plan of action concerning an invitation to the Remington/Carpenter Township library to merge with us. I would also like to know your thinking on the timetable for seeking funding and land for the Wheatfield Building expansion.

Discussion: We feel the JCPL/Remington library merger is a very sensitive issue. If we put our long range plans on our Internet home pages, we might not want to publicize this particular goal. Do you think it would be appropriate to switch Goal 2 and Goal 3 and simply leave Goal 3 (the last goal in the plan) out of the published Long Range Plan? I would also like your reaction the the proposed activities under this goal.

As far as the Wheatfield expansion is concerned, the board concurred with the Wheatfield Building Committee that expansion is necessary. Do you want to set a **target date for construction?**

If we seek Build Indiana **funds** to help with construction costs, I think we need to talk to Mike Smith this summer. If he agrees to sponsor a bill for this purpose, the legislature could not act until next spring. After that, it is sometimes a year or two before the governor actually releases the approved funds. Jim may have further information on this process for us. Do you want to do this?

We also need to consider whether we want to try to get a Community Focus grant. Jim suggested that we might be eligible for this. We need to discuss the timetable for this also.

A **full needs assessment** for the Wheatfield Library will be completed by Diana and I by December 2000. This involves determining the estimated population of the area served by the Wheatfield Library 20 years from now (called the "design population"). From that, we will determine the appropriate collection size, amount of reader seating space, staff work space, meeting room space and special use space. (Special use space includes space for pamphlet files, microfilm readers, photocopiers, public computer workstation space, etc.) Nonassignable space is also considered. This includes janitor closets, storage, furnace rooms, etc. There are formulas to help us with this work. At the end of this needs assessment, we should have a fair estimate of the size of the building that is needed.

Land is an important consideration. The board talked about approaching the school board again after we knew more precisely how much added space we need. On the other hand, if we wait too long to approach them, and their answer is still "no", we face the possibility of having to sell the present building and build a new structure elsewhere. Wheatfield land is being filled fairly quickly. A large farm field on the northwest corner of the intersection of Hwy 10 and Wheatfield's main street, directly across from the post office, now has a small strip mall on it. There is still vacant land there, however. Other than that, we could be faced with crossing the highway to find adequate space. When is the appropriate time to face the issue of land acquisition?

A **building program** is a written summary of library service goals, projected space needs, and a vision of how departments or service areas within a library should interact to achieve those goals effectively. It will describe the library's long-term space needs. It will include general notes about lighting levels, accessibility, environmental controls, maintenance requirements, etc.

After the library hires an architect, the building program becomes a point of common reference between the library and the architect as they consider specific design options. In the past, before writing the building program, staff and some board members have visited a number of new libraries similar in size to the one we are planning in order to get ideas of how we would like our building to look and function.

Vote: You may find issues on which you are ready to vote at this time. On the other hand, you might want to use this meeting for information-gathering and discussion, delaying action until next month.

Note: The italicized and bold comments found on pages 23 & 24 are suggestions made by members of this goal committee.

JCPL FINANCIAL STATEMENT

February 29, 2000

	<u>Beginning 2000 Balance</u>	<u>Current Month Disbursements</u>	<u>Y-T-D Disbursements</u>	<u>Current Month Receipts</u>	<u>Y-T-D Receipts</u>	<u>Ending Balance</u>
Operating Fund	\$381,829.76	\$97,725.18	\$193,720.52	\$6,378.73	\$17,007.82	\$205,117.06
Includes Investments of: \$185,000.00						
Public Library Access Card Fund	\$46.00	\$0.00	\$46.00	\$24.00	\$24.00	\$24.00
Gift Fund	\$3,210.96	\$93.53	\$181.38	\$20.00	\$125.00	\$3,154.58
DeMotte	\$460.47	\$0.00	\$0.00	\$10.00	\$20.00	\$480.47
Rensselaer	\$2,005.01	\$93.53	\$181.38	\$10.00	\$95.00	\$1,918.63
Wheatfield	\$745.48	\$0.00	\$0.00	\$0.00	\$10.00	\$755.48
Library Improvement Reserve Fund	\$78,696.30	\$0.00	\$0.00	\$327.07	\$592.23	\$79,288.53
Bond & Interest Redemption Fund	\$82,421.37	\$0.00	\$0.00	\$0.00	\$0.00	\$82,421.37
Includes Investments of: \$15,000.00						
Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Hospitality Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Levy Excess Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Satellite Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Petty Cash Funds	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
Cash Change Fund	\$90.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90.00
Payroll Withholding Accts.						
FIT Tax Collected	\$0.00	\$5,260.52	\$10,262.87	\$5,260.52	\$10,262.87	\$0.00
FICA Tax Collected	\$0.00	\$3,946.33	\$7,764.22	\$3,946.33	\$7,764.22	\$0.00
State Tax Collected	\$1,609.17	\$1,666.26	\$3,275.43	\$1,792.32	\$3,458.58	\$1,792.32
County Tax Collected	\$451.51	\$468.31	\$919.82	\$484.54	\$952.85	\$484.54
IN Deferred Comp.	\$0.00	\$2,260.97	\$4,566.53	\$2,260.97	\$4,566.53	\$0.00
#125 Plan	\$0.00	\$1,372.58	\$2,745.16	\$1,352.70	\$2,725.30	(\$19.86)
Employee Health Insur.	\$0.00	\$0.00	\$6.00	(\$1.00)	\$6.00	\$0.00
Employee P.E.R.F.	\$3,747.31	\$0.00	\$3,747.31	\$1,339.79	\$2,632.56	\$2,632.56
Credit Union	\$0.00	\$100.00	\$100.00	\$100.00	\$100.00	\$0.00
TOTAL ALL FUNDS.....	\$552,222.38	\$112,893.68	\$227,335.24	\$23,285.97	\$50,217.96	\$375,105.10

Bank Balances
Jasper County Public Library
Report as of: 02/29/2000

<i>Bank</i>		
1	Peoples State Bank	\$89,825.54
2	Demotte State Bank	\$5,781.03
3	Lafayette Bank & Trust-LIRF	\$79,288.53
4	Cash on Hand	\$210.00
5	Laf. Bank & Trust CD#5166746	\$200,000.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
11	Civitas CD#7152001181	\$0.00
12	Civitas CD#7152001182	\$0.00
13	Civitas CD#7152030051	\$0.00
<i>Total all banks =</i>		<i>\$375,105.10</i>

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

INVESTMENT REGISTER

OPEN INVESTMENTS:

<u>Renewal Date</u>	<u>CD #</u>	<u>Issued By</u>	<u>Terms</u>	<u>Principal</u>	<u>%-Interest</u>	<u>Account</u>	<u>Purchase Date</u>	<u>Interest Earned</u>	<u>Comments</u>
				\$185,000.00		OPER			
				<u>\$15,000.00</u>		BIRF			
03/15/2000	5166746	Laf.Bank & Trust	30 day	\$200,000.00	5.7		02/14/2000		

CLOSED INVESTMENTS:

				\$76,000.00		Operating			
				<u>\$67,000.00</u>		BIRF			
07-Jan-00	7152030051	Civitas	10 day	\$143,000.00	5.12		28-Dec-99	\$203.38	
14-Jan-00	7152001181	Civitas	59 day	\$120,000.00	5.14	Operating	16-Nov-99	\$1,010.87	
				\$185,000.00		Operating			
				<u>\$15,000.00</u>		BIRF			
14-Feb-00	7152001182	Civitas	90 day	\$200,000.00	5.19		16-Nov-99	\$2,595.01	

TOTAL

\$3,809.26

*Appropriation Report for***100 OPERATING FUND***Jasper County Public Library**Report Date: From 02/01/2000 To 02/29/2000*

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
<i>1. Personal Services</i>							
1.11 SALARY OF LIBRARIAN	\$45,656.00	\$0.00	\$45,656.00	\$3,804.66	\$7,565.99	\$38,090.01	16.6
1.12 SALARY OF ASSISTANTS	\$597,581.00	\$0.00	\$597,581.00	\$46,071.84	\$90,575.36	\$507,005.64	15.2
1.13 WAGES OF JANITORS	\$39,608.00	\$0.00	\$39,608.00	\$3,062.23	\$6,077.40	\$33,530.60	15.3
1.21 EMPLOYER'S SHARE-FICA	\$52,238.00	\$0.00	\$52,238.00	\$3,946.33	\$7,764.22	\$44,473.78	14.9
1.22 UNEMPLOYMENT COMPENSAT	\$2,511.00	\$0.00	\$2,511.00	\$0.00	\$152.53	\$2,358.47	6.1
1.23 EMPLOYER'S CONTRIB.- PERF	\$30,396.00	\$0.00	\$30,396.00	\$0.00	\$6,245.61	\$24,150.39	20.5
1.24 EMPLOYER'S CONTRIB.- INS.	\$29,130.00	\$0.00	\$29,130.00	\$2,120.79	\$4,230.93	\$24,899.07	14.5
1.31 OTHER PERSONAL SERVICES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.0
Subtotal	\$798,620.00		\$798,620.00	\$59,005.85	\$122,612.04	\$676,007.96	15.4
<i>2. Supplies</i>							
2.11 OFFICIAL RECORDS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$48.63	\$951.37	4.9
2.12 STATIONERY AND PRINTING	\$700.00	\$0.00	\$700.00	\$0.00	\$38.90	\$661.10	5.6
2.13 OTHER OFFICE SUPPLIES	\$6,200.00	\$0.00	\$6,200.00	\$307.03	\$535.13	\$5,664.87	8.6
2.21 CLEANING & SANITATION SUP	\$3,400.00	\$0.00	\$3,400.00	\$791.49	\$791.49	\$2,608.51	23.3
2.22 FUEL, OIL & LUBRICANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
2.23 OTHER OPERATING SUPPLIES	\$5,600.00	\$0.00	\$5,600.00	\$1,092.33	\$1,106.01	\$4,493.99	19.8
2.31 BUILDING MATERIALS & SUPP	\$1,100.00	\$0.00	\$1,100.00	\$35.00	\$35.00	\$1,065.00	3.2
2.32 PAINT AND PAINTING SUPPLIE	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	0.0
2.33 REPAIR PARTS	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
2.41 LIBRARY SUPPLIES	\$4,300.00	\$0.00	\$4,300.00	\$126.32	\$244.38	\$4,055.62	5.7
2.42 AUTOMATION SUPPLIES	\$4,500.00	\$0.00	\$4,500.00	\$1,265.85	\$1,265.85	\$3,234.15	28.1
Subtotal	\$27,450.00		\$27,450.00	\$3,618.02	\$4,065.39	\$23,384.61	14.8
3. Other Services and Charge							
3.11 CONSULTING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.12 ENGINEERING & ARCH. SERVI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.13 LEGAL SERVICES	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.0
3.14 OTHER PROFESSIONAL SERVI	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.0
3.21 TELEPHONE	\$9,000.00	\$0.00	\$9,000.00	\$205.78	\$1,058.97	\$7,941.03	11.8
3.22 POSTAGE	\$5,300.00	\$0.00	\$5,300.00	\$863.69	\$863.69	\$4,436.31	16.3
3.23 TRAVELING EXPENSE	\$7,000.00	\$0.00	\$7,000.00	\$590.86	\$2,104.06	\$4,895.94	30.1
3.24 PROFESSIONAL MEETINGS	\$8,000.00	\$0.00	\$8,000.00	\$1,646.35	\$3,998.86	\$4,001.14	50.0
3.25 FREIGHT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.26 NETWORKING	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.0
3.31 ADVERTISING & PUBLIC NOTIC	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.0
3.32 OTHER PRINTING	\$350.00	\$0.00	\$350.00	\$0.00	\$0.00	\$350.00	0.0
3.41 OFFICIAL BONDS	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	0.0
3.42 OTHER INSURANCE	\$11,451.00	\$0.00	\$11,451.00	\$0.00	\$1,259.00	\$10,192.00	11.0
3.51 GAS	\$26,000.00	\$0.00	\$26,000.00	\$2,701.55	\$5,403.24	\$20,596.76	20.8
3.52 ELECTRICITY	\$47,000.00	\$0.00	\$47,000.00	\$3,129.16	\$6,204.08	\$40,795.92	13.2
3.53 WATER	\$900.00	\$0.00	\$900.00	\$65.00	\$159.70	\$740.30	17.7
3.54 WASTE DISPOSAL SERVICES	\$2,350.00	\$0.00	\$2,350.00	\$169.66	\$336.02	\$2,013.98	14.3
3.61 BUILDING & STRUCTURES	\$45,000.00	\$2,019.55	\$47,019.55	\$11,385.12	\$16,104.42	\$30,915.13	34.3
3.62 EQUIPMENT	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.0

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
3.71 REAL ESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.72 EQUIPMENT RENTALS	\$280.00	\$0.00	\$280.00	\$41.95	\$51.90	\$228.10	18.5
3.91 DUES	\$2,900.00	\$0.00	\$2,900.00	\$100.00	\$1,320.22	\$1,579.78	45.5
3.92 INTEREST ON TEMPORARY LO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.93 TAXES & ASSESSMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.94 TRANSFER TO LIRF	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.0
3.95 BOOK REIMBURSEMENT	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	0.0
3.96 PETTY CASH	\$120.00	\$0.00	\$120.00	\$0.00	\$0.00	\$120.00	0.0
3.97 INTERVIEWING & MOVING EXP	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0
3.98 MAINTENANCE/SERVICE CONT	\$46,200.00	\$0.00	\$46,200.00	\$1,242.62	\$2,121.69	\$44,078.31	4.6
Subtotal	\$267,201.00	\$2,019.55	\$269,220.55	\$22,141.74	\$40,985.85	\$228,234.70	15.2
4. Capital Outlays							
4.1 LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.2 BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.3 IMPROVEMENTS OTHER THAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.4 FURNITURE & EQUIPMENT	\$16,000.00	\$119.00	\$16,119.00	\$166.18	\$1,239.70	\$14,879.30	7.7
4.51 BOOKS	\$150,000.00	\$0.00	\$150,000.00	\$7,774.18	\$17,047.97	\$132,952.03	11.4
4.52 PERIODICALS & NEWSPAPERS	\$23,500.00	\$0.00	\$23,500.00	\$208.00	\$1,193.97	\$22,306.03	5.1
4.53 NONPRINTED MATERIALS	\$55,000.00	\$0.00	\$55,000.00	\$4,811.21	\$6,575.60	\$48,424.40	12.0
Subtotal	\$244,500.00	\$119.00	\$244,619.00	\$12,959.57	\$26,057.24	\$218,561.76	10.7
Grand Total	\$1,337,771.00	\$2,138.55	\$1,339,909.55	\$97,725.18	\$193,720.52	\$1,146,189.03	14.5

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

Register Of Claims
Jasper County Public Library
Report Date: From 02/01/2000 To 02/29/2000

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	139	INTERNAL REVENUE SERVIC	OPERATING FUND	EMPLOYER'S SHARE-FICA	\$2,020.66	/11/2000	EFT-FICA & FED Tax Withheld 10 FEB #91098347
			FIT TAX COLLECTED	SALARIES AND WAGES	\$2,691.24		
			FICA TAX COLLECTED	SALARIES AND WAGES	\$2,020.66		
			Total this claim		\$6,732.56		
0	143	JASPER COUNTY PUBLIC LIB	OPERATING FUND INV TRANSFER TO OPERATING F	RENS & DEM BOND A TRANSFER TO BIRF	185,000.00	/14/2000	CD #7152001182 MATURED
					\$15,000.00		
			Total this claim		\$200,000.00		
0	145	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,902.33	/25/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$22,461.58		
			OPERATING FUND	WAGES OF JANITORS	\$1,474.78		
			Total this claim		\$25,838.69		
0	152	INTERNAL REVENUE SERVIC	OPERATING FUND	EMPLOYER'S SHARE-FICA	\$1,925.67	/28/2000	EFT-Federal & FICA Tax Withheld 25 F #92570628
			FICA TAX COLLECTED	SALARIES AND WAGES	\$1,925.67		
			FIT TAX COLLECTED	SALARIES AND WAGES	\$2,569.28		
			Total this claim		\$6,420.62		
0	75	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,902.33	/10/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$23,610.26		
			OPERATING FUND	WAGES OF JANITORS	\$1,587.45		
			Total this claim		\$27,100.04		
0	140	INDIANA DEPARTMENT OF RE	GIT TAX COLLECTED	SALARIES AND WAGES	\$1,666.26	/18/2000	EFT-State & County Tax Withheld Janu Ref #04340
			COUNTY TAX COLLEC	SALARIES AND WAGES	\$468.31		
			Total this claim		\$2,134.57		
18613	76	ANTHEM BLUE CROSS AND B	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$2,032.44	/10/2000	Health Ins. Premium-Feb '00 12 Employee's
			#125 TAX DEFERRED	SALARIES AND WAGES	\$1,372.58		
			Total this claim		\$3,405.02		
18614	77	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,179.11	/10/2000	Withheld from Payroll 2/10/00 Daugherty, Kooy, Kopanda, Fagen, Schulenberg, Filson, Stringfellow, Woods, Maxwell, Weed, Beedle
			Total this claim		\$1,179.11		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18615	78	NORTHWESTERN INDIANA TE	OPERATING FUND	TELEPHONE	\$26.07	/10/2000	Local Telephone Service-Feb '00 DeMotte
Total this claim					<u>\$26.07</u>		
18616	79	SPRINT	OPERATING FUND	TELEPHONE	\$115.09	/10/2000	Long Distance Jan '00
			OPERATING FUND	TELEPHONE	\$50.37		R, D, W
			OPERATING FUND	TELEPHONE	\$14.25		
Total this claim					<u>\$179.71</u>		
18617	80	TOWN OF DEMOTTE	OPERATING FUND	WASTE DISPOSAL SERVICES	\$45.66	/10/2000	Sewer Service;Dec '99 DeMotte
Total this claim					<u>\$45.66</u>		
18618	81	TOWN OF WHEATFIELD SEW	OPERATING FUND	WASTE DISPOSAL SERVICES	\$41.05	/10/2000	Sewer Service;Feb '00 Wheatfield
Total this claim					<u>\$41.05</u>		
18619	82	ACE HARDWARE	OPERATING FUND	CLEANING & SANITATION SUP	\$15.92	/14/2000	Janitorial Supplies, light bulb, meeting r
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$4.25		
			OPERATING FUND	LIBRARY SUPPLIES	\$9.76		
Total this claim					<u>\$29.93</u>		
18620	83	AMBER WHITED	OPERATING FUND	TRAVELING EXPENSE	\$21.45	/14/2000	mileage
Total this claim					<u>\$21.45</u>		
18621	84	AMER. LIBRARY ASSOCIATIO	OPERATING FUND	PERIODICALS & NEWSPAPER	\$65.00	/14/2000	Library Systems Newsletter
Total this claim					<u>\$65.00</u>		
18622	85	AMERICAN LIBRARY ASSN	OPERATING FUND	BOOKS	\$27.00	/14/2000	Book-52 programs for preschoolers
Total this claim					<u>\$27.00</u>		
18623	86	AVC CORPORATION	OPERATING FUND	MAINTENANCE/SERVICE CON	\$99.00	/14/2000	February 2000 Financial Service Contra
Total this claim					<u>\$99.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18624	87	BAKER & TAYLOR	OPERATING FUND	BOOKS	\$1,070.83	/14/2000	Books,Continuations, Gift Books
			OPERATING FUND	BOOKS	\$1,326.26		
			OPERATING FUND	BOOKS	\$755.01		
			OPERATING FUND	BOOKS	\$180.48		
			OPERATING FUND	BOOKS	\$206.89		
			OPERATING FUND	BOOKS	\$189.07		
			OPERATING FUND	BOOKS	\$27.36		
			OPERATING FUND	BOOKS	\$72.82		
			OPERATING FUND	BOOKS	\$2.70		
			OPERATING FUND	BOOKS	\$2,038.56		
			OPERATING FUND	BOOKS	\$677.56		
			OPERATING FUND	BOOKS	\$100.61		
			OPERATING FUND	BOOKS	\$10.45		
			RENSSELAER GIFT FU	BOOKS	\$29.95		
			Total this claim		\$6,688.55		
18625	88	BARNES & NOBLE	OPERATING FUND	BOOKS	\$139.36	/14/2000	Books, Gift Books, A.V. material, book p
			OPERATING FUND	BOOKS	\$165.18		
			OPERATING FUND	BOOKS	\$73.67		
			RENSSELAER GIFT FU	BOOKS	\$63.58		
			OPERATING FUND	NONPRINTED MATERIALS	\$229.97		
			OPERATING FUND	NONPRINTED MATERIALS	\$124.92		
			OPERATING FUND	NONPRINTED MATERIALS	\$208.27		
			OPERATING FUND	NONPRINTED MATERIALS	\$218.82		
			OPERATING FUND	NONPRINTED MATERIALS	\$68.10		
			OPERATING FUND	LIBRARY SUPPLIES	\$4.48		
			Total this claim		\$1,296.35		
18626	89	BEST BUY CO., INC.	OPERATING FUND	NONPRINTED MATERIALS	\$389.65	/14/2000	Video's, CD's, Cassette's
			OPERATING FUND	NONPRINTED MATERIALS	\$465.67		
			OPERATING FUND	NONPRINTED MATERIALS	\$516.64		
			OPERATING FUND	NONPRINTED MATERIALS	\$482.26		
			OPERATING FUND	NONPRINTED MATERIALS	\$488.66		
			Total this claim		\$2,342.88		
18627	90	BIERMA HARDWARE, INC.	OPERATING FUND	OTHER OPERATING SUPPLIE	\$17.76	/14/2000	Ice Melt-Wheat
			Total this claim		\$17.76		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18628	91	CENTRAL STATES SALES CO	OPERATING FUND	OTHER OPERATING SUPPLIE	\$273.00	/14/2000	Outdoor Bulbs
				Total this claim	\$273.00		
18629	92	CHARLOTTE FAGEN	OPERATING FUND	TRAVELING EXPENSE	\$47.45	/14/2000	Mileage
				Total this claim	\$47.45		
18631	94	CULLIGAN	OPERATING FUND	EQUIPMENT RENTALS	\$9.95	/14/2000	February Water Cooler Rental & Water-
			OPERATING FUND	WATER	\$14.85		
				Total this claim	\$24.80		
18632	95	DEMCO	OPERATING FUND	LIBRARY SUPPLIES	\$20.13	/14/2000	Labels, video & CD sleeves, video
			OPERATING FUND	LIBRARY SUPPLIES	\$62.50		cases, bags
			OPERATING FUND	NONPRINTED MATERIALS	\$868.40		
			OPERATING FUND	BOOKS	\$21.93		
				Total this claim	\$972.96		
18633	96	DEMOTTE HISTORICAL SOCIE	OPERATING FUND	DUES	\$100.00	/14/2000	Lifetime Membership
				Total this claim	\$100.00		
18634	97	DIANA KOOY	OPERATING FUND	TRAVELING EXPENSE	\$61.10	/14/2000	Workroom Phone,Mileage
			OPERATING FUND	FURNITURE & EQUIPMENT	\$59.98		
				Total this claim	\$121.08		
18635	98	DIANE KROS	OPERATING FUND	TRAVELING EXPENSE	\$32.50	/14/2000	Mileage
				Total this claim	\$32.50		
18636	99	FASE'S WATER TREATMENT	OPERATING FUND	BUILDING MATERIALS & SUPP	\$35.00	/14/2000	Redout-DeMotte
				Total this claim	\$35.00		
18637	100	FASE-KALUF TV & APPLIANCE	OPERATING FUND	FURNITURE & EQUIPMENT	\$69.99	/14/2000	Weather Radio-Ren
				Total this claim	\$69.99		
18638	101	GALE GROUP	OPERATING FUND	BOOKS	\$102.60	/14/2000	Something about the author
			OPERATING FUND	BOOKS	\$6.28		
				Total this claim	\$108.88		
18639	102	GAYLORD BROS.	OPERATING FUND	AUTOMATION SUPPLIES	\$463.47	/14/2000	Overdue notice selfmailer-5000
				Total this claim	\$463.47		
18640	103	HERITAGE OFFICE PRODUCT	OPERATING FUND	OTHER OFFICE SUPPLIES	\$38.93	/14/2000	Laminate
				Total this claim	\$38.93		
18641	104	HERITAGE QUEST	OPERATING FUND	NONPRINTED MATERIALS	\$59.90	/14/2000	Family tree-Marriage Index
				Total this claim	\$59.90		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18642	105	HIGHSMITH CO. INC.	OPERATING FUND	LIBRARY SUPPLIES	(\$67.35)	/14/2000	NCR Forms-6000
			OPERATING FUND	AUTOMATION SUPPLIES	\$215.43		
				Total this claim	\$148.08		
18643	106	HP PRODUCTS CORP.	OPERATING FUND	CLEANING & SANITATION SUP	\$635.98	/14/2000	Janitorial Supplies, Ice Melter, Kleenex,
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$451.50		Hand Towels, T.P.
				Total this claim	\$1,087.48		
18644	107	ILF ANNUAL CONFERENCE	OPERATING FUND	PROFESSIONAL MEETINGS	\$1,030.00	/14/2000	ILF-3/14/00; Kros, Mays, Opolski, Weed, Rusher, Saxon, Stringfellow, Filson 3/15/00; Schulenberg, Whited, Weed, Woods
				Total this claim	\$1,030.00		
18645	108	INGRAM	OPERATING FUND	BOOKS	\$2.99	/14/2000	Book
			OPERATING FUND	BOOKS	\$24.30		
			OPERATING FUND	BOOKS	\$8.68		
			OPERATING FUND	BOOKS	\$16.92		
			OPERATING FUND	BOOKS	\$2.70		
			OPERATING FUND	BOOKS	\$2.70		
			OPERATING FUND	BOOKS	\$3.60		
				Total this claim	\$61.89		
18646	109	INSPIRATIONAL BOOK DISTRI	OPERATING FUND	BOOKS	\$10.39	/14/2000	Books
			OPERATING FUND	BOOKS	\$19.18		
			OPERATING FUND	BOOKS	\$131.03		
			OPERATING FUND	BOOKS	\$6.38		
			OPERATING FUND	BOOKS	\$20.76		
			OPERATING FUND	BOOKS	\$14.30		
				Total this claim	\$202.04		
18647	110	JACKIE SAXON	OPERATING FUND	TRAVELING EXPENSE	\$17.23	/14/2000	Mileage-AV Trip
				Total this claim	\$17.23		
18648	111	J B'S LOCK & KEY SERVICE	OPERATING FUND	BUILDING & STRUCTURES	\$85.00	/14/2000	Adjust Vertical Rod of Front Door-Dem
				Total this claim	\$85.00		
18649	112	JENNIFER L. EVERS	OPERATING FUND	TRAVELING EXPENSE	\$119.93	/14/2000	Mileage & AV Trip expenses
			OPERATING FUND	PROFESSIONAL MEETINGS	\$53.88		
				Total this claim	\$173.81		
18650	113	JOURNAL AND COURIER	OPERATING FUND	PERIODICALS & NEWSPAPER	\$143.00	/14/2000	Annual Subscription-Rens 2/16/00 - 2/13/01
				Total this claim	\$143.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18651	114	KATHRYN B. WEED	OPERATING FUND	TRAVELING EXPENSE	\$14.30	/14/2000	Mileage
				Total this claim	<u>\$14.30</u>		
18652	115	KOLORTECH, INC.	OPERATING FUND	OTHER OPERATING SUPPLIE	\$342.45	/14/2000	Fluorescent Bulbs
				Total this claim	<u>\$342.45</u>		
18653	116	LAFAYETTE BANK AND TRUS	OPERATING FUND	EQUIPMENT RENTALS	\$32.00	/14/2000	Safe Deposit Box Rental Fee
				Total this claim	<u>\$32.00</u>		
18654	117	LYNN DAUGHERTY	OPERATING FUND	TRAVELING EXPENSE	\$248.30	/14/2000	Mileage & Migration Trip Expenses
			OPERATING FUND	PROFESSIONAL MEETINGS	\$152.82		
				Total this claim	<u>\$401.12</u>		
18655	118	MARLENE BEEDLE	OPERATING FUND	POSTAGE	\$53.69	/14/2000	UPS charges-3 boxes newspapers
				Total this claim	<u>\$53.69</u>		
18656	119	ON CUE #6106	OPERATING FUND	BOOKS	\$5.35	/14/2000	Farmers Almanac-R, D, W
			OPERATING FUND	BOOKS	\$5.35		
			OPERATING FUND	BOOKS	\$5.35		
				Total this claim	<u>\$16.05</u>		
18657	120	PEGGY WOODS	OPERATING FUND	TRAVELING EXPENSE	\$14.30	/14/2000	Mileage
				Total this claim	<u>\$14.30</u>		
18658	121	PHILIP N. HOWARD	OPERATING FUND	BUILDING & STRUCTURES	\$25.00	/14/2000	Snow Removal-Jan 2000;Wheat
			OPERATING FUND	BUILDING & STRUCTURES	\$180.00		Replace lights, install outside mtg. room
				Total this claim	<u>\$205.00</u>		
18659	122	POSTMASTER GENERAL	OPERATING FUND	POSTAGE	\$810.00	/14/2000	2000-33 cents;100-50 cents; 100-\$1.00
				Total this claim	<u>\$810.00</u>		
18660	123	PRECISION CONTROL SYSTE	OPERATING FUND	BUILDING & STRUCTURES	\$5,046.57	/14/2000	Valve Actuator,Water Testing,relief valv
			OPERATING FUND	BUILDING & STRUCTURES	\$3,603.55		repairs,heating problems
				Total this claim	<u>\$8,650.12</u>		
18661	124	QUILL	OPERATING FUND	OTHER OFFICE SUPPLIES	\$268.10	/14/2000	Pencils,ink ribbons,post-its,foot rest,
			OPERATING FUND	LIBRARY SUPPLIES	\$14.40		envlps,tape,laser cks.,constr. paper,
			OPERATING FUND	LIBRARY SUPPLIES	\$18.83		binders,glue stks
			OPERATING FUND	NONPRINTED MATERIALS	\$130.28		
				Total this claim	<u>\$431.61</u>		
18662	125	RAND MCNALLY & COMPANY	OPERATING FUND	BOOKS	\$295.00	/14/2000	Commercial atlas 2000
			OPERATING FUND	BOOKS	\$4.58		
				Total this claim	<u>\$299.58</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18663	126	RS ENTERPRISES	OPERATING FUND	BUILDING & STRUCTURES	\$1,275.00	/14/2000	Snow removal & salt walks-D Jan 2000
				Total this claim	\$1,275.00		
18664	127	SECURITY COURIERS CORP.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$1,008.99	/14/2000	Transport Service 12/31/99 - 1/28/00
				Total this claim	\$1,008.99		
18665	128	STEPHANIE FILSON	OPERATING FUND	TRAVELING EXPENSE	\$14.30	/14/2000	Mileage
				Total this claim	\$14.30		
18666	129	SUDANCO AFFORDABLE ALTE	OPERATING FUND	AUTOMATION SUPPLIES	\$586.95	/14/2000	Labels
			OPERATING FUND	NONPRINTED MATERIALS	\$13.45		
				Total this claim	\$600.40		
18667	130	SUNCOAST #3009	OPERATING FUND	NONPRINTED MATERIALS	\$208.54	/14/2000	AV materials
			OPERATING FUND	NONPRINTED MATERIALS	\$42.23		
			OPERATING FUND	NONPRINTED MATERIALS	\$89.26		
			OPERATING FUND	NONPRINTED MATERIALS	\$152.34		
				Total this claim	\$492.37		
18668	131	TERRY J. FERRELL	OPERATING FUND	BUILDING & STRUCTURES	\$200.00	/14/2000	Snow removal-Jan 2000;Wheat
				Total this claim	\$200.00		
18669	132	THINK TANK INFORMATION S	OPERATING FUND	FURNITURE & EQUIPMENT	\$36.21	/14/2000	Modular Coupler
				Total this claim	\$36.21		
18670	133	TYSEN'S COUNTRY GROCER	OPERATING FUND	CLEANING & SANITATION SUP	\$104.31	/14/2000	Janitorial supplies,Children's Program s
			OPERATING FUND	LIBRARY SUPPLIES	\$42.78		
				Total this claim	\$147.09		
18671	134	UNIQUE MANAGEMENT SERVI	OPERATING FUND	MAINTENANCE/SERVICE CON	\$134.63	/14/2000	3 Initial Placements Secondary placements
				Total this claim	\$134.63		
18672	135	VALERIE COLVIN	OPERATING FUND	LIBRARY SUPPLIES	\$10.73	/14/2000	Children's Afterschool Program Supplies
				Total this claim	\$10.73		
18673	136	WAL-MART STORES, INC.	OPERATING FUND	CLEANING & SANITATION SUP	\$35.28	/14/2000	Janitorial supplies,videos,children's prog cleaning supplies
			OPERATING FUND	LIBRARY SUPPLIES	\$6.50		
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$3.37		
			OPERATING FUND	LIBRARY SUPPLIES	\$3.56		
			OPERATING FUND	NONPRINTED MATERIALS	\$53.85		
				Total this claim	\$102.56		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18674	137	WESTIN INDIANAPOLIS	OPERATING FUND	PROFESSIONAL MEETINGS	\$127.65	/14/2000	ILF Accomodations-3/14/00;Weed Conf. #627069933
Total this claim					<u>\$127.65</u>		
18675	138	WILLIAM RISNER	OPERATING FUND	BUILDING & STRUCTURES	\$970.00	/14/2000	Salted walks & snow removal-Ren 1/18 - 2/4/00
Total this claim					<u>\$970.00</u>		
18676	142	JASPER COUNTY PUBLIC LIB	OPERATING FUND	PURCHASE OF INVESTMENTS	185,000.00	/14/2000	PURCHASE OF 30 DAY CD
		RENS & DEM BOND A		PURCHASE OF INVESTMENTS	\$15,000.00		
Total this claim					<u>\$200,000.00</u>		
18677	144	ILF ANNUAL CONFERENCE	OPERATING FUND	PROFESSIONAL MEETINGS	\$133.00	/14/2000	ILF Conference, 3/13-3/15/2000, Brown
Total this claim					<u>\$133.00</u>		
18678	146	ANTHEM LIFE	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$88.35	/25/2000	Life Insurance Premium Mar 2000 19 Employees
Total this claim					<u>\$88.35</u>		
18679	147	CITY OF RENSSELAER	OPERATING FUND	GAS	\$1,002.03	/25/2000	Utilities 1/10/00 - 2/8/00;Rens
			OPERATING FUND	ELECTRICITY	\$1,028.24		
			OPERATING FUND	WATER	\$50.15		
			OPERATING FUND	WASTE DISPOSAL SERVICES	\$82.95		
Total this claim					<u>\$2,163.37</u>		
18680	148	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,081.86	/25/2000	Withheld from Payroll 2/25/00 Daugherty,Kooy,Kopanda,Fagen, Schulenberg,Filson,Stringfellow, Woods,Maxwell, Beedle
Total this claim					<u>\$1,081.86</u>		
18681	149	LA-PORTER FEDERAL CREDIT	CREDIT UNION	SALARIES AND WAGES	\$100.00	/25/2000	Withheld from Payroll 2/25/00 Kopanda
Total this claim					<u>\$100.00</u>		
18682	150	NIPSCO	OPERATING FUND	GAS	\$1,268.40	/25/2000	Utilities-1/12/00 - 2/16/00
			OPERATING FUND	ELECTRICITY	\$1,548.11		D & W
			OPERATING FUND	GAS	\$431.12		
			OPERATING FUND	ELECTRICITY	\$552.81		
Total this claim					<u>\$3,800.44</u>		
18683	151	SKILLPATH SEMINARS	OPERATING FUND	PROFESSIONAL MEETINGS	\$149.00	/25/2000	How to design brochures;3/20/00 Carr
Total this claim					<u>\$149.00</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims \$512,893.68

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Tuesday, February 29, 2000

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 9 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$512,893.68

Date this 13 day of March, 2000.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

F5

February 29, 2000

February 29, 2000

	THIS MONTH	YEAR-TO-DATE	TOTAL RECEIPTS THIS MONTH	TOTAL RECEIPTS YEAR-TO-DATE
VES & FEES:			\$2,627.41	\$4,722.75
DeMotte	\$856.36	\$1,750.13		
Rensselaer	\$1,280.98	\$2,120.09		
Wheatfield	\$490.07	\$852.53		
PHOTOCOPIES:			\$635.71	\$1,121.51
DeMotte	\$234.85	\$460.20		
Rensselaer	\$319.91	\$522.51		
Wheatfield	\$80.95	\$138.80		
CARDS:			\$102.90	\$172.90
DeMotte	\$44.90	\$62.90		
Rensselaer	\$34.00	\$74.00		
Wheatfield	\$24.00	\$36.00		
BOOK/EQUIPMENT SALES:			\$0.00	\$0.00
COMPUTER DISKS:			\$5.60	\$8.40
INTEREST:			\$3,007.11	\$5,470.06
Checking/Repurchase/Savings	\$412.10	\$1,660.80		
CD's & Investments	\$2,595.01	\$3,809.26		
TAXES:			\$0.00	\$0.00
Property Tax	\$0.00	\$0.00		
Financial Institution Tax	\$0.00	\$0.00		
License Excise Tax	\$0.00	\$0.00		
Local Option/Certified Shares	\$0.00	\$0.00		
Local Option/Property Tax Repl.	\$0.00	\$0.00		
State Distribution	\$0.00	\$0.00		
REFUNDS:			\$0.00	\$5,512.20
Insurance	\$0.00	\$2,019.55		
Rebates-Batteries	\$0.00	\$5.00		
Postage Reimbursement	\$0.00	\$0.00		
LSTA Technology Grant	\$0.00	\$3,487.65		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
TOTAL OPERATING FUND RECEIPTS.....			\$6,378.73	\$17,007.82
PLAC FUND:			\$24.00	\$24.00
GIFT FUNDS:			\$20.00	\$125.00
DeMotte	\$10.00	\$20.00		
Rensselaer	\$10.00	\$95.00		
Wheatfield	\$0.00	\$10.00		
LIBRARY IMPROVEMENT FUND:			\$327.07	\$592.23
BOND & INTEREST REDEMPTION FU			\$0.00	\$0.00
Property Tax	\$0.00	\$0.00		
Financial Institution Tax	\$0.00	\$0.00		
License Excise Tax	\$0.00	\$0.00		
APITAL PROJECTS FUND:			\$0.00	\$0.00
HOSPITALITY FUND:			\$0.00	\$0.00
DUES EXCESS FUND:			\$0.00	\$0.00
SATELLITE FUND:			\$0.00	\$0.00
CONSTRUCTION FUND:			\$0.00	\$0.00
CASH CHANGE FUND			\$0.00	\$0.00
SUB-TOTAL (page 1).....			\$6,749.80	\$17,749.05

	<u>THIS MONTH</u>	<u>YEAR-TO-DATE</u>	<u>TOTAL RECEIPTS THIS MONTH</u>	<u>TOTAL RECEIPTS YEAR-TO-DATE</u>
WITHHOLDING ACCOUNT FUNDS:			\$16,536.17	\$32,468.91
FIT Tax Collected	\$5,260.52	\$10,262.87		
FICA Collected	\$3,946.33	\$7,764.22		
State Tax Collected	\$1,792.32	\$3,458.58		
County Tax Collected	\$484.54	\$952.85		
INDIANA Deferred Comp	\$2,260.97	\$4,566.53		
#125 Plan	\$1,352.70	\$2,725.30		
Health/Life Insurance	(\$1.00)	\$6.00		
PERF	\$1,339.79	\$2,632.56		
Credit Union	\$100.00	\$100.00		
TOTAL RECEIPTS - ALL FUNDS.....			\$23,285.97	\$50,217.96

Register Of Claims
Jasper County Public Library
Report Date: From 03/01/2000 To 03/15/2000

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	153	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,902.33	03/10/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$23,641.26		
			OPERATING FUND	WAGES OF JANITORS	\$1,374.28		
				Total this claim	\$26,917.87		
18684	154	ANTHEM BLUE CROSS AND B	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$1,863.07	03/10/2000	Health Ins. Premium Mar '00
			#125 TAX DEFERRED	SALARIES AND WAGES	\$1,135.70		11 Employees
				Total this claim	\$2,998.77		
18685	155	CHICAGO TRIBUNE	OPERATING FUND	PERIODICALS & NEWSPAPER	\$97.29	03/10/2000	Annual Subscription 2/13/00 - 2/10/01;R
				Total this claim	\$97.29		
18686	156	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,179.11	03/10/2000	Withheld from Payroll 3/10/00 Daugherty,Kooy,Kopanda,Fagen, Schulenberg,Filson,Stringfellow, Woods,Maxwell,Weed, Beedle
				Total this claim	\$1,179.11		
18687	157	LA-PORTER FEDERAL CREDIT	CREDIT UNION	SALARIES AND WAGES	\$100.00	03/10/2000	Withheld from Payroll 3/10/00 Kopanda
				Total this claim	\$100.00		
18688	158	NORTHWESTERN INDIANA TE	OPERATING FUND	TELEPHONE	\$40.92	03/10/2000	Local Telephone Service DeMotte-Mar '00
				Total this claim	\$40.92		
18689	159	SPRINT	OPERATING FUND	TELEPHONE	\$131.58	03/10/2000	Long Distance Telephone Feb '00
			OPERATING FUND	TELEPHONE	\$47.97		D,R & W
			OPERATING FUND	TELEPHONE	\$12.38		
				Total this claim	\$191.93		
18690	160	TOWN OF DEMOTTE	OPERATING FUND	WASTE DISPOSAL SERVICES	\$45.66	03/10/2000	Sewer Service- Jan '00 DeMotte
				Total this claim	\$45.66		
18691	161	TOWN OF WHEATFIELD SEW	OPERATING FUND	WASTE DISPOSAL SERVICES	\$41.05	03/10/2000	Sewer Service-Mar '00 Wheatfield
				Total this claim	\$41.05		
18692	162	A & S PLUMBING & HEATING	OPERATING FUND	BUILDING & STRUCTURES	\$189.81	03/13/2000	Bathroom stool repairs @ DeM
				Total this claim	\$189.81		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18693	163	A.E. BOYCE CO., INC.	OPERATING FUND	OFFICIAL RECORDS	\$13.79	03/13/2000	As Per Attached Invoices
				Total this claim	<u>\$13.79</u>		
18694	164	ACE HARDWARE	OPERATING FUND	REPAIR PARTS	\$33.48	03/13/2000	Door Chime Kit
			OPERATING FUND	FURNITURE & EQUIPMENT	\$46.49		
				Total this claim	<u>\$79.97</u>		
18695	165	ADAIR PERFORMANCE, INC	OPERATING FUND	OTHER PROFESSIONAL SERV	\$100.00	03/13/2000	Deposit -Windi the Sailor Performance,
				Total this claim	<u>\$100.00</u>		
18696	166	AMBER WHITED	OPERATING FUND	TRAVELING EXPENSE	\$14.30	03/13/2000	Mileage - Info. Literacy Mtg.
				Total this claim	<u>\$14.30</u>		
18697	167	AMERICAN LIBRARY ASSN	OPERATING FUND	LIBRARY SUPPLIES	\$274.10	03/13/2000	Marketing Supplies-Banners, totebags,
				Total this claim	<u>\$274.10</u>		
18698	168	AMERICAN LIBRARY ASSOCIA	OPERATING FUND	DUES	\$870.00	03/13/2000	Annual ALA Membership Dues-2000
				Total this claim	<u>\$870.00</u>		
18699	169	AVC CORPORATION	OPERATING FUND	MAINTENANCE/SERVICE CON	\$99.00	03/13/2000	March Financial Comp. Serv. Agreem.
				Total this claim	<u>\$99.00</u>		
18700	170	BAKER & TAYLOR	OPERATING FUND	BOOKS	\$912.80	03/13/2000	Books, Gift Books, Non-Print, & Sign La
			OPERATING FUND	BOOKS	\$1,853.20		
			OPERATING FUND	BOOKS	\$393.31		
			OPERATING FUND	BOOKS	\$1,255.82		
			OPERATING FUND	BOOKS	\$56.47		
			OPERATING FUND	BOOKS	\$161.19		
			OPERATING FUND	BOOKS	\$91.92		
			HOST/HOSPITALITY F	BOOKS	\$163.17		
			OPERATING FUND	BOOKS	\$107.71		
			OPERATING FUND	BOOKS	\$326.80		
			OPERATING FUND	BOOKS	\$477.54		
			OPERATING FUND	BOOKS	\$874.18		
			OPERATING FUND	BOOKS	\$22.40		
			OPERATING FUND	NONPRINTED MATERIALS	\$23.95		
			DEMOTTE GIFT FUND	BOOKS	\$168.25		
			WHEATFIELD GIFT FU	BOOKS	\$86.74		
				Total this claim	<u>\$6,975.45</u>		
18701	171	BAKER & TAYLOR ENTERTAIN	OPERATING FUND	NONPRINTED MATERIALS	\$64.69	03/13/2000	Videos
				Total this claim	<u>\$64.69</u>		

<i>Warra Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18702	172	CHARLOTTE FAGEN	OPERATING FUND	TRAVELING EXPENSE	\$75.40	03/13/2000	Mileage-Committee Mtgs & Bk Buying
				Total this claim	\$75.40		
18703	173	CHILD'S WORLD	OPERATING FUND	BOOKS	\$218.65	03/13/2000	Books
			OPERATING FUND	BOOKS	\$668.95		
			OPERATING FUND	BOOKS	\$564.35		
				Total this claim	\$1,451.95		
18704	174	CONSOLIDATED INSURANCE	OPERATING FUND	OFFICIAL BONDS	\$50.00	03/13/2000	Notary Bond-Diane Opolski @ Wh.
				Total this claim	\$50.00		
18705	175	CULLIGAN	OPERATING FUND	EQUIPMENT RENTALS	\$9.95	03/13/2000	Water Cooler Rental-March 2000
				Total this claim	\$9.95		
18706	176	DEMCO	OPERATING FUND	LIBRARY SUPPLIES	\$80.90	03/13/2000	Bk. Repair, Mag. Binders, Marketing Mu
			OPERATING FUND	LIBRARY SUPPLIES	\$26.25		Supplies, HangUp Bags
			OPERATING FUND	NONPRINTED MATERIALS	\$250.66		
			OPERATING FUND	LIBRARY SUPPLIES	\$77.37		
				Total this claim	\$435.18		
18707	177	DIANA KOOY	OPERATING FUND	TRAVELING EXPENSE	\$35.75	03/13/2000	Mileage-Counterparts Mtg, Bank Deposi
			OPERATING FUND	BUILDING MATERIALS & SUPP	\$10.50		
				Total this claim	\$46.25		
18708	178	DIANE KROS	OPERATING FUND	TRAVELING EXPENSE	\$29.90	03/13/2000	Mileage-Storytimes, Mgmt & Goals Mtgs
				Total this claim	\$29.90		
18709	179	DIANE OPOLSKI	OPERATING FUND	TRAVELING EXPENSE	\$31.85	03/13/2000	Mileage-Reader's Advisory Counterpts.
				Total this claim	\$31.85		
18710	180	DUMAS & MORIARTY	OPERATING FUND	LEGAL SERVICES	\$137.50	03/13/2000	12/7/99-2/7/00 -- Telephone Conferenci
				Total this claim	\$137.50		
18711	181	ELLISON EDUCATIONAL EQUI	OPERATING FUND	LIBRARY SUPPLIES	\$35.70	03/13/2000	Diecuts-Flying Saucer, Planets, Firecrac
			OPERATING FUND	LIBRARY SUPPLIES	\$35.70		
			OPERATING FUND	LIBRARY SUPPLIES	\$40.16		
				Total this claim	\$111.56		
18712	182	GA FOODS GROUP	OPERATING FUND	LIBRARY SUPPLIES	\$12.68	03/13/2000	Children's Counterparts Mtg. Expense
				Total this claim	\$12.68		
18713	183	GALE GROUP	OPERATING FUND	BOOKS	\$102.60	03/13/2000	Shipping-Dir.Publications & Broadcasts
			OPERATING FUND	BOOKS	\$9.91		
				Total this claim	\$112.51		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18714	184	GLEND A BROWN	OPERATING FUND	TRAVELING EXPENSE	\$14.30	03/13/2000	Mileage-Committee Mtg.
Total this claim					<u>\$14.30</u>		
18715	185	GROLIER PUBLISHING COMP	OPERATING FUND	BOOKS	\$729.00	03/13/2000	Books
			OPERATING FUND	BOOKS	\$803.44		
			OPERATING FUND	BOOKS	\$170.48		
			OPERATING FUND	BOOKS	\$11.93		
Total this claim					<u>\$1,714.85</u>		
18716	186	HEINEMANN LIBRARY	OPERATING FUND	BOOKS	\$466.45	03/13/2000	Books
			OPERATING FUND	BOOKS	\$37.32		
Total this claim					<u>\$503.77</u>		
18717	187	HERITAGE OFFICE PRODUCT	OPERATING FUND	OTHER OFFICE SUPPLIES	\$15.96	03/13/2000	Silver Markers
Total this claim					<u>\$15.96</u>		
18718	188	LAUGHERY VALLEY FISH & G	OPERATING FUND	BOOKS	\$5.00	03/13/2000	Resident Birds of Indiana Book
Total this claim					<u>\$5.00</u>		
18719	189	HP PRODUCTS CORP.	OPERATING FUND	CLEANING & SANITATION SUP	\$34.96	03/13/2000	Ice Melter & Vacuum bags
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$150.50		
Total this claim					<u>\$185.46</u>		
18720	190	HYPER TECHNOLOGIES. INC	OPERATING FUND	NONPRINTED MATERIALS	\$400.00	03/13/2000	WinSelect Kiosk 3.33
			OPERATING FUND	NONPRINTED MATERIALS	\$20.00		
Total this claim					<u>\$420.00</u>		
18721	191	INCOLSA	OPERATING FUND	NONPRINTED MATERIALS	\$7,592.00	03/13/2000	Annual Gale Subscription Databases-Di
			OPERATING FUND	NONPRINTED MATERIALS	\$50.00		Series, Contemp. Lit. Criticism, Contem
			OPERATING FUND	NONPRINTED MATERIALS	\$15.00		
Total this claim					<u>\$7,657.00</u>		
18722	192	INFORMATION & RECORDS A	OPERATING FUND	EQUIPMENT	\$208.80	03/13/2000	Microfiche Repair (fuse)-Rens. Lib.
			OPERATING FUND	EQUIPMENT	\$215.00		
Total this claim					<u>\$423.80</u>		
18723	193	INGRAM	OPERATING FUND	BOOKS	\$12.24	03/13/2000	Books
			OPERATING FUND	BOOKS	\$4.78		
			OPERATING FUND	BOOKS	\$24.00		
			OPERATING FUND	BOOKS	\$13.18		
			OPERATING FUND	BOOKS	\$5.09		
			OPERATING FUND	BOOKS	\$3.85		
Total this claim					<u>\$63.14</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18724	194	INSPIRATIONAL BOOK DISTRI	OPERATING FUND	BOOKS	\$9.58	03/13/2000	Books
			OPERATING FUND	BOOKS	\$9.58		
			OPERATING FUND	BOOKS	\$7.99		
			OPERATING FUND	BOOKS	\$4.79		
			OPERATING FUND	BOOKS	\$4.50		
				Total this claim	\$36.44		
18725	195	INDIANA VISUAL & AUDIO NET	OPERATING FUND	NONPRINTED MATERIALS	\$880.00	03/13/2000	Books-On-Tape Leasing
				Total this claim	\$880.00		
18726	196	JILL TACHTIRIS	OPERATING FUND	TRAVELING EXPENSE	\$57.20	03/13/2000	Mileage-Migration Trip, Lisle, IL
				Total this claim	\$57.20		
18727	197	Joan Kopanda	OPERATING FUND	TRAVELING EXPENSE	\$19.50	03/13/2000	Mileage-Walking Bks, Committee Mtg.
				Total this claim	\$19.50		
18728	198	KONE, INC.	OPERATING FUND	BUILDING & STRUCTURES	\$307.00	03/13/2000	Elevator Repairs
				Total this claim	\$307.00		
18729	199	LANDMARK AUDIOBOOKS	OPERATING FUND	NONPRINTED MATERIALS	\$686.00	03/13/2000	Annual Audiobook Lease-Wh.
			OPERATING FUND	NONPRINTED MATERIALS	\$1,347.50		
			OPERATING FUND	NONPRINTED MATERIALS	\$1,347.50		
				Total this claim	\$3,381.00		
18730	200	LINDA THOMPSON	OPERATING FUND	TRAVELING EXPENSE	\$42.90	03/13/2000	Mileage-Goals Mtg.
				Total this claim	\$42.90		
18731	201	MARSHALL CAVENDISH CORP	OPERATING FUND	BOOKS	\$1,119.85	03/13/2000	Books
			OPERATING FUND	BOOKS	\$71.80		
			OPERATING FUND	BOOKS	\$71.50		
				Total this claim	\$1,263.15		
18732	202	MIDWEST TAPE	OPERATING FUND	NONPRINTED MATERIALS	\$43.98	03/13/2000	Videos
			OPERATING FUND	NONPRINTED MATERIALS	\$5.00		
				Total this claim	\$48.98		
18733	203	OVGTSL	OPERATING FUND	PROFESSIONAL MEETINGS	\$85.00	03/13/2000	OVGTSL Annual Conf, J. Evers, 5/4-5
				Total this claim	\$85.00		
18734	204	PARSONS TECHNOLOGY	OPERATING FUND	NONPRINTED MATERIALS	\$19.00	03/13/2000	Printmaster Gold, V8
			OPERATING FUND	NONPRINTED MATERIALS	\$19.00		
			OPERATING FUND	NONPRINTED MATERIALS	\$11.90		
				Total this claim	\$49.90		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18735	205	PATRICK OATIS	OPERATING FUND	OTHER PROFESSIONAL SERV	\$77.70	03/13/2000	Sign Language Class, 2/24-3/30/00-first
			HOST/HOSPITALITY F	PROFESSIONAL MEETINGS	\$247.30		
				Total this claim	\$325.00		
18736	206	PATRICK OATIS	OPERATING FUND	OTHER PROFESSIONAL SERV	\$77.70	03/13/2000	Sign Language Class-2/24-3/30-Final pa
			HOST/HOSPITALITY F	PROFESSIONAL MEETINGS	\$247.30		
				Total this claim	\$325.00		
18737	207	PHILIP N. HOWARD	OPERATING FUND	BUILDING & STRUCTURES	\$10.00	03/13/2000	Snow Removal @ Wh. Lib., Repairs to
			OPERATING FUND	BUILDING & STRUCTURES	\$120.00		install doorbells
				Total this claim	\$130.00		
18738	208	POSTMASTER	OPERATING FUND	EQUIPMENT RENTALS	\$44.00	03/13/2000	DeMotte Post Office Box-Annual Pymt.
				Total this claim	\$44.00		
18739	209	PRECISION CONTROL SYSTE	OPERATING FUND	BUILDING & STRUCTURES	\$1,280.03	03/13/2000	Air Handler malfunctioning @ Rens.
				Total this claim	\$1,280.03		
18740	210	PUBLISHING SALES CONSULT	OPERATING FUND	BOOKS	\$57.85	03/13/2000	Books
			OPERATING FUND	BOOKS	\$127.90		
			OPERATING FUND	BOOKS	\$24.95		
			OPERATING FUND	BOOKS	\$14.75		
				Total this claim	\$225.45		
18741	211	QUILL	OPERATING FUND	OTHER OFFICE SUPPLIES	\$159.91	03/13/2000	Corr. Ribbon, Const. Paper, Post-its
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$103.48		
			OPERATING FUND	LIBRARY SUPPLIES	\$2.38		
			OPERATING FUND	FURNITURE & EQUIPMENT	\$1,109.88		
				Total this claim	\$1,375.65		
18742	212	REGENT BOOK CO., INC.	OPERATING FUND	BOOKS	\$17.98	03/13/2000	Books
			OPERATING FUND	BOOKS	\$342.19		
			OPERATING FUND	BOOKS	\$68.73		
			OPERATING FUND	BOOKS	\$15.10		
				Total this claim	\$444.00		
18743	213	RENEE CARR	OPERATING FUND	TRAVELING EXPENSE	\$5.20	03/13/2000	Mileage-Committee Mtg.
				Total this claim	\$5.20		
18744	214	RENSSELAER REPUBLICAN	OPERATING FUND	ADVERTISING & PUBLIC NOTI	\$73.60	03/13/2000	Circulation Clerk Advertisement,2/16-2/2
				Total this claim	\$73.60		
18745	215	RS ENTERPRISES	OPERATING FUND	BUILDING & STRUCTURES	\$685.00	03/13/2000	Feb. Snow Removal @ DeM.
				Total this claim	\$685.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18746	216	SECURITY COURIERS CORP.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$851.18	03/13/2000	Courier Service, 2/4-2/25/00
				Total this claim	\$851.18		
18747	217	SELECTVIDEO	OPERATING FUND	NONPRINTED MATERIALS	\$164.65	03/13/2000	Non-Fiction Videos
			OPERATING FUND	NONPRINTED MATERIALS	\$9.50		
				Total this claim	\$174.15		
18748	218	STEPHANIE FILSON	OPERATING FUND	TRAVELING EXPENSE	\$42.90	03/13/2000	Mileage-Update Anti-Virus software, Lon Mtg.
				Total this claim	\$42.90		
18749	219	TASTE OF HOME BOOKS	OPERATING FUND	BOOKS	\$19.95	03/13/2000	Taste of Home Annual Recipes Book
			OPERATING FUND	BOOKS	\$2.50		
				Total this claim	\$22.45		
18750	220	TELECOMM INDUSTRIES	OPERATING FUND	EQUIPMENT	\$121.75	03/13/2000	Handset & phone cords - Rens. Lib.
				Total this claim	\$121.75		
18751	221	TERRY J. FERRELL	OPERATING FUND	BUILDING & STRUCTURES	\$110.00	03/13/2000	Snow Plowing @ Wh. Lib., 1/31 & 2/18
				Total this claim	\$110.00		
18752	222	THINK TANK INFORMATION S	OPERATING FUND	FURNITURE & EQUIPMENT	\$169.55	03/13/2000	Quantum Hard Drive
				Total this claim	\$169.55		
18753	223	TRUGREEN-CHEMLAWN	OPERATING FUND	BUILDING & STRUCTURES	\$518.00	03/13/2000	3-Step Fertilization plus Grub Control-R season
				Total this claim	\$518.00		
18754	224	TYSEN'S COUNTRY GROCER	OPERATING FUND	LIBRARY SUPPLIES	\$3.28	03/13/2000	Adult Program Expense
			OPERATING FUND	LIBRARY SUPPLIES	\$5.08		
				Total this claim	\$8.36		
18755	225	UNIQUE MANAGEMENT SERVI	OPERATING FUND	MAINTENANCE/SERVICE CON	\$379.62	03/13/2000	Initial Placements-Feb 2000, & Seconda
				Total this claim	\$379.62		
18756	226	UPSTART	OPERATING FUND	LIBRARY SUPPLIES	\$127.02	03/13/2000	Summer Reading Supplies
			OPERATING FUND	LIBRARY SUPPLIES	\$167.39		
			OPERATING FUND	LIBRARY SUPPLIES	\$82.03		
				Total this claim	\$376.44		
18757	227	U S WEST THE DIRECTORY S	OPERATING FUND	BOOKS	\$118.55	03/13/2000	Chicago White & Yellow Pages Phoneb
			OPERATING FUND	BOOKS	\$8.30		
				Total this claim	\$126.85		
18758	228	VALERIE COLVIN	OPERATING FUND	LIBRARY SUPPLIES	\$13.05	03/13/2000	After School Supplies-DeM. Children's
				Total this claim	\$13.05		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18759	229	WAL-MART STORES, INC.	OPERATING FUND	LIBRARY SUPPLIES	\$4.82	03/13/2000	Videos, Craft Items-Wh. Lib.
			OPERATING FUND	NONPRINTED MATERIALS	\$77.70		
				Total this claim	\$82.52		
18760	230	WILLIAM RISNER	OPERATING FUND	BUILDING & STRUCTURES	\$250.00	03/13/2000	Snow Removal-Feb 2000 @ Rens.
				Total this claim	\$250.00		
				Total Amount of Claims	\$68,132.54		

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Tuesday, March 07, 2000

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 8 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$68,132.54

Date this 13 day of March, 2000.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

APR.

AGENDA

Jasper County Public Library Board of Trustees Monthly Meeting Monday, April 10, 2000, 7:00 PM

Purpose

Opening of meeting

Moment of silence

Capital Projects Fund Plan Hearing (R 11)

Discussion

Approval of Consent Agenda & Consent Agenda Items

Action

- A. Minutes of meeting (R 1 - R 2)
- B. Bills/Financial Reports (F)
- C. Workshop approval (R 13)

General Business

- A. Capital Projects Fund Adoption(R 11)
- B. Long Range Plan Action Planning (R 7-10)
- C. Personnel Policy (R 19-R35)
- D. Rensselaer/DeMotte HVAC concerns (R 14)
- E. Trustee Workshop

Action
Action
Action
Discussion
Information

Director's Report (R 13-R16)

Discussion

Items for future Agendas

Public Forum

Adjournment

Minutes March 13, 2000
Meeting of the Jasper County Public Library Board
Rensselaer Library
7:00 PM

Present: Anne-Marie Egan, Roger Walstra, Joan Floyd, Sue Deardorff, Mari Anne Sayler, Mark Heinig, Lynn Daugherty. **Absent:** Jim Staton.

Agenda & Consent Agenda: J. Floyd moved, seconded by S. Deardorff, to approve the Agenda and Consent Agenda items including the February Minutes, Bills/Financial Reports, Salary Ordinance revision, and board policies reviewed this month.

There were no changes to the Public Purchase Policy or the Library Board Code of Ethics. The Circulation Policy and Walking Books Policy had minor changes as suggested by the Policy Committee. Motion passed.

A-M Egan arrived at meeting.

Capital Projects Fund: The unspent \$70,000, appropriated in 2000 for migration, will be re-appropriated as shown in Version 2; thus, an appropriation for \$100,000 in 2001 will be proposed. The amount set aside for the future allocation for the Wheatfield Library will remain intact and unaffected by the delayed expenditure. The board approved a motion made by S. Deardorff, seconded by J. Floyd, to advertise a public hearing to be held on April 10th, 2000 at our regular board meeting, to establish a Capital Projects Fund (version 2) plan to be submitted to the County Council. Motion passed.

By-law Changes: A vote to adopt the changes to by-laws was approved on a motion by M. Heinig, seconded by A-M Egan. All board meetings will be held on the second Monday of each month.

LSTA Grant: A-M Egan moved, seconded by S. Deardorff, to accept the LSTA Grant Contract for \$5000. Board president, Roger Walstra and Lynn Daugherty, library director are authorized to execute the contract for the library and the secretary signed the Certificate of Resolution this day. Motion carried.

Rensselaer/DeMotte HVAC: After analyzing the options offered by Jerry Elkins, SIECO Engineering Consultant, the board acted on a motion by A-M Egan to advertise for bids on a Chilled Water System for the Rensselaer Library. M. Sayler seconded the motion. Motion was approved. All bids must include a 100% Guaranteed Performance Bond.

The advertisement, if needed, shall be placed in the March 23 and 30th newspapers with bids being accepted up to 10 days after the second publication. Specifications will be available at the library. Bids shall be opened at the April 10th Board Meeting at 7:00 PM. Quotes will be solicited if our attorney determines that bids are not required.

A decision on which avenue to pursue for financing the expenditure for the chilled water system will be made after the actual cost has been determined.

Because of lack of air conditioning until the chiller is installed, the Rensselaer Library may reduce or change the hours open to the public if conditions warrant.

Long-Range Plan-General Library Goals: The board suggested that in light of a possible building project at the Remington Library, the Long Range Goal to invite the Remington/Carpenter Township Library to merge with JCPL should be put on hold. The Board will use the 'wait and see' approach for the next couple of years.

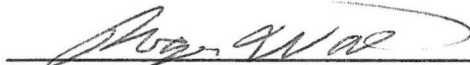
In addressing General Goal 3, the Full Needs Assessment study at the Wheatfield Library will be moved up to September 2000. The KV School Board can then be presented with this latest information with a request for land acquisition. Based on the school's response we will need to investigate alternative sites within the next year. Setting a *target* date under Goal 3 for construction will be tabled for about a year or so.

The director will investigate eligibility requirements to obtain additional funding through the *Build Indiana State Grant* and a *Community Focus Grant*.

Budget Workshop: Annual workshop to be held at the Tippecanoe County P.L. via 2-way interactive video conferencing on May 16th. Reservations need to be made before the April Board Meeting. Any board members interested in attending should contact the director.

With no other business to discuss, the meeting adjourned at 8:57 PM on a motion by J. Floyd, seconded by S. Deardorff.


Attest: Sue Deardorff, Secretary


Roger Walstra, President

Minutes March 27, 2000
Emergency Meeting of the Jasper County Public Library Board 5:00 PM
Rensselaer Library

Present: Anne-Marie Egan, Roger Walstra, Joan Floyd, Mari Anne Sayler, Mark Heinig, Lynn Daugherty, Kent Mahnesmith. **Absent:** Jim Staton, Sue Deardorff.

This meeting was called to make decisions on the route to be taken on air conditioning repairs for the Rensselaer Library. An emergency exists because the library is presently without air conditioning. Decisions made by the board would determine the length of time the library would function without air conditioning.

The board concurred that this should be considered a Public Works project, rather than simply a repair, since the present condensers are to be replaced with a chiller system.

To be decided:

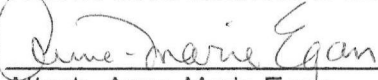
Whether to pay an additional \$6,800 to SIECO, Inc. for formal specifications and for site visits by engineer Jerry Elkins. Asking for specifications could add an additional month to the present time table. Without the specifications, contractors would depend on a detailed Scope of Work prepared by Elkins for guidance in the execution of the project. With the specifications, the board would be more certain that vital elements of the project were not overlooked and change orders would not increase the cost of the project.

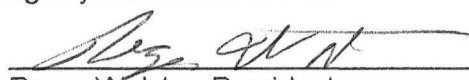
Whether to declare an emergency situation and obtain quotes for purchase of the chiller. This would cut 6 - 8 weeks from the time table, since the chiller has a 6-8 week lead time, and could be ordered long before a contract for the installation could be awarded. State regulations allow this action in an emergency situation. State Board of Accounts representative Charley Pride assured L. Daugherty that they would agree that an air conditioning problem was an emergency, if the board declared it an emergency situation and chose to invite quotes rather than advertise the chiller purchase. On the other hand, board attorney Kent Mahnesmith held that it would be illegal to pull this purchase out of the chiller project and could result in personal liability for board members if a contractor chose to sue.

A motion by A.-M. Egan, seconded by M. Heinig, to accept a Scope of Work rather than formal specifications, but to pay J. Elkins for 3 site visits (for a prebid meeting, at substantial completion, and one visit between) failed.

The board then voted to enter into a contract with SIECO, proposal # 00309.02a, not to exceed \$6,800, to prepare full plans and specifications to be used by contractors to bid and construct the chiller project, with the understanding that engineer J. Elkins will make 3 site visits as detailed above. Motion was made by M. Heinig, seconded by J. Floyd.

With no other business to discuss, the meeting adjourned at 6:17 PM.


Attest: Anne-Marie Egan


Roger Walstra, President

March 2000

END OF MONTH:	DEMOTTE	RENSSELAER	WHEATFIELD
Total Materials Owned	46,401	56,887	26,691
Total Titles Owned	40,804	52,166	25,457
Daily Average Circulation	396	429	162
Percent Increase / Decrease	0.3%	5.4%	0.9%
XXXXXXXXXXXXX XXX XXXX XXXXXXXXXXXXXX			
MONTHLY SYSTEM STATISTICS	1999	2000	% change
Circulation	26,666	26,743	0.3%
Jan. to date circulation	71,831	73,474	2.3%

70
W

CIRCULATION BY ITEM FINE CODE
March 2000

ITEM CODE	DEMOTTE	RENSSELAER	WHEATFIELD	TOTAL
000 (0)	58	55	42	155
100 (1)	55	80	21	156
200 (2)	52	55	38	145
300 (3)	289	241	90	620
400 (4)	6	13	11	30
500 (5)	110	72	14	196
600 (6)	634	474	286	1394
700 (7)	281	211	100	592
800 (8)	28	34	14	76
900 (9)	226	232	75	533
B (10)	111	135	65	311
j000 (11)	31	12	9	52
j100 (12)	3	14	5	22
j200 (13)	15	12	6	33
j300 (14)	75	138	32	245
j400 (15)	9	23	3	35
j500 (16)	365	285	98	748
j600 (17)	150	157	76	383
j700 (18)	166	166	79	411
j800 (19)	29	68	7	104
j900 (20)	114	175	43	332
jB (21)	43	85	35	163
FIC (22)	1585	1660	574	3819
yaFIC (23)	54	78	43	175
LARGE PRINT (24)	120	62	11	193
jFIC (25)	358	497	105	960
jE (26)	1753	1849	648	4250
jER (27)	520	315	154	989
Magazines (28)	777	457	273	1507
Games/Toys (29)	0	13	0	13
Filmstrips (30)	0	0	0	0
Microforms (31)	0	0	0	0
Cassettes (32)	0	2	0	2
jCassettes (33)	10	16	2	28
Compact Discs (34)	249	401	195	845
jCompact Discs (35)	6	3	6	15
Sound Recordings (36)	184	247	88	519
jSound Recordings (37)	109	75	17	201
CD ROM Software (38)	70	112	75	257
Vertical File (39)	190	55	9	254
Equipment (40)	0	4	0	4
yapFIC (41)	141	149	47	337
jpFIC (42)	315	281	49	645
Reference (43)	34	86	34	154
Genealogy (44)	0	0	0	0
jMagazines (45)	71	12	10	93
VHS (46)	777	1674	674	3125
Computer software (47)	0	0	0	0
Internet usage (49)	225	493	113	831
Online databases				77
Free reads	301	310	103	714
Puzzles				0

Talking books				0
Assignment shelf books				
TOTAL	10699	11588	4379	26743



GaleNet Usage Statistics System

Incolsa Jasper County Public Library

March 2000 Summary Report

For more information about *GaleNet Usage Statistics System*, click [here](#) to view the help documentation. Clicking on a column heading will retrieve information about the topic.

<u>GaleNet Products</u>	<u>Searches Submitted</u>	<u>Entries Retrieved</u>	<u>Help</u>
Biography Resource Center	1	0	0
DISCovering Biography	33	22	8
DISCovering Multicultural America	4	1	1
DISCovering Science	24	18	0
DISCovering U.S. History	16	14	0
DISCovering World History	20	12	0
EXPLORING Poetry	8	2	0
<u>Gale Literary Databases</u>	13	6	0
What Do I Read Next?	6	2	0
Grand Total	125	77	9



GaleNet Usage Statistics System

Incolsa Jasper County Public Library

March 2000 Product Breakout Report

For more information about *GaleNet Usage Statistics System*, click [here](#) to view the help documentation. Clicking on a column heading will retrieve information about the topic.

Product Summary Report

<u>GaleNet Product Databases</u>	<u>Searches Submitted</u>	<u>Entries Retrieved</u>	<u>Help</u>
Contemporary Authors	0	4	0
Contemporary Literary Criticism Select	0	2	0
<i>~Not Elsewhere Classified</i>	13	0	0
Grand Total	13	6	0

JASPER COUNTY PUBLIC LIBRARY MONTHLY REPORT

March 2000

	DeMotte		Rensselaer		Wheatfield		TOTAL HOURS SPENT	
		Hrs.		Hrs.		Hrs.		
INTRALIBRARY LOANS FILLED	115	25	91	20	188	41	394	85
LOCAL HISTORY								
In person	19	5	31	9	3	1	53	15
Letters written	1	1	10	10		0	11	11
IN-HOUSE USE - HARDWARE/SOFTWARE								
Computer software used	21	2	90	8	18	2	129	11
VCR Use	2	0	0	0	1	0	3	0
Microforms	8	1	31	4	0	0	39	5
CD ROM software used	0	0	89	7	0	0	89	7
Public use of FAX service	0	0	0	0	0	0	0	0
Typewriter use	6	0	0	0	1	0	7	0
Other equipment used	0	0	0	0	0	0	0	0
Dial-in OPAC access							<u>15</u>	
Tax Forms distributed		0		0		0	0	0
OTHER LIBRARY SERVICES USED								
Walking book visits	4	3	13	9	0	0	17	11
Notarized documents	0	0	5	1	3	1	8	2
Meeting Room Use (no. of groups)	59	20	39	13	37	12	135	45
Study room use	36	3	16	1		0	52	4
INTERLIBRARY LOANS								
Requests made for:	41	10	117	29	21	5	179	45
Items rec'd for:	33	17	84	42	34	17	151	76
Items requested by other libraries	0						0	
Items supplied to other libraries	0	0		0		0	0	0

REGISTRATIONS

Borrowers--Start of month:	6991	7204	2871	17066
Borrowers--End of month:	7096	7301	2906	17303
Non-resident, paying	3	10	0	
PLAC card users	0	2	0	
Reciprocal borrowers	191	119	8	

PROGRAMS

Programs for all ages	1	6	4	24	2	12	7	42
Children's Programs (0-13)	23	138	25	150	16	96	64	384
Number attending	394		287		180		861	
YA Programs (14-17)		0		0		0	0	0
Number attending			13				13	
Adult Programs	2	12	6	36	4	24	12	72
Number attending	52		89		64		205	
Senior Citizen Programs	1	6	3	18	0	0	4	24
Number attending	14		22		10		46	
Total Number of Programs	27	162	38	228	22	132	87	522
Total Persons Attending	460		411		254		1125	
Total Attending Same Month Last Yr.	461		302		114		877	
Total Staff Hours Spent		249		381		211		840
Hours Spent Same Month last year		240		383		168		791

CIRCULATION BY PATRON CODE

PATRONS	DeMotte		Rensselaer		Wheatfield		ALL LIBRARIES	
	Items Loaned	% of Total	Items Loaned	% of Total	Items Loaned	% of Total	Items Loaned	% of Total
Adult Male (0)	1102	10.8%	1258	11.3%	740	17.5%	3100	12.1%
Adult Female (1)	6007	58.9%	6098	54.7%	2393	56.4%	14498	56.7%
Juvenile 0-11 (2)	1841	18.0%	1732	15.5%	360	8.5%	3933	15.4%
YA 12-17 (3)	360	3.5%	513	4.6%	173	4.1%	1046	4.1%
Nonresident No Fee (4)	106	1.0%	284	2.5%	136	3.2%	526	2.1%
Board/Staff (5)	334	3.3%	554	5.0%	316	7.5%	1204	4.7%
School (6)	38	0.4%	49	0.4%	10	0.2%	97	0.4%
St. Joseph College (7)	0	0.0%	203	1.8%	0	0.0%	203	0.8%
State Library Card (8)	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Nonresident Fee (9)	8	0.1%	21	0.2%	0	0.0%	29	0.1%
Corporate (10)	0	0.0%	150	1.3%	102	2.4%	252	1.0%
Reciprocal (11)	405	4.0%	286	2.6%	10	0.2%	701	2.7%
Total	10201		11148		4240		25589	
Total items borrowed by nonresidents	557	5.5%	843	7.6%	156	3.7%	1556	6.1%

MEMORANDUM

Long Range Goals

Summary: We discussed the long range goals concerning the Wheatfield building space problem and the Remington Library last month. Some decisions were made. I have rearranged the goals to conform with those decisions.

The Board still needs to set target dates for some actions, so that we can incorporate these two goals with the remainder of the long range goals. Please look at the dates I have suggested on R9-R10 and see if they are reasonable or if you wish to make changes.

Jasper County Public Library **Long Range Plan 2000**

Goals

Committee: Lynn, chair. Peggy, Diana, Patty, Glenda

General Library Goals

Goal 2 - Adequate space will be provided in library buildings to comfortably shelve materials, facilitate quiet study, tutoring sessions and displays of materials, and to provide sufficient space for computer workstations.

Objective: By March of each year, a needs assessment of library facilities will be completed, and appropriate responses will be initiated where a need exists.

Action 1: During a February staff meeting, a discussion of building space needs will be added to each library's meeting agenda as well as the Technical Services staff meeting agenda. A report with recommendations will be made available to the director by March 30 each year.

Action 2: A full needs assessment will be undertaken when a library feels it has outgrown its building or work area.

Action 3: At the Wheatfield Library, the agency librarian and director will plan and direct a full needs assessment of the library, to be completed by September 30, 2000.

Action 4: The Director and the Board will create a plan for seeking funding for the Wheatfield library expansion by _____. *December 30, 2001?*

Action 5: The Director and the Board will develop a plan for land acquisition for the building by _____. *September 30, 2001?*

Action 6: The Director and a committee consisting of Library Board, staff and community representatives will develop a building plan, aided by site visits to new libraries in other similar communities, by _____. *September 30, 2002?*

Action 7: A Feasibility Study will be commissioned by the Library Board by _____, *December 30, 2002? Is that too early?*

Goal 2 - Attempt to unify Jasper County public library service by approaching the Remington/Carpenter Township Library Board to propose a merger of the Remington Public Library with the Jasper County Public Library.

Objective: By October 2001, the JCPL Library Board will contact the Remington-Carpenter Township Public Library Board to propose a merger of the Remington Public Library with the Jasper County Public Library.

Action 1: Director will research legal issues with the state library to determine proper procedure and alternative measures (if any) by September 2000.

Action 2: By February 2001, Director, board members and selected staff will speak informally with persons who can shed light on the perceptions and expectations of Carpenter Township residents concerning current library service in Carpenter Township and possibilities which a merger would provide.

Action 3: By June 2001, a staff/board committee will develop a proposal to be brought to the Remington/Carpenter Township Library Board that allows the library considerable autonomy while still providing substantial benefits to their library users.

MEMORANDUM

Personnel Policy

Summary: The board's Policy Committee recommends adjustments to the present Salary Schedule as follows:

- ♦ **Raise page salaries 30 cents per year of service**
- ♦ **Raise all other salaries 50 cents per year of service**
- ♦ **Continue the annual 25 cent across the board (except pages) cost-of-living increase**
- ♦ **Increase the number of annual step increases to:**

Pages	4 steps
Clerks	5 steps
Library Assistant 1, Janitor	6 steps
All other staff	10 steps
- ♦ **Because of the additional salary allowed by the added steps, reduce longevity increases to only the cost-of-living increase**
- ♦ **Add an additional Library Specialist classification and an additional professional librarian classification**
- ♦ **Provide for a review of the Salary Schedule in 2005**

These changes will increase next year's salary budget by \$9,980.

Other recommended changes to the Personnel Policy include:

- ♦ **Offering pro-rated sick leave and vacation leave to part-time employees with 3 full years' of service who work at least 20 hours per week.**
- ♦ **Remove the statement indicating that we pay employees who leave early because of weather conditions, when the library remains open**
- ♦ **Change the wording about JCPL PERF (Public Employees Retirement Fund) contributions, so staff understand the money does not revert to them personally when they resign from JCPL.**
- ♦ **Add a new section on Second Jobs to protect the library when an employee is on sick leave, Family and Medical Leave or Workmen's Compensation leave and we discover they are working elsewhere.**

Discussion: According to our present Personnel Policy, we were scheduled to evaluate the salary scale in 2000. Changes were recommended by a staff committee and adjusted by the director before they were brought to the board committee.

Vote: To approve the Personnel Policy as recommended by the Policy Committee, or to approve the Personnel Policy as recommended by the Policy Committee with the following changes:.....

PERSONNEL POLICY

DEFINITIONS

1. **Exempt employees** are those who are not covered by the terms of the Fair Labor Standards Act.
2. **The Board of Directors** of the Jasper County Public Library will hereinafter be referred to as "**The Board**".
3. The **Jasper County Public Library** will hereinafter be referred to as "**JCPL**".
4. **Certified** employees are defined as any employees holding or qualifying for any of the five Indiana Library Certification levels.
5. **Non-certified** employees are defined as any employees not holding or qualifying for any of the five Indiana Library Certification levels.
6. A **work week** is defined as Sunday through Saturday.
7. **Overtime** is defined as any time worked over 40 hours per week.
8. The **orientation period** is the first six months of employment, during which a new employee must satisfactorily demonstrate the ability to perform his/her duties.

ADMINISTRATION AND MANAGEMENT

1. The administration and direction of all employees shall be the responsibility of the Director or his/her designee. Hiring of new personnel, promotions, dismissals shall be under the Director's jurisdiction except where the Board has indicated restrictions. The employment of the Director shall be the responsibility of the Board.
2. JCPL is an Equal Opportunity employer and selection of employees is based solely on merit.
3. All employees are employees at will and can be terminated at any time without notice.
4. JCPL shall observe Indiana Library State Certification requirements.

5. Each employee will be evaluated annually in writing. New employees will also be evaluated upon completion of their orientation period. The Director will be evaluated annually in October.
6. Close relatives of Board members or the staff shall not be employed by the Library.

SALARIES

1. This salary policy will be reviewed annually to determine whether the classification plan fairly reflects the kind and level of positions needed to effectively operate the library. In 2000 (**2005**), the review will also determine whether salary ranges are still fair and equitable. Salary obligations made by the Board or by the Director are contingent upon sufficient revenues of the Library.
2. The Board is responsible for determining the amount of money to be budgeted for salaries and setting the salary of the Director.
3. The Director is responsible for determining the job classification and salary amounts for each employee subject to board review.
4. Explanation of Schedule

4.1 Each position includes several steps (**omit:** within the minimum and maximum stated amounts). New employees will normally be hired at Step 1 in the appropriate classification. The time required to the next step is as follows:

First three months: Step 1	After 5 years: Step 6
Next three months: Step 1.25	After 6 years: Step 7
Second six months: Step 1.5	After 7 years: Step 8
After 1 year: Step 2	After 8 years: Step 9
After 2 years: Step 3	After 9 years: Step 10
After 3 years: Step 4	After 10 years: Step 11
After 4 years: Step 5	

4.2 The first six months of employment is an orientation period, a period designed to determine if the employee is suited to the job and capable of satisfactorily performing the work assigned.

After an employee has been employed for six months, s/he will be evaluated. A satisfactory rating upon completion of the six-month orientation period will qualify the individual as a regular employee. S/he will then advance from

Step 1 to Step 1.5 in the salary scale. An unsatisfactory rating at any time during the orientation period may result in immediate termination.

Thereafter, advances in steps will be awarded in January. ***Pages, clerks and Library Assistant 1's will also be evaluated after 3 months and receive a small salary increase with a satisfactory evaluation.***

4.3 By January, an employee must have spent at least 4 months in a 6-month step or 8 months in a 12 month step before being eligible to advance to the next step. Otherwise, the employee remains in his/her present step until the following January.

4.4 Each year a 25 cent cost of living increase is incorporated into each step of the salary schedule except in the "page" classification.

5. Longevity

An employee who reaches the highest classification step ***will attain longevity status and be eligible only for the annual cost of living pay increase,*** providing s/he is eligible for a salary increase.

6. Work Performance

An employee who receives the lowest rating in 3 or more areas of a job performance evaluation is not eligible to advance to the next step or to receive longevity pay.

7. Changing Classifications

7.1 Moving from one classification to another is never automatic, even when stated requirements are met. Promotions are dependent on the availability of an opening in the higher position and on the Director's approval of a supervisor's recommendation for promotion of an employee.

7.2 When possible, vacancies in higher positions will be filled by promotion of qualified employees from within the library.

7.3 Upon promotion, an employee's salary shall immediately be raised to a rate in the new classification which will be above his/her present rate.

7.4 Employees who are promoted from one classification to a higher classification shall advance to the next step in January of the following year, if they have spent the requisite 4 or 8 months in their present step.

8. Interim Services

When an employee is asked to take on a major portion of the essential responsibilities of an absent employee in a higher job classification for more than three months, s/he will receive additional pay as determined by the director for the time in which s/he serves in an interim capacity.

9. **Salary Classifications** (wording has been changed slightly)

Page: Must be 16 years old. Shelves books, straightens shelves. May also work at the circulation desk.

Clerk: High school graduate. Clerical and typing work. May also work at circulation desk.

Library Assistant I: H.S. graduate. In addition to clerical duties, will do basic reference work or work in technical services department doing basic materials processing.

Library Assistant II: H.S. graduate with 2 years college or with 3 years library experience or with special technical expertise in a specific area of library operation.

Floater: *Same requirements as Library Assistant II plus special ability to adapt to needs of all 3 libraries. Clerical and basic reference duties.*

Library Specialist I: 2 years of college or 5 years of library experience and continuing education or special technical expertise in a specific area of library operation. Responsible for area of library operation requiring extensive independent judgment and responsibility.

Library Specialist II: *Five years' experience as Library Specialist I. Demonstrates highly-developed skills. Spends at least 50% of time in a specialized area of library operation requiring extensive independent judgment and initiative.*

Library Specialist III/Special Services Librarian: *College graduate or 10 years' experience as a Library Specialist and head of a major library department or area.*

Assistant Bookkeeper: High school graduate. Assists in data entry, payroll, accounts payable and receivable, generation of financial reports

Assistant to the Director/Business manager: 2 years accounting experience. Manages business operations of Library System including supply inventory, financial records, personnel records, benefits administration, general office and secretarial duties.

Janitor: Responsible for cleaning and light maintenance of library building.

Janitor/Maintenance: Responsible for cleaning and maintenance of library building.

Librarian I: Bachelor's degree and Indiana library certification. Responsible for Youth Services, Technical Services or a Branch.

Librarian II: MLS degree and Indiana library certification. Responsible for area of library operation requiring extensive independent judgment and responsibility.

Librarian III: *MLS degree and Indiana library certification. Responsible for management of a library or Technical Services Department.*

Systems Administrator: Specialized training or 2 years computer-related courses. Responsible for management of hardware and operating software for integrated library system and for computer network.

Director: MLS degree plus 2-3 years supervisory experience and Indiana Library Certification 1. Supervises and directs the operation of the library system, and acts as liaison between Library Board and staff.

Salary Schedule 2001

Classification	Step 1	(3 mos)	(6 mos)	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
Page	\$5.50	\$5.60	\$5.70	\$5.80	\$6.10	\$6.40	\$6.70						
Clerk	\$6.75	\$6.85	\$7.00	\$7.25	\$7.75	\$8.25	\$8.75	\$9.15					
Library Assistant I	\$7.25	\$7.35	\$7.50	\$7.75	\$8.25	\$8.75	\$9.25	\$9.75	\$10.25				
Library Assistant II	\$8.00	\$8.00	\$8.00	\$8.50	\$9.00	\$9.50	\$10.00	\$10.50	\$11.00	\$11.50	\$12.00	\$12.50	\$13.00
Assistant Bookkeeper	\$8.00	\$8.00	\$8.00	\$8.50	\$9.00	\$9.50	\$10.00	\$10.50	\$11.00	\$11.50	\$12.00	\$12.50	\$13.00
Library Specialist I	\$8.80	\$8.80	\$8.80	\$9.30	\$9.80	\$10.30	\$10.80	\$11.30	\$11.80	\$12.30	\$12.80	\$13.30	\$13.80
Library Specialist II	\$9.50	\$9.50	\$9.50	\$10.00	\$10.50	\$11.00	\$11.50	\$12.00	\$12.50	\$13.00	\$13.50	\$14.00	\$14.50
Library Specialist III	\$10.20	\$10.20	\$10.20	\$10.70	\$11.20	\$11.70	\$12.20	\$12.70	\$13.20	\$13.70	\$14.20	\$14.70	\$15.20
Assistant to Director	\$9.75	\$9.75	\$9.75	\$10.25	\$10.75	\$11.25	\$11.75	\$12.25	\$12.75	\$13.25	\$13.75	\$14.25	\$14.75
Librarian I	\$12.00	\$12.00	\$12.00	\$12.50	\$13.00	\$13.50	\$14.00	\$14.50	\$15.00	\$15.50	\$16.00	\$16.50	\$17.00
Librarian 2	\$12.75	\$12.75	\$12.75	\$13.25	\$13.75	\$14.25	\$14.75	\$15.25	\$15.75	\$16.25	\$16.75	\$17.25	\$17.75
Librarian 3	\$13.75	\$13.75	\$13.75	\$14.25	\$14.75	\$15.25	\$15.75	\$16.25	\$16.75	\$17.25	\$17.75	\$18.25	\$18.75
Systems Administrator	\$13.75	\$13.75	\$13.75	\$14.25	\$14.75	\$15.25	\$15.75	\$16.25	\$16.75	\$17.25	\$17.75	\$18.25	\$18.75
Janitor	\$8.25	\$8.25	\$8.25	\$8.75	\$9.25	\$9.75	\$10.25	\$10.75	\$11.25				
Janitor Maintenance	\$9.00	\$9.00	\$9.00	\$9.50	\$10.00	\$10.50	\$11.00	\$11.50	\$12.00	\$12.50	\$13.00	\$13.50	\$14.00

Salary Schedule 2002

Classification	Step 1	(3 mos)	(6 mos)	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
Page	\$5.75	\$5.85	\$5.95	\$6.05	\$6.35	\$6.65	\$6.95						
Clerk	\$7.00	\$7.10	\$7.25	\$7.50	\$8.00	\$8.50	\$9.00	\$9.40					
Library Assistant I	\$7.50	\$7.60	\$7.75	\$8.00	\$8.50	\$9.00	\$9.50	\$10.00	\$10.50				
Library Assistant II	\$8.25	\$8.25	\$8.25	\$8.75	\$9.25	\$9.75	\$10.25	\$10.75	\$11.25	\$11.75	\$12.25	\$12.75	\$13.25
Assistant Bookkeeper	\$8.25	\$8.25	\$8.25	\$8.75	\$9.25	\$9.75	\$10.25	\$10.75	\$11.25	\$11.75	\$12.25	\$12.75	\$13.25
Library Specialist I	\$9.05	\$9.05	\$9.05	\$9.55	\$10.05	\$10.55	\$11.05	\$11.55	\$12.05	\$12.55	\$13.05	\$13.55	\$14.05
Library Specialist II	\$9.75	\$9.75	\$9.75	\$10.25	\$10.75	\$11.25	\$11.75	\$12.25	\$12.75	\$13.25	\$13.75	\$14.25	\$14.75
Library Specialist III	\$10.45	\$10.45	\$10.45	\$10.95	\$11.45	\$11.95	\$12.45	\$12.95	\$13.45	\$13.95	\$14.45	\$14.95	\$15.45
Assistant to Director	\$10.00	\$10.00	\$10.00	\$10.50	\$11.00	\$11.50	\$12.00	\$12.50	\$13.00	\$13.50	\$14.00	\$14.50	\$15.00
Librarian I	\$12.25	\$12.25	\$12.25	\$12.75	\$13.25	\$13.75	\$14.25	\$14.75	\$15.25	\$15.75	\$16.25	\$16.75	\$17.25
Librarian 2	\$13.00	\$13.00	\$13.00	\$13.50	\$14.00	\$14.50	\$15.00	\$15.50	\$16.00	\$16.50	\$17.00	\$17.50	\$18.00
Librarian 3	\$14.00	\$14.00	\$14.00	\$14.50	\$15.00	\$15.50	\$16.00	\$16.50	\$17.00	\$17.50	\$18.00	\$18.50	\$19.00
Systems Administrator	\$14.00	\$14.00	\$14.00	\$14.50	\$15.00	\$15.50	\$16.00	\$16.50	\$17.00	\$17.50	\$18.00	\$18.50	\$19.00
Janitor	\$8.50	\$8.50	\$8.50	\$9.00	\$9.50	\$10.00	\$10.50	\$11.00	\$11.50				
Janitor Maintenance	\$9.25	\$9.25	\$9.25	\$9.75	\$10.25	\$10.75	\$11.25	\$11.75	\$12.25	\$12.75	\$13.25	\$13.75	\$14.25

Salary Schedule 2003

Classification	Step 1	(3 mos)	(6 mos)	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
Page	\$5.75	\$5.85	\$5.95	\$6.05	\$6.35	\$6.65	\$6.95						
Clerk	\$7.25	\$7.35	\$7.50	\$7.75	\$8.25	\$8.75	\$9.25	\$9.65					
Library Assistant I	\$7.75	\$7.85	\$8.00	\$8.25	\$8.75	\$9.25	\$9.75	\$10.25	\$10.75				
Library Assistant II	\$8.50	\$8.50	\$8.50	\$9.00	\$9.50	\$10.00	\$10.50	\$11.00	\$11.50	\$12.00	\$12.50	\$13.00	\$13.50
Assistant Bookkeeper	\$8.50	\$8.50	\$8.50	\$9.00	\$9.50	\$10.00	\$10.50	\$11.00	\$11.50	\$12.00	\$12.50	\$13.00	\$13.50
Library Specialist I	\$9.30	\$9.30	\$9.30	\$9.80	\$10.30	\$10.80	\$11.30	\$11.80	\$12.30	\$12.80	\$13.30	\$13.80	\$14.30
Library Specialist II	\$10.00	\$10.00	\$10.00	\$10.50	\$11.00	\$11.50	\$12.00	\$12.50	\$13.00	\$13.50	\$14.00	\$14.50	\$15.00
Library Specialist III	\$10.70	\$10.70	\$10.70	\$11.20	\$11.70	\$12.20	\$12.70	\$13.20	\$13.70	\$14.20	\$14.70	\$15.20	\$15.70
Assistant to Director	\$10.25	\$10.25	\$10.25	\$10.75	\$11.25	\$11.75	\$12.25	\$12.75	\$13.25	\$13.75	\$14.25	\$14.75	\$15.25
Librarian I	\$12.50	\$12.50	\$12.50	\$13.00	\$13.50	\$14.00	\$14.50	\$15.00	\$15.50	\$16.00	\$16.50	\$17.00	\$17.50
Librarian 2	\$13.25	\$13.25	\$13.25	\$13.75	\$14.25	\$14.75	\$15.25	\$15.75	\$16.25	\$16.75	\$17.25	\$17.75	\$18.25
Librarian 3	\$14.25	\$14.25	\$14.25	\$14.75	\$15.25	\$15.75	\$16.25	\$16.75	\$17.25	\$17.75	\$18.25	\$18.75	\$19.25
Systems Administrator	\$14.25	\$14.25	\$14.25	\$14.75	\$15.25	\$15.75	\$16.25	\$16.75	\$17.25	\$17.75	\$18.25	\$18.75	\$19.25
Janitor	\$8.75	\$8.75	\$8.75	\$9.25	\$9.75	\$10.25	\$10.75	\$11.25	\$11.75				
Janitor Maintenance	\$9.50	\$9.50	\$9.50	\$10.00	\$10.50	\$11.00	\$11.50	\$12.00	\$12.50	\$13.00	\$13.50	\$14.00	\$14.50

Salary Schedule 2004

Classification	Step 1	(3 mos)	(6 mos)	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
Page	\$5.75	\$5.85	\$5.95	\$6.05	\$6.35	\$6.65	\$6.95						
Clerk	\$7.50	\$7.60	\$7.75	\$8.00	\$8.50	\$9.00	\$9.50	\$9.90					
Library Assistant I	\$8.00	\$8.10	\$8.25	\$8.50	\$9.00	\$9.50	\$10.00	\$10.50	\$11.00				
Library Assistant II	\$8.75	\$8.75	\$8.75	\$9.25	\$9.75	\$10.25	\$10.75	\$11.25	\$11.75	\$12.25	\$12.75	\$13.25	\$13.75
Assistant Bookkeeper	\$8.75	\$8.75	\$8.75	\$9.25	\$9.75	\$10.25	\$10.75	\$11.25	\$11.75	\$12.25	\$12.75	\$13.25	\$13.75
Library Specialist I	\$9.55	\$9.55	\$9.55	\$10.05	\$10.55	\$11.05	\$11.55	\$12.05	\$12.55	\$13.05	\$13.55	\$14.05	\$14.55
Library Specialist II	\$10.25	\$10.25	\$10.25	\$10.75	\$11.25	\$11.75	\$12.25	\$12.75	\$13.25	\$13.75	\$14.25	\$14.75	\$15.25
Library Specialist III	\$10.95	\$10.95	\$10.95	\$11.45	\$11.95	\$12.45	\$12.95	\$13.45	\$13.95	\$14.45	\$14.95	\$15.45	\$15.95
Assistant to Director	\$10.50	\$10.50	\$10.50	\$11.00	\$11.50	\$12.00	\$12.50	\$13.00	\$13.50	\$14.00	\$14.50	\$15.00	\$15.50
Librarian I	\$12.75	\$12.75	\$12.75	\$13.25	\$13.75	\$14.25	\$14.75	\$15.25	\$15.75	\$16.25	\$16.75	\$17.25	\$17.75
Librarian 2	\$13.50	\$13.50	\$13.50	\$14.00	\$14.50	\$15.00	\$15.50	\$16.00	\$16.50	\$17.00	\$17.50	\$18.00	\$18.50
Librarian 3	\$14.50	\$14.50	\$14.50	\$15.00	\$15.50	\$16.00	\$16.50	\$17.00	\$17.50	\$18.00	\$18.50	\$19.00	\$19.50
Systems Administrator	\$14.50	\$14.50	\$14.50	\$15.00	\$15.50	\$16.00	\$16.50	\$17.00	\$17.50	\$18.00	\$18.50	\$19.00	\$19.50
Janitor	\$9.00	\$9.00	\$9.00	\$9.50	\$10.00	\$10.50	\$11.00	\$11.50	\$12.00				
Janitor Maintenance	\$9.75	\$9.75	\$9.75	\$10.25	\$10.75	\$11.25	\$11.75	\$12.25	\$12.75	\$13.25	\$13.75	\$14.25	\$14.75

Salary Schedule 2005

Classification	Step 1	(3 mos)	(6 mos)	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
Page	\$5.75	\$5.85	\$5.95	\$6.05	\$6.35	\$6.65	\$6.95						
Clerk	\$7.75	\$7.85	\$8.00	\$8.25	\$8.75	\$9.25	\$9.75	\$10.15					
Library Assistant I	\$8.25	\$8.35	\$8.50	\$8.75	\$9.25	\$9.75	\$10.25	\$10.75	\$11.25				
Library Assistant II	\$9.00	\$9.00	\$9.00	\$9.50	\$10.00	\$10.50	\$11.00	\$11.50	\$12.00	\$12.50	\$13.00	\$13.50	\$14.00
Assistant Bookkeeper	\$9.00	\$9.00	\$9.00	\$9.50	\$10.00	\$10.50	\$11.00	\$11.50	\$12.00	\$12.50	\$13.00	\$13.50	\$14.00
Library Specialist I	\$9.80	\$9.80	\$9.80	\$10.30	\$10.80	\$11.30	\$11.80	\$12.30	\$12.80	\$13.30	\$13.80	\$14.30	\$14.80
Library Specialist II	\$10.50	\$10.50	\$10.50	\$11.00	\$11.50	\$12.00	\$12.50	\$13.00	\$13.50	\$14.00	\$14.50	\$15.00	\$15.50
Library Specialist III	\$11.20	\$11.20	\$11.20	\$11.70	\$12.20	\$12.70	\$13.20	\$13.70	\$14.20	\$14.70	\$15.20	\$15.70	\$16.20
Assistant to Director	\$10.75	\$10.75	\$10.75	\$11.25	\$11.75	\$12.25	\$12.75	\$13.25	\$13.75	\$14.25	\$14.75	\$15.25	\$15.75
Librarian I	\$13.00	\$13.00	\$13.00	\$13.50	\$14.00	\$14.50	\$15.00	\$15.50	\$16.00	\$16.50	\$17.00	\$17.50	\$18.00
Librarian 2	\$13.75	\$13.75	\$13.75	\$14.25	\$14.75	\$15.25	\$15.75	\$16.25	\$16.75	\$17.25	\$17.75	\$18.25	\$18.75
Librarian 3	\$14.75	\$14.75	\$14.75	\$15.25	\$15.75	\$16.25	\$16.75	\$17.25	\$17.75	\$18.25	\$18.75	\$19.25	\$19.75
Systems Administrator	\$14.75	\$14.75	\$14.75	\$15.25	\$15.75	\$16.25	\$16.75	\$17.25	\$17.75	\$18.25	\$18.75	\$19.25	\$19.75
Janitor	\$9.25	\$9.25	\$9.25	\$9.75	\$10.25	\$10.75	\$11.25	\$11.75	\$12.25				
Janitor Maintenance	\$10.00	\$10.00	\$10.00	\$10.50	\$11.00	\$11.50	\$12.00	\$12.50	\$13.00	\$13.50	\$14.00	\$14.50	\$15.00

BENEFITS

1. **Employees qualified for benefits:** Sections 2 through 7 apply to persons working 32 or more hours per week. ***Section 2(Sick Leave) and Section 4 (Vacation Leave) apply also to employees working 20 - 31 hours per week after they have completed 3 years of service.***

2. **Sick Leave**

2.1 A **sick day** is defined as the number of hours the employee is regularly scheduled to work on the day missed up to a maximum of 8 hours.

2.2 Employees receive 1 sick day with pay per month during their first partial year of employment. Sick leave with pay of 12 days per year is granted each January thereafter. ***Employees with 3 years of service who work 20 to 31 hours per week will receive sick leave on a prorated basis.***

2.3 Sick leave may accumulate to a maximum of 96 days.

2.4 Sick leave may be used in case of illness of the employee, spouse, parent or child of the employee provided these are living in the employee's household.

2.5 Five (5) days of an employee's sick leave per year may also be used for critical care needs of a parent or child not living in the household, with approval of the Director.

2.6 Sick leave may be used for medical appointments if an appointment cannot be made on the employee's own time.

2.7 Sick leave is a privilege to be used only for the above purposes. Sick leave cannot be used as vacation or earned time off.

2.8 Sick time may be used with special approval of the supervisor or director for extended funeral leave for immediate family members, funerals involving long distance travel, and for funerals of non-immediate family members.

3. **Holidays**

3.1 Employees who work an average of 32 hours or more per week are eligible for paid holidays which are determined by the Holiday Policy.

3.2 Employees are to be paid for the hours they are regularly scheduled to work on that day of the week, up to a maximum of 8 hours.

3.3 If the holiday falls on the employee's regular day off, that employee is granted equivalent time off with pay to be taken within the pay period. If the employee works 40 hours per week, the equivalent time must be taken within the work week. Exempt employees must take equivalent time off by the end of the next pay period. If the employee does not work the same number of hours per day, total the hours for a week and divide by 5 to determine hours to be granted as equivalent time off.

3.4 Each employee will also receive a holiday on his/her birthday or another day in his/her birthday month. This holiday must be approved in advance by the Director or his/her designee.

4. Vacations

4.1 **Schedule of earned vacation credit**

4.1.1 Certified librarians and Systems Administrator

A. Librarian or Systems Administrator working an average of 32 hours per week

0-4 years' service - 1.5 days per month with pay

5+ years' service - 2 days per month with pay

B. Director

0+ years' service - 2 days per month with pay

4.1.2 Non-Certified employees working an average of 32 hours per week

0-4 years' service - 1 day per month with pay

5-14 years' service - 1.5 days per month with pay

15+ years' service - 2 days per month with pay

4.1.3 *Part time employees working 20 to 31 hours per week*

3-9 years' service - 1 day per month with pay

10+ years' service - 1.5 days per month with pay

4.2 **Regulations**

4.2.1 A vacation day is defined as the hours that an employee is regularly scheduled to work per week during the time the vacation is accrued divided by five (5).

4.2.2 No employee may take vacation without approval of the Director or his/her designee

4.2.3 Vacation time is not cumulative from one year to the next.

4.2.4 Vacation time accrued during one calendar year may be taken after the beginning of the following calendar year.

New employees are entitled to vacation benefits upon satisfactory completion of the six-month orientation period. The time worked during the orientation period counts toward vacation time once the employee has attained regular employment status.

Employees who successfully complete their orientation period are immediately eligible to take any vacation credit earned during the previous calendar year.

Employees failing to successfully complete their orientation will not be credited with any vacation time.

4.2.5 After first partial year of employment, all vacation time will be figured on the calendar year.

4.2.6 Any employee who has successfully completed his/her orientation period and leaves before the end of any year will be paid for unused vacation leave.

4.2.7 Vacation leave will not accrue during unpaid leaves of absence.

5. Funeral leave

Time off with pay for not more than three (3) working days may be granted by the Director so that the employee may arrange for and attend a funeral of the employee's spouse, child, sibling, grandparent, parent or spouse of any of the above.

Sick time may be used for extended funeral leave **or funeral leave for non-immediate family members** with the approval of the supervisor or director (see 2.8).

6. Excused absences

6.1 An excused absence with pay may be granted by the Director or his/her designee to any employee working an average of 32 hours or more per week. Excused absences are granted when weather conditions necessitate the closing of the library (**omit:** or releasing staff to permit safe travel).

Such absences will not be charged to accrued compensatory time, vacation leave, or sick leave. Any employee who is on sick or vacation leave when library is closed for such stated emergencies will be charged with his/her sick or vacation leave as if the library were open for business. If the library closes

for such emergencies on an employee's regularly scheduled day off, the employee will not receive another day off. Employees working fewer than 32 hours per week have the option to make up any lost time.

In the event of library closings due to temporary unsafe or unhealthy working conditions, employees may be asked to report to another branch. Mileage will be paid in this case, if the distance traveled is greater than the distance from the employee's home to his/her usual workplace. Carpooling to the new location is expected when practical.

6.2 Jury Duty

6.2.1 Employees will be granted leave of absence with pay for jury duty.

6.2.2 Pay under such circumstances shall be determined as the difference between normal wages for working hours missed at the library and the pay received for jury duty.

7. Public Employee's Retirement Fund (PERF)

7.1 Employees who work an average of 32 or more hours per week are required to enroll in PERF if they hold positions classified as:

- Director
- Assistant Director
- Agency Librarian
- Children's Librarian
- Technical Services Librarian
- Administrative Assistant
- Library Specialist
- Library Assistant
- Special Services Librarian
- Systems Administrator

7.2 The employee's contribution to PERF is 3% of gross earnings. In addition, the Library also contributes **(omit: an amount to the fund in the employee's name and substitute with: to JCPL's PERF account. This money will be paid out to eligible JCPL employees during their retirement.)**

8. Health/life insurance

8.1 Group health insurance, which also offers vision, dental, life and accidental death benefits, is presently available to all employees working 35 hours or more per week. The Library has adopted the Internal Revenue Code Section 125, Premium Conversion Plan, to pay for qualified employee insurance premiums.

8.2 The Board will pay all but \$1.00 per year of the life insurance cost for any eligible employees who choose not to take the health insurance.

9. **Family and medical leave**

The Family and Medical Leave Act of 1993 provides employees with leave of absence for up to twelve (12) weeks per year for certain family or medical reasons. Consult the JCPL FMLA Policy for more details. (p.171)

10. **Meal time**

Each employee working seven (7) hours or more in one day is allowed up to one (1) hour of their own time for lunch or supper.

11. **Break time**

Each employee is allowed a break of 15 minutes of *paid* time for each continuous working schedule of three and one-half (3 ½) hours.

12. **Leave without pay**

Leave without pay may be granted by the Director as long as it is not detrimental to JCPL.

13. **Overtime/Compensatory Time**

13.1 Except in emergency situations, non-exempt employees may work overtime only if compensatory time off can be arranged so that they work no more than 40 hours per week.

13.2 Exempt employees may work overtime and will receive compensatory time. It is preferred that compensatory time be taken within a month after it is earned. Compensatory time may be taken at a later date with the Director's permission.

14. **Meetings and conferences**

14.1 Monies budgeted for professional meetings may be provided to employees and board members for the purpose of attending meetings and conferences fostering continuing education and training in those areas related to the operation of the library.

14.2 All employees and Board members are encouraged to attend library related meetings and workshops. Each employee must obtain approval of his/her supervisor and the Director before attending such meetings and seeking expense reimbursements. Board approval is required to attend workshops and other meetings which are not sponsored by ILF or INCOLSA.

14.3 Employees attending meetings or conferences are paid only for their regularly scheduled hours. Any time exceeding the scheduled time shall be considered compensatory time and shall conform to sections 13.1 and 13.2 above.

14.4 To receive compensation for expenses incurred for any meeting, employees and Board members must submit accounts payable vouchers with attached receipts to the Director's office by the Monday preceding the next board meeting.

15. **Travel Expenses**

15.1 Approved library business includes conferences, workshops or meetings approved by the Board and travel among the three libraries of the Jasper County Public Library system.

15.2 Employees or board members traveling on approved library business will be reimbursed for mileage at the IRS approved rate.

16. **Appropriate dress**

In order to project a professional image of the library, staff may not normally wear jeans, cut-offs, or shorts while on duty. Some clothing, such as jeans, normally judged unacceptable for work, will be allowed on casual dress days and on other special occasions with permission from the Director. The Director and supervisors will determine what is appropriate dress.

17. **Alcohol and drug use**

Use of alcoholic beverages is prohibited on all library property.

The unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited on library property. Employees violating that prohibition will be terminated. Employees working under the influence of alcohol or under the influence of illegally-used drugs may also be terminated. All violations will be reported to local law enforcement authorities.

An employee must notify the Director of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after such conviction. Such conviction will result in dismissal.

18. Discipline

The Jasper County Public Library makes no promise of continued employment or employment for a specific period of time. The employer-employee relationship remains at-will. An individual's employment will continue only so long as the employee is satisfied with the library, and the library is satisfied with the employee.

Any employee who fails to perform the job satisfactorily, or is otherwise guilty of misconduct or insubordination, will be subject to discipline. In many cases, progressive discipline will be employed, including counseling, verbal warnings followed by written warnings, before more drastic measures are taken. Because circumstances vary in each case, each situation will be handled on an individual basis.

19. Second jobs: JCPL does not prohibit employees from working at second jobs. The job cannot, however, interfere with meeting the staffing needs of JCPL. Employees may not work at second jobs while on leave (except vacation leave) from JCPL.

Adopted 10/93; revised 4/94; 5/95; 8/95; 4/96; 6/96; 4/98; 4/99; draft 4/00

SALARY ORDINANCE

April 10, 2000

Name	Classification	Present Hrly Wage	Hrs Library Worked		Start Date	Raise Date(s)
Fagen, Charlotte	Specialist 2+duties	13.66/12.16	40	D	9/1/83	Longevity

Charlotte has taken over most of the daily duties of Leanne York, previous Agency Librarian. She has performed them well since Leanne left in August. For this, she was paid an additional \$1.00 per hour. However, we never imagined that she would be handling these extra responsibilities for this long. For this reason, I would like to begin paying her \$1.50 more than her *original* salary beginning with the April 25 payroll.

Bernice-maine Egan

Mike A. Fleming

Ms. Wat

MariAnne Sayles

John A. Floyd

Susan Deardorff

JCPL FINANCIAL STATEMENT

March 31, 2000

	<u>Beginning 2000 Balance</u>	<u>Current Month Disbursements</u>	<u>Y-T-D Disbursements</u>	<u>Current Month Receipts</u>	<u>Y-T-D Receipts</u>	<u>Ending Balance</u>
Operating Fund	\$381,829.76	\$101,360.01	\$295,080.53	\$5,434.01	\$22,441.83	\$109,191.06
Includes Investments of:						
Public Library Access Card Fund	\$46.00	\$0.00	\$46.00	\$0.00	\$24.00	\$24.00
Gift Fund	\$3,210.96	\$263.74	\$445.12	\$160.00	\$285.00	\$3,050.84
DeMotte	\$460.47	\$168.25	\$168.25	\$10.00	\$30.00	\$322.22
Rensselaer	\$2,005.01	\$8.75	\$190.13	\$150.00	\$245.00	\$2,059.88
Wheatfield	\$745.48	\$86.74	\$86.74	\$0.00	\$10.00	\$668.74
Library Improvement Reserve Fund	\$78,696.30	\$0.00	\$0.00	\$308.81	\$901.04	\$79,597.34
Bond & Interest Redemption Fund	\$82,421.37	\$0.00	\$0.00	\$0.00	\$0.00	\$82,421.37
Includes Investments of:						
Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Hospitality Fund	\$0.00	\$657.77	\$657.77	\$657.77	\$657.77	\$0.00
Levy Excess Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Satellite Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Petty Cash Funds	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
Cash Change Fund	\$90.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90.00
Payroll Withholding Accts.						
FIT Tax Collected	\$0.00	\$5,505.39	\$15,768.26	\$5,505.39	\$15,768.26	\$0.00
FICA Tax Collected	\$0.00	\$4,042.44	\$11,806.66	\$4,042.44	\$11,806.66	\$0.00
State Tax Collected	\$1,609.17	\$1,792.32	\$5,067.75	\$1,820.36	\$5,278.94	\$1,820.36
County Tax Collected	\$451.51	\$484.54	\$1,404.36	\$494.21	\$1,447.06	\$494.21
IN Deferred Comp.	\$0.00	\$2,378.22	\$6,944.75	\$2,378.22	\$6,944.75	\$0.00
#125 Plan	\$0.00	\$1,135.70	\$3,880.86	\$1,155.58	\$3,880.88	\$0.02
Employee Health Insur.	\$0.00	\$1.00	\$7.00	\$1.00	\$7.00	\$0.00
Employee P.E.R.F.	\$3,747.31	\$0.00	\$3,747.31	\$1,373.66	\$4,006.22	\$4,006.22
Credit Union	\$0.00	\$200.00	\$300.00	\$200.00	\$300.00	\$0.00
TOTAL ALL FUNDS.....	\$552,222.38	\$117,821.13	\$345,156.37	\$23,531.45	\$73,749.41	\$280,815.42

Bank Balances**Jasper County Public Library****Report as of: 03/31/2000**

Bank		
1	Peoples State Bank	\$192,945.33
2	Demotte State Bank	\$8,062.75
3	Lafayette Bank & Trust-LIRF	\$79,597.34
4	Cash on Hand	\$210.00
5	Laf. Bank & Trust CD#5166746	\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
11	Civitas CD#7152001181	\$0.00
12	Civitas CD#7152001182	\$0.00
13	Civitas CD#7152030051	\$0.00
Total all banks =		\$280,815.42

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

INVESTMENT REGISTER

OPEN INVESTMENTS:

<u>Renewal Date</u>	<u>CD #</u>	<u>Issued By</u>	<u>Terms</u>	<u>Principal</u>	<u>%-Interest</u>	<u>Account</u>	<u>Purchase Date</u>	<u>Interest Earned</u>	<u>Comments</u>
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CLOSED INVESTMENTS:

				\$76,000.00		Operating			
				\$67,000.00		BIRF			
07-Jan-00	7152030051	Civitas	10 day	\$143,000.00	5.12		28-Dec-99	\$203.38	
14-Jan-00	7152001181	Civitas	59 day	\$120,000.00	5.14	Operating	16-Nov-99	\$1,010.87	
				\$185,000.00		Operating			
				\$15,000.00		BIRF			
14-Feb-00	7152001182	Civitas	90 day	\$200,000.00	5.19		16-Nov-99	\$2,595.01	
				\$185,000.00		OPER			
				\$15,000.00		BIRF			
03/15/2000	5166746	Laf.Bank & Trust	30 day	\$200,000.00	5.7		02/14/2000	936.98	

TOTAL

\$4,746.24

03/31/2000

Appropriation Report for**100 OPERATING FUND****Jasper County Public Library****Report Date: From 03/01/2000 To 03/31/2000**

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Spent
1. Personal Services							
1.11 SALARY OF LIBRARIAN	\$45,656.00	\$0.00	\$45,656.00	\$3,804.66	\$11,370.65	\$34,285.35	24.9
1.12 SALARY OF ASSISTANTS	\$597,581.00	\$0.00	\$597,581.00	\$47,322.55	\$137,897.91	\$459,683.09	23.1
1.13 WAGES OF JANITORS	\$39,608.00	\$0.00	\$39,608.00	\$2,870.36	\$8,947.76	\$30,660.24	22.6
1.21 EMPLOYER'S SHARE-FICA	\$52,238.00	\$0.00	\$52,238.00	\$4,042.44	\$11,806.66	\$40,431.34	22.6
1.22 UNEMPLOYMENT COMPENSAT	\$2,511.00	\$0.00	\$2,511.00	\$0.00	\$152.53	\$2,358.47	6.1
1.23 EMPLOYER'S CONTRIB.- PERF	\$30,396.00	\$0.00	\$30,396.00	\$0.00	\$6,245.61	\$24,150.39	20.5
1.24 EMPLOYER'S CONTRIB.- INS.	\$29,130.00	\$0.00	\$29,130.00	\$1,950.42	\$6,181.35	\$22,948.65	21.2
1.31 OTHER PERSONAL SERVICES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.0
Subtotal	\$798,620.00		\$798,620.00	\$59,990.43	\$182,602.47	\$616,017.53	22.9
2. Supplies							
2.11 OFFICIAL RECORDS	\$1,000.00	\$0.00	\$1,000.00	\$13.79	\$62.42	\$937.58	6.2
2.12 STATIONERY AND PRINTING	\$700.00	\$0.00	\$700.00	\$0.00	\$38.90	\$661.10	5.6
2.13 OTHER OFFICE SUPPLIES	\$6,200.00	\$0.00	\$6,200.00	\$175.87	\$711.00	\$5,489.00	11.5
2.21 CLEANING & SANITATION SUP	\$3,400.00	\$0.00	\$3,400.00	\$34.96	\$826.45	\$2,573.55	24.3
2.22 FUEL, OIL & LUBRICANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
2.23 OTHER OPERATING SUPPLIES	\$5,600.00	\$0.00	\$5,600.00	\$253.98	\$1,359.99	\$4,240.01	24.3
2.31 BUILDING MATERIALS & SUPP	\$1,100.00	\$0.00	\$1,100.00	\$10.50	\$45.50	\$1,054.50	4.1
2.32 PAINT AND PAINTING SUPPLIE	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	0.0
2.33 REPAIR PARTS	\$500.00	\$0.00	\$500.00	\$33.48	\$33.48	\$466.52	6.7

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
2.41 LIBRARY SUPPLIES	\$4,300.00	\$0.00	\$4,300.00	\$846.86	\$1,091.24	\$3,208.76	25.4
2.42 AUTOMATION SUPPLIES	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$1,265.85	\$3,234.15	28.1
Subtotal	\$27,450.00		\$27,450.00	\$1,369.44	\$5,434.83	\$22,015.17	19.8
<i>3. Other Services and Charge</i>							
3.11 CONSULTING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.12 ENGINEERING & ARCH. SERVI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.13 LEGAL SERVICES	\$1,000.00	\$0.00	\$1,000.00	\$137.50	\$137.50	\$862.50	13.8
3.14 OTHER PROFESSIONAL SERVI	\$6,000.00	\$0.00	\$6,000.00	\$255.40	\$255.40	\$5,744.60	4.3
3.21 TELEPHONE	\$9,000.00	\$0.00	\$9,000.00	\$232.85	\$1,291.82	\$7,708.18	14.4
3.22 POSTAGE	\$5,300.00	\$0.00	\$5,300.00	\$0.00	\$863.69	\$4,436.31	16.3
3.23 TRAVELING EXPENSE	\$7,000.00	\$0.00	\$7,000.00	\$369.20	\$2,473.26	\$4,526.74	35.3
3.24 PROFESSIONAL MEETINGS	\$8,000.00	\$0.00	\$8,000.00	\$85.00	\$4,083.86	\$3,916.14	51.0
3.25 FREIGHT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.26 NETWORKING	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.0
3.31 ADVERTISING & PUBLIC NOTIC	\$1,500.00	\$0.00	\$1,500.00	\$205.90	\$205.90	\$1,294.10	13.7
3.32 OTHER PRINTING	\$350.00	\$0.00	\$350.00	\$0.00	\$0.00	\$350.00	0.0
3.41 OFFICIAL BONDS	\$250.00	\$0.00	\$250.00	\$50.00	\$50.00	\$200.00	20.0
3.42 OTHER INSURANCE	\$11,451.00	\$0.00	\$11,451.00	\$0.00	\$1,259.00	\$10,192.00	11.0
3.51 GAS	\$26,000.00	\$0.00	\$26,000.00	\$1,900.59	\$7,303.83	\$18,696.17	28.1
3.52 ELECTRICITY	\$47,000.00	\$0.00	\$47,000.00	\$3,320.61	\$9,524.69	\$37,475.31	20.3
3.53 WATER	\$900.00	\$0.00	\$900.00	\$50.15	\$209.85	\$690.15	23.3
3.54 WASTE DISPOSAL SERVICES	\$2,350.00	\$0.00	\$2,350.00	\$169.66	\$505.68	\$1,844.32	21.5
3.61 BUILDING & STRUCTURES	\$45,000.00	\$2,019.55	\$47,019.55	\$3,469.84	\$19,574.26	\$27,445.29	41.6
3.62 EQUIPMENT	\$6,000.00	\$0.00	\$6,000.00	\$545.55	\$545.55	\$5,454.45	9.1

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
3.71 REAL ESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.72 EQUIPMENT RENTALS	\$280.00	\$0.00	\$280.00	\$53.95	\$105.85	\$174.15	37.8
3.91 DUES	\$2,900.00	\$0.00	\$2,900.00	\$870.00	\$2,190.22	\$709.78	75.5
3.92 INTEREST ON TEMPORARY LO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.93 TAXES & ASSESSMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.94 TRANSFER TO LIRF	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.0
3.95 BOOK REIMBURSEMENT	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	0.0
3.96 PETTY CASH	\$120.00	\$0.00	\$120.00	\$0.00	\$0.00	\$120.00	0.0
3.97 INTERVIEWING & MOVING EXP	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0
3.98 MAINTENANCE/SERVICE CONT	\$46,200.00	\$0.00	\$46,200.00	\$1,329.80	\$3,451.49	\$42,748.51	7.5
Subtotal	\$267,201.00	\$2,019.55	\$269,220.55	\$13,046.00	\$54,031.85	\$215,188.70	20.1
4. Capital Outlays							
4.1 LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.2 BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.3 IMPROVEMENTS OTHER THAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.4 FURNITURE & EQUIPMENT	\$16,000.00	\$119.00	\$16,119.00	\$1,325.92	\$2,565.62	\$13,553.38	15.9
4.51 BOOKS	\$150,000.00	\$0.00	\$150,000.00	\$12,502.90	\$29,550.87	\$120,449.13	19.7
4.52 PERIODICALS & NEWSPAPERS	\$23,500.00	\$0.00	\$23,500.00	\$97.29	\$1,291.26	\$22,208.74	5.5
4.53 NONPRINTED MATERIALS	\$55,000.00	\$0.00	\$55,000.00	\$13,028.03	\$19,603.63	\$35,396.37	35.6
Subtotal	\$244,500.00	\$119.00	\$244,619.00	\$26,954.14	\$53,011.38	\$191,607.62	21.7
Grand Total	\$1,337,771.00	\$2,138.55	\$1,339,909.55	\$101,360.01	\$295,080.53	\$1,044,829.02	22.0

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

Changes to Appropriations

<i>Date</i>	<i>Fund Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Reason</i>
01/03/2000	100	4.4	\$119.00	Encumbered 1999 Appropriation per Board Approval-12/27
01/12/2000	100	3.61	\$2,019.55	Ins. Claim-Prism Painting -A/P #40

Register of Claims
Jasper County Public Library
Report Date: From 03/01/2000 To 03/31/2000

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	234	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,902.33	03/24/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$23,681.29		
			OPERATING FUND	WAGES OF JANITORS	\$1,496.08		
			Total this claim		\$27,079.70		
0	233	JASPER COUNTY PUBLIC LIB	OPERATING FUND INV TRANSFER TO OPERATING F	RENS & DEM BOND A TRANSFER TO BIRF	185,000.00	03/15/2000	CD #5166746 Matured
					\$15,000.00		
			Total this claim		\$200,000.00		
0	232	INDIANA DEPARTMENT OF RE	GIT TAX COLLECTED	SALARIES AND WAGES	\$1,792.32	03/20/2000	EFT-STATE & COUNTY TAX WITHHEL
			COUNTY TAX COLLEC	SALARIES AND WAGES	\$484.54		#37, Ref #03131
			Total this claim		\$2,276.86		
0	231	INTERNAL REVENUE SERVIC	OPERATING FUND	EMPLOYER'S SHARE-FICA	\$2,014.23	03/13/2000	EFT-FEDERAL & FICA TAX WITHHEL
			FICA TAX COLLECTED	SALARIES AND WAGES	\$2,014.23		PAYROLL, Ref #93882714
			FIT TAX COLLECTED	SALARIES AND WAGES	\$2,781.06		
			Total this claim		\$6,809.52		
0	153	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,902.33	03/10/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$23,641.26		
			OPERATING FUND	WAGES OF JANITORS	\$1,374.28		
			Total this claim		\$26,917.87		
0	240	INTERNAL REVENUE SERVIC	OPERATING FUND	EMPLOYER'S SHARE-FICA	\$2,028.21	03/31/2000	FICA & FED Tax Withheld from Payroll
			FICA TAX COLLECTED	SALARIES AND WAGES	\$2,028.21		#95802821
			FIT TAX COLLECTED	SALARIES AND WAGES	\$2,724.33		
			Total this claim		\$6,780.75		
18684	154	ANTHEM BLUE CROSS AND B	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$1,863.07	03/10/2000	Health Ins. Premium Mar '00
			#125 TAX DEFERRED	SALARIES AND WAGES	\$1,135.70		11 Employees
			Total this claim		\$2,998.77		
18685	155	CHICAGO TRIBUNE	OPERATING FUND	PERIODICALS & NEWSPAPER	\$97.29	03/10/2000	Annual Subscription
			Total this claim		\$97.29		2/13/00 - 2/10/01;R

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18686	156	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,179.11	03/10/2000	Withheld from Payroll 3/10/00 Daugherty, Kooy, Kopanda, Fagen, Schulenberg, Filson, Stringfellow, Woods, Maxwell, Weed, Beedle
Total this claim					\$1,179.11		
18687	157	LA-PORTER FEDERAL CREDIT	CREDIT UNION	SALARIES AND WAGES	\$100.00	03/10/2000	Withheld from Payroll 3/10/00 Kopanda
Total this claim					\$100.00		
18688	158	NORTHWESTERN INDIANA TE	OPERATING FUND	TELEPHONE	\$40.92	03/10/2000	Local Telephone Service DeMotte-Mar '00
Total this claim					\$40.92		
18689	159	SPRINT	OPERATING FUND	TELEPHONE	\$131.58	03/10/2000	Long Distance Telephone Feb '00 D,R & W
			OPERATING FUND	TELEPHONE	\$47.97		
			OPERATING FUND	TELEPHONE	\$12.38		
Total this claim					\$191.93		
18690	160	TOWN OF DEMOTTE	OPERATING FUND	WASTE DISPOSAL SERVICES	\$45.66	03/10/2000	Sewer Service- Jan '00 DeMotte
Total this claim					\$45.66		
18691	161	TOWN OF WHEATFIELD SEW	OPERATING FUND	WASTE DISPOSAL SERVICES	\$41.05	03/10/2000	Sewer Service-Mar '00 Wheatfield
Total this claim					\$41.05		
18692	162	A & S PLUMBING & HEATING	OPERATING FUND	BUILDING & STRUCTURES	\$189.81	03/13/2000	Bathroom stool repairs @ DeM
Total this claim					\$189.81		
18693	163	A.E. BOYCE CO., INC.	OPERATING FUND	OFFICIAL RECORDS	\$13.79	03/13/2000	As Per Attached Invoices
Total this claim					\$13.79		
18694	164	ACE HARDWARE	OPERATING FUND	REPAIR PARTS	\$33.48	03/13/2000	Door Chime Kit
			OPERATING FUND	FURNITURE & EQUIPMENT	\$46.49		
Total this claim					\$79.97		
18695	165	ADAIR PERFORMANCE, INC	OPERATING FUND	OTHER PROFESSIONAL SERV	\$100.00	03/13/2000	Deposit -Windi the Sailor Performance,
Total this claim					\$100.00		
18696	166	AMBER WHITED	OPERATING FUND	TRAVELING EXPENSE	\$14.30	03/13/2000	Mileage - Info. Literacy Mtg.
Total this claim					\$14.30		
18697	167	AMERICAN LIBRARY ASSN	OPERATING FUND	LIBRARY SUPPLIES	\$133.05	03/13/2000	Marketing Supplies-Banners, totebags,
			OPERATING FUND	ADVERTISING & PUBLIC NOTI	\$132.30		
			RENSSELAER GIFT FU	LIBRARY SUPPLIES	\$8.75		
Total this claim					\$274.10		

<i>Warra.</i> Number	<i>Claim</i> Number	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18698	168	AMERICAN LIBRARY ASSOCIA	OPERATING FUND	DUES	\$870.00	03/13/2000	Annual ALA Membership Dues-2000
Total this claim					\$870.00		
18699	169	AVC CORPORATION	OPERATING FUND	MAINTENANCE/SERVICE CON	\$99.00	03/13/2000	March Financial Comp. Serv. Agreem.
Total this claim					\$99.00		
18700	170	BAKER & TAYLOR	OPERATING FUND	BOOKS	\$912.80	03/13/2000	Books, Gift Books, Non-Print, & Sign La
			OPERATING FUND	BOOKS	\$1,853.20		
			OPERATING FUND	BOOKS	\$393.31		
			OPERATING FUND	BOOKS	\$1,255.82		
			OPERATING FUND	BOOKS	\$56.47		
			OPERATING FUND	BOOKS	\$161.19		
			OPERATING FUND	BOOKS	\$91.92		
			HOST/HOSPITALITY F	BOOKS	\$163.17		
			OPERATING FUND	BOOKS	\$107.71		
			OPERATING FUND	BOOKS	\$326.80		
			OPERATING FUND	BOOKS	\$477.54		
			OPERATING FUND	BOOKS	\$874.18		
			OPERATING FUND	BOOKS	\$22.40		
			OPERATING FUND	NONPRINTED MATERIALS	\$23.95		
			DEMOTTE GIFT FUND	BOOKS	\$168.25		
			WHEATFIELD GIFT FU	BOOKS	\$86.74		
Total this claim					\$6,975.45		
18701	171	BAKER & TAYLOR ENTERTAIN	OPERATING FUND	NONPRINTED MATERIALS	\$64.69	03/13/2000	Videos
Total this claim					\$64.69		
18702	172	CHARLOTTE FAGEN	OPERATING FUND	TRAVELING EXPENSE	\$75.40	03/13/2000	Mileage-Committee Mtgs & Bk Buying
Total this claim					\$75.40		
18703	173	CHILD'S WORLD	OPERATING FUND	BOOKS	\$218.65	03/13/2000	Books
			OPERATING FUND	BOOKS	\$668.95		
			OPERATING FUND	BOOKS	\$564.35		
Total this claim					\$1,451.95		
18704	174	CONSOLIDATED INSURANCE	OPERATING FUND	OFFICIAL BONDS	\$50.00	03/13/2000	Notary Bond-Diane Opolski @ Wh.
Total this claim					\$50.00		
18705	175	CULLIGAN	OPERATING FUND	EQUIPMENT RENTALS	\$9.95	03/13/2000	Water Cooler Rental-March 2000
Total this claim					\$9.95		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18706	176	DEMCO	OPERATING FUND	LIBRARY SUPPLIES	\$80.90	03/13/2000	Bk. Repair, Mag. Binders, Marketing Mu Supplies, HangUp Bags
			OPERATING FUND	LIBRARY SUPPLIES	\$26.25		
			OPERATING FUND	NONPRINTED MATERIALS	\$250.66		
			OPERATING FUND	LIBRARY SUPPLIES	\$77.37		
				Total this claim	\$435.18		
18707	177	DIANA KOOY	OPERATING FUND	TRAVELING EXPENSE	\$35.75	03/13/2000	Mileage-Counterparts Mtg, Bank Deposi
			OPERATING FUND	BUILDING MATERIALS & SUPP	\$10.50		
				Total this claim	\$46.25		
18708	178	DIANE KROS	OPERATING FUND	TRAVELING EXPENSE	\$29.90	03/13/2000	Mileage-Storytimes, Mgmt & Goals Mtgs
				Total this claim	\$29.90		
18709	179	DIANE OPOLSKI	OPERATING FUND	TRAVELING EXPENSE	\$31.85	03/13/2000	Mileage-Reader's Advisory Counterpts.
				Total this claim	\$31.85		
18710	180	DUMAS & MORIARTY	OPERATING FUND	LEGAL SERVICES	\$137.50	03/13/2000	12/7/99-2/7/00 -- Telephone Conferenci
				Total this claim	\$137.50		
18711	181	ELLISON EDUCATIONAL EQUI	OPERATING FUND	LIBRARY SUPPLIES	\$35.70	03/13/2000	Diecuts-Flying Saucer, Planets, Firecrac
			OPERATING FUND	LIBRARY SUPPLIES	\$35.70		
			OPERATING FUND	LIBRARY SUPPLIES	\$40.16		
				Total this claim	\$111.56		
18712	182	GA FOODS GROUP	OPERATING FUND	LIBRARY SUPPLIES	\$12.68	03/13/2000	Children's Counterparts Mtg. Expense
				Total this claim	\$12.68		
18713	183	GALE GROUP	OPERATING FUND	BOOKS	\$102.60	03/13/2000	Shipping-Dir.Publications & Broadcasts
			OPERATING FUND	BOOKS	\$9.91		
				Total this claim	\$112.51		
18714	184	GLENDA BROWN	OPERATING FUND	TRAVELING EXPENSE	\$14.30	03/13/2000	Mileage-Committee Mtg.
				Total this claim	\$14.30		
18715	185	GROLIER PUBLISHING COMP	OPERATING FUND	BOOKS	\$729.00	03/13/2000	Books
			OPERATING FUND	BOOKS	\$803.44		
			OPERATING FUND	BOOKS	\$170.48		
			OPERATING FUND	BOOKS	\$11.93		
				Total this claim	\$1,714.85		
18716	186	HEINEMANN LIBRARY	OPERATING FUND	BOOKS	\$466.45	03/13/2000	Books
			OPERATING FUND	BOOKS	\$37.32		
				Total this claim	\$503.77		

<i>Warr. Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18717	187	HERITAGE OFFICE PRODUCT	OPERATING FUND	OTHER OFFICE SUPPLIES	\$15.96	03/13/2000	Silver Markers
Total this claim					\$15.96		
18718	188	LAUGHERY VALLEY FISH & G	OPERATING FUND	BOOKS	\$5.00	03/13/2000	Resident Birds of Indiana Book
Total this claim					\$5.00		
18719	189	HP PRODUCTS CORP.	OPERATING FUND	CLEANING & SANITATION SUP	\$34.96	03/13/2000	Ice Melter & Vacuum bags
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$150.50		
Total this claim					\$185.46		
18720	190	HYPER TECHNOLOGIES. INC	OPERATING FUND	NONPRINTED MATERIALS	\$400.00	03/13/2000	WinSelect Kiosk 3.33
			OPERATING FUND	NONPRINTED MATERIALS	\$20.00		
Total this claim					\$420.00		
18721	191	INCOLSA	OPERATING FUND	NONPRINTED MATERIALS	\$7,592.00	03/13/2000	Annual Gale Subscription Databases-Di
			OPERATING FUND	NONPRINTED MATERIALS	\$50.00		Series, Contemp. Lit. Criticism, Contem
			OPERATING FUND	NONPRINTED MATERIALS	\$15.00		
Total this claim					\$7,657.00		
18722	192	INFORMATION & RECORDS A	OPERATING FUND	EQUIPMENT	\$208.80	03/13/2000	Microfiche Repair (fuse)-Rens. Lib.
			OPERATING FUND	EQUIPMENT	\$215.00		
Total this claim					\$423.80		
18723	193	INGRAM	OPERATING FUND	BOOKS	\$12.24	03/13/2000	Books
			OPERATING FUND	BOOKS	\$4.78		
			OPERATING FUND	BOOKS	\$24.00		
			OPERATING FUND	BOOKS	\$13.18		
			OPERATING FUND	BOOKS	\$5.09		
			OPERATING FUND	BOOKS	\$3.85		
Total this claim					\$63.14		
18724	194	INSPIRATIONAL BOOK DISTRI	OPERATING FUND	BOOKS	\$9.58	03/13/2000	Books
			OPERATING FUND	BOOKS	\$9.58		
			OPERATING FUND	BOOKS	\$7.99		
			OPERATING FUND	BOOKS	\$4.79		
			OPERATING FUND	BOOKS	\$4.50		
Total this claim					\$36.44		
18725	195	INDIANA VISUAL & AUDIO NET	OPERATING FUND	NONPRINTED MATERIALS	\$880.00	03/13/2000	Books-On-Tape Leasing
Total this claim					\$880.00		
18726	196	JILL TACHTIRIS	OPERATING FUND	TRAVELING EXPENSE	\$57.20	03/13/2000	Mileage-Migration Trip, Lisle, IL
Total this claim					\$57.20		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18727	197	Joan Kopanda	OPERATING FUND	TRAVELING EXPENSE	\$19.50	03/13/2000	Mileage-Walking Bks, Committee Mtg.
				Total this claim	\$19.50		
18728	198	KONE, INC.	OPERATING FUND	BUILDING & STRUCTURES	\$307.00	03/13/2000	Elevator Repairs
				Total this claim	\$307.00		
18729	199	LANDMARK AUDIOBOOKS	OPERATING FUND	NONPRINTED MATERIALS	\$686.00	03/13/2000	Annual Audiobook Lease-Wh.
			OPERATING FUND	NONPRINTED MATERIALS	\$1,347.50		
			OPERATING FUND	NONPRINTED MATERIALS	\$1,347.50		
				Total this claim	\$3,381.00		
18730	200	LINDA THOMPSON	OPERATING FUND	TRAVELING EXPENSE	\$42.90	03/13/2000	Mileage-Goals Mtg.
				Total this claim	\$42.90		
18731	201	MARSHALL CAVENDISH CORP	OPERATING FUND	BOOKS	\$1,119.85	03/13/2000	Books
			OPERATING FUND	BOOKS	\$71.80		
			OPERATING FUND	BOOKS	\$71.50		
				Total this claim	\$1,263.15		
18732	202	MIDWEST TAPE	OPERATING FUND	NONPRINTED MATERIALS	\$43.98	03/13/2000	Videos
			OPERATING FUND	NONPRINTED MATERIALS	\$5.00		
				Total this claim	\$48.98		
18733	203	OVGTSL	OPERATING FUND	PROFESSIONAL MEETINGS	\$85.00	03/13/2000	OVGTSL Annual Conf, J. Evers, 5/4-5
				Total this claim	\$85.00		
18734	204	PARSONS TECHNOLOGY	OPERATING FUND	NONPRINTED MATERIALS	\$19.00	03/13/2000	Printmaster Gold, V8
			OPERATING FUND	NONPRINTED MATERIALS	\$19.00		
			OPERATING FUND	NONPRINTED MATERIALS	\$11.90		
				Total this claim	\$49.90		
18735	205	PATRICK OATIS	OPERATING FUND	OTHER PROFESSIONAL SERV	\$77.70	03/13/2000	Sign Language Class, 2/24-3/30/00-first
			HOST/HOSPITALITY F	PROFESSIONAL MEETINGS	\$247.30		
				Total this claim	\$325.00		
18736	206	PATRICK OATIS	OPERATING FUND	OTHER PROFESSIONAL SERV	\$77.70	03/13/2000	Sign Language Class-2/24-3/30-Final pa
			HOST/HOSPITALITY F	PROFESSIONAL MEETINGS	\$247.30		
				Total this claim	\$325.00		
18737	207	PHILIP N. HOWARD	OPERATING FUND	BUILDING & STRUCTURES	\$10.00	03/13/2000	Snow Removal @ Wh. Lib., Repairs to
			OPERATING FUND	BUILDING & STRUCTURES	\$120.00		install doorbells
				Total this claim	\$130.00		
18738	208	POSTMASTER	OPERATING FUND	EQUIPMENT RENTALS	\$44.00	03/13/2000	DeMotte Post Office Box-Annual Pymt.
				Total this claim	\$44.00		

<i>Warra. Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18739	209	PRECISION CONTROL SYSTE	OPERATING FUND	BUILDING & STRUCTURES	\$1,280.03	03/13/2000	Air Handler malfunctioning @ Rens.
Total this claim					<u>\$1,280.03</u>		
18740	210	PUBLISHING SALES CONSULT	OPERATING FUND	BOOKS	\$57.85	03/13/2000	Books
			OPERATING FUND	BOOKS	\$127.90		
			OPERATING FUND	BOOKS	\$24.95		
			OPERATING FUND	BOOKS	\$14.75		
Total this claim					<u>\$225.45</u>		
18741	211	QUILL	OPERATING FUND	OTHER OFFICE SUPPLIES	\$159.91	03/13/2000	Corr. Ribbon, Const. Paper, Post-its
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$103.48		
			OPERATING FUND	LIBRARY SUPPLIES	\$2.38		
			OPERATING FUND	FURNITURE & EQUIPMENT	\$1,109.88		
Total this claim					<u>\$1,375.65</u>		
18742	212	REGENT BOOK CO., INC.	OPERATING FUND	BOOKS	\$17.98	03/13/2000	Books
			OPERATING FUND	BOOKS	\$342.19		
			OPERATING FUND	BOOKS	\$68.73		
			OPERATING FUND	BOOKS	\$15.10		
Total this claim					<u>\$444.00</u>		
18743	213	RENEE CARR	OPERATING FUND	TRAVELING EXPENSE	\$5.20	03/13/2000	Mileage-Committee Mtg.
Total this claim					<u>\$5.20</u>		
18744	214	RENSSELAER REPUBLICAN	OPERATING FUND	ADVERTISING & PUBLIC NOTI	\$73.60	03/13/2000	Circulation Clerk Advertisement, 2/16-2/2
Total this claim					<u>\$73.60</u>		
18745	215	RS ENTERPRISES	OPERATING FUND	BUILDING & STRUCTURES	\$685.00	03/13/2000	Feb. Snow Removal @ DeM.
Total this claim					<u>\$685.00</u>		
18746	216	SECURITY COURIERS CORP.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$851.18	03/13/2000	Courier Service, 2/4-2/25/00
Total this claim					<u>\$851.18</u>		
18747	217	SELECTVIDEO	OPERATING FUND	NONPRINTED MATERIALS	\$164.65	03/13/2000	Non-Fiction Videos
			OPERATING FUND	NONPRINTED MATERIALS	\$9.50		
Total this claim					<u>\$174.15</u>		
18748	218	STEPHANIE FILSON	OPERATING FUND	TRAVELING EXPENSE	\$42.90	03/13/2000	Mileage-Update Anti-Virus software, Lon Mtg.
Total this claim					<u>\$42.90</u>		
18749	219	TASTE OF HOME BOOKS	OPERATING FUND	BOOKS	\$19.95	03/13/2000	Taste of Home Annual Recipes Book
			OPERATING FUND	BOOKS	\$2.50		
Total this claim					<u>\$22.45</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18750	220	TELECOMM INDUSTRIES	OPERATING FUND	EQUIPMENT	\$121.75	03/13/2000	Handset & phone cords - Rens. Lib.
Total this claim					\$121.75		
18751	221	TERRY J. FERRELL	OPERATING FUND	BUILDING & STRUCTURES	\$110.00	03/13/2000	Snow Plowing @ Wh. Lib., 1/31 & 2/18
Total this claim					\$110.00		
18752	222	THINK TANK INFORMATION S	OPERATING FUND	FURNITURE & EQUIPMENT	\$169.55	03/13/2000	Quantum Hard Drive
Total this claim					\$169.55		
18753	223	TRUGREEN-CHEMLAWN	OPERATING FUND	BUILDING & STRUCTURES	\$518.00	03/13/2000	3-Step Fertilization plus Grub Control-R season
Total this claim					\$518.00		
18754	224	TYSEN'S COUNTRY GROCER	OPERATING FUND	LIBRARY SUPPLIES	\$3.28	03/13/2000	Adult Program Expense
Total this claim					\$5.08		
18755	225	UNIQUE MANAGEMENT SERVI	OPERATING FUND	MAINTENANCE/SERVICE CON	\$379.62	03/13/2000	Initial Placements-Feb 2000, & Seconda
Total this claim					\$379.62		
18756	226	UPSTART	OPERATING FUND	LIBRARY SUPPLIES	\$127.02	03/13/2000	Summer Reading Supplies
Total this claim					\$167.39		
Total this claim					\$82.03		
18757	227	U S WEST THE DIRECTORY S	OPERATING FUND	BOOKS	\$118.55	03/13/2000	Chicago White & Yellow Pages Phoneb
Total this claim					\$8.30		
18758	228	VALERIE COLVIN	OPERATING FUND	LIBRARY SUPPLIES	\$13.05	03/13/2000	After School Supplies-DeM. Children's
Total this claim					\$13.05		
18759	229	WAL-MART STORES, INC.	OPERATING FUND	LIBRARY SUPPLIES	\$4.82	03/13/2000	Videos, Craft Items-Wh. Lib.
Total this claim					\$77.70		
18760	230	WILLIAM RISNER	OPERATING FUND	BUILDING & STRUCTURES	\$250.00	03/13/2000	Snow Removal-Feb 2000 @ Rens.
Total this claim					\$250.00		
18761	235	ANTHEM LIFE	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$87.35	03/24/2000	Life Ins. Premium-4/1/00, 19 Employees
Total this claim					\$1.00		
Total this claim					\$88.35		

<i>Warra Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18762	236	CITY OF RENSSELAER	OPERATING FUND	GAS	\$784.08	03/24/2000	2/8-3/8/00 Utilities-Rensselaer
			OPERATING FUND	ELECTRICITY	\$1,051.48		
			OPERATING FUND	WATER	\$50.15		
			OPERATING FUND	WASTE DISPOSAL SERVICES	\$82.95		
			Total this claim		\$1,968.66		
18763	237	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,199.11	03/24/2000	Withheld from 24 MAR 00 Payroll - Kooy, Daugherty, Maxwell, Filson, Weed, K eedle, Fagen, Stringfellow, Woods
			Total this claim		\$1,199.11		
18764	238	LA-PORTER FEDERAL CREDIT	CREDIT UNION	SALARIES AND WAGES	\$100.00	03/24/2000	Withheld from Payroll 24 Mar 00-Kopan
			Total this claim		\$100.00		
18765	239	NIPSCO	OPERATING FUND	GAS	\$232.49	03/24/2000	Wh. 2/10-3/10/00 Utilities
			OPERATING FUND	ELECTRICITY	\$496.70		
			OPERATING FUND	GAS	\$884.02		
			OPERATING FUND	ELECTRICITY	\$1,772.43		
			Total this claim		\$3,385.64		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims \$317,821.13

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, March 31, 2000

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 10 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$317,821.13

Date this 10th day of April, 20 00.

_____	_____	_____
_____	_____	_____
_____	_____	_____

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

JASPER COUNTY PUBLIC LIBRARY

Receipt Breakdown

March 31, 2000

[illegible]

	<u>THIS MONTH</u>	<u>YEAR-TO-DATE</u>	<u>TOTAL RECEIPTS</u> <u>THIS MONTH</u>	<u>TOTAL RECEIPTS</u> <u>YEAR-TO-DATE</u>
WITHHOLDING ACCOUNT FUNDS:			\$16,970.86	\$49,439.77
FIT Tax Collected	\$5,505.39	\$15,768.26		
FICA Collected	\$4,042.44	\$11,806.66		
State Tax Collected	\$1,820.36	\$5,278.94		
County Tax Collected	\$494.21	\$1,447.06		
INDIANA Deferred Comp	\$2,378.22	\$6,944.75		
#125 Plan	\$1,155.58	\$3,880.88		
Health/Life Insurance	\$1.00	\$7.00		
PERF	\$1,373.66	\$4,006.22		
Credit Union	\$200.00	\$300.00		
TOTAL RECEIPTS - ALL FUNDS			\$23,531.45	\$73,749.41

Register Of Claims
Jasper County Public Library
Report Date: From 04/01/2000 To 04/10/2000

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
18766	241	AMERICAN LIBRARY ASSN	OPERATING FUND	BOOKS	\$27.00	04/10/2000	Book-Kids books with crafts
Total this claim					\$27.00		
18767	242	AMERICAN LIB. ASSOCIATION	OPERATING FUND	PROFESSIONAL MEETINGS	\$25.00	04/10/2000	Copyright E-Mail Tutorial
Total this claim					\$25.00		
18768	243	AMBER WHITED	OPERATING FUND	TRAVELING EXPENSE	\$100.60	04/10/2000	ILF Expenses and Mileage 3/14/00
			OPERATING FUND	PROFESSIONAL MEETINGS	\$12.72		
Total this claim					\$113.32		
18769	244	BAKER & TAYLOR	OPERATING FUND	BOOKS	\$1,091.82	04/10/2000	Books, Continuations, Gift Books, AV
			OPERATING FUND	BOOKS	\$1,833.00		
			OPERATING FUND	BOOKS	\$501.90		
			OPERATING FUND	BOOKS	\$1,170.00		
			OPERATING FUND	BOOKS	\$186.56		
			OPERATING FUND	BOOKS	\$52.05		
			OPERATING FUND	BOOKS	\$114.52		
			OPERATING FUND	BOOKS	\$10.07		
			OPERATING FUND	BOOKS	\$98.61		
			OPERATING FUND	BOOKS	\$32.90		
			OPERATING FUND	BOOKS	\$40.44		
			OPERATING FUND	BOOKS	\$11.29		
			RENSELAER GIFT FU	BOOKS	\$15.65		
			DEMOTTE GIFT FUND	BOOKS	\$36.92		
			WHEATFIELD GIFT FU	BOOKS	\$61.39		
			OPERATING FUND	NONPRINTED MATERIALS	\$10.77		
			OPERATING FUND	NONPRINTED MATERIALS	\$37.20		
Total this claim					\$5,305.09		
18770	245	BAKER & TAYLOR ENTERTAIN	OPERATING FUND	NONPRINTED MATERIALS	\$28.78	04/10/2000	Message in Bottle Video
Total this claim					\$28.78		
18771	246	BETHANY HOUSE PUBLISHER	OPERATING FUND	BOOKS	\$14.68	04/10/2000	Books
			OPERATING FUND	BOOKS	\$4.19		
			OPERATING FUND	BOOKS	\$3.61		
Total this claim					\$22.48		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18772	247	BELL & HOWELL	OPERATING FUND	PERIODICALS & NEWSPAPER	\$80.64	04/10/2000	Rens. Republican Microfilm 9/1/99-12/31/99
Total this claim					<u>\$80.64</u>		
18773	248	BIERMA HARDWARE, INC.	OPERATING FUND	OTHER OPERATING SUPPLIE	\$10.78	04/10/2000	Phone Cord & Snow Shovel-Wh
Total this claim					<u>\$10.78</u>		
18774	249	BILL VALADE ELECTRIC COU	OPERATING FUND	OTHER PROFESSIONAL SERV	\$112.50	04/10/2000	Checked Electrical needs for Chiller Spe
Total this claim					<u>\$112.50</u>		
18775	250	CDW GOVERNMENT, INC	OPERATING FUND	FURNITURE & EQUIPMENT	\$442.10	04/10/2000	2 Viewsonic Optiquest Monitors
Total this claim					<u>\$442.10</u>		
18776	251	CENTRAL STATES SALES CO	OPERATING FUND	OTHER OPERATING SUPPLIE	\$259.92	04/10/2000	Outdoor and Ceiling lights
Total this claim					<u>\$259.92</u>		
18777	252	CHICAGO TRIBUNE	OPERATING FUND	PERIODICALS & NEWSPAPER	\$105.60	04/10/2000	26 wks Daily & Sunday 3/27/00-9/24/00;D
Total this claim					<u>\$105.60</u>		
18778	253	CONDE NAST COLLECTION	OPERATING FUND	BOOKS	\$21.95	04/10/2000	Book-Flavor of Bon Appetit
			OPERATING FUND	BOOKS	\$4.50		
Total this claim					<u>\$26.45</u>		
18779	254	CULLIGAN	OPERATING FUND	EQUIPMENT RENTALS	\$9.95	04/10/2000	Water cooler rental & water-April 2000 Wheat
			OPERATING FUND	WATER	\$44.55		
Total this claim					<u>\$54.50</u>		
18780	255	DAVIDSON TITLES INC.	OPERATING FUND	BOOKS	\$431.52	04/10/2000	Books
			OPERATING FUND	BOOKS	\$386.95		
			OPERATING FUND	BOOKS	\$644.38		
			OPERATING FUND	BOOKS	\$822.28		
			OPERATING FUND	BOOKS	\$231.65		
			OPERATING FUND	BOOKS	\$305.45		
			OPERATING FUND	BOOKS	\$309.55		
			OPERATING FUND	BOOKS	\$219.19		
Total this claim					<u>\$3,350.97</u>		
18781	256	DEMCO	OPERATING FUND	NONPRINTED MATERIALS	\$134.30	04/10/2000	Video Storage Cases
Total this claim					<u>\$134.30</u>		
18782	257	DIANA KOOY	OPERATING FUND	TRAVELING EXPENSE	\$133.00	04/10/2000	PLA Expenses,Mileage
			OPERATING FUND	PROFESSIONAL MEETINGS	\$20.30		
Total this claim					<u>\$153.30</u>		

<i>War Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18783	258	DIANE KROS	OPERATING FUND	TRAVELING EXPENSE	\$29.90	04/10/2000	Mileage-Storytimes, Management, Deposits
Total this claim					\$29.90		
18784	259	DIANE OPOLSKI	OPERATING FUND	TRAVELING EXPENSE	\$90.88	04/10/2000	ILF Parking & Mileage
Total this claim					\$90.88		
18785	260	FASE'S WATER TREATMENT	OPERATING FUND	BUILDING MATERIALS & SUPP	\$52.50	04/10/2000	6 Redout-Demotte
Total this claim					\$52.50		
18786	261	GA FOODS GROUP	OPERATING FUND	LIBRARY SUPPLIES	\$5.45	04/10/2000	Rens. Childrens Afterschool Program Supplies
Total this claim					\$5.45		
18787	262	GALE GROUP	OPERATING FUND	BOOKS	\$19.95	04/10/2000	Book
			OPERATING FUND	BOOKS	\$1.58		
Total this claim					\$21.53		
18788	263	GTI	OPERATING FUND	AUTOMATION SUPPLIES	\$415.26	04/10/2000	Bar Code Labels
Total this claim					\$415.26		
18789	264	H. W. WILSON COMPANY	OPERATING FUND	PERIODICALS & NEWSPAPER	\$265.00	04/10/2000	Readers Guide;1/00-12/00
Total this claim					\$265.00		
18790	265	HERITAGE OFFICE PRODUCT	OPERATING FUND	OTHER OFFICE SUPPLIES	\$8.00	04/10/2000	1 Name Badge,1Replacement Badge
Total this claim					\$8.00		
18791	266	HP PRODUCTS CORP.	OPERATING FUND	CLEANING & SANITATION SUP	\$716.78	04/10/2000	Kleenex,T.P.,Paper Towels,M-folds
Total this claim					\$716.78		
18792	267	INCOLSA	OPERATING FUND	MAINTENANCE/SERVICE CON	\$625.00	04/10/2000	Annual Wheels Delivery-2000
Total this claim					\$625.00		
18793	268	INDIANA DEPT.OF WORKFOR	OPERATING FUND	UNEMPLOYMENT COMPENSA	\$1,183.37	04/10/2000	1st Quarter Unemployment Payment
Total this claim					\$1,183.37		
18794	269	INDIANA ONLINE USERS GRO	OPERATING FUND	PROFESSIONAL MEETINGS	\$80.00	04/10/2000	Information Literacy-5/5/00 Weed,Kooy
Total this claim					\$80.00		
18795	270	INDIANA STATE LIBRARY	PUBLIC LIBRARY ACC	LIBRARY SUPPLIES	\$24.00	04/10/2000	1st Quarter PLAC Card Payment
Total this claim					\$24.00		
18796	271	INDIANAPOLIS ATHLETIC CLU	OPERATING FUND	PROFESSIONAL MEETINGS	\$99.90	04/10/2000	OVGTSL Mtg. Overnite Accomodations Confirmation #50777
Total this claim					\$99.90		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18797	272	INGRAM	OPERATING FUND	BOOKS	\$2.70	04/10/2000	Books
			OPERATING FUND	BOOKS	\$25.87		
			OPERATING FUND	BOOKS	\$48.60		
			OPERATING FUND	BOOKS	\$30.14		
			OPERATING FUND	BOOKS	\$8.39		
			OPERATING FUND	BOOKS	\$8.97		
			OPERATING FUND	BOOKS	\$10.57		
			Total this claim		\$135.24		
18798	273	INSPIRATIONAL BOOK DISTRI	OPERATING FUND	BOOKS	\$26.34	04/10/2000	Books
			OPERATING FUND	BOOKS	\$4.79		
			OPERATING FUND	BOOKS	\$19.15		
			OPERATING FUND	BOOKS	\$12.71		
			OPERATING FUND	BOOKS	\$5.99		
			Total this claim		\$68.98		
18799	274	JACK STANDISH	OPERATING FUND	TRAVELING EXPENSE	\$28.60	04/10/2000	Shelving Units-Demotte
			OPERATING FUND	BUILDING & STRUCTURES	\$52.02		Mileage, materials & Labor
			Total this claim		\$80.62		
18800	275	JASPER CO. VETERANS COU	OPERATING FUND	OTHER OPERATING SUPPLIE	\$24.00	04/10/2000	3 x 5 Indiana Flag
			Total this claim		\$24.00		
18801	276	KATHRYN B. WEED	OPERATING FUND	TRAVELING EXPENSE	\$14.30	04/10/2000	Mileage-ASK Committee
			Total this claim		\$14.30		
18802	277	KRISTINE L.MAYS	OPERATING FUND	TRAVELING EXPENSE	\$90.55	04/10/2000	ILF Expenses & Mileage
			OPERATING FUND	PROFESSIONAL MEETINGS	\$4.53		
			Total this claim		\$95.08		
18803	278	LISA RUSHER	OPERATING FUND	PROFESSIONAL MEETINGS	\$6.18	04/10/2000	ILF Expense
			Total this claim		\$6.18		
18804	279	LYNN DAUGHERTY	OPERATING FUND	TRAVELING EXPENSE	\$110.93	04/10/2000	Harry Potter books,2 Audiotapes-R,
			OPERATING FUND	PROFESSIONAL MEETINGS	\$549.08		ILF & PLA Expenses
			OPERATING FUND	BOOKS	\$32.94		
			OPERATING FUND	NONPRINTED MATERIALS	\$12.00		
			Total this claim		\$704.95		
18805	280	M W INSURANCE AGENCY	OPERATING FUND	OTHER INSURANCE	\$9,077.00	04/10/2000	Workers Comp.4/16/00-4/16/01
			Total this claim		\$9,077.00		

<i>War Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18806	281	MARLENE BEEDLE	OPERATING FUND	TRAVELING EXPENSE	\$33.80	04/10/2000	Mileage-5 year plan, home page mtgs.
				Total this claim	\$33.80		
18807	282	MARSHALL CAVENDISH CORP	OPERATING FUND	BOOKS	\$1,455.34	04/10/2000	Books
			OPERATING FUND	BOOKS	\$93.22		
				Total this claim	\$1,548.56		
18808	283	MOOLENAAR SUPREME PROF	OPERATING FUND	BUILDING & STRUCTURES	\$58.00	04/10/2000	Pre Weed Control-Demotte
				Total this claim	\$58.00		
18809	284	MOYER BOOK SALES	OPERATING FUND	BOOKS	\$92.44	04/10/2000	Books
			OPERATING FUND	BOOKS	\$44.85		
			OPERATING FUND	BOOKS	\$48.84		
				Total this claim	\$186.13		
18810	285	NORTHWESTERN INDIANA TE	OPERATING FUND	TELEPHONE	\$26.07	04/10/2000	Local Telephone Service-April 2000 Demotte
				Total this claim	\$26.07		
18811	286	OOMS DISPOSAL SERVICE IN	OPERATING FUND	WASTE DISPOSAL SERVICES	\$54.00	04/10/2000	Disposal Service;April-June 2000 Demotte
				Total this claim	\$54.00		
18812	287	PATTY STRINGFELLOW	OPERATING FUND	TRAVELING EXPENSE	\$42.90	04/10/2000	Branch Cntrpts & ILF Expenses, Mileage
			OPERATING FUND	PROFESSIONAL MEETINGS	\$10.52		
				Total this claim	\$53.42		
18813	288	PEGGY WOODS	OPERATING FUND	PROFESSIONAL MEETINGS	\$12.97	04/10/2000	ILF Expense-3/15/00
				Total this claim	\$12.97		
18814	289	POSTMASTER GENERAL	OPERATING FUND	POSTAGE	\$774.00	04/10/2000	Stamps;200-.01;200-.02;200-.04; 200-.50;2000-.33
				Total this claim	\$774.00		
18815	290	PRECISION CONTROL SYSTE	OPERATING FUND	BUILDING & STRUCTURES	\$2,079.05	04/10/2000	Repacked Valves,New Stem,Replace boiler air vent,new ball valve,reset boxes Rens
			OPERATING FUND	BUILDING & STRUCTURES	\$1,114.00		
				Total this claim	\$3,193.05		
18816	291	PUBLIC EMPLOYEES' RETIRE	OPERATING FUND	EMPLOYER'S CONTRIB.- PER	\$7,011.02	04/10/2000	1st Quarter Payment
		P.E.R.F.		SALARIES AND WAGES	\$4,006.22		
				Total this claim	\$11,017.24		
18817	292	QUILL	OPERATING FUND	OTHER OFFICE SUPPLIES	\$334.27	04/10/2000	Contact Paper,Tape,Ruled Pads,Pens Name Tags,Hanging Folders,Pencils, 3-Hole Punch,Paper,Book Pockets
			OPERATING FUND	BOOKS	\$336.56		
				Total this claim	\$670.83		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18818	293	R.R. BOWKER	OPERATING FUND	BOOKS	\$251.10	04/10/2000	Books in Print Supp 1999-2000
			OPERATING FUND	BOOKS	\$17.58		
				Total this claim	\$268.68		
18819	294	RENEE CARR	OPERATING FUND	TRAVELING EXPENSE	\$15.60	04/10/2000	Mileage-Newsletter Seminar
				Total this claim	\$15.60		
18820	295	RENSSELAER REPUBLICAN	OPERATING FUND	PERIODICALS & NEWSPAPER	\$43.00	04/10/2000	Rens. Subscription -KV Post
				Total this claim	\$43.00		
18821	296	R I D, Inc.	OPERATING FUND	POSTAGE	\$57.70	04/10/2000	Return computer equipment UPS
				Total this claim	\$57.70		
18822	297	SALEM PRESS, INC.	OPERATING FUND	NONPRINTED MATERIALS	\$510.00	04/10/2000	2 Masterplotss CD's
				Total this claim	\$510.00		
18823	298	SECURITY COURIERS CORP.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$869.84	04/10/2000	Courier Service 3/3/00-3/24/00
				Total this claim	\$869.84		
18824	299	SHERMAN SPECIALITY COMP	OPERATING FUND	LIBRARY SUPPLIES	\$27.48	04/10/2000	Alien Pencil Tops-Summer Reading
			OPERATING FUND	LIBRARY SUPPLIES	\$27.48		Program
			OPERATING FUND	LIBRARY SUPPLIES	\$9.19		
				Total this claim	\$64.15		
18825	300	SIECO, INC.	OPERATING FUND	CONSULTING SERVICES	\$2,635.00	04/10/2000	Engineering Services-Reviewed
				Total this claim	\$2,635.00		Rens. & Dem heating & cooling
18826	301	STEPHANIE FILSON	OPERATING FUND	TRAVELING EXPENSE	\$28.60	04/10/2000	ILF Expense 3/14/00,Mileage
			OPERATING FUND	PROFESSIONAL MEETINGS	\$9.84		
				Total this claim	\$38.44		
18827	302	TELECOMM INDUSTRIES	OPERATING FUND	EQUIPMENT	\$94.00	04/10/2000	Telephone Hook-up to Answering
				Total this claim	\$94.00		Machine
18828	303	THINK TANK INFORMATION S	OPERATING FUND	FURNITURE & EQUIPMENT	\$70.50	04/10/2000	Hard Drive-Demotte Gateway PC
			OPERATING FUND	EQUIPMENT	\$125.63		
				Total this claim	\$196.13		
18829	304	TYSEN'S COUNTRY GROCER	OPERATING FUND	LIBRARY SUPPLIES	\$8.91	04/10/2000	Library Book Discussion Supplies-D
				Total this claim	\$8.91		

<i>War Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18830	305	UPSTART	OPERATING FUND	LIBRARY SUPPLIES	\$6.49	04/10/2000	Summer Reading Supplies Inflatable Aliens
			OPERATING FUND	LIBRARY SUPPLIES	\$6.49		
			OPERATING FUND	LIBRARY SUPPLIES	\$4.32		
			Total this claim		\$17.30		
18831	306	WAL-MART STORES, INC.	OPERATING FUND	OTHER OFFICE SUPPLIES	\$29.96	04/10/2000	Book cleaning supplies,Rens. Children Program Supplies,Videos, Answering Machine
			OPERATING FUND	LIBRARY SUPPLIES	\$12.31		
			OPERATING FUND	LIBRARY SUPPLIES	\$4.36		
			OPERATING FUND	NONPRINTED MATERIALS	\$17.95		
			OPERATING FUND	NONPRINTED MATERIALS	\$17.95		
			OPERATING FUND	NONPRINTED MATERIALS	\$17.95		
			OPERATING FUND	NONPRINTED MATERIALS	\$9.96		
Total this claim		\$110.44					
18832	307	WESTON WOODS	OPERATING FUND	NONPRINTED MATERIALS	\$38.85	04/10/2000	Video's
			OPERATING FUND	NONPRINTED MATERIALS	\$25.90		
			OPERATING FUND	NONPRINTED MATERIALS	\$10.00		
Total this claim		\$74.75					
18833	308	SHELLEY AND SONS HEATIN	OPERATING FUND	EQUIPMENT	\$222.17	04/10/2000	Labor to remove window A/C unit from b
Total this claim		\$222.17					

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims \$46,930.83

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Tuesday, April 04, 2000

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 8 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$46,930.83

Date this 10th day of April, 2000.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

MAY

AGENDA

Jasper County Public Library Board of Trustees Monthly Meeting
Monday, May 8, 2000, 7:00 PM
DeMotte Library

Purpose

Opening of meeting

Moment of silence

Approval of Consent Agenda & Consent Agenda Items

Action

- A. Minutes of meeting (R 1 - R 2)
- B. Bills/Financial Reports (F)
- C. Workshop approval (R 15)
- D. Salary ordinance update (R 7)
- E. Policy revisions (R 11)
- F. Transfer of funds (R 9)

General Business

- A. DeMotte Annual Report
- B. Capital Projects Fund (R 15)
- C. Rensselaer HVAC update (R 16)
- D. Budget calendar for JCPL (R 13)
- E. Upcoming board vacancy (R 15-16)
- F. NILBA dinner (R 16)

Information
Discussion
Information
Action
Discussion
Information

Director's Report (R 15-R19)

Discussion

Items for future Agendas

Public Forum

Adjournment

Minutes April 10, 2000
Meeting of the Jasper County Public Library Board
Rensselaer Library
7:00 PM

Present: Anne-Marie Egan, Roger Walstra, Joan Floyd, Sue Deardorff, Mari Anne Sayler, Mark Heinig, Lynn Daugherty. **Absent:** Jim Staton.

Capital Projects Hearing: The president allowed ample time for any citizens present to voice their concerns regarding the library's pursuit of a Capital Projects Fund. With no persons in attendance to be heard, the public hearing session was closed.

Agenda & Consent Agenda: J. Floyd moved, seconded by A-M Egan, to approve the Agenda and Consent Agenda items including the March 13th Minutes and Emergency Meeting Minutes of March 27th, Bills/Financial Reports, and IOLUG Workshop. Motion passed.

Salary Ordinance: Revisions to the Salary Ordinance were approved on a motion by S. Deardorff. Seconded by A-M Egan. Motion carried.

Capital Projects Fund: The legal ad appeared twice in Rensselaer Republican and only once in KV Post-News. The newspaper has sent a letter confirming they mistakenly omitted the second publication in the KV Post-News. This satisfies our requirements for advertising. A resolution to establish a Capital Projects Fund and adopt the Capital Projects Fund 2001-2003 Plan was passed on a motion by S. Deardorff and seconded by A-M Egan. All were in favor.

Long-Range Plan: Goal 3 of the General Library Goals shall be put on standby at this point in time as discussed at the March Board Meeting.

A-M Egan moved to adopt the dates as suggested for the Wheatfield Building Project in Goal 2. S. Deardorff seconded the motion. Discussion followed resulting in changes to the dates in developing the action plans. Target dates are as follows:

- Needs Assessment -- September 30, 2000
- Commissioning of the Feasibility Study -- June 2001
- Completion of plan development for land acquisition --December 2001
- Funding Plan development --March 2002
- Completion of building plan -- September 2002

S. Deardorff made an amended motion, second by M. Heinig, to accept the Long-Range Plan with the new target dates put into chronological (date) order. The amended motion then passed.

Personnel Policy: A-M Egan moved, seconded by J. Floyd, to approve the changes as presented to the Personnel Policy. Motion passed. The policy will become effective May 1, 2000 unless otherwise noted.

Migration Demonstration Schedule: Specific times for viewing these demonstrations will be relayed to interested board members.

HVAC: Specifications for a chiller system for Rensselaer are being prepared. Repairs to the second stage compressor were made to provide for some cooling while we wait for the chiller to

be installed. On days when indoor temperatures exceed 85°, we may need to adjust the hours we are open.

The library anticipates using LIRF money to fund the chiller system at Rensselaer. In the event we need to consider a Guaranteed Energy Savings Contract to pay for other HVAC changes, the director will become more familiar with the particulars of this type of funding.

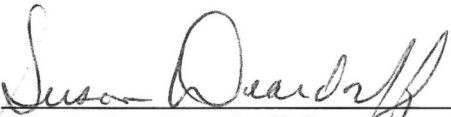
Laws, Duties & Policies Workshop: A two-way Interactive Trustee workshop on May 11th, from 10-1 is being offered through INCOLSA at various locations. A-M Egan will attend the presentation at Tippecanoe P.L. Reservations are needed before May 3.

Common Wage Meeting: A Common Construction Wage meeting has been scheduled for April 25th at 10:00 AM in the Rensselaer Library's Meeting Room. This is required to establish the prevailing wage for the Public Works Project we are embarking upon. The board appointed business owner, Bruce Sayler, Sayler Construction, and taxpayer, L. Daugherty, to attend as the library's representative. If either is not eligible, Fred Kem, Kem's Trustworthy Hardware, will be asked to be the alternate. The director was authorized to substitute another person if necessary.

Meeting Room Request: Ivy Tech has asked to use the Rensselaer Library's Meeting Room for a Child Development class on Wednesday evenings from 5-10 PM for a one semester course. It was the board's consensus not to commit the room to Ivy Tech for this length of time.

Board Vacancy: Because of his busy schedule, J. Staton will not be seeking another term on the library board when his term is up at the end of June 2000. Suggestions of possible candidates will be offered at the May meeting.

With no other business to discuss, the meeting adjourned at 8:05 PM on a motion by J. Floyd, seconded by A-M Egan.


Attest: Sue Deardorff, Secretary


Roger Walstra, President

April 2000

END OF MONTH:	DEMOTTE	RENSSELAER	WHEATFIELD
Total Materials Owned	46,720	57,128	26,691
Total Titles Owned	40,994	52,368	25,457
Daily Average Circulation	344	368	134
Percent Increase/Decrease	-4.3%	4.8%	-12.1%
XX XXXX XXXXXXXXXXXXX			
MONTHLY SYSTEM STATISTICS	1999	2000	% change
Circulation	21,612	21,303	-1.4%
Jan. to date circulation	93,443	94,883	1.5%

DEMOTTE COLLECTION				RENSSELAER COLLECTION				WHEATFIELD COLLECTION				
Start of Month		End of Month		Start of Month		End of Month		Start of Month		End of Month		
Volumes	Titles	Volumes	Titles	Volumes	Titles	Volumes	Titles	Volumes	Titles	Volumes	Titles	
XX												
12,575	11,498	12,661	11,561	13,544	13,049	13,470	12,992	8,197	8,289	8,197	8,289	ADULT BOOKS
15,515	12,665	15,599	12,721	19,745	17,582	19,855	17,673	6,835	5,802	6,835	5,802	Fiction
												Nonfiction
												CHILDREN'S BKS
9,635	8,704	9,736	8,748	11,458	10,819	11,560	10,904	6,120	6,003	6,120	6,003	Fiction
6,058	5,569	6,099	5,593	7,628	7,216	7,682	7,256	3,107	3,194	3,107	3,194	Nonfiction
										0	0	Magazines,Adult
										0	0	Magazines,Child
2	2	2	2	365	152	365	152	3	3	3	3	Graphic Mat'l
0	0	0	0	0	0	0	0			0	0	Microforms
1,164	1,032	1,164	1,032	2,237	1,687	2,237	1,687	1,287	1,179	1,287	1,179	Sound Rec/Adult
261	250	261	250	310	174	315	174	231	209	231	209	Sound Rec/Child
63	55	67	58	73	67	73	68	26	28	26	28	CD ROM software
4	2	4	2	47	24	47	24	110	55	110	55	Software
												Vertical files
1,123	1,026	1,126	1,026	1,479	1,395	1,523	1,437	775	695	775	695	VHS
1	1	1	1	1	1	1	1	0	0	0	0	Equipment
46,401	40,804	46,720	40,994	56,887	52,166	57,128	52,368	26,691	25,457	26,691	25,457	TOTAL
XX												

CIRCULATION BY ITEM FINE CODE
April 2000

ITEM CODE	DEMOTTE	RENSSELAER	WHEATFIELD	TOTAL
000 (0)	50	34	24	108
100 (1)	35	67	17	119
200 (2)	31	57	14	102
300 (3)	153	245	86	484
400 (4)	6	10	3	19
500 (5)	86	31	36	153
600 (6)	535	394	252	1181
700 (7)	191	157	88	436
800 (8)	39	28	28	95
900 (9)	157	255	46	458
B (10)	70	112	32	214
j000 (11)	24	15	4	43
j100 (12)	3	10	7	20
j200 (13)	15	14	14	43
j300 (14)	67	92	29	188
j400 (15)	7	10	0	17
j500 (16)	218	171	80	469
j600 (17)	125	140	57	322
j700 (18)	121	139	75	335
j800 (19)	38	30	20	88
j900 (20)	128	157	35	320
jB (21)	45	52	10	107
FIC (22)	1259	1437	512	3208
yaFIC (23)	40	59	34	133
LARGE PRINT (24)	87	29	17	133
jFIC (25)	228	342	115	685
jE (26)	1523	1581	405	3509
jER (27)	391	214	87	692
Magazines (28)	666	289	208	1163
Games/Toys (29)	0	1	0	1
Filmstrips (30)	0	0	0	0
Microforms (31)	0	0	0	0
Cassettes (32)	0	2	0	2
jCassettes (33)	12	5	0	17
Compact Discs (34)	150	257	145	552
jCompact Discs (35)	7	1	3	11
Sound Recordings (36)	149	210	89	448
jSound Recordings (37)	63	35	23	121
CD ROM Software (38)	66	91	44	201
Vertical File (39)	194	35	4	233
Equipment (40)	0	3	0	3
yapFIC (41)	149	107	38	294
jpFIC (42)	181	244	47	472
Reference (43)	58	99	0	157
Genealogy (44)	0	1	11	12
jMagazines (45)	77	9	18	104
VHS (46)	606	1227	497	2330
Computer software (47)	0	0	0	0
Internet usage (49)	173	479	77	729
Online databases				125
Free reads	385	234	28	647
Puzzles				0

Talking books				0
Assignment shelf books				
TOTAL	8608	9211	3359	21303



GaleNet Usage Statistics System

Incolsa Jasper County Public Library

April 2000 Summary Report

For more information about *GaleNet Usage Statistics System*, click [here](#) to view the help documentation. Clicking on a column heading will retrieve information about the topic.

<u>GaleNet Products</u>	<u>Searches Submitted</u>	<u>Entries Retrieved</u>	<u>Help</u>
Biography Resource Center	2	1	0
DISCovering Authors Modules	6	0	0
DISCovering Biography	31	19	0
DISCovering Multicultural America	1	8	0
DISCovering Science	10	36	0
DISCovering U.S. History	41	31	2
DISCovering World History	1	4	0
EXPLORING Poetry	16	21	1
Gale Literary Databases	11	5	0
Grand Total	119	125	3

JASPER COUNTY PUBLIC LIBRARY MONTHLY REPORT

April 2000

	DeMotte		Rensselaer		Wheatfield		TOTAL	HOURS SPENT
	Hrs.		Hrs.		Hrs.			
INTRALIBRARY LOANS FILLED	138	30	125	27	175	38	438	95
LOCAL HISTORY								
In person	7	2	20	6		0	27	8
Letters written		0	13	13		0	13	13
IN-HOUSE USE - HARDWARE/SOFTWARE								
Computer software used	7	1	54	5	16	1	77	6
VCR Use	0	0	0	0	1	0	1	0
Microforms	11	1	49	7	0	0	60	8
CD ROM software used	35	3	99	8	0	0	134	11
Public use of FAX service		0		0		0	0	0
Typewriter use	4	0	0	0	1	0	5	0
Other equipment used	0	0	0	0	1	0	1	0
Dial-in OPAC access							2	
Tax Forms distributed		0		0		0	0	0
OTHER LIBRARY SERVICES USED								
Walking book visits	3	2	8	5	0	0	11	7
Notarized documents	4	1	1	0	4	1	9	2
Meeting Room Use (no. of groups)	58	19	25	8	41	14	124	41
Study room use	23	2	18	2		0	41	3
INTERLIBRARY LOANS								
Requests made for:	66	17	110	28	9	2	185	46
Items rec'd for:	58	29	95	48	11	6	164	82
Items requested by other libraries	0		0		0		0	
Items supplied to other libraries	0	0	0	0	0	0	0	0

REGISTRATIONS

Borrowers--Start of month:	7096	7301	2906	17303
Borrowers--End of month:	7172	7375	2923	17470
Non-resident, paying	2	11	0	13
PLAC card users	0	2	0	2
Reciprocal borrowers	210	122	7	339

PROGRAMS

Programs for all ages		0	2	12		0	2	12
Children's Programs (0-13)	26	156	13	78	8	48	47	282
Number attending	390		139		72		601	
YA Programs (14-17)	3	18		0		0	3	18
Number attending	73		1				74	
Adult Programs	2	12	9	54	2	12	13	78
Number attending	138		133		64		335	
Senior Citizen Programs	2	12	1	6	1	6	4	24
Number attending	20		15		14		49	
Total Number of Programs	33	198	25	150	11	66	69	414
Total Persons Attending	621		288		150		1059	
Total Attending Same Month Last Yr.	418		307		67		792	
Total Staff Hours Spent		305		305		128		738
Hours Spent Same Month last year		222		335		126		683

CIRCULATION BY PATRON CODE

PATRONS	DeMotte		Rensselaer		Wheatfield		ALL LIBRARIES	
	Items Loaned	% of Total	Items Loaned	% of Total	Items Loaned	% of Total	Items Loaned	% of Total
Adult Male (0)	880	11.0%	1097	12.4%	487	14.7%	2464	12.2%
Adult Female (1)	4806	60.1%	4801	54.2%	1937	58.4%	11544	57.2%
Juvenile 0-11 (2)	1309	16.4%	1146	12.9%	360	10.8%	2815	14.0%
YA 12-17 (3)	212	2.7%	534	6.0%	144	4.3%	890	4.4%
Nonresident No Fee (4)	54	0.7%	238	2.7%	74	2.2%	366	1.8%
Board/Staff (5)	235	2.9%	375	4.2%	260	7.8%	870	4.3%
School (6)	114	1.4%	47	0.5%	0	0.0%	161	0.8%
St. Joseph College (7)	0	0.0%	202	2.3%	0	0.0%	202	1.0%
State Library Card (8)	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Nonresident Fee (9)	0	0.0%	39	0.4%	0	0.0%	39	0.2%
Corporate (10)	0	0.0%	169	1.9%	40	1.2%	209	1.0%
Reciprocal (11)	387	4.8%	208	2.3%	16	0.5%	611	3.0%
Total	7997		8856		3318		20171	
Total items borrowed by nonresidents	555	6.9%	734	8.3%	90	2.7%	1379	6.8%

SALARY ORDINANCE

May 8, 2000

Name	Classification	Present Hrly Wage	Hrs Library Worked		Start Date	Raise Date(s)
Hopkins, Samantha	Page	5.25/5.50	10	R	9/1/99	Res. 2/22, ret. 5/6
Kupke, James	Page	5.15/5.25	10	R	4/18/00	
Murillo, Tina	Page	5.15/5.25/5.50	10	R	9/28/99	Res. 3/16
Rusk, Dayna	Page	5.15/5.25/5.50	10	R	10/5/99	Resigned 4/25

James Kupke is replacing Tina Murillo who left the library March 16. Samantha Hopkins is returning to replace Dayna Rusk who is leaving for another position.

Susan Deardoff

Michael Fleming

Ray W. St.

Joan A. Floyd

Genevieve Egan

May 8, 2000

Whereas, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for various functions of the Jasper County Public Library,

Now, therefore, be it resolved by the Library Board of the Jasper County Public Library, Jasper County, Indiana, for the expenses of the Public Library the following funds herein named for the purposes herein specified be increased, subject to the laws governing the same.

Whereas, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is further resolved that the following existing appropriations be reduced in the following amounts:

LIBRARY OPERATING FUND

	Added Amount Appropriated		Amount Reduced
3.11 Consulting Services	\$17,450.00	3.94 LIRF	\$17,450
TOTAL	\$17,450.00		\$17,450

Susan Deardorff
Mark A. Heining III
Steve Ward

Joan G. Floyd
Catherine Egan

MEMORANDUM

Computer Use Policy Reference Policy Internet Acceptable Use Policy

Summary: The Policy Committee recommends approval of the Reference and Computer Use Policies without change. They recommend only minor changes in wording in the Internet Acceptable Use Policy.

Discussion: *Under #1 addressing minor children:

Change "Minor children (under age 18) must have parental permission to use Internet workstations" to the following:

Minor children between the ages of 10 and 18 must have parental permission to use Internet workstations. Children under the age of 10 may use Internet workstations only when accompanied by a parent or guardian."

*In the last sentence of the policy, it says "CD ROM workstations, which also give users access through the Internet to INSPIRE databases, are accessible to all patrons. Parental consent is not required for minors." This needs to be changed to read "**....access through the Internet to INSPIRE and other online databases....**"

Vote: To make the changes in the Internet Acceptable Use Policy as recommended by the Board Policy Committee.

MEMORANDUM

Budget 2001 Calendar

Summary: Below is my proposed timetable for our budget process this year.

Discussion: This plan requires no extra board meetings. If the board accepts the budget committee's recommended budget or accepts it with a specific change or two made at the July board meeting, we will be all right. If you think there is any chance that you could send the budget back to the drawing board for more work, we will need to plan for an extra meeting somewhere along the line.

A formal vote on this budget calendar is not necessary. I would, however, like the board's go ahead to proceed with this schedule.

June	Budget Committee works with director on developing the budget, and prepares a recommended budget for the July board meeting.
July 10	Board approves the budget for advertising at its regular July board meeting
July 20,27	Advertisements appear in newspapers
August 14	Public hearing is held at regular August board meeting
September 11	Board adopts budget at regular September board meeting

JCPL FINANCIAL STATEMENT

APRIL 30, 2000

	<u>Beginning 2000 Balance</u>	<u>Current Month Disbursements</u>	<u>Y-T-D Disbursements</u>	<u>Current Month Receipts</u>	<u>Y-T-D Receipts</u>	<u>Ending Balance</u>
Operating Fund	\$381,829.76	\$109,194.35	\$404,274.88	\$3,247.61	\$25,689.44	\$3,244.32
Includes Investments of: \$185,000.00						
Public Library Access Card Fund	\$46.00	\$24.00	\$70.00	\$0.00	\$24.00	\$0.00
Gift Fund	\$3,210.96	\$113.96	\$559.08	\$50.00	\$335.00	\$2,986.88
DeMotte	\$460.47	\$36.92	\$205.17	\$0.00	\$30.00	\$285.30
Rensselaer	\$2,005.01	\$15.65	\$205.78	\$50.00	\$295.00	\$2,094.23
Wheatfield	\$745.48	\$61.39	\$148.13	\$0.00	\$10.00	\$607.35
Library Improvement Reserve Fund	\$78,696.30	\$0.00	\$0.00	\$337.14	\$1,238.18	\$79,934.48
Bond & Interest Redemption Fund	\$82,421.37	\$0.00	\$0.00	\$0.00	\$0.00	\$82,421.37
Includes Investments of: \$15,000.00						
Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Hospitality Fund	\$0.00	\$0.00	\$657.77	\$0.00	\$657.77	\$0.00
Levy Excess Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Satellite Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Petty Cash Funds	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
Cash Change Fund	\$90.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90.00
Payroll Withholding Accts.						
FIT Tax Collected	\$0.00	\$5,504.81	\$21,273.07	\$5,504.81	\$21,273.07	\$0.00
FICA Tax Collected	\$0.00	\$4,058.54	\$15,865.20	\$4,058.54	\$15,865.20	\$0.00
State Tax Collected	\$1,609.17	\$1,820.36	\$6,888.11	\$1,827.83	\$7,106.77	\$1,827.83
County Tax Collected	\$451.51	\$494.21	\$1,898.57	\$496.40	\$1,943.46	\$496.40
IN Deferred Comp.	\$0.00	\$2,452.29	\$9,397.04	\$2,452.29	\$9,397.04	\$0.00
#125 Plan	\$0.00	\$1,135.70	\$5,016.56	\$1,135.70	\$5,016.58	\$0.02
Employee Health Insur.	\$0.00	\$0.00	\$7.00	\$0.00	\$7.00	\$0.00
Employee P.E.R.F.	\$3,747.31	\$4,006.22	\$7,753.53	\$1,374.43	\$5,380.65	\$1,374.43
Credit Union	\$0.00	\$200.00	\$500.00	\$200.00	\$500.00	\$0.00
TOTAL ALL FUNDS.....	\$552,222.38	\$129,004.44	\$474,160.81	\$20,684.75	\$94,434.16	\$172,495.73

Bank Balances***Jasper County Public Library******Report as of: 04/28/2000***

<i>Bank</i>		
1	Peoples State Bank	\$82,686.40
2	Demotte State Bank	\$9,664.85
3	Lafayette Bank & Trust-LIRF	\$79,934.48
4	Cash on Hand	\$210.00
5	Laf. Bank & Trust CD#5166746	\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
11	Civitas CD#7152001181	\$0.00
12	Civitas CD#7152001182	\$0.00
13	Civitas CD#7152030051	\$0.00
<i>Total all banks =</i>		<i>\$172,495.73</i>

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

Appropriation Report for 100 OPERATING FUND

Jasper County Public Library

Report Date: From 04/01/2000 To 04/28/2000

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Spent
<i>1. Personal Services</i>							
1.11 SALARY OF LIBRARIAN	\$45,656.00	\$0.00	\$45,656.00	\$3,804.66	\$15,175.31	\$30,480.69	33.2
1.12 SALARY OF ASSISTANTS	\$597,581.00	\$0.00	\$597,581.00	\$47,231.94	\$185,129.85	\$412,451.15	31.0
1.13 WAGES OF JANITORS	\$39,608.00	\$0.00	\$39,608.00	\$3,151.67	\$12,099.43	\$27,508.57	30.5
1.21 EMPLOYER'S SHARE-FICA	\$52,238.00	\$0.00	\$52,238.00	\$4,058.54	\$15,865.20	\$36,372.80	30.4
1.22 UNEMPLOYMENT COMPENSAT	\$2,511.00	\$0.00	\$2,511.00	\$1,183.37	\$1,335.90	\$1,175.10	53.2
1.23 EMPLOYER'S CONTRIB. - PERF	\$30,396.00	\$0.00	\$30,396.00	\$7,011.02	\$13,256.63	\$17,139.37	43.6
1.24 EMPLOYER'S CONTRIB. - INS.	\$29,130.00	\$0.00	\$29,130.00	\$1,951.42	\$8,132.77	\$20,997.23	27.9
1.31 OTHER PERSONAL SERVICES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.0
Subtotal	\$798,620.00		\$798,620.00	\$68,392.62	\$250,995.09	\$547,624.91	31.4
<i>2. Supplies</i>							
2.11 OFFICIAL RECORDS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$62.42	\$937.58	6.2
2.12 STATIONERY AND PRINTING	\$700.00	\$0.00	\$700.00	\$0.00	\$38.90	\$661.10	5.6
2.13 OTHER OFFICE SUPPLIES	\$6,200.00	\$0.00	\$6,200.00	\$372.23	\$1,083.23	\$5,116.77	17.5
2.21 CLEANING & SANITATION SUP	\$3,400.00	\$0.00	\$3,400.00	\$716.78	\$1,543.23	\$1,856.77	45.4
2.22 FUEL, OIL & LUBRICANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
2.23 OTHER OPERATING SUPPLIES	\$5,600.00	\$0.00	\$5,600.00	\$294.70	\$1,654.69	\$3,945.31	29.5
2.31 BUILDING MATERIALS & SUPP	\$1,100.00	\$0.00	\$1,100.00	\$52.50	\$98.00	\$1,002.00	8.9
2.32 PAINT AND PAINTING SUPPLIE	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	0.0
2.33 REPAIR PARTS	\$500.00	\$0.00	\$500.00	\$0.00	\$33.48	\$466.52	6.7

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
2.41 LIBRARY SUPPLIES	\$4,300.00	\$0.00	\$4,300.00	\$112.48	\$1,203.72	\$3,096.28	28.0
2.42 AUTOMATION SUPPLIES	\$4,500.00	\$0.00	\$4,500.00	\$415.26	\$1,681.11	\$2,818.89	37.4
Subtotal	\$27,450.00		\$27,450.00	\$1,963.95	\$7,398.78	\$20,051.22	27.0
<i>3. Other Services and Charge</i>							
3.11 CONSULTING SERVICES	\$0.00	\$0.00	\$0.00	\$2,635.00	\$2,635.00	(\$2,635.00)	#Div/0!
3.12 ENGINEERING & ARCH. SERVI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.13 LEGAL SERVICES	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$137.50	\$862.50	13.8
3.14 OTHER PROFESSIONAL SERVI	\$6,000.00	\$0.00	\$6,000.00	\$112.50	\$367.90	\$5,632.10	6.1
3.21 TELEPHONE	\$9,000.00	\$0.00	\$9,000.00	\$189.70	\$1,481.52	\$7,518.48	16.5
3.22 POSTAGE	\$5,300.00	\$0.00	\$5,300.00	\$831.70	\$1,695.39	\$3,604.61	32.0
3.23 TRAVELING EXPENSE	\$7,000.00	\$0.00	\$7,000.00	\$719.66	\$3,192.92	\$3,807.08	45.6
3.24 PROFESSIONAL MEETINGS	\$8,000.00	\$0.00	\$8,000.00	\$971.91	\$5,055.77	\$2,944.23	63.2
3.25 FREIGHT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.26 NETWORKING	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.0
3.31 ADVERTISING & PUBLIC NOTIC	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$205.90	\$1,294.10	13.7
3.32 OTHER PRINTING	\$350.00	\$0.00	\$350.00	\$0.00	\$0.00	\$350.00	0.0
3.41 OFFICIAL BONDS	\$250.00	\$0.00	\$250.00	\$0.00	\$50.00	\$200.00	20.0
3.42 OTHER INSURANCE	\$11,451.00	\$0.00	\$11,451.00	\$9,077.00	\$10,336.00	\$1,115.00	90.3
3.51 GAS	\$26,000.00	\$0.00	\$26,000.00	\$1,970.75	\$9,274.58	\$16,725.42	35.7
3.52 ELECTRICITY	\$47,000.00	\$0.00	\$47,000.00	\$3,525.56	\$13,050.25	\$33,949.75	27.8
3.53 WATER	\$900.00	\$0.00	\$900.00	\$94.70	\$304.55	\$595.45	33.8
3.54 WASTE DISPOSAL SERVICES	\$2,350.00	\$0.00	\$2,350.00	\$225.31	\$730.99	\$1,619.01	31.1
3.61 BUILDING & STRUCTURES	\$45,000.00	\$2,019.55	\$47,019.55	\$3,303.07	\$22,877.33	\$24,142.22	48.7
3.62 EQUIPMENT	\$6,000.00	\$0.00	\$6,000.00	\$441.80	\$987.35	\$5,012.65	16.5

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
3.71 REAL ESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.72 EQUIPMENT RENTALS	\$280.00	\$0.00	\$280.00	\$9.95	\$115.80	\$164.20	41.4
3.91 DUES	\$2,900.00	\$0.00	\$2,900.00	\$0.00	\$2,190.22	\$709.78	75.5
3.92 INTEREST ON TEMPORARY LO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.93 TAXES & ASSESSMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.94 TRANSFER TO LIRF	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.0
3.95 BOOK REIMBURSEMENT	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	0.0
3.96 PETTY CASH	\$120.00	\$0.00	\$120.00	\$0.00	\$0.00	\$120.00	0.0
3.97 INTERVIEWING & MOVING EXP	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0
3.98 MAINTENANCE/SERVICE CONT	\$46,200.00	\$0.00	\$46,200.00	\$1,494.84	\$4,946.33	\$41,253.67	10.7
Subtotal	\$267,201.00	\$2,019.55	\$269,220.55	\$25,603.45	\$79,635.30	\$189,585.25	29.6
<i>4. Capital Outlays</i>							
4.1 LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.2 BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.3 IMPROVEMENTS OTHER THAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.4 FURNITURE & EQUIPMENT	\$16,000.00	\$119.00	\$16,119.00	\$512.60	\$3,078.22	\$13,040.78	19.1
4.51 BOOKS	\$150,000.00	\$0.00	\$150,000.00	\$11,168.68	\$40,719.55	\$109,280.45	27.1
4.52 PERIODICALS & NEWSPAPERS	\$23,500.00	\$0.00	\$23,500.00	\$681.44	\$1,972.70	\$21,527.30	8.4
4.53 NONPRINTED MATERIALS	\$55,000.00	\$0.00	\$55,000.00	\$871.61	\$20,475.24	\$34,524.76	37.2
Subtotal	\$244,500.00	\$119.00	\$244,619.00	\$13,234.33	\$66,245.71	\$178,373.29	27.1
Grand Total	\$1,337,771.00	\$2,138.55	\$1,339,909.55	\$109,194.35	\$404,274.88	\$935,634.67	30.2

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

Register Of Claims
Jasper County Public Library
Report Date: From 04/01/2000 To 04/28/2000

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
0	318	INDIANA DEPARTMENT OF RE	GIT TAX COLLECTED	SALARIES AND WAGES	\$1,820.36	04/20/2000	EFT-STATE & COUNTY TAX
			COUNTY TAX COLLEC	SALARIES AND WAGES	\$494.21		WITHHELD MAR 2000 Verf. 28 Ref. #72052
				Total this claim	\$2,314.57		
0	309	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,902.33	04/10/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$24,494.24		
			OPERATING FUND	WAGES OF JANITORS	\$1,711.16		
				Total this claim	\$28,107.73		
0	329	INTERNAL REVENUE SERVIC	OPERATING FUND	EMPLOYER'S SHARE-FICA	\$1,951.74	04/25/2000	FICA & FED Tax Withheld from Payroll
			FICA TAX COLLECTED	SALARIES AND WAGES	\$1,951.74		25 APR 00 ref #98344077
			FIT TAX COLLECTED	SALARIES AND WAGES	\$2,591.33		
				Total this claim	\$6,494.81		
0	317	INTERNAL REVENUE SERVIC	OPERATING FUND	EMPLOYER'S SHARE-FICA	\$2,106.80	04/10/2000	EFT-FEDERAL & FICA TAX
			FICA TAX COLLECTED	SALARIES AND WAGES	\$2,106.80		WITHHELD 10 APR 00 PAYROLL
			FIT TAX COLLECTED	SALARIES AND WAGES	\$2,913.48		Ref #96608838
				Total this claim	\$7,127.08		
0	319	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,902.33	04/25/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$22,737.70		
			OPERATING FUND	WAGES OF JANITORS	\$1,440.51		
				Total this claim	\$26,080.54		
18766	241	AMERICAN LIBRARY ASSN	OPERATING FUND	BOOKS	\$27.00	04/10/2000	Book-Kids books with crafts
				Total this claim	\$27.00		
18767	242	AMERICAN LIB. ASSOCIATION	OPERATING FUND	PROFESSIONAL MEETINGS	\$25.00	04/10/2000	Copyright E-Mail Tutorial
				Total this claim	\$25.00		
18768	243	AMBER WHITED	OPERATING FUND	TRAVELING EXPENSE	\$100.60	04/10/2000	ILF Expenses and Mileage 3/14/00
			OPERATING FUND	PROFESSIONAL MEETINGS	\$12.72		
				Total this claim	\$113.32		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18769	244	BAKER & TAYLOR	OPERATING FUND	BOOKS	\$1,091.82	04/10/2000	Books, Continuations, Gift Books, AV
			OPERATING FUND	BOOKS	\$1,833.00		
			OPERATING FUND	BOOKS	\$501.90		
			OPERATING FUND	BOOKS	\$1,170.00		
			OPERATING FUND	BOOKS	\$186.56		
			OPERATING FUND	BOOKS	\$52.05		
			OPERATING FUND	BOOKS	\$114.52		
			OPERATING FUND	BOOKS	\$10.07		
			OPERATING FUND	BOOKS	\$98.61		
			OPERATING FUND	BOOKS	\$32.90		
			OPERATING FUND	BOOKS	\$40.44		
			OPERATING FUND	BOOKS	\$11.29		
			RENSSELAER GIFT FU	BOOKS	\$15.65		
			DEMOTTE GIFT FUND	BOOKS	\$36.92		
			WHEATFIELD GIFT FU	BOOKS	\$61.39		
			OPERATING FUND	NONPRINTED MATERIALS	\$10.77		
			OPERATING FUND	NONPRINTED MATERIALS	\$37.20		
				Total this claim	\$5,305.09		
18770	245	BAKER & TAYLOR ENTERTAIN	OPERATING FUND	NONPRINTED MATERIALS	\$28.78	04/10/2000	Message in Bottle Video
				Total this claim	\$28.78		
18771	246	BETHANY HOUSE PUBLISHER	OPERATING FUND	BOOKS	\$14.68	04/10/2000	Books
			OPERATING FUND	BOOKS	\$4.19		
			OPERATING FUND	BOOKS	\$3.61		
				Total this claim	\$22.48		
18772	247	BELL & HOWELL	OPERATING FUND	PERIODICALS & NEWSPAPER	\$80.64	04/10/2000	Rens. Republican Microfilm 9/1/99-12/31/99
				Total this claim	\$80.64		
18773	248	BIERMA HARDWARE, INC.	OPERATING FUND	OTHER OPERATING SUPPLIE	\$10.78	04/10/2000	Phone Cord & Snow Shovel-Wh
				Total this claim	\$10.78		
18774	249	BILL VALADE ELECTRIC COU	OPERATING FUND	OTHER PROFESSIONAL SERV	\$112.50	04/10/2000	Checked Electrical needs for Chiller Spe
				Total this claim	\$112.50		
18775	250	CDW GOVERNMENT, INC	OPERATING FUND	FURNITURE & EQUIPMENT	\$442.10	04/10/2000	2 Viewsonic Optquest Monitors
				Total this claim	\$442.10		
18776	251	CENTRAL STATES SALES CO	OPERATING FUND	OTHER OPERATING SUPPLIE	\$259.92	04/10/2000	Outdoor and Ceiling lights
				Total this claim	\$259.92		

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18777	252	CHICAGO TRIBUNE	OPERATING FUND	PERIODICALS & NEWSPAPER	\$105.60	04/10/2000	26 wks Daily & Sunday 3/27/00-9/24/00;D
Total this claim					<u>\$105.60</u>		
18778	253	CONDE NAST COLLECTION	OPERATING FUND	BOOKS	\$21.95	04/10/2000	Book-Flavor of Bon Appetit
			OPERATING FUND	BOOKS	\$4.50		
Total this claim					<u>\$26.45</u>		
18779	254	CULLIGAN	OPERATING FUND	EQUIPMENT RENTALS	\$9.95	04/10/2000	Water cooler rental & water-April 2000
			OPERATING FUND	WATER	\$44.55		Wheat
Total this claim					<u>\$54.50</u>		
18780	255	DAVIDSON TITLES INC.	OPERATING FUND	BOOKS	\$431.52	04/10/2000	Books
			OPERATING FUND	BOOKS	\$386.95		
			OPERATING FUND	BOOKS	\$644.38		
			OPERATING FUND	BOOKS	\$822.28		
			OPERATING FUND	BOOKS	\$231.65		
			OPERATING FUND	BOOKS	\$305.45		
			OPERATING FUND	BOOKS	\$309.55		
			OPERATING FUND	BOOKS	\$219.19		
Total this claim					<u>\$3,350.97</u>		
18781	256	DEMCO	OPERATING FUND	NONPRINTED MATERIALS	\$134.30	04/10/2000	Video Storage Cases
Total this claim					<u>\$134.30</u>		
18782	257	DIANA KOOY	OPERATING FUND	TRAVELING EXPENSE	\$133.00	04/10/2000	PLA Expenses,Mileage
			OPERATING FUND	PROFESSIONAL MEETINGS	\$20.30		
Total this claim					<u>\$153.30</u>		
18783	258	DIANE KROS	OPERATING FUND	TRAVELING EXPENSE	\$29.90	04/10/2000	Mileage-Storytimes,Management, Deposits
Total this claim					<u>\$29.90</u>		
18784	259	DIANE OPOLSKI	OPERATING FUND	TRAVELING EXPENSE	\$90.88	04/10/2000	ILF Parking & Mileage
Total this claim					<u>\$90.88</u>		
18785	260	FASE'S WATER TREATMENT	OPERATING FUND	BUILDING MATERIALS & SUPP	\$52.50	04/10/2000	6 Redout-Demotte
Total this claim					<u>\$52.50</u>		
18786	261	GA FOODS GROUP	OPERATING FUND	LIBRARY SUPPLIES	\$5.45	04/10/2000	Rens. Childrens Afterschool Program Supplies
Total this claim					<u>\$5.45</u>		

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18787	262	GALE GROUP	OPERATING FUND	BOOKS	\$19.95	04/10/2000	Book
			OPERATING FUND	BOOKS	\$1.58		
				Total this claim	\$21.53		
18788	263	GTI	OPERATING FUND	AUTOMATION SUPPLIES	\$415.26	04/10/2000	Bar Code Labels
				Total this claim	\$415.26		
18789	264	H. W. WILSON COMPANY	OPERATING FUND	PERIODICALS & NEWSPAPER	\$265.00	04/10/2000	Readers Guide;1/00-12/00
				Total this claim	\$265.00		
18790	265	HERITAGE OFFICE PRODUCT	OPERATING FUND	OTHER OFFICE SUPPLIES	\$8.00	04/10/2000	1 Name Badge,1Replacement Badge
				Total this claim	\$8.00		
18791	266	HP PRODUCTS CORP.	OPERATING FUND	CLEANING & SANITATION SUP	\$716.78	04/10/2000	Kleenex,T.P.,Paper Towels,M-folds
				Total this claim	\$716.78		
18792	267	INCOLSA	OPERATING FUND	MAINTENANCE/SERVICE CON	\$625.00	04/10/2000	Annual Wheels Delivery-2000
				Total this claim	\$625.00		
18793	268	INDIANA DEPT.OF WORKFOR	OPERATING FUND	UNEMPLOYMENT COMPENSA	\$1,183.37	04/10/2000	1st Quarter Unemployment Payment
				Total this claim	\$1,183.37		
18794	269	INDIANA ONLINE USERS GRO	OPERATING FUND	PROFESSIONAL MEETINGS	\$80.00	04/10/2000	Information Literacy-5/5/00 Weed,Kooy
				Total this claim	\$80.00		
18795	270	INDIANA STATE LIBRARY	PUBLIC LIBRARY ACC	LIBRARY SUPPLIES	\$24.00	04/10/2000	1st Quarter PLAC Card Payment
				Total this claim	\$24.00		
18796	271	INDIANAPOLIS ATHLETIC CLU	OPERATING FUND	PROFESSIONAL MEETINGS	\$99.90	04/10/2000	OVGTSL Mtg. Overnite Accomodations Confirmation #50777
				Total this claim	\$99.90		
18797	272	INGRAM	OPERATING FUND	BOOKS	\$2.70	04/10/2000	Books
			OPERATING FUND	BOOKS	\$25.87		
			OPERATING FUND	BOOKS	\$48.60		
			OPERATING FUND	BOOKS	\$30.14		
			OPERATING FUND	BOOKS	\$8.39		
			OPERATING FUND	BOOKS	\$8.97		
			OPERATING FUND	BOOKS	\$10.57		
				Total this claim	\$135.24		

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18798	273	INSPIRATIONAL BOOK DISTRI	OPERATING FUND	BOOKS	\$26.34	04/10/2000	Books
			OPERATING FUND	BOOKS	\$4.79		
			OPERATING FUND	BOOKS	\$19.15		
			OPERATING FUND	BOOKS	\$12.71		
			OPERATING FUND	BOOKS	\$5.99		
				Total this claim	\$68.98		
18799	274	JACK STANDISH	OPERATING FUND	TRAVELING EXPENSE	\$28.60	04/10/2000	Shelving Units-Demotte
			OPERATING FUND	BUILDING & STRUCTURES	\$52.02		Mileage, materials & Labor
				Total this claim	\$80.62		
18800	275	JASPER CO. VETERANS COU	OPERATING FUND	OTHER OPERATING SUPPLIE	\$24.00	04/10/2000	3 x 5 Indiana Flag
				Total this claim	\$24.00		
18801	276	KATHRYN B. WEED	OPERATING FUND	TRAVELING EXPENSE	\$14.30	04/10/2000	Mileage-ASK Committee
				Total this claim	\$14.30		
18802	277	KRISTINE L.MAYS	OPERATING FUND	TRAVELING EXPENSE	\$90.55	04/10/2000	ILF Expenses & Mileage
			OPERATING FUND	PROFESSIONAL MEETINGS	\$4.53		
				Total this claim	\$95.08		
18803	278	LISA RUSHER	OPERATING FUND	PROFESSIONAL MEETINGS	\$6.18	04/10/2000	ILF Expense
				Total this claim	\$6.18		
18804	279	LYNN DAUGHERTY	OPERATING FUND	TRAVELING EXPENSE	\$110.93	04/10/2000	Harry Potter books,2 Audiotapes-R,
			OPERATING FUND	PROFESSIONAL MEETINGS	\$549.08		ILF & PLA Expenses
			OPERATING FUND	BOOKS	\$32.94		
			OPERATING FUND	NONPRINTED MATERIALS	\$12.00		
				Total this claim	\$704.95		
18805	280	M W INSURANCE AGENCY	OPERATING FUND	OTHER INSURANCE	\$9,077.00	04/10/2000	Workers Comp.4/16/00-4/16/01
				Total this claim	\$9,077.00		
18806	281	MARLENE BEEDLE	OPERATING FUND	TRAVELING EXPENSE	\$33.80	04/10/2000	Mileage-5 year plan, home page mtgs.
				Total this claim	\$33.80		
18807	282	MARSHALL CAVENDISH CORP	OPERATING FUND	BOOKS	\$1,455.34	04/10/2000	Books
			OPERATING FUND	BOOKS	\$93.22		
				Total this claim	\$1,548.56		
18808	283	MOOLENAAR SUPREME PROF	OPERATING FUND	BUILDING & STRUCTURES	\$58.00	04/10/2000	Pre Weed Control-Demotte
				Total this claim	\$58.00		

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18809	284	MOYER BOOK SALES	OPERATING FUND	BOOKS	\$92.44	04/10/2000	Books
			OPERATING FUND	BOOKS	\$44.85		
			OPERATING FUND	BOOKS	\$48.84		
				Total this claim	\$186.13		
18810	285	NORTHWESTERN INDIANA TE	OPERATING FUND	TELEPHONE	\$26.07	04/10/2000	Local Telephone Service-April 2000 Demotte
				Total this claim	\$26.07		
18811	286	OOMS DISPOSAL SERVICE IN	OPERATING FUND	WASTE DISPOSAL SERVICES	\$54.00	04/10/2000	Disposal Service;April-June 2000 Demotte
				Total this claim	\$54.00		
18812	287	PATTY STRINGFELLOW	OPERATING FUND	TRAVELING EXPENSE	\$42.90	04/10/2000	Branch Cntrpts & ILF Expenses, Mileage
			OPERATING FUND	PROFESSIONAL MEETINGS	\$10.52		
				Total this claim	\$53.42		
18813	288	PEGGY WOODS	OPERATING FUND	PROFESSIONAL MEETINGS	\$12.97	04/10/2000	ILF Expense-3/15/00
				Total this claim	\$12.97		
18814	289	POSTMASTER GENERAL	OPERATING FUND	POSTAGE	\$774.00	04/10/2000	Stamps;200-.01;200-.02;200-.04; 200-.50;2000-.33
				Total this claim	\$774.00		
18815	290	PRECISION CONTROL SYSTE	OPERATING FUND	BUILDING & STRUCTURES	\$2,079.05	04/10/2000	Repacked Valves,New Stem,Replace boiler air vent,new ball valve,reset boxes Rens
			OPERATING FUND	BUILDING & STRUCTURES	\$1,114.00		
				Total this claim	\$3,193.05		
18816	291	PUBLIC EMPLOYEES' RETIRE	OPERATING FUND	EMPLOYER'S CONTRIB.- PER	\$7,011.02	04/10/2000	1st Quarter Payment
		P.E.R.F.		SALARIES AND WAGES	\$4,006.22		
				Total this claim	\$11,017.24		
18817	292	QUILL	OPERATING FUND	OTHER OFFICE SUPPLIES	\$334.27	04/10/2000	Contact Paper,Tape,Ruled Pads,Pens Name Tags,Hanging Folders,Pencils, 3-Hole Punch,Paper,Book Pockets
			OPERATING FUND	BOOKS	\$336.56		
				Total this claim	\$670.83		
18818	293	R.R. BOWKER	OPERATING FUND	BOOKS	\$251.10	04/10/2000	Books in Print Supp 1999-2000
			OPERATING FUND	BOOKS	\$17.58		
				Total this claim	\$268.68		
18819	294	RENEE CARR	OPERATING FUND	TRAVELING EXPENSE	\$15.60	04/10/2000	Mileage-Newsletter Seminar
				Total this claim	\$15.60		
18820	295	RENSSELAER REPUBLICAN	OPERATING FUND	PERIODICALS & NEWSPAPER	\$43.00	04/10/2000	Rens. Subscription -KV Post
				Total this claim	\$43.00		

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18821	296	R I D, Inc.	OPERATING FUND	POSTAGE	\$57.70	04/10/2000	Return computer equipment UPS
				Total this claim	<u>\$57.70</u>		
18822	297	SALEM PRESS, INC.	OPERATING FUND	NONPRINTED MATERIALS	\$510.00	04/10/2000	2 Masterplotss CD's
				Total this claim	<u>\$510.00</u>		
18823	298	SECURITY COURIERS CORP.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$869.84	04/10/2000	Courier Service 3/3/00-3/24/00
				Total this claim	<u>\$869.84</u>		
18824	299	SHERMAN SPECIALITY COMP	OPERATING FUND	LIBRARY SUPPLIES	\$27.48	04/10/2000	Alien Pencil Tops-Summer Reading Program
			OPERATING FUND	LIBRARY SUPPLIES	\$27.48		
			OPERATING FUND	LIBRARY SUPPLIES	\$9.19		
				Total this claim	<u>\$64.15</u>		
18825	300	SIECO, INC.	OPERATING FUND	CONSULTING SERVICES	\$2,635.00	04/10/2000	Engineering Services-Reviewed Rens. & Dem heating & cooling
				Total this claim	<u>\$2,635.00</u>		
18826	301	STEPHANIE FILSON	OPERATING FUND	TRAVELING EXPENSE	\$28.60	04/10/2000	ILF Expense 3/14/00,Mileage
			OPERATING FUND	PROFESSIONAL MEETINGS	\$9.84		
				Total this claim	<u>\$38.44</u>		
18827	302	TELECOMM INDUSTRIES	OPERATING FUND	EQUIPMENT	\$94.00	04/10/2000	Telephone Hook-up to Answering Machine
				Total this claim	<u>\$94.00</u>		
18828	303	THINK TANK INFORMATION S	OPERATING FUND	FURNITURE & EQUIPMENT	\$70.50	04/10/2000	Hard Drive-Demotte Gateway PC
			OPERATING FUND	EQUIPMENT	\$125.63		
				Total this claim	<u>\$196.13</u>		
18829	304	TYSEN'S COUNTRY GROCER	OPERATING FUND	LIBRARY SUPPLIES	\$8.91	04/10/2000	Library Book Discussion Supplies-D
				Total this claim	<u>\$8.91</u>		
18830	305	UPSTART	OPERATING FUND	LIBRARY SUPPLIES	\$6.49	04/10/2000	Summer Reading Supplies Inflatable Aliens
			OPERATING FUND	LIBRARY SUPPLIES	\$6.49		
			OPERATING FUND	LIBRARY SUPPLIES	\$4.32		
				Total this claim	<u>\$17.30</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18831	306	WAL-MART STORES, INC.	OPERATING FUND	OTHER OFFICE SUPPLIES	\$29.96	04/10/2000	Book cleaning supplies, Rens. Children Program Supplies, Videos, Answering Machine
			OPERATING FUND	LIBRARY SUPPLIES	\$12.31		
			OPERATING FUND	LIBRARY SUPPLIES	\$4.36		
			OPERATING FUND	NONPRINTED MATERIALS	\$17.95		
			OPERATING FUND	NONPRINTED MATERIALS	\$17.95		
			OPERATING FUND	NONPRINTED MATERIALS	\$17.95		
			OPERATING FUND	NONPRINTED MATERIALS	\$9.96		
				Total this claim	\$110.44		
18832	307	WESTON WOODS	OPERATING FUND	NONPRINTED MATERIALS	\$38.85	04/10/2000	Video's
			OPERATING FUND	NONPRINTED MATERIALS	\$25.90		
			OPERATING FUND	NONPRINTED MATERIALS	\$10.00		
				Total this claim	\$74.75		
18833	308	SHELLEY AND SONS HEATIN	OPERATING FUND	EQUIPMENT	\$222.17	04/10/2000	Labor to remove window A/C unit from b
				Total this claim	\$222.17		
18834	310	ANTHEM BLUE CROSS AND B	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$1,863.07	04/10/2000	Health Ins. Premium April '00 11 Employees
		#125 TAX DEFERRED		SALARIES AND WAGES	\$1,135.70		
				Total this claim	\$2,998.77		
18835	311	INCOLSA	OPERATING FUND	PROFESSIONAL MEETINGS	\$14.00	04/10/2000	2000 Budget Wrkshp 5/16/00 Daugherty, Jung
				Total this claim	\$14.00		
18836	312	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,199.11	04/10/2000	Withheld from Payroll 4/10/00 Daugherty, Kooy, Kopanda, Fagen, Schulenberg, Filson, Stringfellow, Weed, Woods, Maxwell, Beedle
				Total this claim	\$1,199.11		
18837	313	LA-PORTER FEDERAL CREDIT	CREDIT UNION	SALARIES AND WAGES	\$100.00	04/10/2000	Withheld from Payroll 4/10/00 Kopanda
				Total this claim	\$100.00		
18838	314	SPRINT	OPERATING FUND	TELEPHONE	\$101.85	04/10/2000	Long Distance Telephone-Mar '00 D, R & W
			OPERATING FUND	TELEPHONE	\$45.23		
			OPERATING FUND	TELEPHONE	\$16.55		
				Total this claim	\$163.63		
18839	315	TOWN OF DEMOTTE	OPERATING FUND	WASTE DISPOSAL SERVICES	\$45.66	04/10/2000	Sewer Service Feb '00 DeMotte
				Total this claim	\$45.66		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18840	316	TOWN OF WHEATFIELD SEW	OPERATING FUND	WASTE DISPOSAL SERVICES	\$41.05	04/10/2000	Sewer Service April '00 Wheatfield
Total this claim					<u>\$41.05</u>		
18841	320	ANTHEM LIFE	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$88.35	04/25/2000	Life Ins. Premium-4/25/00 19 Employees
Total this claim					<u>\$88.35</u>		
18842	321	CARILLON FOUNDATION FOR	OPERATING FUND	PROFESSIONAL MEETINGS	\$45.00	04/25/2000	Midwest Volunteer Conference 2000 4/27/00-Weed
Total this claim					<u>\$45.00</u>		
18843	322	CITY OF RENSSELAER	OPERATING FUND	GAS	\$870.05	04/25/2000	Rens. Utilities-3/8/00 to 4/10/00
			OPERATING FUND	ELECTRICITY	\$1,158.39		
			OPERATING FUND	WATER	\$50.15		
			OPERATING FUND	WASTE DISPOSAL SERVICES	\$84.60		
Total this claim					<u>\$2,163.19</u>		
18844	323	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,253.18	04/25/2000	Withheld from Payroll 4/25/00 Daugherty,Kooy,Kopanda,Fagen, Schulenberg,Filson,Stringfellow,Weed, Woods,Maxwell,Beedle
Total this claim					<u>\$1,253.18</u>		
18845	324	INDIANA LIBRARY FEDERATIO	OPERATING FUND	PROFESSIONAL MEETINGS	\$5.00	04/25/2000	Laws, Duties & Policies-5/11/00 Egan
Total this claim					<u>\$5.00</u>		
18846	325	LA-PORTER FEDERAL CREDIT	CREDIT UNION	SALARIES AND WAGES	\$100.00	04/25/2000	Withheld from Payroll 4/25/00 Kopanda
Total this claim					<u>\$100.00</u>		
18847	326	LOWELL SUPER "8" MOTEL	OPERATING FUND	PROFESSIONAL MEETINGS	\$76.87	04/25/2000	Accomodations-Brent Bowen 5/7/00 Staff Development Day
Total this claim					<u>\$76.87</u>		
18848	327	NIPSCO	OPERATING FUND	GAS	\$913.50	04/25/2000	Utilities-Dem;3/17/00-4/18/00
			OPERATING FUND	ELECTRICITY	\$1,902.11		Wheat;3/10/00-4/10/00
			OPERATING FUND	GAS	\$187.20		
			OPERATING FUND	ELECTRICITY	\$465.06		
Total this claim					<u>\$3,467.87</u>		
18849	328	THE TIMES-WESTLAKE EDITI	OPERATING FUND	PERIODICALS & NEWSPAPER	\$187.20	04/25/2000	Annual Subscription-Ren
Total this claim					<u>\$187.20</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
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Total Amount of Claims **\$129,004.44**

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, April 28, 2000

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 10 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$129,004.44

Date this 8th day of MAY, 2000.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

APRIL 30, 2000

	THIS MONTH	YEAR-TO-DATE	TOTAL RECEIPTS THIS MONTH	TOTAL RECEIPTS YEAR-TO-DATE
FEES & FEES:			\$1,968.21	\$9,719.38
DeMotte	\$772.80	\$3,716.67		
Rensselaer	\$757.06	\$4,212.01		
Wheatfield	\$438.35	\$1,790.70		
PHOTOCOPIES:			\$651.18	\$2,604.89
DeMotte	\$255.00	\$1,102.10		
Rensselaer	\$296.08	\$1,131.29		
Wheatfield	\$100.10	\$371.50		
CARDS:			\$64.00	\$336.90
DeMotte	\$16.00	\$108.90		
Rensselaer	\$40.00	\$164.00		
Wheatfield	\$8.00	\$64.00		
BOOK/EQUIPMENT SALES:			\$0.00	\$0.00
COMPUTER DISKS:			\$2.80	\$16.10
INTEREST:			\$561.42	\$7,452.97
Checking/Repurchase/Savings	\$561.42	\$2,706.73		
CD's & Investments	\$0.00	\$4,746.24		
TAXES:			\$0.00	\$0.00
Property Tax	\$0.00	\$0.00		
Financial Institution Tax	\$0.00	\$0.00		
License Excise Tax	\$0.00	\$0.00		
Local Option/Certified Shares	\$0.00	\$0.00		
Local Option/Property Tax Repl.	\$0.00	\$0.00		
State Distribution	\$0.00	\$0.00		
REFUNDS:			\$0.00	\$5,559.20
Insurance	\$0.00	\$2,019.55		
Rebates-Batteries	\$0.00	\$5.00		
Postage Reimbursement	\$0.00	\$0.00		
LSTA Technology Grant	\$0.00	\$3,487.65		
Conference Expense Reimburse	\$0.00	\$47.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
TOTAL OPERATING FUND RECEIPTS.....			\$3,247.61	\$25,689.44
PLAC FUND:			\$0.00	\$24.00
GIFT FUNDS:			\$50.00	\$335.00
DeMotte	\$0.00	\$30.00		
Rensselaer	\$50.00	\$295.00		
Wheatfield	\$0.00	\$10.00		
LIBRARY IMPROVEMENT FUND:			\$337.14	\$1,238.18
BOND & INTEREST REDEMPTION FU			\$0.00	\$0.00
Property Tax	\$0.00	\$0.00		
Financial Institution Tax	\$0.00	\$0.00		
License Excise Tax	\$0.00	\$0.00		
CAPITAL PROJECTS FUND:			\$0.00	\$0.00
POST/HOSPITALITY FUND:			\$0.00	\$657.77
Y EXCESS FUND:			\$0.00	\$0.00
SATELLITE FUND:			\$0.00	\$0.00
CONSTRUCTION FUND:			\$0.00	\$0.00
CASH CHANGE FUND			\$0.00	\$0.00
SUB-TOTAL (page 1).....			\$3,634.75	\$27,944.39

	<u>THIS MONTH</u>	<u>YEAR-TO-DATE</u>	<u>TOTAL RECEIPTS</u> <u>THIS MONTH</u>	<u>TOTAL RECEIPTS</u> <u>YEAR-TO-DATE</u>
WITHHOLDING ACCOUNT FUNDS:			\$17,050.00	\$66,489.77
FIT Tax Collected	\$5,504.81	\$21,273.07		
FICA Collected	\$4,058.54	\$15,865.20		
State Tax Collected	\$1,827.83	\$7,106.77		
County Tax Collected	\$496.40	\$1,943.46		
INDIANA Deferred Comp	\$2,452.29	\$9,397.04		
#125 Plan	\$1,135.70	\$5,016.58		
Health/Life Insurance	\$0.00	\$7.00		
PERF	\$1,374.43	\$5,380.65		
Credit Union	\$200.00	\$500.00		
TOTAL RECEIPTS - ALL FUNDS			\$20,684.75	\$94,434.16

Register Of Claims
Jasper County Public Library

Report Date: From 05/01/2000 To 05/08/2000

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
18850	330	A.E. BOYCE CO., INC.	OPERATING FUND	OFFICIAL RECORDS	\$178.76	05/08/2000	Purchase Order & Gen. Bid/Public Work
				Total this claim	<u>\$178.76</u>		
18851	331	ACE HARDWARE	OPERATING FUND	CLEANING & SANITATION SUP	\$18.27	05/08/2000	Mopheads, 40w bulbs
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$2.78		
				Total this claim	<u>\$21.05</u>		
18852	332	ADAIR PERFORMANCE, INC	OPERATING FUND	OTHER PROFESSIONAL SERV	\$150.00	05/08/2000	Windi the Sailor Performance @ DeM. S balance due
				Total this claim	<u>\$150.00</u>		
18853	333	AMBER WHITED	OPERATING FUND	TRAVELING EXPENSE	\$7.15	05/08/2000	Mileage-vendor demo
				Total this claim	<u>\$7.15</u>		
18854	334	ANTHEM BENEFIT ADMINISTR	OPERATING FUND	OTHER PROFESSIONAL SERV	\$99.00	05/08/2000	Cobra Administration-partial assistance-
				Total this claim	<u>\$99.00</u>		
18855	335	ANTHEM BLUE CROSS AND B	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$1,863.07	05/08/2000	May'00 Premium-11 employees
		#125 TAX DEFERRED		SALARIES AND WAGES	\$1,135.70		
				Total this claim	<u>\$2,998.77</u>		
18856	336	AVC CORPORATION	OPERATING FUND	MAINTENANCE/SERVICE CON	\$198.00	05/08/2000	As Per Attached Invoices
				Total this claim	<u>\$198.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18857	337	BAKER & TAYLOR	OPERATING FUND	BOOKS	\$2,635.19	05/08/2000	Books, Gift Books, A.V., Continuations
			OPERATING FUND	BOOKS	\$1,474.33		
			OPERATING FUND	BOOKS	\$506.73		
			OPERATING FUND	BOOKS	\$803.83		
			OPERATING FUND	BOOKS	\$656.15		
			OPERATING FUND	BOOKS	\$459.44		
			OPERATING FUND	BOOKS	\$171.24		
			OPERATING FUND	BOOKS	\$56.92		
			OPERATING FUND	BOOKS	\$172.87		
			OPERATING FUND	BOOKS	\$718.62		
			OPERATING FUND	BOOKS	\$180.36		
			OPERATING FUND	BOOKS	\$27.57		
			OPERATING FUND	BOOKS	\$5.24		
			WHEATFIELD GIFT FU	BOOKS	\$11.97		
			OPERATING FUND	NONPRINTED MATERIALS	\$15.00		
			OPERATING FUND	NONPRINTED MATERIALS	\$16.14		
				Total this claim	\$7,911.60		
18858	338	BARNES & NOBLE	OPERATING FUND	BOOKS	\$79.90	05/08/2000	Books & Summer Rdg. Prizes
			OPERATING FUND	BOOKS	\$32.71		
			OPERATING FUND	BOOKS	\$15.94		
			OPERATING FUND	LIBRARY SUPPLIES	\$12.76		
			OPERATING FUND	LIBRARY SUPPLIES	\$12.76		
			OPERATING FUND	LIBRARY SUPPLIES	\$12.76		
				Total this claim	\$166.83		
18859	339	BEST BUY CO., INC.	OPERATING FUND	NONPRINTED MATERIALS	\$203.88	05/08/2000	Videos, CD-Roms, Audio Cassettes
			OPERATING FUND	NONPRINTED MATERIALS	\$176.50		
			OPERATING FUND	NONPRINTED MATERIALS	\$288.81		
				Total this claim	\$669.19		
18860	340	BETTER CONTAINERS MFG. C	OPERATING FUND	LIBRARY SUPPLIES	\$160.82	05/08/2000	Book Bags
			OPERATING FUND	LIBRARY SUPPLIES	\$80.41		
			OPERATING FUND	LIBRARY SUPPLIES	\$80.41		
				Total this claim	\$321.64		
18861	341	BROWN'S GARDEN SHOPPE	OPERATING FUND	BUILDING & STRUCTURES	\$280.45	05/08/2000	March Mowing, Seeding & Fertilizer for f Lib.
				Total this claim	\$280.45		

<i>Warren</i> Number	<i>Claim</i> Number	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18862	342	CAMPBELL PRINTING COMPA	OPERATING FUND	OTHER OFFICE SUPPLIES	\$70.79	05/08/2000	'Thank You' notes & Rubber Stampers
Total this claim					\$70.79		
18863	343	CHARLOTTE FAGEN	OPERATING FUND	LIBRARY SUPPLIES	\$47.96	05/08/2000	Summer Rdg. Prizes
			OPERATING FUND	LIBRARY SUPPLIES	\$47.96		
			OPERATING FUND	LIBRARY SUPPLIES	\$47.96		
Total this claim					\$143.88		
18864	344	COMMERCIAL OFFICE ENVIR	OPERATING FUND	FURNITURE & EQUIPMENT	\$1,424.00	05/08/2000	16 Mtg. Room Chairs @ Rens. Lib.
Total this claim					\$1,424.00		
18865	345	CULLIGAN	OPERATING FUND	EQUIPMENT RENTALS	\$9.95	05/08/2000	Water Cooler Rental
Total this claim					\$9.95		
18866	346	D&J LAWN CARE, INC.	OPERATING FUND	BUILDING & STRUCTURES	\$334.00	05/08/2000	Juniper Bushes-9 planted @ DeMotte
Total this claim					\$334.00		
18867	347	DAVIDSON TITLES INC.	OPERATING FUND	BOOKS	\$716.96	05/08/2000	Books and more Books
			OPERATING FUND	BOOKS	\$16.95		
			OPERATING FUND	BOOKS	\$156.28		
			OPERATING FUND	BOOKS	\$119.77		
			OPERATING FUND	BOOKS	\$64.80		
			OPERATING FUND	BOOKS	\$705.25		
			OPERATING FUND	BOOKS	\$49.85		
Total this claim					\$1,829.86		
18868	348	DEMCO	OPERATING FUND	BOOKS	\$94.30	05/08/2000	Book Pockets
Total this claim					\$94.30		
18869	349	DIANA KOOY	OPERATING FUND	TRAVELING EXPENSE	\$35.75	05/08/2000	Mileage & Mtg. Expense
			OPERATING FUND	PROFESSIONAL MEETINGS	\$11.70		
Total this claim					\$47.45		
18870	350	DIANE KROS	OPERATING FUND	TRAVELING EXPENSE	\$32.18	05/08/2000	Mileage-Storytime, AV trip, Vendor Dem
Total this claim					\$32.18		
18871	351	EDUCATORS PROGRESS SER	OPERATING FUND	BOOKS	\$39.95	05/08/2000	Educ. Gde/Free Computer Materials
			OPERATING FUND	BOOKS	\$4.95		
Total this claim					\$44.90		
18872	352	FUN EXPRESS, INC	OPERATING FUND	LIBRARY SUPPLIES	\$24.95	05/08/2000	Summer Rdg. Prizes and Supplies
			OPERATING FUND	LIBRARY SUPPLIES	\$24.95		
			OPERATING FUND	LIBRARY SUPPLIES	\$24.95		
Total this claim					\$74.85		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18873	353	GA FOODS GROUP	OPERATING FUND	LIBRARY SUPPLIES	\$13.36	05/08/2000	Supplies-Patron Appreciation Day-Rens
Total this claim					\$13.36		
18874	354	GAIL JUNG	OPERATING FUND	CLEANING & SANITATION SUP	\$7.07	05/08/2000	DeMotte Petty Cash-Postage, Vacuum
			OPERATING FUND	OTHER OFFICE SUPPLIES	\$5.05		Supplies, Faucet kit, Office Supply
			OPERATING FUND	POSTAGE	\$2.35		
			OPERATING FUND	LIBRARY SUPPLIES	\$2.49		
			OPERATING FUND	LIBRARY SUPPLIES	\$5.97		
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$3.79		
Total this claim					\$26.72		
18875	355	GAIL JUNG	OPERATING FUND	POSTAGE	\$15.81	05/08/2000	Rensselaer Petty Cash-Postage, Batteri
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$13.07		materials, cards, Vac Belt, mtg. Supplie
			OPERATING FUND	LIBRARY SUPPLIES	\$2.28		
			OPERATING FUND	LIBRARY SUPPLIES	\$3.38		
			OPERATING FUND	PERIODICALS & NEWSPAPER	\$2.00		
			OPERATING FUND	OTHER OFFICE SUPPLIES	\$4.97		
Total this claim					\$41.51		
18876	356	GAIL JUNG	OPERATING FUND	TRAVELING EXPENSE	\$5.08	05/08/2000	Wheatfield Petty Cash-Mileage, Fuel (S
			OPERATING FUND	FUEL, OIL & LUBRICANTS	\$5.27		supply, phone cord, postage
			OPERATING FUND	CLEANING & SANITATION SUP	\$2.48		
			OPERATING FUND	EQUIPMENT	\$4.29		
			OPERATING FUND	POSTAGE	\$0.77		
Total this claim					\$17.89		
18877	357	GALE GROUP	OPERATING FUND	BOOKS	\$99.75	05/08/2000	Ency/Associations, Countries/World & L
			OPERATING FUND	BOOKS	\$133.00		about Author, Asst. Books
			RENSSELAER GIFT FU	BOOKS	\$62.90		
			OPERATING FUND	BOOKS	\$102.60		
			OPERATING FUND	BOOKS	\$21.31		
			WHEATFIELD GIFT FU	BOOKS	\$261.66		
Total this claim					\$681.22		
18878	358	H. W. WILSON COMPANY	OPERATING FUND	PERIODICALS & NEWSPAPER	\$267.00	05/08/2000	Readers Guide Print-Wh.; 7/00-6/01 sub
Total this claim					\$267.00		
18879	359	HERITAGE OFFICE PRODUCT	OPERATING FUND	OTHER OFFICE SUPPLIES	\$8.00	05/08/2000	Name Badge
Total this claim					\$8.00		

<i>Warra Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18880	360	HP PRODUCTS CORP.	OPERATING FUND	FURNITURE & EQUIPMENT	\$1,022.55	05/08/2000	3x10 Red & 4x20 Grey Outdoor Mat-Re
			OPERATING FUND	FURNITURE & EQUIPMENT	\$660.55		
				Total this claim	\$1,683.10		
18881	361	INCOLSA	OPERATING FUND	DUES	\$50.00	05/08/2000	y2000 Membership Fee
				Total this claim	\$50.00		
18882	362	INFORMATION TODAY	OPERATING FUND	BOOKS	\$72.89	05/08/2000	Books
			OPERATING FUND	BOOKS	\$19.99		
			OPERATING FUND	BOOKS	\$13.70		
				Total this claim	\$106.58		
18883	363	INGRAM	OPERATING FUND	BOOKS	\$4.78	05/08/2000	Paperbacks
			OPERATING FUND	BOOKS	\$5.69		
			OPERATING FUND	BOOKS	\$8.10		
			OPERATING FUND	BOOKS	\$2.70		
			OPERATING FUND	BOOKS	\$3.17		
			OPERATING FUND	BOOKS	\$2.39		
				Total this claim	\$26.83		
18884	364	INSPIRATIONAL BOOK DISTRI	OPERATING FUND	BOOKS	\$19.18	05/08/2000	Books per attached
			OPERATING FUND	BOOKS	\$19.18		
			OPERATING FUND	BOOKS	\$55.94		
			OPERATING FUND	BOOKS	\$4.79		
			OPERATING FUND	BOOKS	\$14.37		
			OPERATING FUND	BOOKS	\$23.95		
			OPERATING FUND	BOOKS	\$8.78		
			OPERATING FUND	BOOKS	\$3.99		
			OPERATING FUND	BOOKS	\$15.98		
				Total this claim	\$166.16		
18885	365	INTERNATIONAL BUSINESS DI	OPERATING FUND	BOOKS	\$189.00	05/08/2000	AT&T Toll-free Directory
			OPERATING FUND	BOOKS	\$17.50		
				Total this claim	\$206.50		
18886	366	JASPER FOUNDATION, INC.	OPERATING FUND	NONPRINTED MATERIALS	\$25.00	05/08/2000	Leave A Legacy Video, Brochures
				Total this claim	\$25.00		
18887	367	JENNIFER L. EVERS	OPERATING FUND	TRAVELING EXPENSE	\$68.90	05/08/2000	CIL Conference Expenses &Transportat
			OPERATING FUND	PROFESSIONAL MEETINGS	\$208.87		
				Total this claim	\$277.77		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18888	368	JOYCE I. LANE	RENSSELAER GIFT FU BOOKS		\$74.00	05/08/2000	Funeral Records & Marriage Index Bks.- Fund
				Total this claim	\$74.00		
18889	369	KNOWLEDGE ADVENTURE	OPERATING FUND	NONPRINTED MATERIALS	\$4.95	05/08/2000	Rebate Offer for JumpStart Math, 2nd G handling)
				Total this claim	\$4.95		
18890	370	LINDA THOMPSON	OPERATING FUND	NONPRINTED MATERIALS	\$3.99	05/08/2000	Mattel Rebate offer for CD-ROM (Ship &
				Total this claim	\$3.99		
18891	371	LYNN DAUGHERTY	OPERATING FUND	TRAVELING EXPENSE	\$54.93	05/08/2000	Meetings-Counterparts, Directors, Vend
			OPERATING FUND	PROFESSIONAL MEETINGS	\$9.88		Interview, & Mtg. Expense
				Total this claim	\$64.81		
18892	372	MARLENE BEEDLE	OPERATING FUND	TRAVELING EXPENSE	\$104.10	05/08/2000	Genealogy Wkshp 4/26/00, Mileage & E
			OPERATING FUND	PROFESSIONAL MEETINGS	\$22.68		
				Total this claim	\$126.78		
18893	373	McSHANE'S	OPERATING FUND	FURNITURE & EQUIPMENT	\$82.00	05/08/2000	Anti-Static Floor Mats @ Rens.
				Total this claim	\$82.00		
18894	374	MICROSOFT CORPORATION	OPERATING FUND	NONPRINTED MATERIALS	\$7.90	05/08/2000	2-Rebate Offers for Explores in the Age (ship & handling)
				Total this claim	\$7.90		
18895	375	MITCH SANDERS	OPERATING FUND	OTHER PROFESSIONAL SERV	\$250.00	05/08/2000	Yo-Yo Performance 6-6 @ DeM., 6-7 @
			OPERATING FUND	OTHER PROFESSIONAL SERV	\$250.00		
			OPERATING FUND	OTHER PROFESSIONAL SERV	\$250.00		
				Total this claim	\$750.00		
18896	376	MUSIC IN MOTION	OPERATING FUND	LIBRARY SUPPLIES	\$56.90	05/08/2000	Parachute, 12'- Summer Rdg. Prog.
				Total this claim	\$56.90		
18897	377	ON CUE #6106	OPERATING FUND	LIBRARY SUPPLIES	\$15.29	05/08/2000	Music CD-Name the Mascot Prize
				Total this claim	\$15.29		
18898	378	PBS VIDEO	OPERATING FUND	NONPRINTED MATERIALS	\$259.94	05/08/2000	VHS cassettes
			OPERATING FUND	NONPRINTED MATERIALS	\$11.50		
				Total this claim	\$271.44		
18899	379	PEGGY WOODS	OPERATING FUND	TRAVELING EXPENSE	\$14.30	05/08/2000	2-Mattel Rebate Offer-Dr. Seuss' Pre-sc
			OPERATING FUND	NONPRINTED MATERIALS	\$6.98		Reading is Fun and Sesame St. Elmo's handling); Mileage
				Total this claim	\$21.28		
18900	380	PRECISION CONTROL SYSTE	OPERATING FUND	BUILDING & STRUCTURES	\$1,840.15	05/08/2000	Repair leak on second compressor, add
				Total this claim	\$1,840.15		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18901	381	PHILIP N. HOWARD	OPERATING FUND	BUILDING & STRUCTURES	\$15.00	05/08/2000	Repair faucets, cleaned out downspouts
				Total this claim	\$15.00		
18902	382	REGENT BOOK CO., INC.	OPERATING FUND	BOOKS	\$17.98	05/08/2000	Continuations-BH&G and HB Books
			OPERATING FUND	BOOKS	\$46.96		
			OPERATING FUND	BOOKS	\$8.99		
			OPERATING FUND	BOOKS	\$5.66		
				Total this claim	\$79.59		
18903	383	RENS./REMINGTON CHAMBER	OPERATING FUND	PROFESSIONAL MEETINGS	\$5.00	05/08/2000	Chamber Luncheon 5/17/00 Mtg., String
				Total this claim	\$5.00		
18904	384	RENSSELAER REPUBLICAN	OPERATING FUND	PERIODICALS & NEWSPAPER	\$106.25	05/08/2000	Legal Ads - RR 3/23 & 3/30, KV-3/23; P
			OPERATING FUND	ADVERTISING & PUBLIC NOTI	\$309.00		Subscription RR 6/1/00-01
				Total this claim	\$415.25		
18905	385	SANDRA L. HESTERMAN	OPERATING FUND	TRAVELING EXPENSE	\$22.43	05/08/2000	Mileage, Reference Counterparts Mtg
				Total this claim	\$22.43		
18906	386	SECURITY COURIERS CORP.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$869.84	05/08/2000	Courier Service 3/31-4/21/00
				Total this claim	\$869.84		
18907	387	SHEILA MAXWELL	OPERATING FUND	TRAVELING EXPENSE	\$495.53	05/08/2000	CIL Conference Expenses & Mileage, ot
			OPERATING FUND	PROFESSIONAL MEETINGS	\$61.95		
				Total this claim	\$557.48		
18908	388	SHERMAN SPECIALITY COMP	OPERATING FUND	LIBRARY SUPPLIES	\$162.00	05/08/2000	JCPL imprinted Magnets-DeM. Lib.
				Total this claim	\$162.00		
18909	389	SIECO, INC.	OPERATING FUND	CONSULTING SERVICES	\$2,457.70	05/08/2000	Review existing facilities to perform heat recommendations to heat and cooling s
				Total this claim	\$2,457.70		
18910	390	STEPHANIE FILSON	OPERATING FUND	TRAVELING EXPENSE	\$28.60	05/08/2000	Mileage-vendo demo, anti-virus install.
				Total this claim	\$28.60		
18911	391	TOWN OF DEMOTTE	OPERATING FUND	WASTE DISPOSAL SERVICES	\$45.66	05/08/2000	Sewer Service @ DeM. To 3/31/00
				Total this claim	\$45.66		
18912	392	TOWN OF WHEATFIELD SEW	OPERATING FUND	WASTE DISPOSAL SERVICES	\$41.05	05/08/2000	May 2000 Sewer Service @ Wh. Lib.
				Total this claim	\$41.05		
18913	393	TYSEN'S COUNTRY GROCER	OPERATING FUND	CLEANING & SANITATION SUP	\$81.61	05/08/2000	TP Cleaners, Window Spray, Pledge, Liq.
			OPERATING FUND	LIBRARY SUPPLIES	\$11.79		Mophead, air freshner, etc.
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$3.35		
				Total this claim	\$96.75		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18914	394	UNIQUE BOOKS, INC.	OPERATING FUND	BOOKS	\$593.03	05/08/2000	Books
			OPERATING FUND	BOOKS	\$605.51		
			OPERATING FUND	BOOKS	\$35.96		
			Total this claim		\$1,234.50		
18915	395	UNIQUE MANAGEMENT SERVI	OPERATING FUND	MAINTENANCE/SERVICE CON	\$342.10	05/08/2000	March Initial & Secondary Placements
			Total this claim		\$342.10		
18916	396	VIEWSONIC CORPORATION	OPERATING FUND	EQUIPMENT	\$60.00	05/08/2000	Repairs to 3 Monitors: RMA#R164302-1
			OPERATING FUND	EQUIPMENT	\$120.00		RMA#164302-3
			Total this claim		\$180.00		
18917	397	WAL-MART STORES, INC.	OPERATING FUND	LIBRARY SUPPLIES	\$16.04	05/08/2000	Batteries (less instant \$.75 rebate)
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$7.39		
			OPERATING FUND	NONPRINTED MATERIALS	\$47.81		
			OPERATING FUND	NONPRINTED MATERIALS	\$27.90		
			OPERATING FUND	NONPRINTED MATERIALS	\$27.90		
			Total this claim		\$127.04		
18918	398	YESTERYEAR'S MEAT & SPEC	DEMOTTE GIFT FUND	PROFESSIONAL MEETINGS	\$43.75	05/08/2000	Staff Development Expenses
			RENSSELAER GIFT FU	PROFESSIONAL MEETINGS	\$93.75		
			WHEATFIELD GIFT FU	PROFESSIONAL MEETINGS	\$31.25		
			Total this claim		\$168.75		

Warra. Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
------------------	-----------------	------------------	------	---------	--------	------	-------------

Total Amount of Claims \$30,874.47

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Tuesday, May 02, 2000

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 9 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$30,874.47

Date this _____ day of _____, 20____.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

JUNE

AGENDA

Jasper County Public Library Board of Trustees Monthly Meeting Monday, June 12, 2000, 7:00 PM

Purpose

Opening of meeting

Moment of silence

Approval of Consent Agenda & Consent Agenda Items

Action

- A. Minutes of meeting (R 1 - R 2)
- B. Bills/Financial Reports (F)
- C. Workshop approval (R 21)
- D. Salary ordinance update (R 7)
- E. Policy revisions (R 19)
- F. Capital Projects appropriation reduction (R17-R18)
- G. Capital Projects Investment Fund (R 22)

General Business

- | | |
|---|-------------|
| A. Long Range Goals 1995-1999 (R 9-R 15) | Information |
| B. Long Range Goals 2000 (R 21) | Information |
| C. IVAN contract for DVDs (R 21) | Action |
| D. Rensselaer HVAC update (R 22) | Information |
| E. Budget committee meeting date (R 22) | Action |
| F. Wheatfield Library Needs Assessment(R 22) | Action |
| G. Library Funding Planning Initiatives(R 22) | Discussion |
| H. July Board meeting location (R 22) | Action |

Director's Report (R 21-24)

Discussion

Items for future Agendas

Public Forum

Adjournment

Minutes.....May 23, 2000
Emergency Meeting of the Jasper County Public Library Board 4:30 PM
Rensselaer Library

Present: Anne-Marie Egan, Mark Heinig III, Roger Walstra, Joan Floyd, Lynn Daugherty. **Absent:** James Staton, Sue Deardorff

After a moment of silence the Board discussed the bids of Precision Control Systems, Inc. of Griffith, Indiana, and IMMC (Industrial Maintenance & Mechanical Contractors, Inc.) of Walkerton, Indiana. to furnish and install a chiller system at the Rensselaer Public Library.

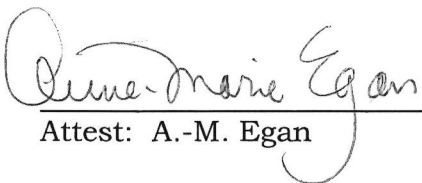
The board was informed by president, Roger Walstra. that bids were opened at 4:00 pm on Wednesday, May 17, in the presence of Lynn Daugherty, director, Kent Mahnesmith, board attorney, Roger Walstra, and Precision Control sales engineer, John W. Herr.

Both bids were correctly submitted and labelled. All required bid provisions were met. The bids were sent to SIECO, Inc., the library's consulting engineers, who examined them and recommended that the board accept the bid of Precision Control Systems, Inc. They further recommended that the board purchase an extended four year compressor parts warranty, not called for in the specifications, for an additional \$1,150.

The board voted unanimously to accept the bid of \$70,550 offered by Precision Control Systems, Inc. on a motion by M. Heinig, seconded by A.-M. Egan. The bid of IMMC, Inc. totaled \$78,000.

On a motion by A.-M. Egan, seconded by J. Floyd, the board voted to purchase an extended four year compressor parts warranty for \$1,150.

The board adjourned at 4:40 PM, following a motion by J. Floyd, seconded by A.-M. Egan.


Attest: A.-M. Egan


Roger Walstra, President
Mark Heinig III

Minutes May 8, 2000
Meeting of the Jasper County Public Library Board
DeMotte Library 7:00 PM

Present: Anne-Marie Egan, Roger Walstra, Sue Deardorff, Mark Heinig III, Joan Floyd & Lynn Daugherty. **Absent:** Jim Staton, Mari Anne Saylor

Agenda & Consent Agenda: A-M Egan moved, seconded by M. Heinig, to approve the Agenda and Consent Agenda items including the April 10th Minutes, Bills/Financial Reports, and Volunteer's Workshop, Salary Ordinance, Appropriation transfer, and the Computer Use Policy, Reference Policy, and revisions to the Internet Acceptable Use Policy. Motion passed.

DeMotte Library Annual Report: Acting Branch Librarian and Youth Services' Specialist, Charlotte Fagen, reported that over the past nine months, the DeMotte Library staff have shared many of the branch librarian's responsibilities. Adult programming, ordering, and maintenance tasks have continued successfully and without interruption. Indiana Room use continues to grow as well as the numerous children's programs offered. The grounds are being spruced up. Anticipated yet this year are the addition of new junipers, shrubs, mulch and a touch of paint to the railings and outer doors.

Joan Floyd joined the meeting during the DeMotte Report.

Capital Projects Fund: Board members, R. Walstra, A-M Egan, along with the director will be attending the County Council Meeting to support our request for a CPF. Meeting time is 7:00 PM on Tuesday, May 09, 2000.

HVAC: J. Elkins of SIECO Inc. informed us that he is leaving SIECO May 12th. His replacement is ready to assume his duties, and has been apprised of our contractual needs. J. Elkins expects that heating recommendations will be completed this week. Bids for the Rensselaer A/C project will be opened May 17th, 4PM.

Budget Calendar: The board agreed to work within the timetable for the budget process as presented. Budget Committee members are M. Heinig, A-M Egan, and S. Deardorff. A June budget meeting will be set at the June meeting.

Board Vacancy: A letter will be sent to the County Council informing them of the vacancy on the board with the library recommending Tim Schultz of DeMotte as a candidate who has expressed interest in this position.

Agency Librarian: To attract more applicants the director will advertise locally again for the position. In this advertisement, the library will require a person with a four year college degree; however, an MLS and experience are preferred. Salary range will be broader and the top wage higher than in our previous ads. Classified will include northwest Indiana newspapers.

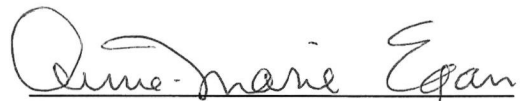
Long-Range Plan: Updates to the plan were presented. Board members will have the opportunity to study these. Discussion and comments will be entertained at the June Meeting.

Meetings: NILBA Dinner Meeting is May 31st hosted by Crown Point Library. Menu choices and reservations are due by May 22nd. To date L. Daugherty, S. Deardorff, and A-M Egan will be attending.

Indiana State Library is co-sponsoring a workshop on Financing Energy-Efficient Capital Improvements on May 31st, from 9:00-3:30 in Plymouth. R. Walstra, L. Daugherty, and G. Jung will be attending. Call the director as soon as possible, if you wish to attend.

With no other business to discuss, the meeting adjourned at 8:15 PM on a motion by S. Deardorff, seconded by A-M Egan.


Attest: Sue Deardorff, Secretary


~~Roger Walstra, President~~
Anne Marie Egan

May 2000

END OF MONTH:	DEMOTTE	RENSSELAER	
Total Materials Owned	46,933	57,456	26,691
Daily Average Circulation	340	377	121
Percent Increase / Decrease	18.8%	23.7%	2.7%
XXXXXXXXXXXXX XX XXXXXXXXXXXXX			
MONTHLY SYSTEM STATISTICS	1999	2000	% change
Circulation	18,430	21,882	18.7%
Jan. to date circulation	111,873	116,670	4.3%

$$\pi$$
$$\omega$$

CIRCULATION BY ITEM FINE CODE
May 2000

ITEM CODE	DEMOTTE	RENSSELAER	WHEATFIELD	TOTAL
000 (0)	34	27	23	84
100 (1)	42	37	21	100
200 (2)	38	46	21	105
300 (3)	152	180	68	400
400 (4)	3	1	3	7
500 (5)	84	47	18	149
600 (6)	424	334	201	959
700 (7)	212	132	73	417
800 (8)	19	21	19	59
900 (9)	120	167	44	331
B (10)	62	113	23	198
j000 (11)	13	14	5	32
j100 (12)	13	15	1	29
j200 (13)	1	10	0	11
j300 (14)	53	83	21	157
j400 (15)	11	8	2	21
j500 (16)	201	207	80	488
j600 (17)	109	133	40	282
j700 (18)	125	160	35	320
j800 (19)	136	56	12	204
j900 (20)	87	133	31	251
jB (21)	204	103	9	316
FIC (22)	1441	1510	546	3497
yaFIC (23)	70	110	20	200
LARGE PRINT (24)	101	60	28	189
jFIC (25)	357	470	107	934
jE (26)	1123	1548	442	3113
jER (27)	467	217	113	797
Magazines (28)	576	390	225	1191
Games/Toys (29)	0	6	0	6
Filmstrips (30)	0	0	0	0
Microforms (31)	0	0	0	0
Cassettes (32)	0	5	0	5
jCassettes (33)	18	17	0	35
Compact Discs (34)	202	299	142	643
jCompact Discs (35)	7	1	1	9
Sound Recordings (36)	175	196	68	439
jSound Recordings (37)	133	95	13	241
CD ROM Software (38)	46	99	56	201
Vertical File (39)	109	75	0	184
Equipment (40)	0	3	1	4
yapFIC (41)	184	144	25	353
jpFIC (42)	387	329	65	781
Reference (43)	53	100	13	166
Genealogy (44)	0	1	0	1
jMagazines (45)	155	51	9	215
VHS (46)	541	1175	412	2128
Computer software (47)	0	0	0	0
Internet usage (49)	188	476	65	729
Online databases				95
Free reads	354	303	55	712

Talking books		4		4
Assignment shelf books				
TOTAL	8830	9801	3156	21882

JASPER COUNTY PUBLIC LIBRARY MONTHLY REPORT

May 2000

	DeMotte		Rensselaer		Wheatfield		TOTAL	HOURS SPENT
	Hrs.		Hrs.		Hrs.			
INTRALIBRARY LOANS FILLED	121	26	82	18	146	32	349	76
LOCAL HISTORY								
In person	4	1	16	5	1	0	21	6
Letters written	0	0	10	10		0	10	10
IN-HOUSE USE - HARDWARE/SOFTWARE								
Computer software used	16	1	44	4	16	1	76	6
VCR Use	0	0	0	0	0	0	0	0
Microforms	6	1	55	7	0	0	61	8
CD ROM software used	0	0	78	7	0	0	78	7
Public use of FAX service	0	0	0	0	0	0	0	0
Typewriter use	2	0	1	0	2	0	5	0
Other equipment used	9	3	0	0	0	0	9	3
Dial-in OPAC access							1	
Tax Forms distributed		0		0		0	0	0
OTHER LIBRARY SERVICES USED								
Walking book visits	1	1	14	9	0	0	15	10
Notarized documents	4	1	1	0	3	1	8	2
Meeting Room Use (no. of groups)	45	15	23	8	26	9	94	31
Study room use	19	2	6	1	0	0	25	2
INTERLIBRARY LOANS								
Requests made for:	39	10	100	25	22	6	161	40
Items rec'd for:	53	27	96	48	13	7	162	81
Items requested by other libraries	0		0		0		0	
Items supplied to other libraries	0	0	0	0	0	0	0	0

REGISTRATIONS

Borrowers--Start of month:	7172	7375	2923	17470
Borrowers--End of month:	7276	7442	2943	17661
Non-resident, paying	2	10	0	12
PLAC card users	0	3	0	3
Reciprocal borrowers	204	127	5	336

PROGRAMS

Programs for all ages	1	6	1	6	0	0	2	12
Children's Programs (0-13)	44	264	26	156	30	180	100	600
Number attending	1013		648		615		2276	
YA Programs (14-17)	1	6	2	12	0	0	3	18
Number attending	22		35		0		57	
Adult Programs	2	12	3	18	0	0	5	30
Number attending	85		52		10		147	
Senior Citizen Programs	3	18	2	12	0	0	5	30
Number attending	13		12		0		25	
Total Number of Programs	51	306	34	204	30	180	115	690
Total Persons Attending	1133		747		625		2505	
Total Attending Same Month Last Yr.	1289		305		561		2155	
Total Staff Hours Spent		393		345		235		972
Hours Spent Same Month last year		456		344		262		1062

CIRCULATION BY PATRON CODE

PATRONS	DeMotte		Rensselaer		Wheatfield		ALL LIBRARIES	
	Items Loaned	% of Total	Items Loaned	% of Total	Items Loaned	% of Total	Items Loaned	% of Total
Adult Male (0)	887	10.6%	1218	13.2%	426	13.8%	2531	12.3%
Adult Female (1)	4620	55.5%	4542	49.2%	1788	57.9%	10950	53.0%
Juvenile 0-11 (2)	1905	22.9%	1558	16.9%	312	10.1%	3775	18.3%
YA 12-17 (3)	285	3.4%	553	6.0%	148	4.8%	986	4.8%
Nonresident No Fee (4)	61	0.7%	248	2.7%	90	2.9%	399	1.9%
Board/Staff (5)	274	3.3%	518	5.6%	242	7.8%	1034	5.0%
School (6)	7	0.1%	26	0.3%	0	0.0%	33	0.2%
St. Joseph College (7)	0	0.0%	93	1.0%	0	0.0%	93	0.5%
State Library Card (8)	5	0.1%	0	0.0%	0	0.0%	5	0.0%
Nonresident Fee (9)	0	0.0%	18	0.2%	0	0.0%	18	0.1%
Corporate (10)	0	0.0%	152	1.6%	81	2.6%	233	1.1%
Reciprocal (11)	286	3.4%	312	3.4%	0	0.0%	598	2.9%
Total	8330		9238		3087		20655	
Total items borrowed by nonresidents	359	4.3%	697	7.5%	90	2.9%	1146	5.5%



GaleNet Usage Statistics System

Incolsa Jasper County Public Library

May 2000 Summary Report

For more information about *GaleNet Usage Statistics System*, click [here](#) to view the help documentation. Clicking on a column heading will retrieve information about the topic.

<u>GaleNet Products</u>	<u>Searches Submitted</u>	<u>Entries Retrieved</u>	<u>Help</u>
DISCovering Authors Modules	6	4	0
DISCovering Biography	16	19	0
DISCovering Multicultural America	7	8	1
DISCovering Science	16	22	0
DISCovering U.S. History	11	15	1
DISCovering World History	4	4	0
EXPLORING Poetry	2	11	0
EXPLORING Shakespeare	2	2	0
Gale Literary Databases	7	9	0
What Do I Read Next?	4	1	0
Grand Total	75	95	2

Salary Ordinance 2000
Revised 6/5/00

Name	Classification	Present Hrly Wage	Hrs Worked	Library	Start Date	Raise Date(s)
Cavinder, Rachael	Lib. Asst 2	\$9.60	40	D	4/93;6/5/00	1/1/01
Colvin, Valerie	Library Asst I	\$7.90	40	D	8/19/98	Res. 5/19
Gibson, Rebecca	Specialist 3	\$12.20	40	D		
Holevinsky, Hannah	Page	5.15/5.25/5.50	10	D	8/20/99	Term 5/12
VanKley, April	Page	\$5.75	10	D	5/16/00	

Rachael Cavinder is coming back to us after spending a year teaching at Rensselaer Central High School. She will be taking the Children's Library Assistant position formerly held by Valerie Colvin, who is moving to Lafayette.

Rebecca Gibson, formerly Rebecca Carden, worked as Rensselaer Children's Specialist for almost a year, four years ago. She married, moved to Ohio, and worked as a Reference Librarian in a public library there for two years. She will become our DeMotte Librarian, and will begin working on her MLS immediately.

April VanKley is a former DeMotte page, now in college, who will take Hannah Holevinsky's place at DeMotte for the summer.

Marion Anne Layler

Mr. A. Heiny III

Quinn-Marie Egan

Susan Deardoff

**Jasper County Public Library
Five-Year Plan
1995-1999**

Goal 1

Ensure that the library is providing its communities with well-trained, experienced, service-oriented personnel to meet users' needs effectively and promptly, by regularly reviewing staff size, compensation, benefits and training.

1. *Review and upgrade staff training procedures*

1.1. Study training techniques of other libraries and review JCPL present training schedule for useful elements by March 1997. **Done**

1.2. Compose a basic training schedule, as well as an advanced training schedule for Library Assistants/Specialists, by May 1997. **Done. This is for new employees. We have not created a training schedule for long term employees.**

1.3. Implement new training schedules, by June 1, 1997. **Training schedule for new employees implemented.**

2. *Offer competitive wages.*

2.1. Examine salary scales for area libraries, businesses, schools and government agencies, by October 15, 1995. **Done**

2.2. Have Agency Librarians and staff update job descriptions to more closely reflect job responsibilities, by November 1, 1995. **Done in 1995. Job descriptions completely rewritten in 1998.**

2.3. Recommend to Board an upgrade in salary scale if necessary to ensure it is commensurate with classification levels, and competitive with area salaries, by April of 1996. **Done. Complete reanalysis and development of new Salary Schedule in April 2000.**

2.4. In each succeeding year, job descriptions will be updated each November and area salary scales will be reviewed the following February. The Committee will then determine whether to recommend that the Board upgrade the salary scale in April. **Job descriptions updated each November. Salary scales are not reviewed each February. Board action set a sliding scale for each year through 2000. Plans are to review this scale in 2000. Meanwhile, adjustments are made only when reevaluating or adding a classification.**

3. *Review and upgrade employee benefits.*

3.1. Examine benefit packages for area libraries, schools and government agencies, by October 15, 1995. **Done. Reexamined in March 2000.**

3.2. Survey staff to determine insurance and benefit needs, by November 1995. **Done.**

3.3. Investigate insurance policies available through Jasper County agencies, determining the feasibility of participation by JCPL in Jasper County's insurance plan, by February 15, 1996. **Not feasible to participate in Jasper County plan.**

3.4. The staff committee and the Director will make recommendations to the Board on insurance and a benefits plan, in April 1996. **Benefit package adjusted. Decision made not to change insurance carrier. Decision to join state health plan made in early 1998.**

4. *Review and upgrade staffing needs at each library.*

4.1. Evaluate peak times, staffing, circulation, and library usage at each branch, by October 1997. **Done. Staff increased where needed.**

4.2. Budget for extra staff hours during especially busy periods (summer reading, etc) and unexpected staff shortages, by March 1, 1998. **Added staff (1997) for evening hours for computer aid, etc. In the summer these hours can be used for summer reading. Hours for floaters added in 1999.**

4.3. Determine and implement staffing changes where necessary, to meet patron needs, by April 1998. **Done on a continuing basis**

5. *Raise staff morale*

5.1. Study ways other libraries, businesses, schools, and government agencies motivate staff, by March 1998. **Done**

5.2. Select and implement various methods of raising staff morale, by April 1998. **In process. Holiday given to those celebrating 5th, 10th, etc. anniversaries beginning 1997. Requirement for monthly staff meetings instituted (to facilitate communication). A "Party committee" instituted at Rensselaer Library. Staff Christmas parties lasting 2 hrs over a lunchtime were instituted. New Staff Handbook written. Paid time off for an employee to attend classes to earn an MLS.**

Goal 2

Increase library use by 10% per year.

1. *By June 1995, this goal committee, consisting of one staff member from Wheatfield, two from DeMotte and two from Rensselaer, will decide how to fairly measure library use.* **Done. Changes in statistical measuring of library use were made. The monthly report now includes such measures as tax forms distributed, walking book visits made, in addition to interlibrary loan, etc. Use (excluding circulation of materials) increased over the previous year as follows in comparison to circulation:**

	Library Use	Circulation
1996	0.6%	4.0%
1997	18.0%	4.0%
1998	-8.0%	0.4%
1999	2.4%	0.9%

The main cause of the decrease in "Library Use" statistics was the networking of CD ROM databases and the move to online databases. We have not yet found a way to successfully and accurately tally use of those databases. When the databases had to be checked out at the desk, they were easily tallied. Intralibrary loans, reference questions and interlibrary loans have decreased (except that interlibrary loans increased significantly in 1999). Use of

the local history collection has increased significantly.

2. *Increase audio, video and popular book titles.*

2.1 Establish a lease book task force by March 1995 to investigate increasing popular lease book titles. **Each library has subscribed to a lease plan that meets the library's needs. We now lease books, books on tape and CD ROM software to meet patron demand.**

2.2 Agency librarians and/or technical service staff will explore ways to purchase paperbacks, romances and westerns for circulation by January 1996. **Done. Special collections are displayed prominently in each library and are popular.**

2.3 Beginning in 1995, purchase audio and video materials on a monthly basis. **Done.**

3. *Market library materials and services.*

3.1 Continue staff training to actively and courteously promote various materials and services. **Continuing activity**

3.2 Advertise books by genre, author, subject, using such devices as book displays and bookmarks, at the circulation desk and inside books. **Continuing activity in each library, with the variety of marketing techniques growing each year. At Wheatfield, one successful marketing venture allows patrons to state their favorite authors and receive notification when new books by those authors are added to the collection.**

3.3 Restructure the walking books program to accommodate various material types. Market the program and address staff concerns by October 31, 1995. A staff member from each branch will be designated to serve on a committee to restructure the program. **Restructured. Marketing continues.**

Walking Book Visits	
1995	15
1996	66
1997	69
1998	67
1999	63

3.4 Examine the feasibility of funding possibilities, grants, etc., to start a "books by mail" program by the year 2000. **Not done**

3.5 Continue programming in-house and to other area organizations. **A change in emphasis in adult programming resulted in an increase in programs featuring Internet training, training in use of the library's resources, and book discussion programs and a decrease in some other adult programming. Total programs for adults have increased from 117 in 1995 to 189 in 1999, but total attendance has decreased since Internet training is often one-on-one.**

3.6 Investigate alternative marketing techniques such as: a booth at the fairgrounds, community festivals, registration campaigns, etc., by December 1997.

- ♦ **Booth at Little Cousin Jasper - 1997, 1998, 1999**
- ♦ **Booth at the Van Rensselaer Craft Sale - 1998 only**
- ♦ **Booth at the Touch of Dutch Arts & Crafts Festival - 1998, 1999**
- ♦ **Library packets for incoming St. Joe freshman - 1998--**
- ♦ **Rensselaer's Community Day and the DeMotte Expo - 1999 --**
- ♦ **Speaker's Bureau established, resulting in requests for speakers at several events**
- ♦ **Tiger mascot, Dewey, who will make appearances at library events. In 2000, Dewey will walk in the Little Cousin Jasper and Arts & Crafts Festival parades and booths will no longer be set up for those events.**
- ♦ **DeMotte Elementary School kindergarten registration-library sets up a table advertising services**

3.7 Explore the use of newspapers and radio to promote the library and its services by December 1998. **In process. We have had regular monthly programs from time to time, but presently use the radio to promote special events.**

3.8 Continue training the public on available technology and its use in the library. **Internet training is ongoing in all libraries. We have not begun training on CD ROM and online databases**

4. *Allow patrons the use of Galaxy individual access modules.*

4.1 Assign PIN numbers immediately to allow patrons to use the individual access module by January 1995. **Done.**

4.2 Begin to investigate patrons' use of the reserve feature by June 1995. **Reserve feature enabled.**

Goal 3

Supply answers to 90% of information requests within 24 hours.

1. *Develop a method to measure the percent of requests answered.*

1.1. Create a committee to develop the method of monitoring filled and non-filled reference questions by February 1995. This method should be established by mid-July 1995 (the method should be in conjunction with Reference Count Week.) **Done.**

1.2. Everyone will record non-filled questions as a guide for developing future resources by February 1995. (Notebook at the circulation desk should be supplied. This notebook will also aid the person in charge of acquisitions to select references needed.) **Done.**

2. *Use resources of other libraries (system-wide and others)*

2.1. Contact St. Joseph's College Library to determine how our libraries can best access their government documents, how patrons may access government documents on their own and what documents are available by Feb. 1995. **Done.**

2.2. By May 1995, talk to St. Joseph's College Library about the possibility of their staff doing reference searches of Internet on a fee basis for our patrons. **This is now considered a service our own staff should provide to our patrons**

2.3. Investigate various Internet access options and secure some level of access for staff by December 1995. **Done**

2.4. Investigate the feasibility of expanding access to Internet to include patron usage by December 1996. **Done**

2.5. Investigate development of CD ROM networks which include JCPL and other schools, colleges to determine cost and legal procedures, by January 1998. **Wide area network connecting our libraries is operational. Cost of T-1 lines must drop before it is feasible to network CDROMs on WANs. Schools are not yet networked, so a wider network is not yet possible.**

3. *Improve JCPL reference resources. Investigate cost, availability and practicality of obtaining the following: (a specific list of databases followed.) A report should be made 2 months after an assignment is given. All considerations should be made by January 1996.*

Staff committee evaluates various CD ROM reference databases regularly, determining which should be purchased or leased. Ongoing activity. A number of CD ROM and online databases have been purchased, including local history and genealogy software for DeMotte and Rensselaer.

4. *Ready Reference (local information)*

4.1. Select a staff member to correlate the updating of ready reference materials of the three libraries **Dee continues to update government officials, etc. Each library will send her the answers they have found to often-asked questions. She will be responsible for updating those answers as needed and distributing to each library. This endeavor has been partially successful but needs more concerted effort from all libraries involved.**

4.2. By April of 1995, assign a staff member to contact Congressmen's offices for resources they can supply. **Done.**

5. *Train staff to improve reference skills.*

5.1. Select a qualified person to give reference workshops to new staff periodically. **Done. A workshop is offered whenever there are at least 3 persons needing it.**

5.2. Allow time at Staff Development sessions for hands-on CD ROM experience for the benefit of visiting staff, beginning with the first Staff Development session of 1995. **In 1996, we began monthly mini-workshops held at each library. This training technique proved quite effective. Since then we have moved to mini-workshops held in one location to which staff from all branches come. We offer about 6 of these per year.**

5.3. Allow time at Staff Development sessions for sharing of difficult (challenging) reference questions and feedback from staff on other possible search strategies, beginning at Fall Staff Development session 1995. This project should be assigned at spring session. **Thus far, staff have requested staff development sessions on other topics. It was not possible to incorporate this activity into the limited time available.**

Goal 4

Specialize individual collections and promote resource sharing.

1. *By December 1995, a committee will decide which areas of print and nonprint materials can appropriately be developed into specialized collections in one library facility for the benefit of all libraries.*

1.1 This committee will consist of the three agency librarians and one reference or public service staff person from each library.

1.2 Guidelines will be set to ensure that the needs and desires of users are not ignored in an effort to minimize duplication of materials.

1.3 By December 1996, and by the end of each successive year, the committee will assess and revise the plan for materials specialization.

The Committee determined which libraries will specialize in which areas. These decisions are reflected in a revision of the Materials Selection Policy approved by the Board 11/96.

2. *By August 1995, a plan will be developed for the sharing of such resources as puppets, posters, exhibits, displays and programs. Those developing this plan will include the three children's specialists, and one person from DeMotte and Rensselaer chosen by their Agency Librarians. Done. A filing system was created and materials are shared between buildings.*

2.1 Media Minds will be approached by the children's specialists to tackle the possibilities of sharing the above resources as well as materials by the fall meeting of 1995. **Not done.**

3. *Supervisors will encourage and facilitate the specialization of staff members, encouraging growth in specific areas according to individual abilities and the library's needs.*

3.1 All staff, except clerks and pages, should attend at least one workshop in their special area of interest each year. **Ongoing. Each year, all but 3 staff above the level of clerk (and some at the page or clerk level) attended one or more off-site continuing education programs. In addition, we have had full day in-service development one day each year for the past 3 years.**

3.2 Supervisors will ensure that each staff member, except clerks and pages, will meet with counterparts within their specialized area at least once a year to share ideas and acquaint themselves with comparable resources in other libraries within the JCPL system. **In 1996, each staff person arranged to meet with her counterpart in another branch or with persons in another specialized area of the library to learn what part that person (or department) had in the working of the library as a whole. This did not occur in 1997 or thereafter.**

3.3 Staff members should be encouraged to attend counterparts groups in their special area of interest outside of the JCPL system, if such groups exist. **Most staff now have a counterparts group of which they are a part.**

3.4 While all assistants and specialists will learn the basics of all public service areas, priorities will be set for added learning in specialized areas. **During the evaluation process, continuing education goals for the coming year are set for each employee. Employees with guidance from supervisors worked on meeting these goals.**

3.5 By January, 1996, consider the addition of a part-time computer assistant at DeMotte and Rensselaer to help public and staff in using nonprint equipment and databases. **Not done. In 1996, specific staff were appointed at each library to help troubleshoot computer problems. They were given continuing education opportunities to aid them in this task. Technical Services Librarian and Technical Services Assistant also gave this type support. In 1997, extra hours were added at each library to ensure that sufficient staff would be available to help patrons use computers.**

3.6 By January, 1997, consider the addition of a computer specialist to help staff meet the technological needs of future information services. **In 1997, a fulltime System Administrator was hired to support the Galaxy system and the CD ROM and Internet network and to take charge of troubleshooting computer problems throughout the system, aided by the Technical Services Assistant and the troubleshooters located in each library.**



JASPER COUNTY PUBLIC LIBRARY

www.jasperco.lib.in.us

☐ Rensselaer Public Library, Headquarters
208 West Susan Street
Rensselaer, Indiana 47978-2447
219 • 866-5881
Fax 219 • 866-7378

☐ DeMotte Public Library
901 Birch Street SW
P.O. Box 16
DeMotte, Indiana 46310-0016
219 • 987-2221
Fax 219 • 987-2220

☐ Wheatfield Public Library
170 S. Grace Street
Wheatfield, Indiana 46392-7396
219 • 956-3774
Fax 219 • 956-4808

June 12, 2000

Whereas, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is resolved by the Library Board of the Jasper County Public Library, Jasper County, Indiana that the following existing appropriation be reduced in the following amounts:

LIBRARY CAPITAL PROJECTS FUND

	Amount Originally Appropriated	Amount Reduced
4.4 Furniture & equipment	\$70,000	\$70,000

Mari Anne Sayler

Mike Fleming

June-marie Egan

Susan Deardorff

LIRF Appropriation Reduction

This year we budgeted \$70,000 to spend from our **Capital Projects Fund** for migration to a new library automated system. Unfortunately, the Library Improvement Reserve (LIRF) funds we needed to add to the Capital Projects funds had to be used for HVAC repairs this year. Without the LIRF funds we do not have the money to purchase the automated system this year.

As a result, the Board approved holding those funds until 2001, when we can combine them with Capital Project Fund money we expect to get at that time and purchase the needed automated system.

The County Council has approved the 2001-2003 Capital Projects Fund plan incorporating those changes. Now the Board must pass a resolution to *reduce* the 2000 Capital Projects Fund budget by \$70,000, so that money will be available for use in 2001.

MEMORANDUM

Study Room Policy Reciprocal Borrowing Policy

Summary: The Policy Committee recommends approval of the Study Room Policy without change. They recommend one minor change in the Reciprocal Borrowing Policy.

Discussion: The Reciprocal Borrowing Policy refers to access to the library's CD ROM software, but does not take into account the recent addition of online databases which are available on the same workstations. One sentence in the policy therefore needs to be changed to give reciprocal borrowers access to the online databases. The sentence will then read:

PC's providing public access to the library's **online**/CD ROM software, to the Internet and OPAC will be available to reciprocal borrowers.

Vote: To approve the Study Room policy as written and make the change in the Reciprocal Borrowing Policy as recommended by the Board Policy Committee.

JCPL FINANCIAL STATEMENT

MAY 31, 2000

	<u>Beginning 2000 Balance</u>	<u>Current Month Disbursements</u>	<u>Y-T-D Disbursements</u>	<u>Current Month Receipts</u>	<u>Y-T-D Receipts</u>	<u>Ending Balance</u>
Operating Fund	\$381,829.76	\$91,208.62	\$495,483.50	\$352,219.51	\$377,908.95	\$264,255.21
Includes Investments of: \$178,000.00						
Public Library Access Card Fund	\$46.00	\$0.00	\$70.00	\$0.00	\$24.00	\$0.00
Gift Fund	\$3,210.96	\$579.28	\$1,138.36	\$475.00	\$810.00	\$2,882.60
DeMotte	\$460.47	\$43.75	\$248.92	\$475.00	\$505.00	\$716.55
Rensselaer	\$2,005.01	\$230.65	\$436.43	\$0.00	\$295.00	\$1,863.58
Wheatfield	\$745.48	\$304.88	\$453.01	\$0.00	\$10.00	\$302.47
Library Improvement Reserve Fund	\$78,696.30	\$0.00	\$0.00	\$330.47	\$1,568.65	\$80,264.95
Bond & Interest Redemption Fund	\$82,421.37	\$0.00	\$0.00	\$73,183.31	\$73,183.31	\$155,604.68
Includes Investments of: \$154,950.00						
Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$27,054.84	\$27,054.84	\$27,054.84
Includes Investments of: \$27,050.00						
/Hospitality Fund	\$0.00	\$0.00	\$657.77	\$0.00	\$657.77	\$0.00
Levy Excess Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Satellite Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Petty Cash Funds	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
Cash Change Fund	\$90.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90.00
Payroll Withholding Accts.						
FIT Tax Collected	\$0.00	\$5,277.43	\$26,550.50	\$5,277.43	\$26,550.50	\$0.00
FICA Tax Collected	\$0.00	\$3,964.72	\$19,829.92	\$3,964.72	\$19,829.92	\$0.00
State Tax Collected	\$1,609.17	\$1,827.83	\$8,715.94	\$1,776.87	\$8,883.64	\$1,776.87
County Tax Collected	\$451.51	\$496.40	\$2,394.97	\$481.38	\$2,424.84	\$481.38
IN Deferred Comp.	\$0.00	\$2,646.36	\$12,043.40	\$2,646.36	\$12,043.40	\$0.00
#125 Plan	\$0.00	\$1,135.70	\$6,152.26	\$1,135.68	\$6,152.26	\$0.00
Employee Health Insur.	\$0.00	\$0.00	\$7.00	\$0.00	\$7.00	\$0.00
Employee P.E.R.F.	\$3,747.31	\$0.00	\$7,753.53	\$1,340.28	\$6,720.93	\$2,714.71
Credit Union	\$0.00	\$200.00	\$700.00	\$200.00	\$700.00	\$0.00
TOTAL ALL FUNDS.....	\$552,222.38	\$107,336.34	\$581,497.15	\$470,085.85	\$564,520.01	\$535,245.24

Bank Balances
Jasper County Public Library
Report as of: 05/31/2000

<i>Bank</i>		
1	Peoples State Bank	\$82,915.41
2	Demotte State Bank	\$11,854.88
3	Lafayette Bank & Trust-LIRF	\$80,264.95
4	Cash on Hand	\$210.00
5	Laf. Bank & Trust CD#5166746	\$0.00
6	Laf. Bank & Trust CD#8068372	\$360,000.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
11	Civitas CD#7152001181	\$0.00
12	Civitas CD#7152001182	\$0.00
13	Civitas CD#7152030051	\$0.00
<i>Total all banks =</i>		<i>\$535,245.24</i>

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

INVESTME REGISTER

OPEN INVESTMENTS:

<u>Renewal Date</u>	<u>CD #</u>	<u>Issued By</u>	<u>Terms</u>	<u>Principal</u>	<u>%-Interest</u>	<u>Account</u>	<u>Purchase Date</u>	<u>Interest Earned</u>	<u>Comments</u>
				\$178,000.00		Operating		\$5,188.09	
				\$154,950.00		BIRF			BIRF Interest
				<u>\$27,050.00</u>		CPF		<u>\$421.50</u>	goes to Oper. Fund
08/09/2000	8068372	Laf. Bank & Trust	91 day	\$360,000.00	6.25		05/10/2000	\$5,323.50	

CLOSED INVESTMENTS:

				\$76,000.00		Operating			
				<u>\$67,000.00</u>		BIRF			
07-Jan-00	7152030051	Civitas	10 day	\$143,000.00	5.12		28-Dec-99	\$203.38	
14-Jan-00	7152001181	Civitas	59 day	\$120,000.00	5.14	Operating	16-Nov-99	\$1,010.87	
				\$185,000.00		Operating			
				<u>\$15,000.00</u>		BIRF			
14-Feb-00	7152001182	Civitas	90 day	\$200,000.00	5.19		16-Nov-99	\$2,595.01	
				\$185,000.00		OPER			
				<u>\$15,000.00</u>		BIRF			
03/15/2000	5166746	Laf.Bank & Trust	30 day	\$200,000.00	5.7		02/14/2000	\$936.98	

TOTAL

\$4,746.24

06/02/2000

Appropriation Report for 100 OPERATING FUND

Jasper County Public Library

Report Date: From 05/01/2000 To 05/31/2000

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Spent
<i>1. Personal Services</i>							
1.11 SALARY OF LIBRARIAN	\$45,656.00	\$0.00	\$45,656.00	\$3,804.66	\$18,979.97	\$26,676.03	41.6
1.12 SALARY OF ASSISTANTS	\$597,581.00	\$0.00	\$597,581.00	\$46,185.66	\$231,315.51	\$366,265.49	38.7
1.13 WAGES OF JANITORS	\$39,608.00	\$0.00	\$39,608.00	\$2,970.52	\$15,069.95	\$24,538.05	38.0
1.21 EMPLOYER'S SHARE-FICA	\$52,238.00	\$0.00	\$52,238.00	\$3,964.72	\$19,829.92	\$32,408.08	38.0
1.22 UNEMPLOYMENT COMPENSAT	\$2,511.00	\$0.00	\$2,511.00	\$0.00	\$1,335.90	\$1,175.10	53.2
1.23 EMPLOYER'S CONTRIB.- PERF	\$30,396.00	\$0.00	\$30,396.00	\$0.00	\$13,256.63	\$17,139.37	43.6
1.24 EMPLOYER'S CONTRIB.- INS.	\$29,130.00	\$0.00	\$29,130.00	\$1,946.77	\$10,079.54	\$19,050.46	34.6
1.31 OTHER PERSONAL SERVICES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.0
Subtotal	\$798,620.00		\$798,620.00	\$58,872.33	\$309,867.42	\$488,752.58	38.8
<i>2. Supplies</i>							
2.11 OFFICIAL RECORDS	\$1,000.00	\$0.00	\$1,000.00	\$178.76	\$241.18	\$758.82	24.1
2.12 STATIONERY AND PRINTING	\$700.00	\$0.00	\$700.00	\$0.00	\$38.90	\$661.10	5.6
2.13 OTHER OFFICE SUPPLIES	\$6,200.00	\$0.00	\$6,200.00	\$88.81	\$1,172.04	\$5,027.96	18.9
2.21 CLEANING & SANITATION SUP	\$3,400.00	\$0.00	\$3,400.00	\$109.43	\$1,652.66	\$1,747.34	48.6
2.22 FUEL, OIL & LUBRICANTS	\$0.00	\$0.00	\$0.00	\$5.27	\$5.27	(\$5.27)	#Div/0!
2.23 OTHER OPERATING SUPPLIES	\$5,600.00	\$0.00	\$5,600.00	\$30.38	\$1,685.07	\$3,914.93	30.1
2.31 BUILDING MATERIALS & SUPP	\$1,100.00	\$0.00	\$1,100.00	\$0.00	\$98.00	\$1,002.00	8.9
2.32 PAINT AND PAINTING SUPPLIE	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	0.0
2.33 REPAIR PARTS	\$500.00	\$0.00	\$500.00	\$0.00	\$33.48	\$466.52	6.7

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
2.41 LIBRARY SUPPLIES	\$4,300.00	\$0.00	\$4,300.00	\$868.15	\$2,071.87	\$2,228.13	48.2
2.42 AUTOMATION SUPPLIES	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$1,681.11	\$2,818.89	37.4
Subtotal	\$27,450.00		\$27,450.00	\$1,280.80	\$8,679.58	\$18,770.42	31.6
3. Other Services and Charge							
3.11 CONSULTING SERVICES	\$0.00	\$17,450.00	\$17,450.00	\$2,457.70	\$5,092.70	\$12,357.30	29.2
3.12 ENGINEERING & ARCH. SERVI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.13 LEGAL SERVICES	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$137.50	\$862.50	13.8
3.14 OTHER PROFESSIONAL SERVI	\$6,000.00	\$0.00	\$6,000.00	\$999.00	\$1,366.90	\$4,633.10	22.8
3.21 TELEPHONE	\$9,000.00	\$0.00	\$9,000.00	\$178.03	\$1,659.55	\$7,340.45	18.4
3.22 POSTAGE	\$5,300.00	\$0.00	\$5,300.00	\$18.93	\$1,714.32	\$3,585.68	32.3
3.23 TRAVELING EXPENSE	\$7,000.00	\$0.00	\$7,000.00	\$868.95	\$4,061.87	\$2,938.13	58.0
3.24 PROFESSIONAL MEETINGS	\$8,000.00	\$5.00	\$8,005.00	\$275.08	\$5,330.85	\$2,674.15	66.6
3.25 FREIGHT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.26 NETWORKING	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.0
3.31 ADVERTISING & PUBLIC NOTIC	\$1,500.00	\$0.00	\$1,500.00	\$309.00	\$514.90	\$985.10	34.3
3.32 OTHER PRINTING	\$350.00	\$0.00	\$350.00	\$0.00	\$0.00	\$350.00	0.0
3.41 OFFICIAL BONDS	\$250.00	\$0.00	\$250.00	\$0.00	\$50.00	\$200.00	20.0
3.42 OTHER INSURANCE	\$11,451.00	\$0.00	\$11,451.00	\$0.00	\$10,336.00	\$1,115.00	90.3
3.51 GAS	\$26,000.00	\$0.00	\$26,000.00	\$1,199.29	\$10,473.87	\$15,526.13	40.3
3.52 ELECTRICITY	\$47,000.00	\$0.00	\$47,000.00	\$3,574.45	\$16,624.70	\$30,375.30	35.4
3.53 WATER	\$900.00	\$0.00	\$900.00	\$50.15	\$354.70	\$545.30	39.4
3.54 WASTE DISPOSAL SERVICES	\$2,350.00	\$0.00	\$2,350.00	\$169.66	\$900.65	\$1,449.35	38.3
3.61 BUILDING & STRUCTURES	\$45,000.00	\$2,019.55	\$47,019.55	\$2,469.60	\$25,346.93	\$21,672.62	53.9
3.62 EQUIPMENT	\$6,000.00	\$0.00	\$6,000.00	\$184.29	\$1,171.64	\$4,828.36	19.5

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
3.71 REAL ESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.72 EQUIPMENT RENTALS	\$280.00	\$0.00	\$280.00	\$9.95	\$125.75	\$154.25	44.9
3.91 DUES	\$2,900.00	\$0.00	\$2,900.00	\$50.00	\$2,240.22	\$659.78	77.2
3.92 INTEREST ON TEMPORARY LO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.93 TAXES & ASSESSMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.94 TRANSFER TO LIRF	\$30,000.00	(\$17,450.00)	\$12,550.00	\$0.00	\$0.00	\$12,550.00	0.0
3.95 BOOK REIMBURSEMENT	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	0.0
3.96 PETTY CASH	\$120.00	\$0.00	\$120.00	\$0.00	\$0.00	\$120.00	0.0
3.97 INTERVIEWING & MOVING EXP	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0
3.98 MAINTENANCE/SERVICE CONT	\$46,200.00	\$0.00	\$46,200.00	\$1,409.94	\$6,356.27	\$39,843.73	13.8
Subtotal	\$267,201.00	\$2,024.55	\$269,225.55	\$14,224.02	\$93,859.32	\$175,366.23	34.9
4. Capital Outlays							
4.1 LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.2 BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.3 IMPROVEMENTS OTHER THAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.4 FURNITURE & EQUIPMENT	\$16,000.00	\$119.00	\$16,119.00	\$3,189.10	\$6,267.32	\$9,851.68	38.9
4.51 BOOKS	\$150,000.00	\$0.00	\$150,000.00	\$12,142.92	\$52,862.47	\$97,137.53	35.2
4.52 PERIODICALS & NEWSPAPERS	\$23,500.00	\$0.00	\$23,500.00	\$375.25	\$2,347.95	\$21,152.05	10.0
4.53 NONPRINTED MATERIALS	\$55,000.00	\$510.00	\$55,510.00	\$1,124.20	\$21,599.44	\$33,910.56	38.9
Subtotal	\$244,500.00	\$629.00	\$245,129.00	\$16,831.47	\$83,077.18	\$162,051.82	33.9
Grand Total	\$1,337,771.00	\$2,653.55	\$1,340,424.55	\$91,208.62	\$495,483.50	\$844,941.05	37.0

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

Changes to Appropriations

<i>Date</i>	<i>Fund Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Reason</i>
01/03/2000	100	4.4	\$119.00	Encumbered 1999 Appropriation per Board Approval-12/27
01/12/2000	100	3.61	\$2,019.55	Ins. Claim-Prism Painting -A/P #40
05/04/2000	100	4.53	\$510.00	LSTA Grant for Y2K-Salem Press-A/P #297
05/09/2000	100	3.24	\$5.00	Refund-attendee cancelled, ILF A/P #324
05/09/2000	100	3.94	(\$17,450.00)	Per Board Mtg. Approval, 5/8/00
05/09/2000	100	3.11	\$17,450.00	Per Board Mtg. Approval, 5/8/00

Register Of Claims
Jasper County Public Library
Report Date: From 05/01/2000 To 05/31/2000

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	405	INDIANA DEPARTMENT OF RE	GIT TAX COLLECTED	SALARIES AND WAGES	\$1,827.83	05/20/2000	EFT-STATE & COUNTY TAX
			COUNTY TAX COLLEC	SALARIES AND WAGES	\$496.40		WITHHELD APR 2000 Ver 22 Ref #57541
			Total this claim		\$2,324.23		
0	399	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,902.33	05/10/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$22,622.25		
			OPERATING FUND	WAGES OF JANITORS	\$1,367.98		
			Total this claim		\$25,892.56		
0	416	INTERNAL REVENUE SERVIC	OPERATING FUND	EMPLOYER'S SHARE-FICA	\$2,027.35	05/25/2000	FICA & FED Tax Withheld from Payroll
			FICA TAX COLLECTED	SALARIES AND WAGES	\$2,027.35		25 May 00 ref #01707083
			FIT TAX COLLECTED	SALARIES AND WAGES	\$2,720.15		
			Total this claim		\$6,774.85		
0	404	INTERNAL REVENUE SERVIC	OPERATING FUND	EMPLOYER'S SHARE-FICA	\$1,937.37	05/10/2000	FICA & FED Tax Withheld from Payroll
			FICA TAX COLLECTED	SALARIES AND WAGES	\$1,937.37		10 May 00 ref #00119544
			FIT TAX COLLECTED	SALARIES AND WAGES	\$2,557.28		
			Total this claim		\$6,432.02		
0	408	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,902.33	05/25/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$23,563.41		
			OPERATING FUND	WAGES OF JANITORS	\$1,602.54		
			Total this claim		\$27,068.28		
18608	407	CROWN POINT COMMUNITY L	OPERATING FUND	PROFESSIONAL MEETINGS	(\$75.00)	05/10/2000	NILBA Dinner cancelled in Jan. 2000-Ba VOIDED CHECK 18608. See original A
			Total this claim		(\$75.00)		
18850	330	A.E. BOYCE CO., INC.	OPERATING FUND	OFFICIAL RECORDS	\$178.76	05/08/2000	Purchase Order & Gen. Bid/Public Work
			Total this claim		\$178.76		
18851	331	ACE HARDWARE	OPERATING FUND	CLEANING & SANITATION SUP	\$18.27	05/08/2000	Mopheads, 40w bulbs
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$2.78		
			Total this claim		\$21.05		
18852	332	ADAIR PERFORMANCE, INC	OPERATING FUND	OTHER PROFESSIONAL SERV	\$150.00	05/08/2000	Windi the Sailor Performance @ DeM. S balance due
			Total this claim		\$150.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18853	333	AMBER WHITED	OPERATING FUND	TRAVELING EXPENSE	\$7.15	05/08/2000	Mileage-vendor demo
				Total this claim	\$7.15		
18854	334	ANTHEM BENEFIT ADMINISTR	OPERATING FUND	OTHER PROFESSIONAL SERV	\$99.00	05/08/2000	Cobra Administration-partial assistance-
				Total this claim	\$99.00		
18855	335	ANTHEM BLUE CROSS AND B	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$1,863.07	05/08/2000	May'00 Premium-11 employees
			#125 TAX DEFERRED	SALARIES AND WAGES	\$1,135.70		
				Total this claim	\$2,998.77		
18856	336	AVC CORPORATION	OPERATING FUND	MAINTENANCE/SERVICE CON	\$198.00	05/08/2000	As Per Attached Invoices
				Total this claim	\$198.00		
18857	337	BAKER & TAYLOR	OPERATING FUND	BOOKS	\$2,635.19	05/08/2000	Books, Gift Books, A.V., Continuations
			OPERATING FUND	BOOKS	\$1,474.33		
			OPERATING FUND	BOOKS	\$506.73		
			OPERATING FUND	BOOKS	\$803.83		
			OPERATING FUND	BOOKS	\$656.15		
			OPERATING FUND	BOOKS	\$459.44		
			OPERATING FUND	BOOKS	\$171.24		
			OPERATING FUND	BOOKS	\$56.92		
			OPERATING FUND	BOOKS	\$172.87		
			OPERATING FUND	BOOKS	\$718.62		
			OPERATING FUND	BOOKS	\$180.36		
			OPERATING FUND	BOOKS	\$27.57		
			OPERATING FUND	BOOKS	\$5.24		
			WHEATFIELD GIFT FU	BOOKS	\$11.97		
			OPERATING FUND	NONPRINTED MATERIALS	\$15.00		
			OPERATING FUND	NONPRINTED MATERIALS	\$16.14		
				Total this claim	\$7,911.60		
18858	338	BARNES & NOBLE	OPERATING FUND	BOOKS	\$79.90	05/08/2000	Books & Summer Rdg. Prizes
			OPERATING FUND	BOOKS	\$32.71		
			OPERATING FUND	BOOKS	\$15.94		
			OPERATING FUND	LIBRARY SUPPLIES	\$12.76		
			OPERATING FUND	LIBRARY SUPPLIES	\$12.76		
			OPERATING FUND	LIBRARY SUPPLIES	\$12.76		
				Total this claim	\$166.83		

<i>Warrent</i> <i>Number</i>	<i>Claim</i> <i>Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18859	339	BEST BUY CO., INC.	OPERATING FUND	NONPRINTED MATERIALS	\$203.88	05/08/2000	Videos, CD-Roms, Audio Cassettes
			OPERATING FUND	NONPRINTED MATERIALS	\$176.50		
			OPERATING FUND	NONPRINTED MATERIALS	\$288.81		
				Total this claim	\$669.19		
18860	340	BETTER CONTAINERS MFG. C	OPERATING FUND	LIBRARY SUPPLIES	\$160.82	05/08/2000	Book Bags
			OPERATING FUND	LIBRARY SUPPLIES	\$80.41		
			OPERATING FUND	LIBRARY SUPPLIES	\$80.41		
				Total this claim	\$321.64		
18861	341	BROWN'S GARDEN SHOPPE	OPERATING FUND	BUILDING & STRUCTURES	\$280.45	05/08/2000	March Mowing, Seeding & Fertilizer for f Lib.
				Total this claim	\$280.45		
18862	342	CAMPBELL PRINTING COMPA	OPERATING FUND	OTHER OFFICE SUPPLIES	\$70.79	05/08/2000	'Thank You' notes & Rubber Stampers
				Total this claim	\$70.79		
18863	343	CHARLOTTE FAGEN	OPERATING FUND	LIBRARY SUPPLIES	\$47.96	05/08/2000	Summer Rdg. Prizes
			OPERATING FUND	LIBRARY SUPPLIES	\$47.96		
			OPERATING FUND	LIBRARY SUPPLIES	\$47.96		
				Total this claim	\$143.88		
18864	344	COMMERCIAL OFFICE ENVIR	OPERATING FUND	FURNITURE & EQUIPMENT	\$1,424.00	05/08/2000	16 Mtg. Room Chairs @ Rens. Lib.
				Total this claim	\$1,424.00		
18865	345	CULLIGAN	OPERATING FUND	EQUIPMENT RENTALS	\$9.95	05/08/2000	Water Cooler Rental
				Total this claim	\$9.95		
18866	346	D&J LAWN CARE, INC.	OPERATING FUND	BUILDING & STRUCTURES	\$334.00	05/08/2000	Juniper Bushes-9 planted @ DeMotte
				Total this claim	\$334.00		
18867	347	DAVIDSON TITLES INC.	OPERATING FUND	BOOKS	\$716.96	05/08/2000	Books and more Books
			OPERATING FUND	BOOKS	\$16.95		
			OPERATING FUND	BOOKS	\$156.28		
			OPERATING FUND	BOOKS	\$119.77		
			OPERATING FUND	BOOKS	\$64.80		
			OPERATING FUND	BOOKS	\$705.25		
			OPERATING FUND	BOOKS	\$49.85		
				Total this claim	\$1,829.86		
18868	348	DEMCO	OPERATING FUND	BOOKS	\$94.30	05/08/2000	Book Pockets
				Total this claim	\$94.30		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18869	349	DIANA KOOY	OPERATING FUND	TRAVELING EXPENSE	\$35.75	05/08/2000	Mileage & Mtg. Expense
			OPERATING FUND	PROFESSIONAL MEETINGS	\$11.70		
				Total this claim	\$47.45		
18870	350	DIANE KROS	OPERATING FUND	TRAVELING EXPENSE	\$32.18	05/08/2000	Mileage-Storytime, AV trip, Vendor Dem
				Total this claim	\$32.18		
18871	351	EDUCATORS PROGRESS SER	OPERATING FUND	BOOKS	\$39.95	05/08/2000	Educ. Gde/Free Computer Materials
			OPERATING FUND	BOOKS	\$4.95		
				Total this claim	\$44.90		
18872	352	FUN EXPRESS, INC	OPERATING FUND	LIBRARY SUPPLIES	\$24.95	05/08/2000	Summer Rdg. Prizes and Supplies
			OPERATING FUND	LIBRARY SUPPLIES	\$24.95		
			OPERATING FUND	LIBRARY SUPPLIES	\$24.95		
				Total this claim	\$74.85		
18873	353	GA FOODS GROUP	OPERATING FUND	LIBRARY SUPPLIES	\$13.36	05/08/2000	Supplies-Patron Appreciation Day-Rens
				Total this claim	\$13.36		
18874	354	GAIL JUNG	OPERATING FUND	CLEANING & SANITATION SUP	\$7.07	05/08/2000	DeMotte Petty Cash-Postage, Vacuum
			OPERATING FUND	OTHER OFFICE SUPPLIES	\$5.05		Supplies, Faucet kit, Office Supply
			OPERATING FUND	POSTAGE	\$2.35		
			OPERATING FUND	LIBRARY SUPPLIES	\$2.49		
			OPERATING FUND	LIBRARY SUPPLIES	\$5.97		
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$3.79		
				Total this claim	\$26.72		
18875	355	GAIL JUNG	OPERATING FUND	POSTAGE	\$15.81	05/08/2000	Rensselaer Petty Cash-Postage, Batteri
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$13.07		materials, cards, Vac Belt, mtg. Supplie
			OPERATING FUND	LIBRARY SUPPLIES	\$2.28		
			OPERATING FUND	LIBRARY SUPPLIES	\$3.38		
			OPERATING FUND	PERIODICALS & NEWSPAPER	\$2.00		
			OPERATING FUND	OTHER OFFICE SUPPLIES	\$4.97		
				Total this claim	\$41.51		
18876	356	GAIL JUNG	OPERATING FUND	TRAVELING EXPENSE	\$5.08	05/08/2000	Wheatfield Petty Cash-Mileage, Fuel (S
			OPERATING FUND	FUEL, OIL & LUBRICANTS	\$5.27		supply, phone cord, postage
			OPERATING FUND	CLEANING & SANITATION SUP	\$2.48		
			OPERATING FUND	EQUIPMENT	\$4.29		
			OPERATING FUND	POSTAGE	\$0.77		
				Total this claim	\$17.89		

<i>Warra...</i> <i>Number</i>	<i>Claim</i> <i>Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18877	357	GALE GROUP	OPERATING FUND	BOOKS	\$99.75	05/08/2000	Ency/Associations, Countries/World & L about Author, Asst. Books
			OPERATING FUND	BOOKS	\$133.00		
			RENSSELAER GIFT FU	BOOKS	\$62.90		
			OPERATING FUND	BOOKS	\$102.60		
			OPERATING FUND	BOOKS	\$21.31		
			WHEATFIELD GIFT FU	BOOKS	\$261.66		
				Total this claim	\$681.22		
18878	358	H. W. WILSON COMPANY	OPERATING FUND	PERIODICALS & NEWSPAPER	\$267.00	05/08/2000	Readers Guide Print-Wh.; 7/00-6/01 sub
				Total this claim	\$267.00		
18879	359	HERITAGE OFFICE PRODUCT	OPERATING FUND	OTHER OFFICE SUPPLIES	\$8.00	05/08/2000	Name Badge
				Total this claim	\$8.00		
18880	360	HP PRODUCTS CORP.	OPERATING FUND	FURNITURE & EQUIPMENT	\$1,022.55	05/08/2000	3x10 Red & 4x20 Grey Outdoor Mat-Re
			OPERATING FUND	FURNITURE & EQUIPMENT	\$660.55		
				Total this claim	\$1,683.10		
18881	361	INCOLSA	OPERATING FUND	DUES	\$50.00	05/08/2000	y2000 Membership Fee
				Total this claim	\$50.00		
18882	362	INFORMATION TODAY	OPERATING FUND	BOOKS	\$72.89	05/08/2000	Books
			OPERATING FUND	BOOKS	\$19.99		
			OPERATING FUND	BOOKS	\$13.70		
				Total this claim	\$106.58		
18883	363	INGRAM	OPERATING FUND	BOOKS	\$4.78	05/08/2000	Paperbacks
			OPERATING FUND	BOOKS	\$5.69		
			OPERATING FUND	BOOKS	\$8.10		
			OPERATING FUND	BOOKS	\$2.70		
			OPERATING FUND	BOOKS	\$3.17		
			OPERATING FUND	BOOKS	\$2.39		
				Total this claim	\$26.83		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18884	364	INSPIRATIONAL BOOK DISTRI	OPERATING FUND	BOOKS	\$19.18	05/08/2000	Books per attached
			OPERATING FUND	BOOKS	\$19.18		
			OPERATING FUND	BOOKS	\$55.94		
			OPERATING FUND	BOOKS	\$4.79		
			OPERATING FUND	BOOKS	\$14.37		
			OPERATING FUND	BOOKS	\$23.95		
			OPERATING FUND	BOOKS	\$8.78		
			OPERATING FUND	BOOKS	\$3.99		
			OPERATING FUND	BOOKS	\$15.98		
			Total this claim		\$166.16		
18885	365	INTERNATIONAL BUSINESS DI	OPERATING FUND	BOOKS	\$189.00	05/08/2000	AT&T Toll-free Directory
			OPERATING FUND	BOOKS	\$17.50		
			Total this claim		\$206.50		
18886	366	JASPER FOUNDATION, INC.	OPERATING FUND	NONPRINTED MATERIALS	\$25.00	05/08/2000	Leave A Legacy Video, Brochures
			Total this claim		\$25.00		
18887	367	JENNIFER L. EVERS	OPERATING FUND	TRAVELING EXPENSE	\$68.90	05/08/2000	CIL Conference Expenses & Transportat
			OPERATING FUND	PROFESSIONAL MEETINGS	\$208.87		
			Total this claim		\$277.77		
18888	368	JOYCE I. LANE	RENSSELAER GIFT FU	BOOKS	\$74.00	05/08/2000	Funeral Records & Marriage Index Bks.- Fund
			Total this claim		\$74.00		
18889	369	KNOWLEDGE ADVENTURE	OPERATING FUND	NONPRINTED MATERIALS	\$4.95	05/08/2000	Rebate Offer for JumpStart Math, 2nd G handling)
			Total this claim		\$4.95		
18890	370	LINDA THOMPSON	OPERATING FUND	NONPRINTED MATERIALS	\$3.99	05/08/2000	Mattel Rebate offer for CD-ROM (Ship &
			Total this claim		\$3.99		
18891	371	LYNN DAUGHERTY	OPERATING FUND	TRAVELING EXPENSE	\$54.93	05/08/2000	Meetings-Counterparts, Directors, Vend Interview, & Mtg. Expense
			OPERATING FUND	PROFESSIONAL MEETINGS	\$9.88		
			Total this claim		\$64.81		
18892	372	MARLENE BEEDLE	OPERATING FUND	TRAVELING EXPENSE	\$104.10	05/08/2000	Genealogy Wkshp 4/26/00, Mileage & E
			OPERATING FUND	PROFESSIONAL MEETINGS	\$22.68		
			Total this claim		\$126.78		
18893	373	McSHANE'S	OPERATING FUND	FURNITURE & EQUIPMENT	\$82.00	05/08/2000	Anti-Static Floor Mats @ Rens.
			Total this claim		\$82.00		

<i>Warra. Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18894	374	MICROSOFT CORPORATION	OPERATING FUND	NONPRINTED MATERIALS	\$7.90	05/08/2000	2-Rebate Offers for Explores in the Age (ship & handling)
Total this claim					<u>\$7.90</u>		
18895	375	MITCH SANDERS	OPERATING FUND	OTHER PROFESSIONAL SERV	\$250.00	05/08/2000	Yo-Yo Performance 6-6 @ DeM., 6-7 @
			OPERATING FUND	OTHER PROFESSIONAL SERV	\$250.00		
			OPERATING FUND	OTHER PROFESSIONAL SERV	\$250.00		
Total this claim					<u>\$750.00</u>		
18896	376	MUSIC IN MOTION	OPERATING FUND	LIBRARY SUPPLIES	\$56.90	05/08/2000	Parachute, 12'- Summer Rdg. Prog.
Total this claim					<u>\$56.90</u>		
18897	377	ON CUE #6106	OPERATING FUND	LIBRARY SUPPLIES	\$15.29	05/08/2000	Music CD-Name the Mascot Prize
Total this claim					<u>\$15.29</u>		
18898	378	PBS VIDEO	OPERATING FUND	NONPRINTED MATERIALS	\$259.94	05/08/2000	VHS cassettes
			OPERATING FUND	NONPRINTED MATERIALS	\$11.50		
Total this claim					<u>\$271.44</u>		
18899	379	PEGGY WOODS	OPERATING FUND	TRAVELING EXPENSE	\$14.30	05/08/2000	2-Mattel Rebate Offer-Dr. Seuss' Pre-sc
			OPERATING FUND	NONPRINTED MATERIALS	\$6.98		Reading is Fun and Sesame St. Elmo's handling); Mileage
Total this claim					<u>\$21.28</u>		
18900	380	PRECISION CONTROL SYSTE	OPERATING FUND	BUILDING & STRUCTURES	\$1,840.15	05/08/2000	Repair leak on second compressor, add
Total this claim					<u>\$1,840.15</u>		
18901	381	PHILIP N. HOWARD	OPERATING FUND	BUILDING & STRUCTURES	\$15.00	05/08/2000	Repair faucets, cleaned out downspouts
Total this claim					<u>\$15.00</u>		
18902	382	REGENT BOOK CO., INC.	OPERATING FUND	BOOKS	\$17.98	05/08/2000	Continuations-BH&G and HB Books
			OPERATING FUND	BOOKS	\$46.96		
			OPERATING FUND	BOOKS	\$8.99		
			OPERATING FUND	BOOKS	\$5.66		
Total this claim					<u>\$79.59</u>		
18903	383	RENS./REMINGTON CHAMBER	OPERATING FUND	PROFESSIONAL MEETINGS	\$5.00	05/08/2000	Chamber Luncheon 5/17/00 Mtg., String
Total this claim					<u>\$5.00</u>		
18904	384	RENSSELAER REPUBLICAN	OPERATING FUND	PERIODICALS & NEWSPAPER	\$106.25	05/08/2000	Legal Ads - RR 3/23 & 3/30, KV-3/23; P
			OPERATING FUND	ADVERTISING & PUBLIC NOTI	\$309.00		Subscription RR 6/1/00-01
Total this claim					<u>\$415.25</u>		
18905	385	SANDRA L. HESTERMAN	OPERATING FUND	TRAVELING EXPENSE	\$22.43	05/08/2000	Mileage, Reference Counterparts Mtg
Total this claim					<u>\$22.43</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18906	386	SECURITY COURIERS CORP.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$869.84	05/08/2000	Courier Service 3/31-4/21/00
				Total this claim	<u>\$869.84</u>		
18907	387	SHEILA MAXWELL	OPERATING FUND	TRAVELING EXPENSE	\$495.53	05/08/2000	CIL Conference Expenses & Mileage, ot
			OPERATING FUND	PROFESSIONAL MEETINGS	\$61.95		
				Total this claim	<u>\$557.48</u>		
18908	388	SHERMAN SPECIALITY COMP	OPERATING FUND	LIBRARY SUPPLIES	\$162.00	05/08/2000	JCPL imprinted Magnets-DeM. Lib.
				Total this claim	<u>\$162.00</u>		
18909	389	SIECO, INC.	OPERATING FUND	CONSULTING SERVICES	\$2,457.70	05/08/2000	Review existing facilities to perform heat recommendations to heat and cooling s
				Total this claim	<u>\$2,457.70</u>		
18910	390	STEPHANIE FILSON	OPERATING FUND	TRAVELING EXPENSE	\$28.60	05/08/2000	Mileage-vendo demo, anti-virus install.
				Total this claim	<u>\$28.60</u>		
18911	391	TOWN OF DEMOTTE	OPERATING FUND	WASTE DISPOSAL SERVICES	\$45.66	05/08/2000	Sewer Service @ DeM. To 3/31/00
				Total this claim	<u>\$45.66</u>		
18912	392	TOWN OF WHEATFIELD SEW	OPERATING FUND	WASTE DISPOSAL SERVICES	\$41.05	05/08/2000	May 2000 Sewer Service @ Wh. Lib.
				Total this claim	<u>\$41.05</u>		
18913	393	TYSEN'S COUNTRY GROCER	OPERATING FUND	CLEANING & SANITATION SUP	\$81.61	05/08/2000	TP Cleaners, Window Spray, Pledge, Liq.
			OPERATING FUND	LIBRARY SUPPLIES	\$11.79		Mophead, air freshner, etc.
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$3.35		
				Total this claim	<u>\$96.75</u>		
18914	394	UNIQUE BOOKS, INC.	OPERATING FUND	BOOKS	\$593.03	05/08/2000	Books
			OPERATING FUND	BOOKS	\$605.51		
			OPERATING FUND	BOOKS	\$35.96		
				Total this claim	<u>\$1,234.50</u>		
18915	395	UNIQUE MANAGEMENT SERVI	OPERATING FUND	MAINTENANCE/SERVICE CON	\$342.10	05/08/2000	March Initial & Secondary Placements
				Total this claim	<u>\$342.10</u>		
18916	396	VIEWSONIC CORPORATION	OPERATING FUND	EQUIPMENT	\$60.00	05/08/2000	Repairs to 3 Monitors: RMA#R164302-1
			OPERATING FUND	EQUIPMENT	\$120.00		RMA#164302-3
				Total this claim	<u>\$180.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18917	397	WAL-MART STORES, INC.	OPERATING FUND	LIBRARY SUPPLIES	\$16.04	05/08/2000	Batteries (less instant \$.75 rebate)
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$7.39		
			OPERATING FUND	NONPRINTED MATERIALS	\$47.81		
			OPERATING FUND	NONPRINTED MATERIALS	\$27.90		
			OPERATING FUND	NONPRINTED MATERIALS	\$27.90		
			Total this claim		\$127.04		
18918	398	YESTERYEAR'S MEAT & SPEC	DEMOTTE GIFT FUND	PROFESSIONAL MEETINGS	\$43.75	05/08/2000	Staff Development Expenses
			RENSSELAER GIFT FU	PROFESSIONAL MEETINGS	\$93.75		
			WHEATFIELD GIFT FU	PROFESSIONAL MEETINGS	\$31.25		
			Total this claim		\$168.75		
18919	400	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,323.18	05/10/2000	Withheld from Payroll 5/10/00 Daugherty,Kooy,Kopanda,Fagen, Schulenberg,Filson,Stringfellow,Weed, Woods,Maxwell,Beedle,Jung
			Total this claim		\$1,323.18		
18920	401	LA-PORTER FEDERAL CREDIT	CREDIT UNION	SALARIES AND WAGES	\$100.00	05/10/2000	Withheld from Payroll 5/10/00 Kopanda
			Total this claim		\$100.00		
18921	402	NORTHWESTERN INDIANA TE	OPERATING FUND	TELEPHONE	\$26.07	05/10/2000	Local Telephone Service May 2000 DeMotte
			Total this claim		\$26.07		
18922	403	SPRINT	OPERATING FUND	TELEPHONE	\$102.10	05/10/2000	Long Distance Telephone April 2000 D,R & W
			OPERATING FUND	TELEPHONE	\$33.29		
			OPERATING FUND	TELEPHONE	\$13.44		
			Total this claim		\$148.83		
18923	406	JASPER COUNTY PUBLIC LIB	OPERATING FUND	PURCHASE OF INVESTMENTS	178,000.00	05/10/2000	Purchase 91 Day CD
			RENS & DEM BOND A	PURCHASE OF INVESTMENTS	154,950.00		
			CAPITAL PROJECTS F	PURCHASE OF INVESTMENTS	\$27,050.00		
			Total this claim		\$360,000.00		
18924	409	ANTHEM LIFE	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$83.70	05/25/2000	Life Insurance Premium 5/25/00 18 Employees
			Total this claim		\$83.70		
18925	410	CITY OF RENSSELAER	OPERATING FUND	GAS	\$488.62	05/25/2000	4/10/00 - 5/9/00 Utilities-Rens
			OPERATING FUND	ELECTRICITY	\$1,166.02		
			OPERATING FUND	WATER	\$50.15		
			OPERATING FUND	WASTE DISPOSAL SERVICES	\$82.95		
			Total this claim		\$1,787.74		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18926	411	CROWN POINT COMMUNITY L	OPERATING FUND	PROFESSIONAL MEETINGS	\$30.00	05/25/2000	NILBA Dinner 5/31/00 Deardorff, Daugherty
Total this claim					<u>\$30.00</u>		
18927	412	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,323.18	05/25/2000	Withheld from Payroll 5/25/00 Daugherty,Kooy,Kopanda,Fagen, Schulenberg,Filson,Stringfellow,Weed, Woods,Maxwell,Beedle,Jung
Total this claim					<u>\$1,323.18</u>		
18928	413	LA-PORTER FEDERAL CREDIT	CREDIT UNION	SALARIES AND WAGES	\$100.00	05/25/2000	Withheld from Payroll 5/25/00 Kopanda
Total this claim					<u>\$100.00</u>		
18929	414	NIPSCO	OPERATING FUND	GAS	\$637.16	05/25/2000	Utilities 4/10/00-5/11/00;W 4/18/00 -5/17/00;D
			OPERATING FUND	ELECTRICITY	\$1,872.95		
			OPERATING FUND	GAS	\$73.51		
			OPERATING FUND	ELECTRICITY	\$535.48		
Total this claim					<u>\$3,119.10</u>		
18930	415	SPRINT	OPERATING FUND	TELEPHONE	\$3.13	05/25/2000	Local Telephone Service-R
Total this claim					<u>\$3.13</u>		

Warra Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims \$467,336.34

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, June 02, 2000

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 11 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$467,336.34

Date this 12th day of June, 2000.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

F5

[illegible]

	<u>THIS MONTH</u>	<u>YEAR-TO-DATE</u>	<u>TOTAL RECEIPTS THIS MONTH</u>	<u>TOTAL RECEIPTS YEAR-TO-DATE</u>
WITHHOLDING ACCOUNT FUNDS:			\$16,822.72	\$83,312.49
FIT Tax Collected	\$5,277.43	\$26,550.50		
FICA Collected	\$3,964.72	\$19,829.92		
State Tax Collected	\$1,776.87	\$8,883.64		
County Tax Collected	\$481.38	\$2,424.84		
INDIANA Deferred Comp	\$2,646.36	\$12,043.40		
#125 Plan	\$1,135.68	\$6,152.26		
Health/Life Insurance	\$0.00	\$7.00		
PERF	\$1,340.28	\$6,720.93		
Credit Union	\$200.00	\$700.00		
TOTAL RECEIPTS - ALL FUNDS			\$470,085.85	\$564,520.01

Register Of Claims
Jasper County Public Library
Report Date: From 06/01/2000 To 06/12/2000

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
0	436	DEMOTTE STATE BANK	OPERATING FUND	OTHER OFFICE SUPPLIES	\$6.50	06/12/2000	Deposit Slips-Bank Debit
				Total this claim	\$6.50		
18931	417	AMERICAN LIBRARY ASSN	OPERATING FUND	LIBRARY SUPPLIES	\$27.50	06/12/2000	Posters-
			OPERATING FUND	LIBRARY SUPPLIES	\$27.50		
				Total this claim	\$55.00		
18932	418	AMERITECH	OPERATING FUND	BOOKS	\$236.40	06/12/2000	Yellow Pages
			OPERATING FUND	BOOKS	\$93.00		
			OPERATING FUND	BOOKS	\$180.80		
				Total this claim	\$510.20		
18933	419	ANNE-MARIE EGAN	OPERATING FUND	TRAVELING EXPENSE	\$14.30	06/12/2000	Mileage-Bd. Mtg 5/8/00
				Total this claim	\$14.30		
18934	420	ASSOCIATED LIBRARIES PRE	OPERATING FUND	BOOKS	\$1,488.91	06/12/2000	Books
			OPERATING FUND	BOOKS	\$682.29		
			OPERATING FUND	BOOKS	\$474.83		
				Total this claim	\$2,646.03		
18935	421	AUSTIN BOOK SALES	OPERATING FUND	BOOKS	\$87.04	06/12/2000	Standing Order books
			OPERATING FUND	BOOKS	\$3.24		
				Total this claim	\$90.28		
18936	422	AVC CORPORATION	OPERATING FUND	MAINTENANCE/SERVICE CON	\$99.00	06/12/2000	June Service Agreement-Financial Com
				Total this claim	\$99.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18937	423	BAKER & TAYLOR	OPERATING FUND	BOOKS	\$1,462.91	06/12/2000	Books, AV, Gift Books, etc.
			OPERATING FUND	BOOKS	\$2,685.33		
			OPERATING FUND	BOOKS	\$923.10		
			OPERATING FUND	BOOKS	\$230.50		
			OPERATING FUND	BOOKS	\$499.62		
			OPERATING FUND	BOOKS	\$77.65		
			OPERATING FUND	BOOKS	\$84.05		
			OPERATING FUND	BOOKS	\$345.24		
			OPERATING FUND	BOOKS	\$328.98		
			OPERATING FUND	BOOKS	\$839.14		
			OPERATING FUND	BOOKS	\$23.98		
			OPERATING FUND	BOOKS	\$28.74		
			OPERATING FUND	NONPRINTED MATERIALS	\$49.14		
			OPERATING FUND	NONPRINTED MATERIALS	\$52.57		
			Total this claim		\$7,630.95		
18938	424	BATA PUBLISHING	OPERATING FUND	BOOKS	\$40.00	06/12/2000	Books
			OPERATING FUND	BOOKS	\$40.00		
			OPERATING FUND	BOOKS	\$40.00		
			OPERATING FUND	BOOKS	\$7.50		
			Total this claim		\$127.50		
18939	425	BELL & HOWELL	OPERATING FUND	PERIODICALS & NEWSPAPER	\$693.30	06/12/2000	KV Post- microfilm
			Total this claim		\$693.30		
18940	426	BOWEN LIBRARY SERVICES, I	OPERATING FUND	OTHER PROFESSIONAL SERV	\$635.00	06/12/2000	Staff Workshop Facilitator
			Total this claim		\$635.00		
18941	427	BOY SCOUTS OF AMERICA	OPERATING FUND	BOOKS	\$42.35	06/12/2000	Asst. Boy Scout handbooks
			OPERATING FUND	BOOKS	\$34.15		
			Total this claim		\$76.50		
18942	428	BRACKEMYRE PUBLISHING	OPERATING FUND	BOOKS	\$63.00	06/12/2000	Indiana Media Directory-Standing Order
			Total this claim		\$63.00		
18943	429	CHARLOTTE FAGEN	OPERATING FUND	TRAVELING EXPENSE	\$45.50	06/12/2000	Mileage
			Total this claim		\$45.50		
18944	430	CROSSWIND SERVICES, INC.	OPERATING FUND	EQUIPMENT	\$16.00	06/12/2000	Battery Replacement
			OPERATING FUND	FURNITURE & EQUIPMENT	\$35.00		
			Total this claim		\$51.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18945	431	CULLIGAN	OPERATING FUND	EQUIPMENT RENTALS	\$9.95	06/12/2000	Cooler Rental & Water jugs
			OPERATING FUND	WATER	\$39.60		
				Total this claim	\$49.55		
18946	432	D&J LAWN CARE, INC.	OPERATING FUND	BUILDING & STRUCTURES	\$562.50	06/12/2000	DeM.-Spring Cleanup,Mulch,Lawn Mow May 2000
				Total this claim	\$562.50		
18947	433	DAVIDSON TITLES INC.	OPERATING FUND	BOOKS	\$61.08	06/12/2000	Books
			OPERATING FUND	BOOKS	\$5.39		
			OPERATING FUND	BOOKS	\$36.71		
			OPERATING FUND	BOOKS	\$9.36		
			OPERATING FUND	BOOKS	\$17.95		
				Total this claim	\$130.49		
18948	434	DEMCO	OPERATING FUND	LIBRARY SUPPLIES	\$46.20	06/12/2000	Audio Tape Albums,Book Jackets, Floor Posters,Classif Labels
			OPERATING FUND	BOOKS	\$32.41		
			OPERATING FUND	NONPRINTED MATERIALS	\$210.91		
			OPERATING FUND	LIBRARY SUPPLIES	\$15.30		
			OPERATING FUND	FURNITURE & EQUIPMENT	\$129.98		
				Total this claim	\$434.80		
18949	435	DEMOTTE CHAMBER OF COM	OPERATING FUND	DUES	\$85.00	06/12/2000	Dues-DeMotte Library
				Total this claim	\$85.00		
18950	437	DIANA KOOY	OPERATING FUND	TRAVELING EXPENSE	\$29.25	06/12/2000	Mileage
				Total this claim	\$29.25		
18951	438	FASE'S WATER TREATMENT	OPERATING FUND	BUILDING MATERIALS & SUPP	\$52.50	06/12/2000	Redout for Water Softner-DeM.
				Total this claim	\$52.50		
18952	439	GAIL JUNG	OPERATING FUND	TRAVELING EXPENSE	\$43.55	06/12/2000	Mileage
				Total this claim	\$43.55		
18953	440	GALE GROUP	OPERATING FUND	BOOKS	\$80.75	06/12/2000	Something About the Author-Stand.Ord
			OPERATING FUND	BOOKS	\$261.25		
			OPERATING FUND	BOOKS	\$102.60		
			OPERATING FUND	BOOKS	\$25.56		
				Total this claim	\$470.16		
18954	441	GROLIER PUBLISHING COMP	OPERATING FUND	BOOKS	\$124.80	06/12/2000	Continuations (Countries)
			OPERATING FUND	BOOKS	\$8.74		
				Total this claim	\$133.54		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18955	442	HEINEMANN LIBRARY	OPERATING FUND	BOOKS	\$89.70	06/12/2000	Rodeo Series Books
			OPERATING FUND	BOOKS	\$8.97		
				Total this claim	\$98.67		
18956	443	HERITAGE OFFICE PRODUCT	OPERATING FUND	OTHER OFFICE SUPPLIES	\$30.01	06/12/2000	Corr.Tape,Silver Markers,Mtnce Contrac
			OPERATING FUND	MAINTENANCE/SERVICE CON	\$584.00		
				Total this claim	\$614.01		
18957	444	INGRAM	OPERATING FUND	BOOKS	\$2.99	06/12/2000	Books-paperbacks
			OPERATING FUND	BOOKS	\$31.80		
			OPERATING FUND	BOOKS	\$22.75		
			OPERATING FUND	BOOKS	\$14.95		
			OPERATING FUND	BOOKS	\$2.70		
			OPERATING FUND	BOOKS	\$2.70		
			OPERATING FUND	BOOKS	\$7.27		
			OPERATING FUND	BOOKS	\$24.30		
				Total this claim	\$109.46		
18958	445	INSPIRATIONAL BOOK DISTRI	OPERATING FUND	BOOKS	\$56.74	06/12/2000	Books
			OPERATING FUND	BOOKS	\$6.38		
			OPERATING FUND	BOOKS	\$11.08		
			OPERATING FUND	BOOKS	\$33.57		
			OPERATING FUND	BOOKS	\$4.79		
			OPERATING FUND	BOOKS	\$11.17		
				Total this claim	\$123.73		
18959	446	JACK STANDISH	OPERATING FUND	BUILDING MATERIALS & SUPP	\$64.41	06/12/2000	Picket Fence Display-materials
				Total this claim	\$64.41		
18960	447	JENNIFER L. EVERS	OPERATING FUND	TRAVELING EXPENSE	\$76.45	06/12/2000	Mileage-OVGTSL Conference
				Total this claim	\$76.45		
18961	448	JOAN KOPANDA	OPERATING FUND	TRAVELING EXPENSE	\$33.80	06/12/2000	Mileage-Ask Mtg. & RA Counterparts
				Total this claim	\$33.80		
18962	449	KATHRYN B. WEED	OPERATING FUND	TRAVELING EXPENSE	\$173.55	06/12/2000	Film Develop. & Mileage
			OPERATING FUND	LIBRARY SUPPLIES	\$4.08		
				Total this claim	\$177.63		
18963	450	KOEN BOOK DISTRIBUTORS, I	OPERATING FUND	BOOKS	\$25.92	06/12/2000	Books-children's
			OPERATING FUND	BOOKS	\$0.78		
				Total this claim	\$26.70		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18964	451	KONE, INC.	OPERATING FUND	BUILDING & STRUCTURES	\$696.28	06/12/2000	Power Board for Elevator Repair
Total this claim					<u>\$696.28</u>		
18965	452	LARGE PRINT LIBRARY DISCO	RENSSELAER GIFT FU	BOOKS	\$340.26	06/12/2000	Books
Total this claim					<u>\$340.26</u>		
18966	453	LORMAN PUBLISHING CO.	OPERATING FUND	NONPRINTED MATERIALS	\$189.00	06/12/2000	Audio Tape-Personnel Law Strategies fo Supervisors in Indiana
			OPERATING FUND	NONPRINTED MATERIALS	\$5.00		
Total this claim					<u>\$194.00</u>		
18967	454	LYNN DAUGHERTY	OPERATING FUND	TRAVELING EXPENSE	\$106.38	06/12/2000	Mileage-PLA Tapes, Parking, Postage
			OPERATING FUND	POSTAGE	\$11.75		
			OPERATING FUND	NONPRINTED MATERIALS	\$42.00		
Total this claim					<u>\$160.13</u>		
18968	455	M W INSURANCE AGENCY	OPERATING FUND	OTHER INSURANCE	\$327.00	06/12/2000	Workers Comp Audit- Add'l Coverage
Total this claim					<u>\$327.00</u>		
18969	456	MANUFACTURERS' NEWS, IN	OPERATING FUND	BOOKS	\$114.00	06/12/2000	Industrial Directories-Continuations
			OPERATING FUND	BOOKS	\$7.95		
Total this claim					<u>\$121.95</u>		
18970	457	MIDWEST TAPE	OPERATING FUND	NONPRINTED MATERIALS	\$306.78	06/12/2000	Videotapes
			OPERATING FUND	NONPRINTED MATERIALS	\$15.34		
Total this claim					<u>\$322.12</u>		
18971	458	MOOLENAAR SUPREME PROF	OPERATING FUND	BUILDING & STRUCTURES	\$58.00	06/12/2000	Spring Fertilization @ DeMotte Lib.
Total this claim					<u>\$58.00</u>		
18972	459	O - THE OPRAH MAGAZINE	OPERATING FUND	PERIODICALS & NEWSPAPER	\$12.00	06/12/2000	2 SUBSCRIPTIONS-D & WH
			OPERATING FUND	PERIODICALS & NEWSPAPER	\$12.00		
Total this claim					<u>\$24.00</u>		
18973	460	OFFICE DEPOT	OPERATING FUND	NONPRINTED MATERIALS	\$96.75	06/12/2000	Pouches for CD-Roms
Total this claim					<u>\$96.75</u>		
18974	461	POST TRIBUNE	OPERATING FUND	PERIODICALS & NEWSPAPER	\$156.00	06/12/2000	Classified Ad-DeMotte Librarian
			OPERATING FUND	ADVERTISING & PUBLIC NOTI	\$158.80		
Total this claim					<u>\$314.80</u>		
18975	462	PURDUE PHYSICS OUTREAC	OPERATING FUND	OTHER PROFESSIONAL SERV	\$150.00	06/12/2000	Summer Reading Programs-R & Wh
			OPERATING FUND	OTHER PROFESSIONAL SERV	\$150.00		
Total this claim					<u>\$300.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18976	463	REGENT BOOK CO., INC.	OPERATING FUND	BOOKS	\$17.98	06/12/2000	BH&G Standing Order Books
			OPERATING FUND	BOOKS	\$2.48		
				Total this claim	\$20.46		
18977	464	RENEE CARR	OPERATING FUND	TRAVELING EXPENSE	\$14.30	06/12/2000	Mileage-Computer Demo
				Total this claim	\$14.30		
18978	465	RENSSELAER REPUBLICAN	OPERATING FUND	ADVERTISING & PUBLIC NOTI	\$229.13	06/12/2000	Invitation to Bid Classified Ad-Chiller uni Rens.Rep.
				Total this claim	\$229.13		
18979	466	ROBINSON DIRECTORIES, IN	OPERATING FUND	BOOKS	\$230.00	06/12/2000	Robinson Directories
			OPERATING FUND	BOOKS	\$115.00		
			OPERATING FUND	BOOKS	\$115.00		
			OPERATING FUND	BOOKS	\$6.00		
				Total this claim	\$466.00		
18980	467	ROGER WALSTRA	OPERATING FUND	TRAVELING EXPENSE	\$39.65	06/12/2000	Mileage-Financial Workshop, Plymouth,
				Total this claim	\$39.65		
18981	468	SANDRA L. HESTERMAN	OPERATING FUND	TRAVELING EXPENSE	\$14.30	06/12/2000	Mileage-Computer Demo
				Total this claim	\$14.30		
18982	469	SECURITY COURIERS CORP.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$1,035.91	06/12/2000	Courier Services 4/28-5/26/00
				Total this claim	\$1,035.91		
18983	470	SELECTVIDEO	OPERATING FUND	NONPRINTED MATERIALS	\$114.70	06/12/2000	Videos
			OPERATING FUND	NONPRINTED MATERIALS	\$10.00		
				Total this claim	\$124.70		
18984	471	SIECO, INC.	OPERATING FUND	CONSULTING SERVICES	\$2,577.50	06/12/2000	April Prof. Services-HVAC recommenda
				Total this claim	\$2,577.50		
18985	472	ELTON HUMMEL	OPERATING FUND	OTHER PROFESSIONAL SERV	\$195.00	06/12/2000	D, R, & Wh Summer Rdg. Programs-Ru
			OPERATING FUND	OTHER PROFESSIONAL SERV	\$195.00		
			OPERATING FUND	OTHER PROFESSIONAL SERV	\$195.00		
				Total this claim	\$585.00		
18986	473	THE TIMES	OPERATING FUND	ADVERTISING & PUBLIC NOTI	\$110.88	06/12/2000	Help Wanted-DeMotte Librarian
				Total this claim	\$110.88		
18987	474	THE TIMES-	OPERATING FUND	PERIODICALS & NEWSPAPER	\$187.20	06/12/2000	Wheatfield Lib. 1 yr. Subsc. to 6/5/01
				Total this claim	\$187.20		
18988	475	THINK TANK INFORMATION S	OPERATING FUND	FURNITURE & EQUIPMENT	\$1,371.28	06/12/2000	Arc Server, Disaster Recovery, EIDE
				Total this claim	\$1,371.28		

<i>War Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18989	476	TIM RAYN	OPERATING FUND	OTHER PROFESSIONAL SERV	\$191.66	06/12/2000	D, R, & W-Summer Rdg Programs-Magi
			OPERATING FUND	OTHER PROFESSIONAL SERV	\$191.67		6/20-21
			OPERATING FUND	OTHER PROFESSIONAL SERV	\$191.67		
				Total this claim	\$575.00		
18990	477	TOM KROOSWYK PLMBG, HT	OPERATING FUND	BUILDING & STRUCTURES	\$192.00	06/12/2000	A/C Repairs & Freon; plumbing repairs-
				Total this claim	\$192.00		
18991	478	TYSEN'S COUNTRY GROCER	OPERATING FUND	LIBRARY SUPPLIES	\$36.09	06/12/2000	Staff Development & DeM. Children Pro
			DEMOTTE GIFT FUND	LIBRARY SUPPLIES	\$12.38		
			RENSSELAER GIFT FU	LIBRARY SUPPLIES	\$26.50		
			WHEATFIELD GIFT FU	LIBRARY SUPPLIES	\$8.85		
				Total this claim	\$83.82		
18992	479	UNIQUE BOOKS, INC.	OPERATING FUND	BOOKS	\$741.98	06/12/2000	Books
			OPERATING FUND	BOOKS	\$50.20		
			OPERATING FUND	BOOKS	\$18.95		
			OPERATING FUND	BOOKS	\$24.34		
				Total this claim	\$835.47		
18993	480	UNIQUE MANAGEMENT SERVI	OPERATING FUND	MAINTENANCE/SERVICE CON	\$266.48	06/12/2000	April Initial & Secondary Placements
				Total this claim	\$266.48		
18994	481	U S TREASURY	OPERATING FUND	TAXES & ASSESSMENTS	\$135.61	06/12/2000	Federal Withholding Late Penalty
				Total this claim	\$135.61		
18995	482	UPSTART	OPERATING FUND	LIBRARY SUPPLIES	\$30.59	06/12/2000	Banners-Children's Dept.-R.
				Total this claim	\$30.59		
18996	483	WAL-MART STORES, INC.	OPERATING FUND	OTHER OFFICE SUPPLIES	\$2.64	06/12/2000	35mm Film, After School Prog., mountin
			OPERATING FUND	NONPRINTED MATERIALS	\$17.95		
			OPERATING FUND	LIBRARY SUPPLIES	\$27.45		
			OPERATING FUND	BOOKS	\$16.09		
			OPERATING FUND	LIBRARY SUPPLIES	\$2.91		
				Total this claim	\$67.04		
18997	484	WICK'S AIR FILTER SERVICE,	OPERATING FUND	BUILDING MATERIALS & SUPP	\$356.32	06/12/2000	Air Filters
				Total this claim	\$356.32		
18998	485	XCEL COMPUTER SYSTEMS, I	OPERATING FUND	FURNITURE & EQUIPMENT	\$312.13	06/12/2000	Tape Drive
				Total this claim	\$312.13		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims \$28,646.32

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Tuesday, June 06, 2000

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 8 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$28,646.32

Date this 12th day of June, 2000.

_____	_____	_____
_____	_____	_____
_____	_____	_____

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

JULY

AGENDA

Jasper County Public Library Board of Trustees Monthly Meeting Monday, July 10, 2000, 7:00 PM

Purpose

Opening of meeting

Moment of silence

Approval of Consent Agenda & Consent Agenda Items

Action

- A. Minutes of meeting (R 1 - R 2)
- B. Bills/Financial Reports (F)
- C. Workshop approval (R 24)
- D. Policy revisions (R 7)
- E. Library Improvement Reserve Fund Transfer (R23)
- F. Additional Appropriation for LIRF (R 23)

General Business

- A. Introduction of board members (R 23)
- B. Library Board Officers (R 23)
- C. Budget 2001 Resolution to Advertise (R 11-R21)
- D. Rensselaer HVAC update (R 25)
- E. Library gift fund use (R 25)
- F. DeMotte meeting room use request (R 24)
- G. Library Credit Card (R 29)

Information
Action
Action
Information
Action
Action
Action

Director's Report (R 23- R 27)

Discussion

Items for future Agendas

Public Forum

Adjournment

Minutes June 12, 2000
Meeting of the Jasper County Public Library Board 7:00 PM
Rensselaer Library

Present: Anne-Marie Egan, Mari Anne Sayler, Sue Deardorff, Mark Heinig III, & Lynn Daugherty. **Absent:** Joan Floyd, Jim Staton, Roger Walstra

Agenda & Consent Agenda: M. Heinig made a motion to approve the Agenda and Consent Agenda items including the May 8th and May 23rd Minutes, Bills/Financial Reports, IOLUG Workshop Approval, Salary Ordinance update, CPF Appropriation Reduction, Establishment of CPF Investment Fund, Study Room Policy and the changes to Reciprocal Borrowing Policy. S. Deardorff seconded the motion. Vote was favorably unanimous.

DeMotte Librarian: Former employee Rebecca (Carden) Gibson has been offered the position of DeMotte Librarian. She has accepted and will be assuming duties as soon as she can move back to the area. She previously was the Youth Services Librarian at Rensselaer in 95-96.

Long Range Goals: The director reflected on the accomplishments of the 1995-1999 Long-Range Plan. The present 5 Yr. Plan was reviewed noting a few minor changes. An Objective concerning core competencies (basic skills training) for each job classification has been included under Goal 1 of the General Library Goals. The board also agreed to delay the Needs Assessment at Wheatfield Library to December 2000 since the target date for land acquisition isn't until the end of 2001.

The board was very appreciative of the hard work and dedication staff has shown in working on and accomplishing the goals in the Long-Range Plans. They stated that the new long range plan was very well conceived and would be exciting to implement.

IVAN Contract: The board accepted a motion by S. Deardorff, seconded by M. Sayler, to allow Rensselaer to lease DVD's from IVAN and enter into an agreement with them for two years. Motion passed.

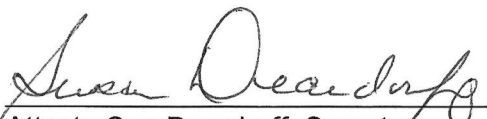
B&T Tour: S. Deardorff, A-M Egan, and M. Sayler will take the tour B&T on Tuesday, June 27th, from 9-11:00 AM. Lunch will follow at the Pub with the director.

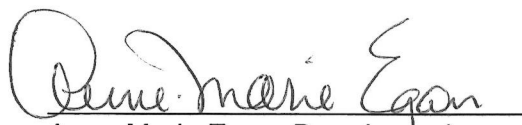
Budget Committee: The committee will meet following lunch on June 27 at 1:30 PM.

Library Funding Initiatives: A pro-active approach to future library funding could be in the best interests of JCPL. Once the bond has been retired, funding of the library could be a challenge. There are a number of library funding opportunities available. Two board members, R. Walstra and A-M Egan, will be board representatives on a board/staff committee to brainstorm alternative solutions to funding challenges and bring recommendations to the board.

July Board Meeting: There will be no air conditioning at Rensselaer Library during the period the board is scheduled to meet. Board elected to meet at Rensselaer Library as scheduled. Dress in cool attire.

With no other business to discuss, the meeting adjourned at 8:15 PM on a motion by S. Deardorff, seconded by M. Heinig.


Attest: Sue Deardorff, Secretary


Anne-Marie Egan, Board member

June 2000

DEMOTTE

RENSSELAER

WHEATFIELD

Added Vols.	Withdrew Vols.	Circu- lation
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Added Vols.	Withdrew Vols.	Circu- lation
----------------	-------------------	--------------------------

Added Vols.	Withdrew Vols.	Circu- lation
----------------	-------------------	------------------

Total
Circ.

Fiction	122	2,635	77	89	2,327	67	4	743	5,705
Nonfiction	74	1,293	79	28	1,181	70	117	599	3,073

Fiction	60	5,392	52	105	4,011	53	193	1,747	11,150
Nonfiction	24	1,174	11	60	1,207	49	11	478	2,859

Magazines,Adult	789	289	148	1,226
Magazines, Child	167	102	14	283
Graphic Mat'l	0	6	0	6
Internet Use	243	546	100	889
Microforms				0

Sound Rec/Adult	48		338	19		628	31	65	265	1,231
Sound Rec/Child			220	4		198	6		51	469
Online Databases			4			27	6		34	84
CD ROM software	3		51			114			65	230
Software										0
Vertical Files			66	9		42			2	110
VHS	31		790	30		1,283	27	62	560	2,633
Equipment			0			2			0	2
TOTAL	362	0	13,162	281	282	11,963	309	452	4,806	29,950

DEMOTTE

RENSSELAER

Total Materials Owned	47,295	57,446	26,657
Daily Average Circulation	506	460	185
Percent Increase/Decrease	-2.8%	1.2%	-5.7%

[illegible]

MONTHLY SYSTEM STATISTICS

MONTHLY SYSTEM STATISTICS	1999	2000	% change
Circulation	30,461	29,950	-1.7%
Jan. to date circulation	142,334	146,620	3.0%

DEMOTTE COLLECTION		RENSSELAER COLLECTION		WHEATFIELD COLLECTION		
Start of Month	End of Month	Start of Month	End of Month	Start of Month	End of Month	
Volumes	Volumes	Volumes	Volumes	Volumes	Volumes	
						ADULT BOOKS
12,743	12,865	13,425	13,413	8,197	8,260	Fiction
15,639	15,713	20,044	20,095	6,835	6,788	Nonfiction
						CHILDREN'S BKS
9,806	9,866	11,676	11,623	6,120	5,980	Fiction
6,116	6,140	7,733	7,684	3,107	3,145	Nonfiction
						0 Magazines,Adult
						0 Magazines,Child
2	2	365	365	3	3	Graphic Mat'l
0	0	0	0		0	Microforms
1,164	1,212	2,237	2,256	1,287	1,253	Sound Rec/Adult
261	261	316	320	231	237	Sound Rec/Child
						6
68	71	73	73	26	26	CD ROM software
4	4	47	47	110	110	Software
						Vertical files
1,129	1,160	1,539	1,569	775	740	VHS
1	1	1	1	0	0	Equipment
46,933	47,295	57,456	57,446	26,691	26,548	TOTAL

CIRCULATION BY ITEM FINE CODE
June 2000

ITEM CODE	DEMOTTE	RENSSELAER	WHEATFIELD	TOTAL
000 (0)	21	25	26	72
100 (1)	62	54	27	143
200 (2)	38	42	10	90
300 (3)	140	166	82	388
400 (4)	4	11	1	16
500 (5)	64	43	25	132
600 (6)	419	355	210	984
700 (7)	299	162	98	559
800 (8)	36	33	20	89
900 (9)	112	162	49	323
B (10)	71	59	28	158
j000 (11)	11	8	4	23
j100 (12)	16	30	7	53
j200 (13)	14	18	9	41
j300 (14)	81	119	36	236
j400 (15)	9	13	3	25
j500 (16)	364	203	215	782
j600 (17)	182	190	58	430
j700 (18)	179	242	80	501
j800 (19)	123	131	15	269
j900 (20)	48	127	21	196
jB (21)	147	126	30	303
FIC (22)	1614	1544	526	3684
yaFIC (23)	129	160	42	331
LARGE PRINT (24)	108	59	15	182
jFIC (25)	673	748	229	1650
jE (26)	2724	2419	928	6071
jER (27)	1063	341	405	1809
Magazines (28)	789	289	148	1226
Games/Toys (29)	0	6	0	6
Filmstrips (30)	0	0	0	0
Microforms (31)	0	0	0	0
Cassettes (32)	0	3	0	3
jCassettes (33)	39	23	5	67
Compact Discs (34)	217	362	177	756
jCompact Discs (35)	6	5	4	15
Sound Recordings (36)	121	263	88	472
jSound Recordings (37)	175	170	42	387
CD ROM Software (38)	51	114	65	230
Vertical File (39)	66	42	2	110
Equipment (40)	0	2	0	2
yapFIC (41)	395	225	83	703
jpFIC (42)	932	503	185	1620
Reference (43)	27	68	23	118
Genealogy (44)	0	1	0	1
jMagazines (45)	167	102	14	283
VHS (46)	790	1283	560	2633
Computer software (47)	0	0	0	0
Internet usage (49)	243	546	100	889
Online databases	4	27	34	84
Free reads	389	335	77	801
Puzzles				0

Talking books		4		4
Assignment shelf books				
TOTAL	13162	11963	4806	29950



Incolsa Jasper County Public Library

June 2000 Summary Report

For more information about *GaleNet Usage Statistics System*, click [here](#) to view the help documentation. Clicking on a column heading will retrieve information about the topic.

<u>GaleNet Products</u>	<u>Searches Submitted</u>	<u>Entries Retrieved</u>	<u>Help</u>
DISCovering Authors Modules	2	3	0
DISCovering Biography	1	0	0
DISCovering Science	1	1	0
EXPLORING Poetry	3	5	0
EXPLORING Shakespeare	0	1	0
Gale Literary Databases	5	9	0
Grand Total	12	19	0

JASPER COUNTY PUBLIC LIBRARY MONTHLY REPORT **June 2000**

	DeMotte		Rensselaer		Wheatfield		TOTAL HOURS	
	Hrs.		Hrs.		Hrs.		SPENT	
INTRALIBRARY LOANS FILLED	147	32	106	23	170	37	423	92
LOCAL HISTORY								
In person	2	1	22	6	1	0	25	7
Letters written	1	1	11	11	3	3	15	15
IN-HOUSE USE - HARDWARE/SOFTWARE								
Computer software used	10	1	12	1	3	0	25	2
VCR Use	0	0	0	0	0	0	0	0
Microforms	0	0	56	7		0	56	7
CD ROM software used		0	80	7	1	0	81	7
Public use of FAX service		0		0		0	0	0
Typewriter use	1	0	1	0	2	0	4	0
Other equipment used	4	1	2	1	0	0	6	2
Dial-in OPAC access							3	
Tax Forms distributed		0		0		0	0	0
OTHER LIBRARY SERVICES USED								
Walking book visits	4	3	9	6	0	0	13	9
Notarized documents	3	1	5	1	0	0	8	2
Meeting Room Use (no. of groups)	28	9	18	6	4	1	50	17
Study room use	7	1	15	1		0	22	2
INTERLIBRARY LOANS								
Requests made for:	25	6	51	13	21	5	97	24
Items rec'd for:	25	13	63	32	23	12	111	56
Items requested by other libraries							0	
Items supplied to other libraries		0		0		0	0	0

REGISTRATIONS

Borrowers--Start of month:	7276	7442	2943	17661
Borrowers--End of month:	7366	7508	2973	17847
Non-resident, paying	2	9	0	11
PLAC card users	0	2	0	2
Reciprocal borrowers	192	126	5	323

PROGRAMS

Programs for all ages	1	6	0	0	0	0	1	6
Children's Programs (0-13)	5	30	16	96	11	66	32	192
Number attending	849		665		344		1858	
YA Programs (14-17)	0	0	0	0	0	0	0	0
Number attending	45		85		0		130	
Adult Programs	1	6	6	36	1	6	8	48
Number attending	55		124		12		191	
Senior Citizen Programs	0	0	3	18	0	0	3	18
Number attending	0		21		0		21	
Total Number of Programs	7	42	25	150	12	72	44	264
Total Persons Attending	949		895		356		2200	
Total Attending Same Month Last Yr.	703		946		235		1884	
Total Staff Hours Spent		110		265		131		505
Hours Spent Same Month last year		126		281		120		527

CIRCULATION BY PATRON CODE

	DeMotte		Rensselaer		Wheatfield		ALL LIBRARIES	
PATRONS	Items Loaned	% of Total	Items Loaned	% of Total	Items Loaned	% of Total	Items Loaned	% of Total
Adult Male (0)	859	6.8%	1213	10.5%	545	11.7%	2617	9.1%
Adult Female (1)	7041	55.4%	4986	43.4%	2405	51.5%	14432	50.0%
Juvenile 0-11 (2)	3676	28.9%	3082	26.8%	1162	24.9%	7920	27.4%
YA 12-17 (3)	414	3.3%	669	5.8%	135	2.9%	1218	4.2%
Nonresident No Fee (4)	88	0.7%	369	3.2%	43	0.9%	500	1.7%
Board/Staff (5)	289	2.3%	483	4.2%	249	5.3%	1021	3.5%
School (6)	0	0.0%	20	0.2%	0	0.0%	20	0.1%
St. Joseph College (7)	0	0.0%	79	0.7%	0	0.0%	79	0.3%
State Library Card (8)	5	0.0%	0	0.0%	0	0.0%	5	0.0%
Nonresident Fee (9)	0	0.0%	1	0.0%	0	0.0%	1	0.0%
Corporate (10)	0	0.0%	366	3.2%	128	2.7%	494	1.7%
Reciprocal (11)	333	2.6%	232	2.0%	5	0.1%	570	2.0%
Total	12705		11500		4672		28877	
Total items borrowed by nonresidents	426	3.4%	701	6.1%	48	1.0%	1175	4.1%

MEMORANDUM

Public Records Policy (p. 99) DVD Policy (see Video Cassette Policy, p. 107)

Summary: The board's Policy Committee has reviewed the Public Records Policy and finds that no changes are needed. They recommend that DVD's be governed by the same policy as video cassettes.

Discussion: We have just begun purchasing DVDs and will begin loaning them soon. The Policy Committee agrees with a staff recommendation to use the same rules for DVDs as we use for videos.

Vote: To make no changes in the Public Records Policy and to change the "Video Cassette Policy" to the "DVD and Video Cassette Policy", making no changes to the rules stated in the policy.

MEMORANDUM

2001 Budget

Summary: The Budget Committee met and approved the Library Operating Fund budget as described on the accompanying pages (R 13-R21). They submit this budget to you for approval to advertise, along with the Capital Projects Fund budget as approved earlier this year, and the Bond and Interest Redemption Fund (BIRF) budget.

Discussion: 2001 Budget Explanation (R 13) briefly describes where the additional \$91,020 to fund the budget will come from, and where the major budget increases are.

2001 Budget Comparisons (R 15-17) shows each line item in the budget, the amount actually spent in 1997-1999, the amount budgeted for 2000 and the amount we expect to spend in 2000. Then it shows the proposed 2001 budget figures.

Fund Appropriations (R19-R21) shows what expenses each line item includes. I left out ones that are somewhat self-explanatory. It also notes more specifically the reasons for increases.

The Capital Projects Fund budget will be advertised as approved by the Library Board and County Council. The BIRF budget is controlled by our bond repayment schedule.

We will have no LIRF budget next year. We have appropriated all available funds in LIRF to be spent *this* year on the Rensselaer chiller and on any necessary remedial work at DeMotte. We will also spend the money in 3.94 in the Year 2000 Library Operating Fund budget, which is money set aside to transfer to LIRF. That will also help pay for the chiller. Hopefully, next year we will be able to put \$50,000 in LIRF to be spent in future years.

Vote: To approve advertising the 2001 library operating, capital projects fund and BIRF budgets as recommended by the Budget Committee.

2001 Budget Explanation

The 2001 budget is \$91,020 higher than this year's budget.

How can we fund this?

Our property tax levy can increase by 5%	= \$34,682
We estimate a 2001 CAGIT increase of	= \$54,000
because CAGIT will now be figured on our	
tax levy for the Capital Projects Fund (CPF)	
as well as the levy on the Operating Fund and	
the Bond and Interest Redemption Fund (BIRF)	

Total estimated increase in income	= \$88,682
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If we receive no other increases in miscellaneous revenues, we will dig into our actual operating balance (not the one on the budget form 4b) for	= \$ 2,338
---	------------

What will we use the \$91,020 for?

Salaries in this year when we are moving to a new salary scale	= \$48,191
--	------------

When we migrate we'll need 21 PCs where we now have dumb terminals. Even if we didn't migrate, we would need the PCs, as terminals are going bad or screens are simply fading with age. This is a capital expense that we would normally pay for from LIRF or CPF if we had the funds there.	= \$30,500
--	------------

I added \$20,000 to the \$30,000 we set aside for LIRF	= \$20,000
--	------------

Total increases	= \$98,691
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You'll note that the increases come to \$7,671 more than the \$91,020 in additional funds. We will not be paying for an automation maintenance contract next year. We are also paying less for phones and network lines because of Universal Service Fund (USF) discounts. I lowered the budget in these areas.

2001 Budget Comparisons

	1997 Disbursed	1998 Disbursed	1999 Disbursed	2000 Actual Budget	2000 Disbursed to 5/31/00	2000 Expected Expenditures	2001 Proposed Budget	% of Total 2001 budget
1 PERSONAL SERVICES								
1.1 Salaries and wages								
1.11 Salary of librarian	\$41,430	\$42,991	\$44,551	\$45,656	\$18,980	\$45,552	\$47,216	
1.12 Salary of Assistants	\$464,371	\$505,054	\$549,785	\$597,581	\$231,316	\$577,845	\$635,754	
1.13 Wages of Janitor	\$28,134	\$32,963	\$35,098	\$39,608	\$15,070	\$36,168	\$42,562	
1.2 Employee benefits								
1.21 Employer: FICA	\$40,846	\$43,615	\$46,990	\$52,238	\$19,830	\$47,592	\$55,503	
1.22 Unemployment Comp	\$3,466	\$1,674	\$2,397	\$2,511	\$1,336	\$3,206	\$1,995	
1.23 Employer: PERF	\$23,856	\$24,452	\$26,501	\$30,396	\$13,257	\$31,816	\$31,693	
1.24 Employer: Group Insur.	\$6,135	\$16,578	\$24,196	\$29,130	\$10,080	\$24,191	\$30,586	
1.3 Other personal services								
1.31 Other personal services	\$564	\$320	\$330	\$1,500	\$0	\$0	\$1,500	
Total Personal Services	\$608,803	\$667,647	\$729,847	\$798,619	\$309,867	\$766,370	\$846,810	59%
2 SUPPLIES								
2.1 Office supplies								
2.11 Official records	\$868	\$995	\$886	\$1,000	\$241	\$579	\$900	
2.12 Stationery/printing	\$564	\$110	\$397	\$700	\$39	\$93	\$600	
2.13 Other office supplies	\$3,967	\$6,203	\$6,083	\$6,200	\$1,172	\$4,900	\$6,200	
2.2 Operating supplies								
2.21 Cleaning/sanitation	\$3,605	\$3,336	\$3,366	\$3,400	\$1,653	\$3,400	\$3,800	
2.22 Fuel/oil/lubricants	\$7	\$1	\$0	\$0	\$5	\$13	\$10	
2.23 Other operating supplies	\$1,390	\$5,044	\$4,267	\$5,600	\$1,685	\$4,044	\$4,800	
2.3 Repair/maintenance supplies								
2.31 Building materials	\$866	\$1,392	\$758	\$1,100	\$98	\$235	\$1,000	
2.32 Painting supplies	\$2	\$0	\$0	\$150	\$0	\$0	\$150	
2.33 Repair parts	\$310	\$78	\$209	\$500	\$33	\$80	\$400	
2.4 Other supplies								
2.41 Library supplies	\$3,694	\$3,653	\$3,518	\$4,300	\$2,072	\$3,900	\$4,000	
2.42 Automation supplies	\$2,304	\$4,370	\$421	\$4,500	\$1,681	\$4,035	\$2,500	
Total Supplies	\$17,576	\$25,182	\$19,906	\$27,450	\$8,680	\$21,279	\$24,360	2%

	1997 Disbursed	1998 Disbursed	1999 Disbursed	2000 Proposed Budget	2000 Disbursed to 5/31/00	2000 Expected Expenditures	2001 Proposed Budget	% of Total 01 budget
3 OTHER SERVICES/CHARGES								
3.1 Professional services								
3.11 Consulting services	\$0	\$0	\$0		\$5,093	\$17,450	\$0	
3.12 Engineer/Arch Services	\$0	\$0	\$0		\$0		\$0	
3.13 Legal services	\$810	\$598	\$495	\$1,000	\$138	\$1,500	\$1,500	
3.14 Other profess. services	\$6,935	\$5,394	\$3,387	\$6,000	\$1,367	\$3,281	\$6,000	
3.2 Communication/Transportation								
3.21 Telephone	\$11,946	\$11,949	\$6,754	\$9,000	\$1,660	\$3,983	\$7,000	
3.22 Postage	\$4,860	\$4,363	\$5,153	\$5,300	\$1,714	\$4,114	\$4,900	
3.23 Traveling expenses	\$4,336	\$5,647	\$6,209	\$7,000	\$4,062	\$7,000	\$7,000	
3.24 Professional mtgs	\$6,913	\$7,273	\$7,050	\$8,000	\$5,331	\$8,000	\$8,000	
3.25 Freight/Express	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
3.26 Network expenses	\$8,546	\$11,089	\$7,693	\$10,000	\$0	\$7,000	\$8,000	
3.3 Printing/Advertising								
3.31 Adv/Public. of notices	\$1,149	\$548	\$1,789	\$1,500	\$515	\$1,236	\$1,500	
3.32 Printing (not offc. supply)	\$4	\$0	\$348	\$350	\$0	\$0	\$350	
3.4 Insurance								
3.41 Official bonds	\$100	\$360	\$205	\$250	\$50	\$120	\$250	
3.42 Other insurance	\$12,687	\$12,980	\$10,325	\$11,451	\$10,336	\$10,700	\$11,000	
3.5 Utility services								
3.51 Gas	\$28,357	\$14,018	\$12,972	\$26,000	\$10,474	\$25,137	\$26,000	
3.52 Electricity	\$45,609	\$42,882	\$43,245	\$47,000	\$16,625	\$39,899	\$46,000	
3.53 Water	\$760	\$872	\$834	\$900	\$355	\$851	\$950	
3.54 Waste disposal service	\$2,239	\$2,190	\$2,355	\$2,350	\$901	\$2,350	\$2,400	
3.6 Repairs/maintenance								
3.61 Bldgs/Structures	\$31,943	\$39,838	\$53,699	\$45,000	\$25,347	\$45,000	\$48,000	
3.62 Equipment	\$3,063	\$22,045	\$1,555	\$6,000	\$1,172	\$6,000	\$6,000	
3.7 Rentals								
3.71 Real estate	\$0	\$0	\$0		\$0		\$0	
3.72 Equipment	\$199	\$223	\$202	\$280	\$126	\$280	\$280	
3.91 Dues	\$2,195	\$1,125	\$2,379	\$2,900	\$2,240	\$2,445	\$2,600	
3.92 Interest on loans	\$0	\$0	\$0		\$0		\$0	

		1997	1998	1999	2000	2000	2000	2001	% of
		Disbursed	Disbursed	Disbursed	Proposed Budget	Disbursed to 5/31/00	Expected Expenditures	Proposed Budget	Total 01 budget
3.93	Taxes/Assessments	\$0	\$0	\$0		\$0		\$0	
3.94	Transfer to LIRF	\$0	\$25,000	\$29,600	\$30,000	\$0	\$30,000	\$50,000	
3.95	Book reimbursement	\$9,174	\$9,689		\$100	\$0	\$0	\$100	
3.96	Petty cash	\$0	\$0	\$0	\$120	\$0	\$0	\$120	
3.97	Interview/moving expense	\$500	\$0	\$0	\$500	\$0	\$0	\$500	
3.98	Maintenance/service contracts	\$28,239	\$24,316	\$45,156	\$46,200	\$6,356	\$46,200	\$40,745	
	Total Other Services/Charges	\$210,565	\$242,401	\$241,403	\$267,201	\$93,859	\$262,546	\$279,195	20%
4	CAPITAL OUTLAYS								
4.1	Land		\$0	\$0		\$0		\$0	
4.2	Buildings	\$0	\$0	\$0		\$0		\$0	
4.3	Improvements	\$0	\$0	\$0		\$0		\$0	
4.4	Furniture/equipment	\$85,515	\$27,367	\$33,216	\$16,000	\$6,267	\$16,000	\$44,425	
4.5	Other capital outlays								
4.51	Books	\$141,666	\$148,396	\$142,872	\$150,000	\$52,862	\$150,000	\$150,000	
4.52	Periodicals,newspapers	\$29,761	\$19,174	\$23,135	\$23,500	\$2,348	\$23,500	\$24,000	
4.53	Nonprint materials	\$25,189	\$36,739	\$44,302	\$55,000	\$21,599	\$55,000	\$60,000	
	Total Capital Outlays	\$282,130	\$231,676	\$243,525	\$244,500	\$83,077	\$244,500	\$278,425	19%
	FUND TOTAL	\$1,119,075	\$1,166,906	\$1,234,681	\$1,337,770	\$495,484	\$1,294,695	\$1,428,790	

Fund Appropriations

Major changes to appropriations are noted in boxed sections

6/19/00

1.12 Salary of assistants: Added funds to allow reclassification of some staff, if needed. Added a 16 hour per week clerk for DeMotte, to allow more experienced staff to spend more time at reference desks or on special projects. Made the Wheatfield page a clerk and added 4 hrs to her present 11. Made the present clerk a Library Assistant 1 and added 2 hours to her 18. Added 4 hours to a Wheatfield Library Assistant 1 to total 28 hours. (Total of 10 hours extra coverage for Wheatfield.) In addition, all salaries adjusted to meet the new salary schedule approved by the board in April.

1.24 Group health insurance: Funding for 13 employees. We presently have 12 on the plan. 20 eligible. Added 8% to employer contribution in case of increase.

1.31 Other Personal Services:

2.11 Official records: official forms--W-2s, accounts payable vouchers, etc.

2.12 Stationery and printing: letterheads, envelopes, business cards

2.13 Other office supplies: pens, copy and computer paper, labels, nametags, bandaids, legal pads, organizers, typing & computer ribbons, office stack trays, scissors, staplers, calendars, dry markers. \$100 for special Marketing Committee office supplies

2.21 Cleaning & sanitation supplies: wet floor signs, cleaning supplies, ice melt, oil dry granules, furnace filters

2.23 Other operating supplies: extension cords, fluorescent lights, rope for flag pulley, screwdrivers, flashlights, projection bulbs, picture hooks, batteries, cups, hangers, surge suppressors.

2.41 Library supplies: Bookmarks, posters, craft supplies, book supports, puppets, photo developing, summer reading program materials, film, posterboard, clear tape, plastic baskets, hospitality (inc. \$350 for marketing)

2.42 Automation supplies: bar code labels, borrowers' cards, item labels; cables, connectors and other computer hardware less than \$50; receipt printer paper; overdue mailers

Cards (every 2 years)	\$0
Barcodes (annual)	\$450
NCR Forms (annual)	\$220
Receipt printer paper (annual)	\$770
Overdue mailers (1 1/2 yrs)	\$800
TOTAL	\$2,240

3.14 Other professional services: signage installation, fees for speakers, library logo design work, consultants

- 3.21 **Telephone:** Because of USF (Universal Service Fund) discounts and credits for which we have qualified, we can expect to pay considerably less than the \$9000 budgeted for 2000. I estimate \$7,000 will be more than enough.
- 3.22 **Postage:** UPS charges, stamps & mailing costs
- 3.23 **Traveling expense:** mileage, airline tickets
- 3.24 **Professional meetings:** registration fees, hotel and meal expenses for staff and board.
- 3.26 **Network expenses:** Datalines, Internet access, upgrades to servers. Lower from \$10,000 to \$8000. (Datalines will cost \$11,470 without USF discounts, \$5391 with USF discounts.) Because of USF credits, we have spent no money from this account thus far this year!
- 3.31 **Advertising & public notices:** legal ads, help wanted ads; marketing ads (includes \$50 for marketing)
- 3.32 **Other printing:** typeset of new library card, magnets, evaluation form, library brochures, other marketing advertisements (\$150 for marketing)
- 3.42 **Insurance:** Directors' & Officers: \$1300 (last year \$1259), Building & Workmen's Comp - \$9500, COBRA \$140.
- 3.53 **Water:** bottled water, Rensselaer water utility
- 3.54 **Waste Disposal services:** DeMotte (\$45.56 mo), Wheatfield (\$41.05 mo), Rensselaer (about \$85 mo.), Ooms Bros. (\$47 quarter)
- 3.61 **Repairs & maintenance: building & structures:** lawn care, snow removal, building repairs, water heater repairs, caulking windows, elevator inspection

Boiler inspection	\$ 24
Elevator inspection	\$ 104
Fire extinguisher inspection	\$ 500
TruGreen-Chemlawn	\$ 897
Lawn, snow, landscaping	\$ 9,200
Building repairs	\$34,475

- 3.62 **Repairs & maintenance: equipment:**
- 3.72 **Rentals: equipment:** DeMotte P.O. Box, safety deposit box, Culligan water dispensers, tablecloths (inc. \$50 for marketing)
- 3.91 **Dues in 1999:** INCOLSA (\$100), Indiana Historical Society (\$30), Indiana Library Federation (\$1275), ALA (\$870), KV Reading Council(\$10), DeMotte Chamber of Commerce (\$85), Rensselaer/Remington Chamber of Commerce (\$80), Online Users Group (\$20)

3.94 Transfer to LIRF: Money appropriated in our operating budget to be placed in the Library Improvement Reserve Fund where it can be saved from year to year to use for major purchases or repairs of buildings and equipment. Year 2001 appropriation is \$_____, but with the understanding that it would be the first item cut if our receipts did not equal our spending.

3.95 Book reimbursement: \$100

This will be used when we must reimburse a patron for a book worth returned to the library after the patron has already paid for it.

3.98 Maintenance and service contracts:

Think Tank	\$10,000
Security Courier	\$12,000
Precision Controls	\$4,900
Simplex	\$2,800
Copiers (Heritage)	\$4,500
Elevator	\$850
NICCL	\$1,000
AVC (financial acctg)	\$1,320
Unique Management	\$2,700
WHEELS	\$675
TOTAL	\$40,745

4.3 Improvements other than buildings: upgrades to automated system, etc.

4.4 Furniture & equipment: Total: \$44,425

DeMotte: Wall-mounted rack (\$115), CD-ROM binder display holder (\$550), paperback rack \$550 (Total: \$1215)

Rensselaer: Oak paperback rack (\$1060), display unit (\$1200), shelving units (\$2500)- (total: \$4760)

Wheatfield: 45 chairs (\$1300), tape player (\$50), lectern (\$95), video tape repair machine (\$25), coffeemaker (\$20), camera (\$60)---(Total: \$1550)

Sheila: \$30,500--PCs to replace terminals, 4 monitors

Administration: (unforeseen equipment needs (copier)) (\$6,000)

Tech Services: \$400 for monitor riser, foot rest, calculator, keyboard tray, mouse tray, 2 ergonomic keyboards and mice

4.51 Books: Books plus the contact paper, book tape and pockets needed to process them. Lease books.

4.52 Periodicals & newspapers: and other subscription materials in paper format

4.53 Nonprint materials: blank VCR tapes, A-V processing supplies, computer software, CD-ROMs (including lease and networked), videos, books on tape, CDs. Raised this budget by \$5000.



JASPER COUNTY PUBLIC LIBRARY

www.jasperco.lib.in.us

☐ Rensselaer Public Library, Headquarters
208 West Susan Street
Rensselaer, Indiana 47978-2447
219 • 866-5881
Fax 219 • 866-7378

☐ DeMotte Public Library
901 Birch Street SW
P.O. Box 16
DeMotte, Indiana 46310-0016
219 • 987-2221
Fax 219 • 987-2220

☐ Wheatfield Public Library
170 S. Grace Street
Wheatfield, Indiana 46392-7396
219 • 956-3774
Fax 219 • 956-4808

Please post the following notice one (1) time in the Rensselaer Republican and the KV Post News on Thursday, July 20, 2000.

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

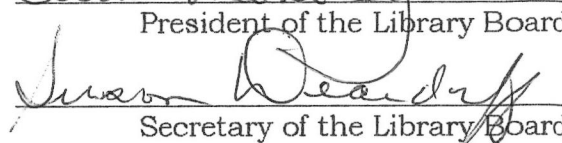
Notice is hereby given the taxpayers of the Jasper County Public Library, Jasper County, Indiana that library board members of the Jasper County Public Library at their regular meeting place at the Rensselaer Library, 208 W. Susan, Rensselaer, IN at 7:00 o'clock p.m., on the 14th day of August, 2000, will consider the following additional appropriation in excess of the budget for the current year for the Library Improvement Reserve Fund.

3.61 Repairs and maintenance	\$25,622
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TOTAL for Library Improvement Reserve Fund:	\$25,622
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Taxpayers appearing at the meeting shall have a right to be heard. The additional appropriations as finally approved will be referred to the State Board of Tax Commissioners. The Board will make a written determination as to the sufficiency of funds to support the appropriations made within fifteen (15) days of receipt of a Certified Copy of the action taken.


Rene-Marie Egan
President of the Library Board


Susan Deady
Secretary of the Library Board

July 10, 2000

July 10, 2000

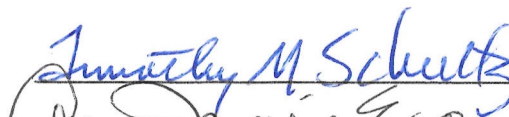
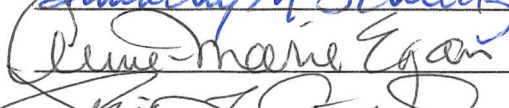
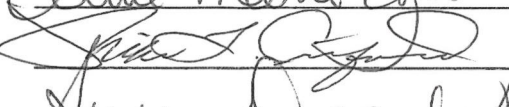
Whereas, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual Library Improvement Reserve Fund budget for various functions of the Jasper County Public Library,

Now, therefore, be it resolved by the Library Board of the Jasper County Public Library, Jasper County, Indiana, for the expenses of the Public Library the following funds herein named for the purposes herein specified be increased, subject to the laws governing the same.

Whereas, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is further resolved that the following existing appropriations be reduced in the following amounts:

LIBRARY IMPROVEMENT RESERVE FUND

	Added Amount Appropriated		Amount Reduced
3.61 Building Repairs and Maintenance	\$20,000	4.4 Furniture & Equipment	\$20,000
TOTAL	\$20,000		\$20,000


Memorandum

Library Credit Card

We are allowed by the State Board of Accounts to have a library credit card as long as:

- ◆ The board authorizes it
- ◆ Issuance and use is handled by an employee designated by the board
- ◆ Purposes for its use are specifically stated in the board resolution
- ◆ Cards are returned to custody of the designated employee when purpose for use has been accomplished
- ◆ Designated employee maintains a log of persons requesting usage, position, estimated amounts to be charged, fund and account #s to be charged, date card is issued and returned
- ◆ Payments are made on basis of paid bills & receipts, not just the monthly statement or credit card slip and any late fees charged are paid by the employee who caused payment to be late by failing to provide documentation

With a library credit card, individual employees would not have to incur personal charges for library purchases which cannot be charged to the library.

Gail has been looking for an account that sets desired credit line amounts person-by person (for authorized persons), charges no late fees and no annual fee. Platinum Plus for Business Master Card meets those criteria.

Would you allow us to have a library credit card, with a \$5,000 credit line limitation for each of 8 authorized employees? These employees would be:

Business Manager

Director

DeMotte Children's Specialist

3 Agency Librarians (DeMotte, Rensselaer, Wheatfield)

Technical Services Librarian

Systems Administrator

If you authorize our applying for this library credit card, I recommend that Gail Jung be the person responsible for keeping the log, handing out and retrieving cards when needed, etc. The cards would remain in her possession unless needed for a specific purchase by one of the above specified individuals.

I have included a resolution to be signed by the board if you approve this action.

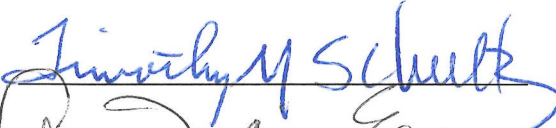
**Resolution of the Jasper County Public Library Board
July 10, 2000**

Library Credit Card

Resolved, that the Jasper County Public Library Board of Trustees authorizes the Assistant to the Director to apply for a Platinum Plus for Business MasterCard for the library, with a maximum \$5,000 credit line limitation for each of 8 authorized employees. These employees are: Director, Assistant to the Director, DeMotte Children's Specialist, Agency Librarians at DeMotte, Rensselaer and Wheatfield, Technical Services Librarian, Systems Administrator.

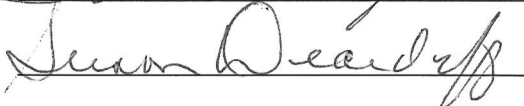
The board authorizes the card to be used for ordering materials, supplies or equipment where prepayment is required and to pay for travel reservations.

The Board further authorizes the Assistant to the Director to handle the issuance and use of the card, in strict accordance with regulations of the State Board of Accounts.









JCPL FINANCIAL STATEMENT

JUNE 30, 2000

	<u>Beginning 2000 Balance</u>	<u>Current Month Disbursements</u>	<u>Y-T-D Disbursements</u>	<u>Current Month Receipts</u>	<u>Y-T-D Receipts</u>	<u>Ending Balance</u>
Operating Fund	\$381,829.76	\$95,549.23	\$591,032.73	\$275,313.46	\$653,222.41	\$444,019.44
Includes Investments of: \$321,425.00						
Public Library Access Card Fund	\$46.00	\$0.00	\$70.00	\$0.00	\$24.00	\$0.00
Gift Fund	\$3,210.96	\$438.92	\$1,577.28	\$3,138.00	\$3,948.00	\$5,581.68
DeMotte	\$460.47	\$12.38	\$261.30	\$234.00	\$739.00	\$938.17
Rensselaer	\$2,005.01	\$417.69	\$854.12	\$2,904.00	\$3,199.00	\$4,349.89
Wheatfield	\$745.48	\$8.85	\$461.86	\$0.00	\$10.00	\$293.62
Library Improvement Reserve Fund	\$78,696.30	\$0.00	\$0.00	\$357.47	\$1,926.12	\$80,622.42
Bond & Interest Redemption Fund	\$82,421.37	\$79,200.00	\$79,200.00	\$149,757.19	\$222,940.50	\$226,161.87
Includes Investments of: \$226,160.00						
Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$55,362.97	\$82,417.81	\$82,417.81
Includes Investments of: \$82,415.00						
Hospitality Fund	\$0.00	\$0.00	\$657.77	\$173.50	\$831.27	\$173.50
Levy Excess Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Satellite Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Petty Cash Funds	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
Cash Change Fund	\$90.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90.00
Payroll Withholding Accts.						
FIT Tax Collected	\$0.00	\$5,657.59	\$32,208.09	\$5,657.59	\$32,208.09	\$0.00
FICA Tax Collected	\$0.00	\$4,170.46	\$24,000.38	\$4,170.46	\$24,000.38	\$0.00
State Tax Collected	\$1,609.17	\$1,776.87	\$10,492.81	\$1,859.13	\$10,742.77	\$1,859.13
County Tax Collected	\$451.51	\$481.38	\$2,876.35	\$508.58	\$2,933.42	\$508.58
IN Deferred Comp.	\$0.00	\$2,616.36	\$14,659.76	\$2,616.36	\$14,659.76	\$0.00
#125 Plan	\$0.00	\$1,135.70	\$7,287.96	\$1,155.58	\$7,307.84	\$19.88
Employee Health Insur.	\$0.00	\$0.00	\$7.00	\$0.00	\$7.00	\$0.00
Employee P.E.R.F.	\$3,747.31	\$0.00	\$7,753.53	\$1,391.44	\$8,112.37	\$4,106.15
Credit Union	\$0.00	\$200.00	\$900.00	\$200.00	\$900.00	\$0.00
TOTAL ALL FUNDS.....	\$552,222.38	\$191,226.51	\$772,723.66	\$501,661.73	\$1,066,181.74	\$845,680.46

Bank Balances
Jasper County Public Library
Report as of: 06/30/2000

<i>Bank</i>		
1	Peoples State Bank	\$121,274.93
2	Demotte State Bank	\$13,573.11
3	Lafayette Bank & Trust-LIRF	\$80,622.42
4	Cash on Hand	\$210.00
5	Laf. Bank & Trust CD#5166746	\$0.00
6	Laf.Bank & Trust CD#8068372	\$360,000.00
7	Peoples State Bk.CD#3001873	\$120,000.00
8	Laf.Bank & Trust CD#8070026	\$150,000.00
9		\$0.00
10		\$0.00
11	Civitas CD#7152001181	\$0.00
12	Civitas CD#7152001182	\$0.00
13	Civitas CD#7152030051	\$0.00
<i>Total all banks =</i>		<i>\$845,680.46</i>

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

INVESTMENT REGISTER

OPEN INVESTMENTS:

<u>Renewal Date</u>	<u>CD #</u>	<u>Issued By</u>	<u>Terms</u>	<u>Principal</u>	<u>%-Interest</u>	<u>Account</u>	<u>Purchase Date</u>	<u>Interest Earned</u>	<u>Comments</u>
				\$178,000.00		Operating		\$5,188.09	
				\$154,950.00		BIRF			BIRF Interest
				\$27,050.00		CPF		\$421.50	goes to Oper. Fund
08/09/2000	8068372	Laf. Bank & Trust	91 day	\$360,000.00	6.25		05/10/2000	\$5,323.50	
10/16/2000	3001873	Peoples State Bank	122 day	\$120,000.00	6.66	Operating	06/16/2000	\$2,671.30	
				\$23,425.00		Operating		\$3,265.40	BIRF Interest
				\$71,210.00		BIRF			goes to Oper. Fund
				\$55,365.00		CPF		\$1,910.38	
15-Dec-00	8070026	Laf. Bank & Trust	182 day	\$150,000.00	6.75%		06/16/2000	\$5,175.78	

CLOSED INVESTMENTS:

<u>Renewal Date</u>	<u>CD #</u>	<u>Issued By</u>	<u>Terms</u>	<u>Principal</u>	<u>%-Interest</u>	<u>Account</u>	<u>Purchase Date</u>	<u>Interest Earned</u>	<u>Comments</u>
				\$76,000.00		Operating			
				\$67,000.00		BIRF			
07-Jan-00	7152030051	Civitas	10 day	\$143,000.00	5.12		28-Dec-99	\$203.38	
14-Jan-00	7152001181	Civitas	59 day	\$120,000.00	5.14	Operating	16-Nov-99	\$1,010.87	
				\$185,000.00		Operating			
				\$15,000.00		BIRF			
14-Feb-00	7152001182	Civitas	90 day	\$200,000.00	5.19		16-Nov-99	\$2,595.01	
				\$185,000.00		OPER			
				\$15,000.00		BIRF			
03/15/2000	5166746	Laf. Bank & Trust	30 day	\$200,000.00	5.7		02/14/2000	\$936.98	
TOTAL								\$4,746.24	

*Appropriation Report for***100 OPERATING FUND***Jasper County Public Library**Report Date: From 06/01/2000 To 06/30/2000*

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
<i>1. Personal Services</i>							
1.11 SALARY OF LIBRARIAN	\$45,656.00	\$0.00	\$45,656.00	\$3,804.66	\$22,784.63	\$22,871.37	49.9
1.12 SALARY OF ASSISTANTS	\$597,581.00	\$0.00	\$597,581.00	\$48,819.84	\$280,135.35	\$317,445.65	46.9
1.13 WAGES OF JANITORS	\$39,608.00	\$0.00	\$39,608.00	\$3,046.29	\$18,116.24	\$21,491.76	45.7
1.21 EMPLOYER'S SHARE-FICA	\$52,238.00	\$0.00	\$52,238.00	\$4,170.46	\$24,000.38	\$28,237.62	45.9
1.22 UNEMPLOYMENT COMPENSAT	\$2,511.00	\$0.00	\$2,511.00	\$0.00	\$1,335.90	\$1,175.10	53.2
1.23 EMPLOYER'S CONTRIB.- PERF	\$30,396.00	\$0.00	\$30,396.00	\$0.00	\$13,256.63	\$17,139.37	43.6
1.24 EMPLOYER'S CONTRIB.- INS.	\$29,130.00	\$0.00	\$29,130.00	\$1,946.77	\$12,026.31	\$17,103.69	41.3
1.31 OTHER PERSONAL SERVICES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.0
Subtotal	\$798,620.00		\$798,620.00	\$61,788.02	\$371,655.44	\$426,964.56	46.5
<i>2. Supplies</i>							
2.11 OFFICIAL RECORDS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$241.18	\$758.82	24.1
2.12 STATIONERY AND PRINTING	\$700.00	\$0.00	\$700.00	\$0.00	\$38.90	\$661.10	5.6
2.13 OTHER OFFICE SUPPLIES	\$6,200.00	\$0.00	\$6,200.00	\$39.15	\$1,211.19	\$4,988.81	19.5
2.21 CLEANING & SANITATION SUP	\$3,400.00	\$0.00	\$3,400.00	\$0.00	\$1,652.66	\$1,747.34	48.6
2.22 FUEL, OIL & LUBRICANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$5.27	(\$5.27)	#Div/0!
2.23 OTHER OPERATING SUPPLIES	\$5,600.00	\$0.00	\$5,600.00	\$0.00	\$1,685.07	\$3,914.93	30.1
2.31 BUILDING MATERIALS & SUPP	\$1,100.00	\$0.00	\$1,100.00	\$473.23	\$571.23	\$528.77	51.9
2.32 PAINT AND PAINTING SUPPLIE	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	0.0
2.33 REPAIR PARTS	\$500.00	\$0.00	\$500.00	\$0.00	\$33.48	\$466.52	6.7

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
2.41 LIBRARY SUPPLIES	\$4,300.00	\$0.00	\$4,300.00	\$217.62	\$2,289.49	\$2,010.51	53.2
2.42 AUTOMATION SUPPLIES	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$1,681.11	\$2,818.89	37.4
Subtotal	\$27,450.00		\$27,450.00	\$730.00	\$9,409.58	\$18,040.42	34.3
3. Other Services and Charge							
3.11 CONSULTING SERVICES	\$0.00	\$17,450.00	\$17,450.00	\$2,577.50	\$7,670.20	\$9,779.80	44.0
3.12 ENGINEERING & ARCH. SERVI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.13 LEGAL SERVICES	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$137.50	\$862.50	13.8
3.14 OTHER PROFESSIONAL SERVI	\$6,000.00	\$0.00	\$6,000.00	\$2,095.00	\$3,461.90	\$2,538.10	57.7
3.21 TELEPHONE	\$9,000.00	\$0.00	\$9,000.00	\$192.85	\$1,852.40	\$7,147.60	20.6
3.22 POSTAGE	\$5,300.00	\$0.00	\$5,300.00	\$11.75	\$1,726.07	\$3,573.93	32.6
3.23 TRAVELING EXPENSE	\$7,000.00	\$0.00	\$7,000.00	\$591.03	\$4,652.90	\$2,347.10	66.5
3.24 PROFESSIONAL MEETINGS	\$8,000.00	\$5.00	\$8,005.00	\$360.00	\$5,690.85	\$2,314.15	71.1
3.25 FREIGHT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.26 NETWORKING	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.0
3.31 ADVERTISING & PUBLIC NOTIC	\$1,500.00	\$0.00	\$1,500.00	\$498.81	\$1,013.71	\$486.29	67.6
3.32 OTHER PRINTING	\$350.00	\$0.00	\$350.00	\$0.00	\$0.00	\$350.00	0.0
3.41 OFFICIAL BONDS	\$250.00	\$0.00	\$250.00	\$0.00	\$50.00	\$200.00	20.0
3.42 OTHER INSURANCE	\$11,451.00	\$0.00	\$11,451.00	\$327.00	\$10,663.00	\$788.00	93.1
3.51 GAS	\$26,000.00	\$0.00	\$26,000.00	\$813.21	\$11,287.08	\$14,712.92	43.4
3.52 ELECTRICITY	\$47,000.00	\$0.00	\$47,000.00	\$3,809.74	\$20,434.44	\$26,565.56	43.5
3.53 WATER	\$900.00	\$0.00	\$900.00	\$89.75	\$444.45	\$455.55	49.4
3.54 WASTE DISPOSAL SERVICES	\$2,350.00	\$0.00	\$2,350.00	\$171.86	\$1,072.51	\$1,277.49	45.6
3.61 BUILDING & STRUCTURES	\$45,000.00	\$2,019.55	\$47,019.55	\$1,508.78	\$26,855.71	\$20,163.84	57.1
3.62 EQUIPMENT	\$6,000.00	\$0.00	\$6,000.00	\$16.00	\$1,187.64	\$4,812.36	19.8

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
3.71 REAL ESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.72 EQUIPMENT RENTALS	\$280.00	\$0.00	\$280.00	\$9.95	\$135.70	\$144.30	48.5
3.91 DUES	\$2,900.00	\$0.00	\$2,900.00	\$85.00	\$2,325.22	\$574.78	80.2
3.92 INTEREST ON TEMPORARY LO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.93 TAXES & ASSESSMENTS	\$0.00	\$0.00	\$0.00	\$135.61	\$135.61	(\$135.61)	#Div/0!
3.94 TRANSFER TO LIRF	\$30,000.00	(\$17,450.00)	\$12,550.00	\$0.00	\$0.00	\$12,550.00	0.0
3.95 BOOK REIMBURSEMENT	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	0.0
3.96 PETTY CASH	\$120.00	\$0.00	\$120.00	\$0.00	\$0.00	\$120.00	0.0
3.97 INTERVIEWING & MOVING EXP	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0
3.98 MAINTENANCE/SERVICE CONT	\$46,200.00	\$0.00	\$46,200.00	\$1,985.39	\$8,341.66	\$37,858.34	18.1
Subtotal	\$267,201.00	\$2,024.55	\$269,225.55	\$15,279.23	\$109,138.55	\$160,087.00	40.5
4. Capital Outlays							
4.1 LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.2 BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.3 IMPROVEMENTS OTHER THAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.4 FURNITURE & EQUIPMENT	\$16,000.00	\$119.00	\$16,119.00	\$1,034.94	\$7,302.26	\$8,816.74	45.3
4.51 BOOKS	\$150,000.00	\$0.00	\$150,000.00	\$13,576.95	\$66,439.42	\$83,560.58	44.3
4.52 PERIODICALS & NEWSPAPERS	\$23,500.00	\$0.00	\$23,500.00	\$1,216.50	\$3,564.45	\$19,935.55	15.2
4.53 NONPRINTED MATERIALS	\$55,000.00	\$510.00	\$55,510.00	\$1,923.59	\$23,523.03	\$31,986.97	42.4
Subtotal	\$244,500.00	\$629.00	\$245,129.00	\$17,751.98	\$100,829.16	\$144,299.84	41.1
Grand Total	\$1,337,771.00	\$2,653.55	\$1,340,424.55	\$95,549.23	\$591,032.73	\$749,391.82	44.1

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

Changes to Appropriations

<i>Date</i>	<i>Fund Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Reason</i>
01/03/2000	100	4.4	\$119.00	Encumbered 1999 Appropriation per Board Approval-12/27
01/12/2000	100	3.61	\$2,019.55	Ins. Claim-Prism Painting -A/P #40
05/04/2000	100	4.53	\$510.00	LSTA Grant for Y2K-Salem Press-A/P #297
05/09/2000	100	3.24	\$5.00	Refund-attendee cancelled, ILF A/P #324
05/09/2000	100	3.94	(\$17,450.00)	Per Board Mtg. Approval, 5/8/00
05/09/2000	100	3.11	\$17,450.00	Per Board Mtg. Approval, 5/8/00
06/13/2000	160	4.4	(\$70,000.00)	Board Approved Change per 6/12/00 Mtg.

Appropriation Report for**160 CAPITAL PROJECTS FUND****Jasper County Public Library****Report Date: From 06/01/2000 To 06/30/2000**

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current * Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
4. Capital Outlays							
4.4 FURNITURE & EQUIPMENT	\$35,000.00	(\$70,000.00)	(\$35,000.00)	\$0.00	\$0.00	(\$35,000.00)	0.0
4.53 NONPRINTED MATERIALS	\$35,000.00	\$0.00	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.0
Subtotal	\$70,000.00	(\$70,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
Grand Total	\$70,000.00	(\$70,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	#Num!

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

Appropriation Report for 130 LIRF FUND

Jasper County Public Library

Report Date: From 06/01/2000 To 06/30/2000

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Spent
3. Other Services and Charge							
3.61 BUILDING & STRUCTURES	\$35,000.00	\$0.00	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.0
Subtotal	\$35,000.00		\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.0
4. Capital Outlays							
4.1 LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.4 FURNITURE & EQUIPMENT	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.0
Subtotal	\$20,000.00		\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.0
Grand Total	\$55,000.00	\$0.00	\$55,000.00	\$0.00	\$0.00	\$55,000.00	0.0

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

Appropriation Report for 120.03 RENS & DEM BOND AND INTEREST

Jasper County Public Library

Report Date: From 06/01/2000 To 06/30/2000

Account # Description	Annual Appropriation	Change to Appropriation	Current * Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Spent
3. Other Services and Charge							
3.14 OTHER PROFESSIONAL SERVI	\$550.00	\$0.00	\$550.00	\$0.00	\$0.00	\$550.00	0.0
3.81 PAYMENT OF BONDS	\$275,000.00	\$0.00	\$275,000.00	\$0.00	\$0.00	\$275,000.00	0.0
3.82 INTEREST-BONDS	\$158,400.00	\$0.00	\$158,400.00	\$79,200.00	\$79,200.00	\$79,200.00	50.0
Subtotal	\$433,950.00		\$433,950.00	\$79,200.00	\$79,200.00	\$354,750.00	18.3
Grand Total	\$433,950.00	\$0.00	\$433,950.00	\$79,200.00	\$79,200.00	\$354,750.00	18.3

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

Register Of Claims
Jasper County Public Library
Report Date: From 06/01/2000 To 06/30/2000

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	495	INTERNAL REVENUE SERVIC	OPERATING FUND	EMPLOYER'S SHARE-FICA	\$2,144.04	06/09/2000	FICA & FED Tax withheld from payroll
			FICA TAX COLLECTED	SALARIES AND WAGES	\$2,144.04		09 JUN 00 ref #03274756
			FIT TAX COLLECTED	SALARIES AND WAGES	\$2,936.88		
			Total this claim		\$7,224.96		
0	436	DEMOTTE STATE BANK	OPERATING FUND	OTHER OFFICE SUPPLIES	\$6.50	06/12/2000	Deposit Slips-Bank Debit
			Total this claim		\$6.50		
0	486	PAYROLL	OPERATING FUND	WAGES OF JANITORS	\$1,506.16	06/09/2000	PAYROLL
			OPERATING FUND	SALARY OF LIBRARIAN	\$1,902.33		
			OPERATING FUND	SALARY OF ASSISTANTS	\$25,185.68		
			Total this claim		\$28,594.17		
0	508	INTERNAL REVENUE SERVIC	OPERATING FUND	EMPLOYER'S SHARE-FICA	\$2,026.42	06/26/2000	Fed & FICA Tax Withheld 25 JUN 00
			FICA TAX COLLECTED	SALARIES AND WAGES	\$2,026.42		REF #04643999; (9:15am-6/21/00)
			FIT TAX COLLECTED	SALARIES AND WAGES	\$2,720.71		
			Total this claim		\$6,773.55		
0	494	INDIANA DEPARTMENT OF RE	GIT TAX COLLECTED	SALARIES AND WAGES	\$1,776.87	06/09/2000	EFT-STATE & COUNTY TAX
		COUNTY TAX COLLEC	SALARIES AND WAGES	\$481.38			WITHHELD MAY 2000
			Total this claim		\$2,258.25		Ver 30, Ref #86826
0	498	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,902.33	06/25/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$23,634.16		
			OPERATING FUND	WAGES OF JANITORS	\$1,540.13		
			Total this claim		\$27,076.62		
18931	417	AMERICAN LIBRARY ASSN	OPERATING FUND	LIBRARY SUPPLIES	\$27.50	06/12/2000	Posters-
			OPERATING FUND	LIBRARY SUPPLIES	\$27.50		
			Total this claim		\$55.00		
18932	418	AMERITECH	OPERATING FUND	BOOKS	\$236.40	06/12/2000	Yellow Pages
			OPERATING FUND	BOOKS	\$93.00		
			OPERATING FUND	BOOKS	\$180.80		
			Total this claim		\$510.20		
18933	419	ANNE-MARIE EGAN	OPERATING FUND	TRAVELING EXPENSE	\$14.30	06/12/2000	Mileage-Bd. Mtg 5/8/00
			Total this claim		\$14.30		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18934	420	ASSOCIATED LIBRARIES PRE	OPERATING FUND	BOOKS	\$1,488.91	06/12/2000	Books
			OPERATING FUND	BOOKS	\$682.29		
			OPERATING FUND	BOOKS	\$474.83		
				Total this claim	<u>\$2,646.03</u>		
18935	421	AUSTIN BOOK SALES	OPERATING FUND	BOOKS	\$87.04	06/12/2000	Standing Order books
			OPERATING FUND	BOOKS	\$3.24		
				Total this claim	<u>\$90.28</u>		
18936	422	AVC CORPORATION	OPERATING FUND	MAINTENANCE/SERVICE CON	\$99.00	06/12/2000	June Service Agreement-Financial Com
				Total this claim	<u>\$99.00</u>		
18937	423	BAKER & TAYLOR	OPERATING FUND	BOOKS	\$1,411.98	06/12/2000	Books, AV, Gift Books, etc.
			OPERATING FUND	BOOKS	\$2,685.33		
			OPERATING FUND	BOOKS	\$923.10		
			OPERATING FUND	BOOKS	\$230.50		
			OPERATING FUND	BOOKS	\$499.62		
			OPERATING FUND	BOOKS	\$77.65		
			OPERATING FUND	BOOKS	\$84.05		
			OPERATING FUND	BOOKS	\$345.24		
			OPERATING FUND	BOOKS	\$328.98		
			OPERATING FUND	BOOKS	\$839.14		
			OPERATING FUND	BOOKS	\$23.98		
			OPERATING FUND	BOOKS	\$28.74		
			OPERATING FUND	NONPRINTED MATERIALS	\$49.14		
			OPERATING FUND	NONPRINTED MATERIALS	\$52.57		
			RENSSELAER GIFT FU	BOOKS	\$50.93		
				Total this claim	<u>\$7,630.95</u>		
18938	424	BATA PUBLISHING	OPERATING FUND	BOOKS	\$40.00	06/12/2000	Books
			OPERATING FUND	BOOKS	\$40.00		
			OPERATING FUND	BOOKS	\$40.00		
			OPERATING FUND	BOOKS	\$7.50		
				Total this claim	<u>\$127.50</u>		
18939	425	BELL & HOWELL	OPERATING FUND	PERIODICALS & NEWSPAPER	\$693.30	06/12/2000	KV Post- microfilm
				Total this claim	<u>\$693.30</u>		
18940	426	BOWEN LIBRARY SERVICES, I	OPERATING FUND	OTHER PROFESSIONAL SERV	\$635.00	06/12/2000	Staff Workshop Facilitator
				Total this claim	<u>\$635.00</u>		

<i>War. Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18941	427	BOY SCOUTS OF AMERICA	OPERATING FUND	BOOKS	\$42.35	06/12/2000	Asst. Boy Scout handbooks
			OPERATING FUND	BOOKS	\$34.15		
				Total this claim	\$76.50		
18942	428	BRACKEMYRE PUBLISHING	OPERATING FUND	BOOKS	\$63.00	06/12/2000	Indiana Media Directory-Standing Order
				Total this claim	\$63.00		
18943	429	CHARLOTTE FAGEN	OPERATING FUND	TRAVELING EXPENSE	\$45.50	06/12/2000	Mileage
				Total this claim	\$45.50		
18944	430	CROSSWIND SERVICES, INC.	OPERATING FUND	EQUIPMENT	\$16.00	06/12/2000	Battery Replacement
			OPERATING FUND	FURNITURE & EQUIPMENT	\$35.00		
				Total this claim	\$51.00		
18945	431	CULLIGAN	OPERATING FUND	EQUIPMENT RENTALS	\$9.95	06/12/2000	Cooler Rental & Water jugs
			OPERATING FUND	WATER	\$39.60		
				Total this claim	\$49.55		
18946	432	D&J LAWN CARE, INC.	OPERATING FUND	BUILDING & STRUCTURES	\$562.50	06/12/2000	DeM.-Spring Cleanup,Mulch,Lawn Mowi May 2000
				Total this claim	\$562.50		
18947	433	DAVIDSON TITLES INC.	OPERATING FUND	BOOKS	\$61.08	06/12/2000	Books
			OPERATING FUND	BOOKS	\$5.39		
			OPERATING FUND	BOOKS	\$36.71		
			OPERATING FUND	BOOKS	\$9.36		
			OPERATING FUND	BOOKS	\$17.95		
				Total this claim	\$130.49		
18948	434	DEMCO	OPERATING FUND	LIBRARY SUPPLIES	\$46.20	06/12/2000	Audio Tape Albums,Book Jackets, Floor Posters,Classif Labels
			OPERATING FUND	BOOKS	\$32.41		
			OPERATING FUND	NONPRINTED MATERIALS	\$210.91		
			OPERATING FUND	LIBRARY SUPPLIES	\$15.30		
			OPERATING FUND	FURNITURE & EQUIPMENT	\$129.98		
				Total this claim	\$434.80		
18949	435	DEMOTTE CHAMBER OF COM	OPERATING FUND	DUES	\$85.00	06/12/2000	Dues-DeMotte Library
				Total this claim	\$85.00		
18950	437	DIANA KOOY	OPERATING FUND	TRAVELING EXPENSE	\$29.25	06/12/2000	Mileage
				Total this claim	\$29.25		
18951	438	FASE'S WATER TREATMENT	OPERATING FUND	BUILDING MATERIALS & SUPP	\$52.50	06/12/2000	Redout for Water Softner-DeM.
				Total this claim	\$52.50		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18952	439	GAIL JUNG	OPERATING FUND	TRAVELING EXPENSE	\$43.55	06/12/2000	Mileage
Total this claim					<u>\$43.55</u>		
18953	440	GALE GROUP	OPERATING FUND	BOOKS	\$80.75	06/12/2000	Something About the Author-Stand.Ord
			OPERATING FUND	BOOKS	\$261.25		
			OPERATING FUND	BOOKS	\$102.60		
			OPERATING FUND	BOOKS	\$25.56		
Total this claim					<u>\$470.16</u>		
18954	441	GROLIER PUBLISHING COMP	OPERATING FUND	BOOKS	\$124.80	06/12/2000	Continuations (Countries)
			OPERATING FUND	BOOKS	\$8.74		
Total this claim					<u>\$133.54</u>		
18955	442	HEINEMANN LIBRARY	OPERATING FUND	BOOKS	\$89.70	06/12/2000	Rodeo Series Books
			OPERATING FUND	BOOKS	\$8.97		
Total this claim					<u>\$98.67</u>		
18956	443	HERITAGE OFFICE PRODUCT	OPERATING FUND	OTHER OFFICE SUPPLIES	\$30.01	06/12/2000	Corr.Tape,Silver Markers,Mtnce Contrac
			OPERATING FUND	MAINTENANCE/SERVICE CON	\$584.00		
Total this claim					<u>\$614.01</u>		
18957	444	INGRAM	OPERATING FUND	BOOKS	\$2.99	06/12/2000	Books-paperbacks
			OPERATING FUND	BOOKS	\$31.80		
			OPERATING FUND	BOOKS	\$22.75		
			OPERATING FUND	BOOKS	\$14.95		
			OPERATING FUND	BOOKS	\$2.70		
			OPERATING FUND	BOOKS	\$2.70		
			OPERATING FUND	BOOKS	\$7.27		
			OPERATING FUND	BOOKS	\$24.30		
Total this claim					<u>\$109.46</u>		
18958	445	INSPIRATIONAL BOOK DISTRI	OPERATING FUND	BOOKS	\$56.74	06/12/2000	Books
			OPERATING FUND	BOOKS	\$6.38		
			OPERATING FUND	BOOKS	\$11.08		
			OPERATING FUND	BOOKS	\$33.57		
			OPERATING FUND	BOOKS	\$4.79		
			OPERATING FUND	BOOKS	\$11.17		
Total this claim					<u>\$123.73</u>		
18959	446	JACK STANDISH	OPERATING FUND	BUILDING MATERIALS & SUPP	\$64.41	06/12/2000	Picket Fence Display-materials
Total this claim					<u>\$64.41</u>		

<i>War Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18960	447	JENNIFER L. EVERS	OPERATING FUND	TRAVELING EXPENSE	\$76.45	06/12/2000	Mileage-OVGTSL Conference
Total this claim					\$76.45		
18961	448	JOAN KOPANDA	OPERATING FUND	TRAVELING EXPENSE	\$33.80	06/12/2000	Mileage-Ask Mtg. & RA Counterparts
Total this claim					\$33.80		
18962	449	KATHRYN B. WEED	OPERATING FUND	TRAVELING EXPENSE	\$173.55	06/12/2000	Film Develop. & Mileage
			OPERATING FUND	LIBRARY SUPPLIES	\$4.08		
Total this claim					\$177.63		
18963	450	KOEN BOOK DISTRIBUTORS, I	OPERATING FUND	BOOKS	\$25.92	06/12/2000	Books-children's
			OPERATING FUND	BOOKS	\$0.78		
Total this claim					\$26.70		
18964	451	KONE, INC.	OPERATING FUND	BUILDING & STRUCTURES	\$696.28	06/12/2000	Power Board for Elevator Repair
Total this claim					\$696.28		
18965	452	LARGE PRINT LIBRARY DISCO	RENSSELAER GIFT FU BOOKS		\$340.26	06/12/2000	Books
Total this claim					\$340.26		
18966	453	LORMAN PUBLISHING CO.	OPERATING FUND	NONPRINTED MATERIALS	\$189.00	06/12/2000	Audio Tape-Personnel Law Strategies fo
			OPERATING FUND	NONPRINTED MATERIALS	\$5.00		Supervisors in Indiana
Total this claim					\$194.00		
18967	454	LYNN DAUGHERTY	OPERATING FUND	TRAVELING EXPENSE	\$106.38	06/12/2000	Mileage-PLA Tapes, Parking, Postage
			OPERATING FUND	POSTAGE	\$11.75		
			OPERATING FUND	NONPRINTED MATERIALS	\$42.00		
Total this claim					\$160.13		
18968	455	M W INSURANCE AGENCY	OPERATING FUND	OTHER INSURANCE	\$327.00	06/12/2000	Workers Comp Audit- Add'l Coverage
Total this claim					\$327.00		
18969	456	MANUFACTURERS' NEWS, IN	OPERATING FUND	BOOKS	\$114.00	06/12/2000	Industrial Directories-Continuations
			OPERATING FUND	BOOKS	\$7.95		
Total this claim					\$121.95		
18970	457	MIDWEST TAPE	OPERATING FUND	NONPRINTED MATERIALS	\$306.78	06/12/2000	Videotapes
			OPERATING FUND	NONPRINTED MATERIALS	\$15.34		
Total this claim					\$322.12		
18971	458	MOOLENAAR SUPREME PROF	OPERATING FUND	BUILDING & STRUCTURES	\$58.00	06/12/2000	Spring Fertilization @ DeMotte Lib.
Total this claim					\$58.00		
18972	459	O - THE OPRAH MAGAZINE	OPERATING FUND	PERIODICALS & NEWSPAPER	\$12.00	06/12/2000	2 SUBSCRIPTIONS-D & WH
			OPERATING FUND	PERIODICALS & NEWSPAPER	\$12.00		
Total this claim					\$24.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18973	460	OFFICE DEPOT	OPERATING FUND	NONPRINTED MATERIALS	\$96.75	06/12/2000	Pouches for CD-Roms
Total this claim					<u>\$96.75</u>		
18974	461	POST TRIBUNE	OPERATING FUND	PERIODICALS & NEWSPAPER	\$156.00	06/12/2000	Classified Ad-DeMotte Librarian
			OPERATING FUND	ADVERTISING & PUBLIC NOTI	\$158.80		
Total this claim					<u>\$314.80</u>		
18975	462	PURDUE PHYSICS OUTREAC	OPERATING FUND	OTHER PROFESSIONAL SERV	\$150.00	06/12/2000	Summer Reading Programs-R & Wh
			OPERATING FUND	OTHER PROFESSIONAL SERV	\$150.00		
Total this claim					<u>\$300.00</u>		
18976	463	REGENT BOOK CO., INC.	OPERATING FUND	BOOKS	\$17.98	06/12/2000	BH&G Standing Order Books
			OPERATING FUND	BOOKS	\$2.48		
Total this claim					<u>\$20.46</u>		
18977	464	RENEE CARR	OPERATING FUND	TRAVELING EXPENSE	\$14.30	06/12/2000	Mileage-Computer Demo
Total this claim					<u>\$14.30</u>		
18978	465	RENSSELAER REPUBLICAN	OPERATING FUND	ADVERTISING & PUBLIC NOTI	\$229.13	06/12/2000	Invitation to Bid Classified Ad-Chiller uni Rens.Rep.
Total this claim					<u>\$229.13</u>		
18979	466	ROBINSON DIRECTORIES, IN	OPERATING FUND	BOOKS	\$230.00	06/12/2000	Robinson Directories
			OPERATING FUND	BOOKS	\$115.00		
			OPERATING FUND	BOOKS	\$115.00		
			OPERATING FUND	BOOKS	\$6.00		
Total this claim					<u>\$466.00</u>		
18980	467	ROGER WALSTRA	OPERATING FUND	TRAVELING EXPENSE	\$39.65	06/12/2000	Mileage-Financial Workshop, Plymouth,
Total this claim					<u>\$39.65</u>		
18981	468	SANDRA L. HESTERMAN	OPERATING FUND	TRAVELING EXPENSE	\$14.30	06/12/2000	Mileage-Computer Demo
Total this claim					<u>\$14.30</u>		
18982	469	SECURITY COURIERS CORP.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$1,035.91	06/12/2000	Courier Services 4/28-5/26/00
Total this claim					<u>\$1,035.91</u>		
18983	470	SELECTVIDEO	OPERATING FUND	NONPRINTED MATERIALS	\$114.70	06/12/2000	Videos
			OPERATING FUND	NONPRINTED MATERIALS	\$10.00		
Total this claim					<u>\$124.70</u>		
18984	471	SIECO, INC.	OPERATING FUND	CONSULTING SERVICES	\$2,577.50	06/12/2000	April Prof. Services-HVAC recommenda
Total this claim					<u>\$2,577.50</u>		

<i>War Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18985	472	ELTON HUMMEL	OPERATING FUND	OTHER PROFESSIONAL SERV	\$195.00	06/12/2000	D, R, & Wh Summer Rdg. Programs-Ru
			OPERATING FUND	OTHER PROFESSIONAL SERV	\$195.00		
			OPERATING FUND	OTHER PROFESSIONAL SERV	\$195.00		
				Total this claim	\$585.00		
18986	473	THE TIMES	OPERATING FUND	ADVERTISING & PUBLIC NOTI	\$110.88	06/12/2000	Help Wanted-DeMotte Librarian
				Total this claim	\$110.88		
18987	474	THE TIMES-	OPERATING FUND	PERIODICALS & NEWSPAPER	\$187.20	06/12/2000	Wheatfield Lib. 1 yr. Subsc. to 6/5/01
				Total this claim	\$187.20		
18988	475	THINK TANK INFORMATION S	OPERATING FUND	NONPRINTED MATERIALS	\$813.45	06/12/2000	Arc Server, Disaster Recovery, EIDE
			OPERATING FUND	FURNITURE & EQUIPMENT	\$557.83		
				Total this claim	\$1,371.28		
18989	476	TIM RAYN	OPERATING FUND	OTHER PROFESSIONAL SERV	\$191.66	06/12/2000	D, R, & W-Summer Rdg Programs-Magi
			OPERATING FUND	OTHER PROFESSIONAL SERV	\$191.67		6/20-21
			OPERATING FUND	OTHER PROFESSIONAL SERV	\$191.67		
				Total this claim	\$575.00		
18990	477	TOM KROOSWYK PLMBG, HT	OPERATING FUND	BUILDING & STRUCTURES	\$192.00	06/12/2000	A/C Repairs & Freon; plumbing repairs-
				Total this claim	\$192.00		
18991	478	TYSEN'S COUNTRY GROCER	OPERATING FUND	LIBRARY SUPPLIES	\$36.09	06/12/2000	Staff Development & DeM. Children Pro
			DEMOTTE GIFT FUND	LIBRARY SUPPLIES	\$12.38		
			RENSSELAER GIFT FU	LIBRARY SUPPLIES	\$26.50		
			WHEATFIELD GIFT FU	LIBRARY SUPPLIES	\$8.85		
				Total this claim	\$83.82		
18992	479	UNIQUE BOOKS, INC.	OPERATING FUND	BOOKS	\$741.98	06/12/2000	Books
			OPERATING FUND	BOOKS	\$50.20		
			OPERATING FUND	BOOKS	\$18.95		
			OPERATING FUND	BOOKS	\$24.34		
				Total this claim	\$835.47		
18993	480	UNIQUE MANAGEMENT SERVI	OPERATING FUND	MAINTENANCE/SERVICE CON	\$266.48	06/12/2000	April Initial & Secondary Placements
				Total this claim	\$266.48		
18994	481	U S TREASURY	OPERATING FUND	TAXES & ASSESSMENTS	\$135.61	06/12/2000	Federal Withholding Late Penalty
				Total this claim	\$135.61		
18995	482	UPSTART	OPERATING FUND	LIBRARY SUPPLIES	\$30.59	06/12/2000	Banners-Children's Dept.-R.
				Total this claim	\$30.59		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
18996	483	WAL-MART STORES, INC.	OPERATING FUND	OTHER OFFICE SUPPLIES	\$2.64	06/12/2000	35mm Film, After School Prog., mountin
			OPERATING FUND	NONPRINTED MATERIALS	\$17.95		
			OPERATING FUND	LIBRARY SUPPLIES	\$27.45		
			OPERATING FUND	BOOKS	\$16.09		
			OPERATING FUND	LIBRARY SUPPLIES	\$2.91		
				Total this claim	\$67.04		
18997	484	WICK'S AIR FILTER SERVICE,	OPERATING FUND	BUILDING MATERIALS & SUPP	\$356.32	06/12/2000	Air Filters
				Total this claim	\$356.32		
18998	485	XCEL COMPUTER SYSTEMS, I	OPERATING FUND	FURNITURE & EQUIPMENT	\$312.13	06/12/2000	Tape Drive
				Total this claim	\$312.13		
18999	487	ANTHEM BLUE CROSS AND B	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$1,863.07	06/09/2000	JUN '00 Premium-11 Employees
		#125 TAX DEFERRED		SALARIES AND WAGES	\$1,135.70		
				Total this claim	\$2,998.77		
19000	488	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,323.18	06/09/2000	Withheld from payroll JUN 9 '00 Daugherty,Kooy,Kopanda,Fagen, Schulenberg,Filson,Stringfellow,Weed, Woods,Maxwell,Beedle, Jung
				Total this claim	\$1,323.18		
19001	489	LA-PORTER FEDERAL CREDIT	CREDIT UNION	SALARIES AND WAGES	\$100.00	06/09/2000	Withheld from payroll Jun 9 '00 Kopanda
				Total this claim	\$100.00		
19002	490	NORTHWESTERN INDIANA TE	OPERATING FUND	TELEPHONE	\$26.07	06/09/2000	Local Telephone Service JUN '00 DeMotte
				Total this claim	\$26.07		
19003	491	SPRINT	OPERATING FUND	TELEPHONE	\$94.85	06/09/2000	Long Distance Telephone May '00 D,R,W
			OPERATING FUND	TELEPHONE	\$11.53		
			OPERATING FUND	TELEPHONE	\$30.88		
				Total this claim	\$137.26		
19004	492	TOWN OF DEMOTTE	OPERATING FUND	WASTE DISPOSAL SERVICES	\$47.86	06/09/2000	Sewer Service @ DeMotte April '00
				Total this claim	\$47.86		
19005	493	TOWN OF WHEATFIELD SEW	OPERATING FUND	WASTE DISPOSAL SERVICES	\$41.05	06/09/2000	Sewer Service Jun '00 Wheatfield
				Total this claim	\$41.05		
19006	496	JASPER COUNTY PUBLIC LIB	OPERATING FUND	PURCHASE OF INVESTMENTS	120,000.00	06/16/2000	Purchase 122 day CD #3001873
				Total this claim	\$120,000.00		

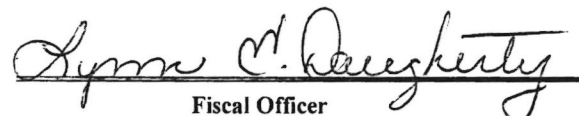
<i>Warr. Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19007	497	JASPER COUNTY PUBLIC LIB	OPERATING FUND	PURCHASE OF INVESTMENTS	\$23,425.00	06/16/2000	Purchase 182 day CD#8070026
			RENS & DEM BOND A	PURCHASE OF INVESTMENTS	\$71,210.00		
			CAPITAL PROJECTS F	PURCHASE OF INVESTMENTS	\$55,365.00		
				Total this claim	\$150,000.00		
19008	499	ANTHEM LIFE	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$83.70	06/25/2000	July Premium-18 lives
				Total this claim	\$83.70		
19009	500	BANK ONE TRUST COMPANY,	RENS & DEM BOND A	INTEREST-BONDS	\$79,200.00	06/25/2000	July 2000 Bond Payment-Interest
				Total this claim	\$79,200.00		
19010	501	CITY OF RENSSELAER	OPERATING FUND	GAS	\$323.40	06/25/2000	Rens. Utilities-5/9-6/8/00
			OPERATING FUND	ELECTRICITY	\$1,265.23		
			OPERATING FUND	WATER	\$50.15		
			OPERATING FUND	WASTE DISPOSAL SERVICES	\$82.95		
				Total this claim	\$1,721.73		
19011	502	INCOLSA	OPERATING FUND	PROFESSIONAL MEETINGS	\$360.00	06/25/2000	Humor Is an Attitude Conference-9 atte Indy.
				Total this claim	\$360.00		
19012	503	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,293.18	06/25/2000	Withheld from 25 Jun 00 payroll - Daugherty, Schulenberg, Kopanda, Kooy, Fagen, Stringfellow, Beedle, Jung, Weed, Maxwell, Woods.
				Total this claim	\$1,293.18		
19013	504	LA-PORTER FEDERAL CREDIT	CREDIT UNION	SALARIES AND WAGES	\$100.00	06/25/2000	Withheld from Payroll 25 JUN 00-Kopan
				Total this claim	\$100.00		
19014	505	NIPSCO	OPERATING FUND	GAS	\$481.38	06/25/2000	Utilities-DeM (5/17-6/16-00);
			OPERATING FUND	ELECTRICITY	\$1,976.17		Wheatf.(5/11-6/13/00)
			OPERATING FUND	GAS	\$8.43		
			OPERATING FUND	ELECTRICITY	\$568.34		
				Total this claim	\$3,034.32		
19015	506	POST TRIBUNE	OPERATING FUND	PERIODICALS & NEWSPAPER	\$156.00	06/25/2000	One Yr. Subsc.(7/7/00-7/6/01)-DeM-7-d
				Total this claim	\$156.00		
19016	507	SPRINT	OPERATING FUND	TELEPHONE	\$29.52	06/25/2000	Local Phone-June 2000
				Total this claim	\$29.52		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims \$461,226.51

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, June 30, 2000


Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 10 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$461,226.51

Date this 10th day of July, 20 00.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

JASPER COUNTY PUBLIC LIBRARY

Receipt Breakdown

JUNE 30, 2000

	<u>THIS MONTH</u>	<u>YEAR-TO-DATE</u>	<u>TOTAL RECEIPTS THIS MONTH</u>	<u>TOTAL RECEIPTS YEAR-TO-DATE</u>
IES & FEES:			\$2,313.30	\$14,073.34
DeMotte	\$710.92	\$5,332.78		
Rensselaer	\$999.80	\$6,033.07		
Wheatfield	\$602.58	\$2,707.49		
PHOTOCOPIES:			\$510.25	\$3,862.72
DeMotte	\$211.50	\$1,645.40		
Rensselaer	\$221.30	\$1,665.52		
Wheatfield	\$77.45	\$551.80		
CARDS:			\$126.00	\$522.90
DeMotte	\$46.00	\$190.90		
Rensselaer	\$62.00	\$242.00		
Wheatfield	\$18.00	\$90.00		
BOOK/EQUIPMENT SALES:			\$0.00	\$0.00
COMPUTER DISKS:			\$2.10	\$20.30
INTEREST:			\$579.24	\$8,500.80
Checking/Repurchase/Savings	\$579.24	\$3,754.56		
CD's & Investments	\$0.00	\$4,746.24		
TAXES:			\$271,694.31	\$620,079.89
Property Tax	\$234,444.61	\$367,216.19		
License Excise Tax	\$36,586.70	\$36,586.70		
Financial Institution Tax	\$663.00	\$663.00		
Local Option/Certified Shares	\$0.00	\$192,851.50		
Local Option/Property Tax Repl.	\$0.00	\$22,762.50		
State Distribution	\$0.00	\$0.00		
REFUNDS:			\$88.26	\$6,162.46
Insurance	\$48.50	\$2,068.05		
Rebates-Batteries	\$0.00	\$5.00		
Postage Reimbursement	\$0.00	\$0.00		
LSTA Technology Grant	\$0.00	\$3,997.65		
Conference Expense Reimburse	\$0.00	\$47.00		
ILF Trustee conf. Refund	\$0.00	\$5.00		
Employee July Ins. Premium	\$39.76	\$39.76		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
TOTAL OPERATING FUND RECEIPTS.....			\$275,313.46	\$653,222.41
PLAC FUND:			\$0.00	\$24.00
GIFT FUNDS:			\$3,138.00	\$3,948.00
DeMotte	\$234.00	\$739.00		
Rensselaer	\$2,904.00	\$3,199.00		
Wheatfield	\$0.00	\$10.00		
LIBRARY IMPROVEMENT FUND:			\$357.47	\$1,926.12
BOND & INTEREST REDEMPTION FU			\$149,757.19	\$222,940.50
Property Tax	\$129,225.21	\$202,408.52		
License Excise Tax	\$20,166.48	\$20,166.48		
Financial Institution Tax	\$365.50	\$365.50		
CAPITAL PROJECTS FUND:			\$55,362.97	\$82,417.81
Property Tax	\$47,772.71	\$74,827.55		
License Excise Tax	\$7,455.26	\$7,455.26		
Financial Institution Tax	\$135.00	\$135.00		
ST/HOSPITALITY FUND:			\$173.50	\$831.27
Y EXCESS FUND:			\$0.00	\$0.00
SATELLITE FUND:			\$0.00	\$0.00
CONSTRUCTION FUND:			\$0.00	\$0.00
CASH CHANGE FUND			\$0.00	\$0.00
SUB-TOTAL (page 1).....			\$484,102.59	\$965,310.11

	<u>THIS MONTH</u>	<u>YEAR-TO-DATE</u>	TOTAL RECEIPTS <u>THIS MONTH</u>	TOTAL RECEIPTS <u>YEAR-TO-DATE</u>
WITHHOLDING ACCOUNT FUNDS:			\$17,559.14	\$100,871.63
FIT Tax Collected	\$5,657.59	\$32,208.09		
FICA Collected	\$4,170.46	\$24,000.38		
State Tax Collected	\$1,859.13	\$10,742.77		
County Tax Collected	\$508.58	\$2,933.42		
INDIANA Deferred Comp	\$2,616.36	\$14,659.76		
#125 Plan	\$1,155.58	\$7,307.84		
Health/Life Insurance	\$0.00	\$7.00		
PERF	\$1,391.44	\$8,112.37		
Credit Union	\$200.00	\$900.00		
TOTAL RECEIPTS - ALL FUNDS			\$501,661.73	\$1,066,181.74

Register Of Claims
Jasper County Public Library
Report Date: From 07/01/2000 To 07/10/2000

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
0	546	JASPER COUNTY PUBLIC LIB	OPERATING FUND	BANK TRANSFERS	\$12,500.00	07/10/2000	Transfer to Peoples State Bank
				Total this claim	\$12,500.00		
19017	509	A & S PLUMBING & HEATING	OPERATING FUND	BUILDING & STRUCTURES	\$49.50	07/10/2000	Checked outside faucet for hard water s
				Total this claim	\$49.50		
19018	510	AMBER WHITED	OPERATING FUND	PROFESSIONAL MEETINGS	\$4.57	07/10/2000	Expense B & T tour
				Total this claim	\$4.57		
19019	511	AMER. LIBRARY ASSOCIATIO	OPERATING FUND	PERIODICALS & NEWSPAPER	\$74.50	07/10/2000	Booklist Annual subscription 5/00 - 5/01
				Total this claim	\$74.50		
19020	512	AMERITECH	OPERATING FUND	BOOKS	\$16.50	07/10/2000	1 Gary Directory
				Total this claim	\$16.50		
19021	513	AVC CORPORATION	OPERATING FUND	MAINTENANCE/SERVICE CON	\$99.00	07/10/2000	July Service Agreement-Financial Comp
				Total this claim	\$99.00		
19022	514	BAKER & TAYLOR	OPERATING FUND	BOOKS	\$3,694.18	07/10/2000	Books, AV material, Gift Fund
			OPERATING FUND	BOOKS	\$1,691.50		
			OPERATING FUND	BOOKS	\$774.60		
			OPERATING FUND	BOOKS	\$917.98		
			OPERATING FUND	BOOKS	\$84.41		
			OPERATING FUND	BOOKS	\$1,006.80		
			OPERATING FUND	BOOKS	\$306.48		
			OPERATING FUND	BOOKS	\$98.03		
			OPERATING FUND	BOOKS	\$102.48		
			OPERATING FUND	BOOKS	\$13.48		
			OPERATING FUND	BOOKS	\$91.48		
			OPERATING FUND	BOOKS	\$9.89		
			DEMOTTE GIFT FUND	BOOKS	\$33.21		
			OPERATING FUND	NONPRINTED MATERIALS	\$25.20		
				Total this claim	\$8,849.72		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19023	515	BARNES & NOBLE	OPERATING FUND	BOOKS	\$87.61	07/10/2000	Books, AV material
			OPERATING FUND	NONPRINTED MATERIALS	\$381.88		
			OPERATING FUND	NONPRINTED MATERIALS	\$298.89		
				Total this claim	\$768.38		
19024	516	BEST BUY CO., INC.	OPERATING FUND	NONPRINTED MATERIALS	\$700.44	07/10/2000	CD's, CD Rom's, Video's, DVD's
			OPERATING FUND	NONPRINTED MATERIALS	\$566.01		
			OPERATING FUND	NONPRINTED MATERIALS	\$17.98		
				Total this claim	\$1,284.43		
19025	517	BETHANY HOUSE PUBLISHER	OPERATING FUND	BOOKS	\$4.19	07/10/2000	Books
			OPERATING FUND	BOOKS	\$4.19		
			OPERATING FUND	BOOKS	\$9.38		
			OPERATING FUND	BOOKS	\$10.24		
			OPERATING FUND	BOOKS	\$10.24		
			OPERATING FUND	BOOKS	\$7.37		
			OPERATING FUND	BOOKS	\$14.69		
			OPERATING FUND	BOOKS	\$7.69		
			OPERATING FUND	BOOKS	\$3.24		
				Total this claim	\$71.23		
19026	518	BOOKS ON TAPE, INC.	OPERATING FUND	NONPRINTED MATERIALS	\$5.00	07/10/2000	Replacement tape-Harry Potter
				Total this claim	\$5.00		
19027	519	CHARLOTTE FAGEN	OPERATING FUND	LIBRARY SUPPLIES	\$99.90	07/10/2000	Film development, summer reading pro books
			OPERATING FUND	LIBRARY SUPPLIES	\$6.07		
			OPERATING FUND	BOOKS	\$5.25		
			OPERATING FUND	BOOKS	\$6.50		
			OPERATING FUND	BOOKS	\$32.50		
				Total this claim	\$150.22		
19028	520	COMPUMASTER	OPERATING FUND	PROFESSIONAL MEETINGS	\$199.00	07/10/2000	How to Design & Build a World-Class W
				Total this claim	\$199.00		
19029	521	CONCORDIA THEOLOGICAL S	OPERATING FUND	BOOKS	\$48.50	07/10/2000	Reimbursement/Wheels Courier book lo
				Total this claim	\$48.50		
19030	522	CULLIGAN	OPERATING FUND	EQUIPMENT RENTALS	\$9.95	07/10/2000	Water cooler rental
			RENSSELAER GIFT FU WATER		\$43.80		
				Total this claim	\$53.75		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19031	523	DAVIDSON TITLES INC.	OPERATING FUND	BOOKS	\$15.26	07/10/2000	Books
			OPERATING FUND	BOOKS	\$1.25		
				Total this claim	\$16.51		
19032	524	DEMCO	OPERATING FUND	LIBRARY SUPPLIES	\$11.12	07/10/2000	Shelving & Magazine displays-R
			OPERATING FUND	LIBRARY SUPPLIES	\$40.63		
			OPERATING FUND	LIBRARY SUPPLIES	\$109.35		
			OPERATING FUND	NONPRINTED MATERIALS	\$64.26		
			OPERATING FUND	FURNITURE & EQUIPMENT	\$438.98		
			OPERATING FUND	FURNITURE & EQUIPMENT	\$279.55		
				Total this claim	\$943.89		
19033	525	DIANA KOOY	OPERATING FUND	FURNITURE & EQUIPMENT	\$169.99	07/10/2000	Hutch & Mileage
			OPERATING FUND	TRAVELING EXPENSE	\$65.65		
				Total this claim	\$235.64		
19034	526	DIANE KROS	OPERATING FUND	TRAVELING EXPENSE	\$30.55	07/10/2000	Mileage
				Total this claim	\$30.55		
19035	527	DIANE OPOLSKI	OPERATING FUND	PROFESSIONAL MEETINGS	\$5.60	07/10/2000	Expense B & T tour, Mileage
			OPERATING FUND	TRAVELING EXPENSE	\$14.30		
				Total this claim	\$19.90		
19036	528	DUMAS & MORIARTY	OPERATING FUND	LEGAL SERVICES	\$962.50	07/10/2000	Telephone consultations, representation mtgs.
				Total this claim	\$962.50		
19037	529	FASE'S WATER TREATMENT	OPERATING FUND	BUILDING MATERIALS & SUPP	\$52.50	07/10/2000	Redout for Water Softener-Demotte
				Total this claim	\$52.50		
19038	530	GA FOODS GROUP	RENSSELAER GIFT FU	LIBRARY SUPPLIES	\$22.95	07/10/2000	June Mngmt. Mtg. Supplies
				Total this claim	\$22.95		
19039	531	GALE GROUP	OPERATING FUND	BOOKS	\$174.00	07/10/2000	Books
			OPERATING FUND	BOOKS	\$174.00		
			OPERATING FUND	BOOKS	\$772.50		
			OPERATING FUND	BOOKS	\$102.60		
			OPERATING FUND	BOOKS	\$31.02		
				Total this claim	\$1,254.12		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19040	532	GAIL JUNG	OPERATING FUND	POSTAGE	\$1.90	07/10/2000	DeMotte Petty Cash-Postage, Batteries, Supplies, Janitorial
			OPERATING FUND	CLEANING & SANITATION SUP	\$7.08		
			OPERATING FUND	LIBRARY SUPPLIES	\$5.86		
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$3.99		
Total this claim					\$18.83		
19041	533	GAIL JUNG	OPERATING FUND	TRAVELING EXPENSE	\$13.65	07/10/2000	Industrial Fan-R Mileage B & T tour
			OPERATING FUND	FURNITURE & EQUIPMENT	\$49.93		
Total this claim					\$63.58		
19042	534	GAYLORD BROS.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$93.25	07/10/2000	Galaxy Hardware Maint.
Total this claim					\$93.25		
19043	535	GOODWIN FIRE EQUIPMENT	OPERATING FUND	EQUIPMENT	\$14.00	07/10/2000	Fire Ext. inspected & tagged-R
			OPERATING FUND	EQUIPMENT	\$111.95		
			OPERATING FUND	EQUIPMENT	\$42.95		
Total this claim					\$168.90		
19044	536	HANSEN & ASSOCIATES	OPERATING FUND	OTHER PRINTING	\$183.85	07/10/2000	Pencils-Marketing
Total this claim					\$183.85		
19045	537	HERITAGE OFFICE PRODUCT	OPERATING FUND	OTHER OFFICE SUPPLIES	\$8.00	07/10/2000	Name Badge
Total this claim					\$8.00		
19046	538	HERMAN & GOETZ	OPERATING FUND	BUILDING & STRUCTURES	\$260.00	07/10/2000	Light Fixture installed Childrens Area-R
Total this claim					\$260.00		
19047	539	HIGHSMITH CO. INC.	OPERATING FUND	LIBRARY SUPPLIES	\$30.94	07/10/2000	Summer reading certificates, Bookmark
			OPERATING FUND	LIBRARY SUPPLIES	\$21.21		
			OPERATING FUND	LIBRARY SUPPLIES	\$9.52		
			OPERATING FUND	LIBRARY SUPPLIES	\$5.92		
Total this claim					\$67.59		
19048	540	HP PRODUCTS CORP.	OPERATING FUND	CLEANING & SANITATION SUP	\$335.30	07/10/2000	Hand Soap, deoderizers, trash bags, Pa cleaner
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$152.70		
Total this claim					\$488.00		
19049	541	INCOLSA	OPERATING FUND	PROFESSIONAL MEETINGS	\$160.00	07/10/2000	Bigchalk.com subscription-E-Library
			OPERATING FUND	NONPRINTED MATERIALS	\$2,200.00		
			OPERATING FUND	NONPRINTED MATERIALS	\$50.00		
Total this claim					\$2,410.00		
19050	542	INDIANA DEPT.OF WORKFOR	OPERATING FUND	UNEMPLOYMENT COMPENSA	\$499.55	07/10/2000	2nd Quarter Unemployment Payment
Total this claim					\$499.55		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19051	543	INFO USA MARKETING, INC.	OPERATING FUND	BOOKS	\$520.00	07/10/2000	Indiana Business Directory
			OPERATING FUND	BOOKS	\$520.00		5/00 - 5/01;D
			OPERATING FUND	BOOKS	\$50.00		
			Total this claim		\$1,090.00		
19052	544	INGRAM	OPERATING FUND	BOOKS	\$16.20	07/10/2000	Books
			OPERATING FUND	BOOKS	\$2.39		
			OPERATING FUND	BOOKS	\$3.17		
			Total this claim		\$21.76		
19053	545	INSPIRATIONAL BOOK DISTRI	OPERATING FUND	BOOKS	\$20.00	07/10/2000	Books
			OPERATING FUND	BOOKS	\$20.00		
			OPERATING FUND	BOOKS	\$15.96		
			OPERATING FUND	BOOKS	\$9.58		
			OPERATING FUND	BOOKS	\$9.58		
			OPERATING FUND	BOOKS	\$7.50		
			Total this claim		\$82.62		
19054	547	JENNIFER L. EVERS	OPERATING FUND	TRAVELING EXPENSE	\$214.83	07/10/2000	Lodging & Expenses-Galaxy Wrkshop
			OPERATING FUND	PROFESSIONAL MEETINGS	\$101.24		Columbus, OH 6/6/00
			Total this claim		\$316.07		
19055	548	KANKAKEE VALLEY POST NE	OPERATING FUND	PERIODICALS & NEWSPAPER	\$43.00	07/10/2000	Annual Subscription-7/00 - 7/01;Wh
			Total this claim		\$43.00		
19056	549	KOEN BOOK DISTRIBUTORS, I	OPERATING FUND	BOOKS	\$36.85	07/10/2000	Books
			OPERATING FUND	BOOKS	\$14.95		
			OPERATING FUND	BOOKS	\$1.55		
			Total this claim		\$53.35		
19057	550	LANDMARK AUDIOBOOKS	OPERATING FUND	NONPRINTED MATERIALS	\$10.00	07/10/2000	Replacement Tape
			Total this claim		\$10.00		
19058	551	LARGE PRINT LIBRARY DISCO	RENSSELAER GIFT FU	BOOKS	\$23.77	07/10/2000	Book
			Total this claim		\$23.77		
19059	552	INDIANA VISUAL & AUDIO NET	OPERATING FUND	NONPRINTED MATERIALS	\$1,050.00	07/10/2000	DVD Service @ Rens Lib eff. 7/1/00- 2 y
			Total this claim		\$1,050.00		
19060	553	LAWN CARE CONSULTANTS	OPERATING FUND	BUILDING & STRUCTURES	\$554.00	07/10/2000	Apr/May Mowing, pruning, landscaping
			Total this claim		\$554.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19061	554	LEISURE ARTS	OPERATING FUND	BOOKS	\$24.96	07/10/2000	Spirit of Christmas Series
			OPERATING FUND	BOOKS	\$4.95		
				Total this claim	\$29.91		
19062	555	LINDA THOMPSON	OPERATING FUND	TRAVELING EXPENSE	\$11.05	07/10/2000	Mileage-B&T Tour & Vendo Demo plus
			OPERATING FUND	PROFESSIONAL MEETINGS	\$4.89		
				Total this claim	\$15.94		
19063	556	LYNN DAUGHERTY	OPERATING FUND	TRAVELING EXPENSE	\$72.15	07/10/2000	Mileage, Postage, Mtg. Expenses
			OPERATING FUND	PROFESSIONAL MEETINGS	\$19.78		
			OPERATING FUND	POSTAGE	\$11.75		
				Total this claim	\$103.68		
19064	557	M. LEE SMITH PUBLISHERS LL	OPERATING FUND	PERIODICALS & NEWSPAPER	\$86.75	07/10/2000	IN Employment Law Center Subsc. 10/0
			HOST/HOSPITALITY F	PERIODICALS & NEWSPAPER	\$260.25		
				Total this claim	\$347.00		
19065	558	MARLENE BEEDLE	OPERATING FUND	TRAVELING EXPENSE	\$14.30	07/10/2000	Mileage-Vendor Demo
				Total this claim	\$14.30		
19066	559	MARSHALL CAVENDISH CORP	OPERATING FUND	BOOKS	\$449.95	07/10/2000	Books-21 volume
			OPERATING FUND	BOOKS	\$27.00		
				Total this claim	\$476.95		
19067	560	NORTHWESTERN INDIANA TE	OPERATING FUND	TELEPHONE	\$37.31	07/10/2000	July Local Service-DeMotte Lib.
				Total this claim	\$37.31		
19068	561	NORELL SOFTWARE, INC	WHEATFIELD GIFT FU	NONPRINTED MATERIALS	\$18.15	07/10/2000	Garden Catalog Profiles CD-ROM
				Total this claim	\$18.15		
19069	562	OOMS DISPOSAL SERVICE IN	OPERATING FUND	WASTE DISPOSAL SERVICES	\$54.00	07/10/2000	7/1-9/30/00 Trash Service @ DeM.
				Total this claim	\$54.00		
19070	563	PATTY STRINGFELLOW	OPERATING FUND	TRAVELING EXPENSE	\$72.16	07/10/2000	Mileage, Designated Gift Fund Gift Certi
			OPERATING FUND	PROFESSIONAL MEETINGS	\$17.78		
			RENSSELAER GIFT FU	LIBRARY SUPPLIES	\$25.00		
				Total this claim	\$114.94		
19071	564	PEGGY WOODS	OPERATING FUND	TRAVELING EXPENSE	\$27.30	07/10/2000	AV Buying Trip & Techn. Mtg. Mileage
			OPERATING FUND	PROFESSIONAL MEETINGS	\$12.06		
				Total this claim	\$39.36		
19072	565	POSTMASTER GENERAL	OPERATING FUND	POSTAGE	\$782.00	07/10/2000	Stamps: 2000 - 33 cent; 200 - 50 cent; 1
				Total this claim	\$782.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19073	566	PRECISION CONTROL SYSTE	OPERATING FUND	BUILDING & STRUCTURES	\$513.25	07/10/2000	Leaky Pipe Repairs, repacked control va
				Total this claim	<u>\$513.25</u>		
19074	567	PUBLIC EMPLOYEES' RETIRE	OPERATING FUND	EMPLOYER'S CONTRIB.- PER	\$7,185.90	07/10/2000	2nd qtr. Payment
			P.E.R.F.	SALARIES AND WAGES	\$4,106.15		
				Total this claim	<u>\$11,292.05</u>		
19075	568	QUILL	OPERATING FUND	OTHER OFFICE SUPPLIES	\$344.61	07/10/2000	Tape, Printer Cartridges, Copy Paper, L
			OPERATING FUND	NONPRINTED MATERIALS	\$159.00		Indexes, CD-Rom Binders, etc.
				Total this claim	<u>\$503.61</u>		
19076	569	R. C. RHOADES	OPERATING FUND	OTHER PERSONAL SERVICES	\$20.00	07/10/2000	Window washing, storage area cleanup
				Total this claim	<u>\$20.00</u>		
19077	570	RECORD TOWN, INC.	OPERATING FUND	NONPRINTED MATERIALS	\$83.73	07/10/2000	Camelot Music #1033 store purchases
			OPERATING FUND	NONPRINTED MATERIALS	\$53.18		
				Total this claim	<u>\$136.91</u>		
19078	571	RENSSELAER LUMBER CO.	OPERATING FUND	BUILDING MATERIALS & SUPP	\$59.00	07/10/2000	Ceiling Tiles @ DeM.
				Total this claim	<u>\$59.00</u>		
19079	572	SALEM PRESS, INC.	OPERATING FUND	BOOKS	\$135.00	07/10/2000	Books
			OPERATING FUND	BOOKS	\$12.50		
			OPERATING FUND	BOOKS	\$85.50		
				Total this claim	<u>\$233.00</u>		
19080	573	SANDRA GERSBACH	OPERATING FUND	OTHER PERSONAL SERVICES	\$260.00	07/10/2000	Window Washing Service @ Rens.
				Total this claim	<u>\$260.00</u>		
19081	574	SECURITY COURIERS CORP.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$818.45	07/10/2000	Transport Service-6/2-6/23-00
				Total this claim	<u>\$818.45</u>		
19082	575	SIECO, INC.	OPERATING FUND	CONSULTING SERVICES	\$1,051.05	07/10/2000	Chilled Water System engineering
				Total this claim	<u>\$1,051.05</u>		
19083	576	STANDARD & POOR'S CORP.	OPERATING FUND	BOOKS	\$1,880.00	07/10/2000	Rens & DeM.-S&P Investors Pkg & Reg
			OPERATING FUND	BOOKS	\$1,880.00		Guide, Stock Guide, Stock Mkt Encyl. S
			OPERATING FUND	BOOKS	\$701.60		
			OPERATING FUND	BOOKS	\$222.06		
				Total this claim	<u>\$4,683.66</u>		
19084	577	SUNCOAST #3009	OPERATING FUND	NONPRINTED MATERIALS	\$21.58	07/10/2000	AV
			OPERATING FUND	NONPRINTED MATERIALS	\$87.49		
			OPERATING FUND	NONPRINTED MATERIALS	\$93.40		
				Total this claim	<u>\$202.47</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19085	578	TALLY SYSTEMS	OPERATING FUND	NONPRINTED MATERIALS	\$1,495.00	07/10/2000	CentaMeter, 50 Licenses, 1 yr support-6
				Total this claim	\$1,495.00		
19086	579	THINK TANK INFORMATION S	OPERATING FUND	MAINTENANCE/SERVICE CON	\$6,126.29	07/10/2000	Big Block 100 (115 hrs) Service
			OPERATING FUND	MAINTENANCE/SERVICE CON	\$5,673.71		
				Total this claim	\$11,800.00		
19087	580	TOM KROOSWYK PLMBG, HT	OPERATING FUND	BUILDING & STRUCTURES	\$1,223.63	07/10/2000	As Per Attached Invoices
				Total this claim	\$1,223.63		
19088	581	TYSEN'S COUNTRY GROCER	OPERATING FUND	CLEANING & SANITATION SUP	\$60.60	07/10/2000	Book Discussion, Children Program, & J
			OPERATING FUND	LIBRARY SUPPLIES	\$7.18		DeM.
			OPERATING FUND	LIBRARY SUPPLIES	\$24.10		
				Total this claim	\$91.88		
19089	582	TYSEN'S FAMILY FOOD CENT	OPERATING FUND	LIBRARY SUPPLIES	\$27.47	07/10/2000	Storytime Summer Rdg. @ Wh.
				Total this claim	\$27.47		
19090	583	UNIQUE MANAGEMENT SERVI	OPERATING FUND	MAINTENANCE/SERVICE CON	\$171.44	07/10/2000	May Initial & Secondary Placements
				Total this claim	\$171.44		
19091	584	USA TODAY	OPERATING FUND	PERIODICALS & NEWSPAPER	\$119.00	07/10/2000	Wh.Newspaper Subsc. 7/7/00-7/6/01
				Total this claim	\$119.00		
19092	585	VIKING OFFICE PRODUCTS	OPERATING FUND	OTHER OFFICE SUPPLIES	\$244.38	07/10/2000	Colored Copy Paper, File Folders, Fax
				Total this claim	\$244.38		
19093	586	VIRGINIA VIS	OPERATING FUND	TRAVELING EXPENSE	\$18.85	07/10/2000	B&T Tour & Expenses
			OPERATING FUND	PROFESSIONAL MEETINGS	\$5.68		
				Total this claim	\$24.53		
19094	587	WAL-MART STORES, INC.	OPERATING FUND	NONPRINTED MATERIALS	\$17.44	07/10/2000	Videos, Music CDs DVDs, Summer Rdg
			OPERATING FUND	LIBRARY SUPPLIES	\$5.92		
			OPERATING FUND	NONPRINTED MATERIALS	(\$12.96)		
			OPERATING FUND	NONPRINTED MATERIALS	\$193.26		
				Total this claim	\$203.66		
19095	588	WALMART #1618	OPERATING FUND	NONPRINTED MATERIALS	\$118.57	07/10/2000	Videos, Music CDs, DVDs
			OPERATING FUND	NONPRINTED MATERIALS	\$20.92		
			OPERATING FUND	NONPRINTED MATERIALS	\$337.72		
			OPERATING FUND	NONPRINTED MATERIALS	\$36.84		
				Total this claim	\$514.05		
19096	589	WALGREEN'S	OPERATING FUND	OTHER OPERATING SUPPLIE	\$8.99	07/10/2000	Batteries
				Total this claim	\$8.99		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19097	590	ON CUE #6106	OPERATING FUND	NONPRINTED MATERIALS	\$233.76	07/10/2000	CDs & Videos
Total this claim					\$233.76		
19098	591	INJOY VIDEOS	OPERATING FUND	NONPRINTED MATERIALS	\$94.85	07/10/2000	Videos
			OPERATING FUND	NONPRINTED MATERIALS	\$10.00		
Total this claim					\$104.85		
Total Amount of Claims					\$73,288.61		

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Thursday, July 06, 2000

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 9 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$73,288.61

Date this 10th day of JULY, 2000.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

AUG.

AGENDA

Jasper County Public Library Board of Trustees Monthly Meeting Monday, August 14, 2000, 7:00 PM

Purpose

Additional Appropriation: Hearing (R 15)
Budget 2001: Hearing (R 15)

Opening of meeting

Moment of silence

Approval of Consent Agenda & Consent Agenda Items

Action

- A. Minutes of meeting (R 1 - R 2)
- B. Bills/Financial Reports (F)
- C. Policy revisions (R 9-R10)
- D. Capital Projects Fund Transfer of Appropriations (R 13)

General Business

- | | |
|---|-------------|
| A. LIRF Additional Appropriation Resolution (R14) | Action |
| B. Wheatfield Meeting room request (R 19) | Action |
| C. Rensselaer HVAC update (R 16) | Information |
| D. Board committee appointments | Action |
| E. Express Book Program (R 15) | Action |
| F. Library Funding Planning Initiatives(R 17) | Action |
| G. NILBA dinner (R 16) | Discussion |
| H. Disposal of library property (R 20) | Action |
| I. Salary ordinance update (R 7) | Action |

Director's Report (R 15- R 20)

Discussion

Items for future Agendas

Mission statement? (R 21)

Discussion

Public Forum

Adjournment

Minutes July 10, 2000
Meeting of the Jasper County Public Library Board 7:00 PM
Rensselaer Library

Present: Anne-Marie Egan, Sue Deardorff, Tim Schultz, Mike Crawford, & Lynn Daugherty.
Absent: Joan Floyd, Mari Anne Sayler, Mark Heinig III

Agenda & Consent Agenda: S. Deardorff made a motion to approve the Agenda and Consent Agenda items including the June 12th Minutes, Bills/Financial Reports, Workshop Request, LIRF Appropriation Transfer, LIRF Additional Appropriation, Public Records Policy and revising Video Cassette Policy to DVD & Video Cassette Policy. M. Crawford seconded the motion. All were in favor.

New Board Members: M. Crawford will be completing R. Walstra's term of office and T. Schultz is replacing J. Staton on the JCPL Board.

Board Officers: Board vacancies occurring in June left two officer positions vacant. A-M Egan was nominated and elected to the position of President for the balance of 2000 on a motion by M. Crawford, seconded by S. Deardorff. J. Floyd was nominated and elected to the position of Vice President for the rest of 2000 on a motion by T. Schultz, seconded by M. Crawford. Motions passed.

DeMotte Librarian: Rebecca Gibson, new DeMotte Librarian, was introduced to the Board.

2001 Budget Advertisement: On a motion by S. Deardorff, seconded by M. Crawford, the board voted to approve advertising the 2001 Operating, CPF, & BIRF budgets. The legal advertisements will be placed in the July 20 and 27 editions of the Rensselaer Republican and KV Post-News.

The public hearing on the budgets is set for the August Board Meeting with final approval at the September Board Meeting.

Rensselaer HVAC Repair: Precision Control reports the installation of the chiller and peripherals are all on schedule.

A motion was made by M. Crawford, seconded by S. Deardorff, to have our attorney approach Ratio Architects and Circle Design, our original design engineers who signed off on the cooling system, for a good faith offer of reimbursement for air conditioning repair expenses in lieu of proceeding with litigation. Motion was unanimous.

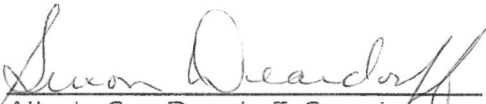
JCPL Gift Fund: The board approved the use of these funds to purchase a color laser printer/copier and digital camera for library purposes on a motion by M. Crawford. Second by T. Schultz.

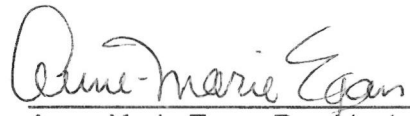
Meeting Room Use: A request by Country Haven Bible Fellowship to use the DeMotte Meeting Room without charge in the morning and evening every Sunday for three months was approved on a motion by T. Schultz, seconded by S. Deardorff. There was one nay vote. At the end of the 3 months, the board will consider extending Country Haven Bible Fellowship's meeting room use upon receipt of written documentation concerning the group's future plans for permanent housing.

Library Credit Card: The board approved a resolution authorizing Jasper County Public Library to make application for a Platinum Plus Business MasterCard on a motion by S. Deardorff, second by M. Crawford. Vote was unanimous.

Board development: Disgruntled employees have a chain of command to follow as provided in the Staff Complaint Policy. Board would not normally be involved except under terms of that policy or if a sexual harassment charge against the director were the issue. The library staff tries to be responsive to the needs of the community. The Board is encouraged to notify the director when they hear complaints about the library from the public.

With no other business to discuss, the meeting adjourned at 8:20 PM on a motion by S. Deardorff, seconded by M. Crawford.


Attest: Sue Deardorff, Secretary


Anne-Marie Egan, President

July 2000

END OF MONTH:	DEMOTTE	RENSSELAER	WHEATFIELD
Total Materials Owned	47,392	57,655	26,659
Daily Average Circulation	340	377	121
Percent Increase/Decrease	-13.4%	-24.5%	-16.3%

MONTHLY SYSTEM STATISTICS			
	1999	2000	% change
Circulation	26,274	21,472	-18.3%
Jan. to date circulation	168,608	168,092	-0.3%

CIRCULATION BY ITEM FINE CODE
July 2000

ITEM CODE	DEMOTTE	RENSSELAER	WHEATFIELD	TOTAL
000 (0)	33	23	19	75
100 (1)	49	45	30	124
200 (2)	48	23	19	90
300 (3)	175	123	59	357
400 (4)	0	7	4	11
500 (5)	49	44	17	110
600 (6)	520	352	220	1092
700 (7)	205	145	82	432
800 (8)	25	34	4	63
900 (9)	137	106	65	308
B (10)	63	43	27	133
j000 (11)	12	6	0	18
j100 (12)	9	16	6	31
j200 (13)	25	6	3	34
j300 (14)	68	27	21	116
j400 (15)	7	14	2	23
j500 (16)	188	149	125	462
j600 (17)	117	75	46	238
j700 (18)	155	132	43	330
j800 (19)	12	22	4	38
j900 (20)	36	60	21	117
jB (21)	22	15	6	43
FIC (22)	1706	1549	579	3834
yaFIC (23)	82	112	39	233
LARGE PRINT (24)	95	43	18	156
jFIC (25)	473	383	155	1011
jE (26)	1180	1065	436	2681
jER (27)	622	152	141	915
Magazines (28)	678	300	136	1114
Games/Toys (29)	0	4	0	4
Filmstrips (30)	0	0	0	0
Microforms (31)	0	0	0	0
Cassettes (32)	2	1	0	3
jCassettes (33)	13	12	4	29
Compact Discs (34)	190	239	156	585
jCompact Discs (35)	6	2	2	10
Sound Recordings (36)	156	220	98	474
jSound Recordings (37)	65	72	28	165
CD ROM Software (38)	51	103	67	221
Vertical File (39)	69	46	6	121
Equipment (40)	0	0	1	1
yapFIC (41)	236	163	68	467
jpFIC (42)	573	278	121	972
Reference (43)	31	68	10	109
Genealogy (44)	0	0	0	0
jMagazines (45)	69	76	8	153
VHS (46)	775	1056	570	2401
Computer software (47)	0	0	0	0
Internet usage (49)	230	421	78	729
Textbooks (50)	53	0	0	53
Professional Collect.(51)		1	0	1
DVD (52)	2	26	6	34

Online databases				41
Free reads	293	303	107	0
Puzzles				0
Talking books		6		6
Assignment shelf books		1		1
TOTAL	9605	8169	3657	20769

JASPER COUNTY PUBLIC LIBRARY MONTHLY REPORT

July 2000

	DeMotte		Rensselaer		Wheatfield		TOTAL HOURS	
	Hrs.		Hrs.		Hrs.		SPENT	
INTRALIBRARY LOANS FILLED	133	29	106	23	147	32	386	84
LOCAL HISTORY								
In person	0	0	23	7	3	1	26	7
Letters written	0	0	2	2		0	2	2
IN-HOUSE USE - HARDWARE/SOFTWARE								
Computer software used	7	1	23	2	14	1	44	4
VCR Use	1	0	3	0	0	0	4	1
Microforms	2	0	97	13		0	99	13
Electronic databases used	0	0	69	6	10	1	79	7
Public use of FAX service	0	0		0	0	0	0	0
Typewriter use	0	0	0	0	1	0	1	0
Other equipment used	2	1	1	0	0	0	3	1
Dial-in OPAC access							0	
Tax Forms distributed		0		0		0	0	0
OTHER LIBRARY SERVICES USED								
Walking book visits	2	1	17	11	0	0	19	13
Notarized documents	9	2	4	1	1	0	14	4
Meeting Room Use (no. of groups)	23	8	15	5	3	1	41	14
Study room use	12	1	9	1	0	0	21	2
INTERLIBRARY LOANS								
Requests made for:	42	11	35	9	8	2	85	21
Items rec'd for:	30	15	66	33	10	5	106	53
Items requested by other libraries	3						3	
Items supplied to other libraries	3	2		0		0	3	2

REGISTRATIONS

Borrowers--Start of month:	7366	7508	2973	17847
Borrowers--End of month:	7431	7567	2991	17989
Non-resident, paying	2	9	0	11
PLAC card users	0	2	0	2
Reciprocal borrowers	191	128	6	325

PROGRAMS

Programs for all ages	0		0		0		0		0	
Children's Programs (0-13)	2	12	2	12	4	24	8	48		
Number attending	15		102		97		214			
YA Programs (14-17)	1	6		0		0	1	6		
Number attending	39		7				46			
Adult Programs	1	6	7	42		0	8	48		
Number attending	201		116		6		323			
Senior Citizen Programs		0	3	18		0	3	18		
Number attending			28				28			
Total Number of Programs	4	24	12	72	4	24	20	120		
Total Persons Attending	255		253		103		611			
Total Attending Same Month Last Yr.	264		341		99		704			
Total Staff Hours Spent		94		185		67		345		
Hours Spent Same Month last year		120		191		103		414		

CIRCULATION BY PATRON CODE

PATRONS	DeMotte		Rensselaer		Wheatfield		ALL LIBRARIES	
	Items Loaned	% of Total	Items Loaned	% of Total	Items Loaned	% of Total	Items Loaned	% of Total
Adult Male (0)	848	9.2%	1069	13.8%	497	14.1%	2414	11.8%
Adult Female (1)	5741	62.6%	4081	52.6%	2080	58.8%	11902	58.1%
Juvenile 0-11 (2)	1574	17.1%	1263	16.3%	533	15.1%	3370	16.5%
YA 12-17 (3)	304	3.3%	441	5.7%	129	3.6%	874	4.3%
Nonresident No Fee (4)	67	0.7%	156	2.0%	22	0.6%	245	1.2%
Board/Staff (5)	343	3.7%	401	5.2%	182	5.1%	926	4.5%
School (6)	0	0.0%	19	0.2%	0	0.0%	19	0.1%
St. Joseph College (7)	0	0.0%	34	0.4%	0	0.0%	34	0.2%
State Library Card (8)	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Nonresident Fee (9)	0	0.0%	17	0.2%	0	0.0%	17	0.1%
Corporate (10)	0	0.0%	150	1.9%	63	1.8%	213	1.0%
Reciprocal (11)	301	3.3%	128	1.6%	31	0.9%	460	2.2%
Total	9178		7759		3537		20474	
Total items borrowed by nonresidents	368	4.0%	354	4.6%	53	1.5%	775	3.8%



GaleNet Usage Statistics System

Incolsa Jasper County Public Library

July 2000 Summary Report

For more information about *GaleNet Usage Statistics System*, click [here](#) to view the help documentation. Clicking on a column heading will retrieve information about the topic.

<u>GaleNet Products</u>	<u>Searches Submitted</u>	<u>Entries Retrieved</u>	<u>Help</u>
DISCovering Authors Modules	10	2	0
DISCovering Biography	7	0	0
DISCovering Science	3	8	0
DISCovering U.S. History	9	13	0
DISCovering World History	0	1	0
EXPLORING Poetry	1	15	0
Gale Literary Databases	6	2	0
Grand Total	36	41	0



GaleNet Usage Statistics System

Incolsa Jasper County Public Library

July 2000 Product Breakout Report

For more information about *GaleNet Usage Statistics System*, click [here](#) to view the help documentation. Clicking on a column heading will retrieve information about the topic.

Product Summary Report

<u>GaleNet Product Databases</u>	<u>Searches Submitted</u>	<u>Entries Retrieved</u>	<u>Help</u>
Contemporary Authors	0	2	0
<i>~Not Elsewhere Classified</i>	6	0	0
Grand Total	6	2	0

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Salary Ordinance 2000
Revised 8/8/00

Name	Classification	Present Hrly Wage	Hrs Worked	Library	Start Date	Raise Date(s)
Davidson, Julie	Page	5.15/5.25/5.50	10	D	8/9/99	Res. 8/10/00
Hall, Melissa	Page	\$5.15	10	D	8/21/00	3/1/01
VanKley, April	Page	\$5.75	10	D		Res. 8/24/00
Wynkoop, Dana	Page	\$5.15	10	D	8/7/00	2/16/01
Whitlow, Emily	Multi-dept asst II	8.79/9.19	20	D,R,W	9/16/99	3/01/00

April VanKley is a former DeMotte page, now in college, who worked at DeMotte for the summer. Melissa Hall will take her place. Julie Davidson has worked for DeMotte for one year but will be leaving for college. Dana Wynkoop will take her place.

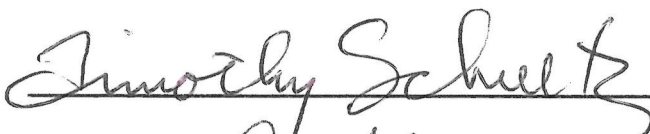
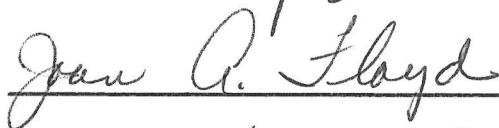
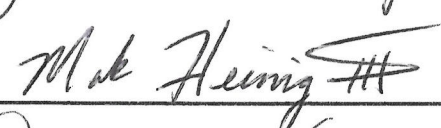
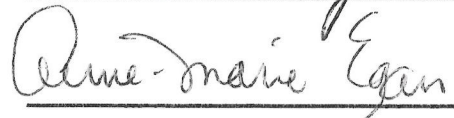
Emily's salary was erroneously raised to \$9.19 per hour (Step 5), effective March 1, the end of her 6 month orientation period. Gail was considering her to be a new library assistant (which was true) and new Library Assistants receive a raise after 6 months. Emily, however, started as a Library Assistant in Step 4 because her salary level was designed to compensate her for travel between libraries.

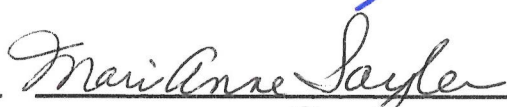
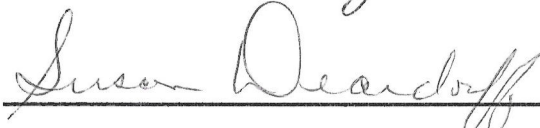
Assistants in higher steps receive the raise after 1 year, not 6 months. Emily's supervisors told Emily she would be getting the raise, subsequent to their conversation with Gail. Gail just discovered the error and brought it to my attention. Emily should not have received this raise, according to our Personnel Policy, until September 16. At this point she has been paid about \$199 more than she should have.

There are two options:

- ♦ We can let it go, tell Emily we made a mistake, and make sure she understands that she will remain at the Step 5 salary level until January 2002 (which is when she would have gone to Step 6, if she moved to Step 5 in September 2000.) End result: she would make about \$260 more than she should.
- ♦ We can begin immediately to pay her at the Step 4 (\$8.79) salary and continue paying at that level until the ^{annual step increase on 9/16/00} end of 2000 (or until the lower salary pays us back for the previous overpayment) at which point she will go to the Step 5 salary.

The Board will need to decide which way to resolve this problem.

MEMORANDUM

Food, Tobacco, Drug and Alcohol Policy (p. 157)
CD-ROM/Online Database Workstation Use Policy (p. 153)
Library Credit Card Policy (new)

Summary: The Policy Committee recommends approval of the Food, Tobacco, Drug and Alcohol Policy and the CD-ROM/Online Database Workstation Use Policy without change. They recommend approval of a new Library Credit Card Policy (see R 10).

Discussion: The Credit Card policy is based on the resolution passed by the board at the July meeting and on the requirements of the State Board of Accounts for credit card use.

Vote: To approve the Food, Tobacco, Drug and Alcohol Policy and the CD-ROM/Online Database Workstation Use Policy as written and approve the new Library Credit Card Policy as recommended by the Board Policy Committee.

Library Credit Card Policy

The Library is authorized to open a credit card account, with a maximum credit line limitation per individual of \$5,000, (not to exceed \$10,000 for all staff combined). Individual cards, all credited to one account, will be obtained for each staff person holding the following positions:

Director
Assistant to the Director
DeMotte Children's Specialist
Agency Librarians
Technical Services Librarian
Systems Administrator

Issuance, recordkeeping and custody of the cards, in strict accordance with State Board of Accounts regulations, will be the responsibility of the Assistant to the Director.

The cards will be used for ordering materials, supplies or equipment where prepayment is required and to pay for travel expenses.

Payment will be based on the statement, verified by paid bills and receipts submitted by staff to the Assistant to the Director. Interest or penalties incurred due to late submission of bills and receipts will be the responsibility of the employee failing to submit the necessary documentation in a timely fashion.

8/00

Memorandum

Rensselaer Library Express Book Program

Summary: Express Books would be loaned for one week only, on a first-come, first-served basis, with no reserves and no renewals allowed. Overdue fines would be \$1.00 per day (the same fine as for videos and DVDs), rather than the 10 cents per day charged for most other items. Board approval is requested to charge the \$1.00 per day fine.

Discussion: Many popular new titles are not seen on new bookshelves for months after they are added to the library's collection. This is because they are reserved, often before they are purchased, and, between loans, are held behind the desk for a few days for the next patron who reserved them.

We feel patrons should have the opportunity to find new, popular books on the shelves, from the time they are added to the library's collection.

We will *always* have copies of each new book which *can* be reserved and renewed as usual, but we propose to buy **additional** copies of:

- ◆ Books with long reserve lists
- ◆ Books by popular authors
- ◆ Books on bestseller lists

which would go into the Express Books collection and check out for a shorter loan period as long as the demand for the title was high.

Libraries which have similar collections find that the express books go out many more times than the copies on the regular shelves, because they do not sit behind the library desk between loans waiting for a borrower to pick them up, and because of their shorter loan period.

In this way, we satisfy both the person who takes longer to finish a book (who can take out a normal copy for a normal 3 week loan period) and the person who is a quick reader who wants to read the new books NOW. A person who objects to the short loan and high fine still has a viable option if he wants to read a specific book.

VOTE: To charge a \$1.00 per day fine for Express Books not returned at the end of their 1 week loan period.

August 14, 2000

Whereas, it has been determined that it is now necessary to appropriate more money than was appropriated in Line 4.4 (Furniture and equipment) of the annual Library Capital Projects Fund budget,

Now, therefore, be it resolved by the Library Board of the Jasper County Public Library, Jasper County, Indiana, that Line 4.4 in the Library Capital Projects Fund budget be increased, subject to the laws governing the same.

Whereas, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is further resolved that Line 4.53 (Nonprint materials) be reduced in the following amount:

Library Capital Projects Fund

	Added Amount Appropriated		Amount Reduced
4.4 Furniture & equipment	\$35,000	4.53 Nonprint materials	\$35,000
TOTAL	\$35,000		\$35,000

AYE

NAY

<i>Timothy Schults</i>	_____
<i>Joan R. Flanagan</i>	_____
<i>Mike Heining HH</i>	_____
<i>Dorinda Egan</i>	_____
<i>[Signature]</i>	_____
<i>MariAnne Saylor</i>	_____
<i>Susan Quardoff</i>	_____

ADDITIONAL APPROPRIATION RESOLUTION/ORDINANCE

Whereas, It has been determined that it is now necessary to appropriate more money than was appropriated in the annual Library Improvement Reserve Fund budget; now, therefore:

Be it resolved by the Library Board of the Jasper County Public Library, Jasper County, Indiana, that for the expenses of the taxing unit the following additional sums of money are hereby appropriated out of the Library Improvement Reserve Fund named and for the purposes specified, subject to the laws governing the same:

	<u>Amount Requested</u>	<u>Amount Appropriated</u>
3.61 Repairs and maintenance	\$25,622	\$25,622

Adopted this 14th day of August, 2000 .

NAY

AYE

Timothy Schell
Jean G. Floyd
Mike Fleming
Bernice Marie Egan
David J. Egan
MariAnne Saylor
Jason Deardorff

ATTEST:

Lynne M. Daugherty
Library Director

Jasper County Public Library Board Committees 2000

Budget Committee: Mark Heinig, chair, Anne-Marie Egan, Sue Deardorff

This committee meets in June or July to review next year's budget proposal prepared by library staff. Adjustments are made and the budget committee reports recommendations to the full board at the July meeting.

Director's Evaluation Committee: Sue Deardorff, chair, Joan Floyd, Anne-Marie Egan

Committee distributes director evaluation forms to director and to board members at the September board meeting. (The committee may wish to meet earlier to examine the evaluation form and determine if any changes should be made.) Before the October meeting, the committee receives all board members' evaluations of the director as well as the self-evaluation by the director. The committee uses these to prepare a written evaluation of the director. At an executive session at the October board meeting, this evaluation is discussed by the whole board then given to the director.

Bylaws and Policy Review Committee: Joan Floyd, chair, Mari Anne Sayler, Mark Heinig

This committee generally meets in January to make any changes needed to the Policy Review Schedule, to decide if new policies should be instituted during the year and schedule these, and to determine how they will proceed during the remainder of the year.

The past procedure has been for the director to recommend changes in policies to the policy committee one month before the policy is to be acted upon by the board. Committee members then notify the director whether or not they concur with proposed changes (or if they would like to propose other changes). If the issue is complicated and there is disagreement, a policy committee meeting will be held. If committee members concur, no meeting is needed and the director prepares the recommendation of the policy committee for a report to the full board.

Nominating Committee: Mari Anne Sayler, chair, Tim Schultz, Mike Crawford

This committee may not actually hold a meeting. In October, the nominating committee prepares a slate of officers for the following year. This slate is presented to the board by the committee at the November board meeting. The board elects officers at the December meeting.

Memorandum

Mission Statements

When we created our long range plan in 1994, we started by writing a mission statement: **We are a resource for information and recreation.**

When we created our long range plan in 1999, we did not write a new mission statement, nor did we review the old one.

The attached Dan Cain newsletter focuses on the importance of a mission statement in guiding an organization (at least in Dan Cain's view). Do you concur with him?

If so, would you like to set aside time at the September board meeting to discuss a mission statement? Would you like me to draft some possible statements to start discussion?

The attached article in **the voice**, the official publication of the American Library Trustee Association, expresses the role of the library quite well. Ideas in the last paragraphs of the first column could well be incorporated into a mission statement.

I would like your opinion on the importance/need of a mission statement for our library.

Lynn

JCPL FINANCIAL STATEMENT

JULY 31, 2000

	<u>Beginning 2000 Balance</u>	<u>Current Month Disbursements</u>	<u>Y-T-D Disbursements</u>	<u>Current Month Receipts</u>	<u>Y-T-D Receipts</u>	<u>Ending Balance</u>
Operating Fund	\$381,829.76	\$117,260.59	\$708,293.32	\$17,482.51	\$670,704.92	\$344,241.36
Includes Investments of: \$321,425.00						
Public Library Access Card Fund	\$46.00	\$0.00	\$70.00	\$0.00	\$24.00	\$0.00
Gift Fund	\$3,210.96	\$166.88	\$1,744.16	\$10.00	\$3,958.00	\$5,424.80
DeMotte	\$460.47	\$33.21	\$294.51	\$10.00	\$749.00	\$914.96
Rensselaer	\$2,005.01	\$115.52	\$969.64	\$0.00	\$3,199.00	\$4,234.37
Wheatfield	\$745.48	\$18.15	\$480.01	\$0.00	\$10.00	\$275.47
Library Improvement Reserve Fund	\$78,696.30	\$0.00	\$0.00	\$352.79	\$2,278.91	\$80,975.21
Bond & Interest Redemption Fund	\$82,421.37	\$0.00	\$79,200.00	\$0.00	\$222,940.50	\$226,161.87
Includes Investments of: \$226,160.00						
Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$82,417.81	\$82,417.81
Includes Investments of: \$82,415.00						
Hospitality Fund	\$0.00	\$260.25	\$918.02	\$86.75	\$918.02	\$0.00
Levy Excess Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Satellite Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Petty Cash Funds	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
Cash Change Fund	\$90.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90.00
Payroll Withholding Accts.						
FIT Tax Collected	\$0.00	\$5,245.40	\$37,453.49	\$5,245.40	\$37,453.49	\$0.00
FICA Tax Collected	\$0.00	\$3,870.50	\$27,870.88	\$3,870.50	\$27,870.88	\$0.00
State Tax Collected	\$1,609.17	\$1,859.13	\$12,351.94	\$1,719.60	\$12,462.37	\$1,719.60
County Tax Collected	\$451.51	\$508.58	\$3,384.93	\$470.50	\$3,403.92	\$470.50
IN Deferred Comp.	\$0.00	\$2,586.36	\$17,246.12	\$2,586.36	\$17,246.12	\$0.00
#125 Plan	\$0.00	\$1,095.94	\$8,383.90	\$1,095.94	\$8,403.78	\$19.88
Employee Health Insur.	\$0.00	\$1.00	\$8.00	\$1.00	\$8.00	\$0.00
Employee P.E.R.F.	\$3,747.31	\$4,106.15	\$11,859.68	\$1,306.34	\$9,418.71	\$1,306.34
Credit Union	\$0.00	\$200.00	\$1,100.00	\$200.00	\$1,100.00	\$0.00
TOTAL ALL FUNDS.....	\$552,222.38	\$137,160.78	\$909,884.44	\$34,427.69	\$1,100,609.43	\$742,947.37

Bank Balances
Jasper County Public Library
Report as of: 07/31/2000

	<i>Bank</i>	
1	Peoples State Bank	\$29,440.78
2	Demotte State Bank	\$2,321.38
3	Lafayette Bank & Trust-LIRF	\$80,975.21
4	Cash on Hand	\$210.00
5	Laf. Bank & Trust CD#5166746	\$0.00
6	Laf.Bank & Trust CD#8068372	\$360,000.00
7	Peoples State Bk.CD#3001873	\$120,000.00
8	Laf.Bank & Trust CD#8070026	\$150,000.00
9		\$0.00
10		\$0.00
11	Civitas CD#7152001181	\$0.00
12	Civitas CD#7152001182	\$0.00
13	Civitas CD#7152030051	\$0.00
<i>Total all banks =</i>		<i>\$742,947.37</i>

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

INVESTMEN REGISTER

OPEN INVESTMENTS:

<u>Renewal Date</u>	<u>CD #</u>	<u>Issued By</u>	<u>Terms</u>	<u>Principal</u>	<u>%-Interest</u>	<u>Account</u>	<u>Purchase Date</u>	<u>Interest Earned</u>	<u>Comments</u>
				\$178,000.00		Operating		\$5,188.09	BIRF Interest
				\$154,950.00		BIRF			goes to Oper. Fund
				<u>\$27,050.00</u>		<u>CPF</u>		<u>\$421.50</u>	
08/09/2000	8068372	Laf. Bank & Trust	91 day	\$360,000.00	6.25		05/10/2000	\$5,323.50	
10/16/2000	3001873	Peoples State Bank	122 day	\$120,000.00	6.66	Operating	06/16/2000	\$2,671.30	
				\$23,425.00		Operating		\$3,265.40	BIRF Interest
				\$71,210.00		BIRF			goes to Oper. Fund
				<u>\$55,365.00</u>		<u>CPF</u>		<u>\$1,910.38</u>	
15-Dec-00	8070026	Laf. Bank & Trust	182 day	\$150,000.00	6.75%		06/16/2000	\$5,175.78	

CLOSED INVESTMENTS:

<u>Renewal Date</u>	<u>CD #</u>	<u>Issued By</u>	<u>Terms</u>	<u>Principal</u>	<u>%-Interest</u>	<u>Account</u>	<u>Purchase Date</u>	<u>Interest Earned</u>	<u>Comments</u>
				\$76,000.00		Operating			
				<u>\$67,000.00</u>		BIRF			
07-Jan-00	7152030051	Civitas	10 day	\$143,000.00	5.12		28-Dec-99	\$203.38	
14-Jan-00	7152001181	Civitas	59 day	\$120,000.00	5.14	Operating	16-Nov-99	\$1,010.87	
				\$185,000.00		Operating			
				<u>\$15,000.00</u>		BIRF			
14-Feb-00	7152001182	Civitas	90 day	\$200,000.00	5.19		16-Nov-99	\$2,595.01	
				\$185,000.00		OPER			
				<u>\$15,000.00</u>		BIRF			
03/15/2000	5166746	Laf. Bank & Trust	30 day	\$200,000.00	5.7		02/14/2000	\$936.98	
TOTAL								\$4,746.24	

*Appropriation Report for***100 OPERATING FUND***Jasper County Public Library**Report Date: From 07/01/2000 To 07/31/2000*

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
<i>1. Personal Services</i>							
1.11 SALARY OF LIBRARIAN	\$45,656.00	\$0.00	\$45,656.00	\$3,804.66	\$26,589.29	\$19,066.71	58.2
1.12 SALARY OF ASSISTANTS	\$597,581.00	\$0.00	\$597,581.00	\$44,933.15	\$325,068.50	\$272,512.50	54.4
1.13 WAGES OF JANITORS	\$39,608.00	\$0.00	\$39,608.00	\$2,951.48	\$21,067.72	\$18,540.28	53.2
1.21 EMPLOYER'S SHARE-FICA	\$52,238.00	\$0.00	\$52,238.00	\$3,870.50	\$27,870.88	\$24,367.12	53.4
1.22 UNEMPLOYMENT COMPENSAT	\$2,511.00	\$0.00	\$2,511.00	\$499.55	\$1,835.45	\$675.55	73.1
1.23 EMPLOYER'S CONTRIB.- PERF	\$30,396.00	\$0.00	\$30,396.00	\$7,185.90	\$20,442.53	\$9,953.47	67.3
1.24 EMPLOYER'S CONTRIB.- INS.	\$29,130.00	\$0.00	\$29,130.00	\$1,990.18	\$14,016.49	\$15,113.51	48.1
1.31 OTHER PERSONAL SERVICES	\$1,500.00	\$0.00	\$1,500.00	\$280.00	\$280.00	\$1,220.00	18.7
Subtotal	\$798,620.00		\$798,620.00	\$65,515.42	\$437,170.86	\$361,449.14	54.7
<i>2. Supplies</i>							
2.11 OFFICIAL RECORDS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$241.18	\$758.82	24.1
2.12 STATIONERY AND PRINTING	\$700.00	\$0.00	\$700.00	\$0.00	\$38.90	\$661.10	5.6
2.13 OTHER OFFICE SUPPLIES	\$6,200.00	\$0.00	\$6,200.00	\$618.74	\$1,829.93	\$4,370.07	29.5
2.21 CLEANING & SANITATION SUP	\$3,400.00	\$0.00	\$3,400.00	\$402.98	\$2,055.64	\$1,344.36	60.5
2.22 FUEL, OIL & LUBRICANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$5.27	(\$5.27)	#Div/0!
2.23 OTHER OPERATING SUPPLIES	\$5,600.00	\$0.00	\$5,600.00	\$165.68	\$1,850.75	\$3,749.25	33.0
2.31 BUILDING MATERIALS & SUPP	\$1,100.00	\$0.00	\$1,100.00	\$111.50	\$682.73	\$417.27	62.1
2.32 PAINT AND PAINTING SUPPLIE	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	0.0
2.33 REPAIR PARTS	\$500.00	\$0.00	\$500.00	\$0.00	\$33.48	\$466.52	6.7

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
2.41 LIBRARY SUPPLIES	\$4,300.00	\$0.00	\$4,300.00	\$405.19	\$2,694.68	\$1,605.32	62.7
2.42 AUTOMATION SUPPLIES	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$1,681.11	\$2,818.89	37.4
Subtotal	\$27,450.00		\$27,450.00	\$1,704.09	\$11,113.67	\$16,336.33	40.5
3. Other Services and Charge							
3.11 CONSULTING SERVICES	\$0.00	\$17,450.00	\$17,450.00	\$1,051.05	\$8,721.25	\$8,728.75	50.0
3.12 ENGINEERING & ARCH. SERVI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.13 LEGAL SERVICES	\$1,000.00	\$0.00	\$1,000.00	\$962.50	\$1,100.00	(\$100.00)	110.0
3.14 OTHER PROFESSIONAL SERVI	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$3,461.90	\$2,538.10	57.7
3.21 TELEPHONE	\$9,000.00	\$0.00	\$9,000.00	\$734.48	\$2,586.88	\$6,413.12	28.7
3.22 POSTAGE	\$5,300.00	\$0.00	\$5,300.00	\$795.65	\$2,521.72	\$2,778.28	47.6
3.23 TRAVELING EXPENSE	\$7,000.00	\$0.00	\$7,000.00	\$708.79	\$5,361.69	\$1,638.31	76.6
3.24 PROFESSIONAL MEETINGS	\$8,000.00	\$5.00	\$8,005.00	\$530.60	\$6,221.45	\$1,783.55	77.7
3.25 FREIGHT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.26 NETWORKING	\$10,000.00	\$0.00	\$10,000.00	\$187.50	\$187.50	\$9,812.50	1.9
3.31 ADVERTISING & PUBLIC NOTIC	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,013.71	\$486.29	67.6
3.32 OTHER PRINTING	\$350.00	\$0.00	\$350.00	\$183.85	\$183.85	\$166.15	52.5
3.41 OFFICIAL BONDS	\$250.00	\$0.00	\$250.00	\$0.00	\$50.00	\$200.00	20.0
3.42 OTHER INSURANCE	\$11,451.00	\$0.00	\$11,451.00	\$0.00	\$10,663.00	\$788.00	93.1
3.51 GAS	\$26,000.00	\$0.00	\$26,000.00	\$102.82	\$11,389.90	\$14,610.10	43.8
3.52 ELECTRICITY	\$47,000.00	\$0.00	\$47,000.00	\$1,839.34	\$22,273.78	\$24,726.22	47.4
3.53 WATER	\$900.00	\$0.00	\$900.00	\$50.15	\$494.60	\$405.40	55.0
3.54 WASTE DISPOSAL SERVICES	\$2,350.00	\$0.00	\$2,350.00	\$222.56	\$1,295.07	\$1,054.93	55.1
3.61 BUILDING & STRUCTURES	\$45,000.00	\$2,019.55	\$47,019.55	\$2,600.38	\$29,456.09	\$17,563.46	62.6
3.62 EQUIPMENT	\$6,000.00	\$0.00	\$6,000.00	\$168.90	\$1,356.54	\$4,643.46	22.6

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
3.71 REAL ESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.72 EQUIPMENT RENTALS	\$280.00	\$0.00	\$280.00	\$9.95	\$145.65	\$134.35	52.0
3.91 DUES	\$2,900.00	\$0.00	\$2,900.00	\$0.00	\$2,325.22	\$574.78	80.2
3.92 INTEREST ON TEMPORARY LO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.93 TAXES & ASSESSMENTS	\$0.00	\$135.61	\$135.61	\$0.00	\$135.61	\$0.00	100.0
3.94 TRANSFER TO LIRF	\$30,000.00	(\$17,450.00)	\$12,550.00	\$0.00	\$0.00	\$12,550.00	0.0
3.95 BOOK REIMBURSEMENT	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	0.0
3.96 PETTY CASH	\$120.00	\$0.00	\$120.00	\$0.00	\$0.00	\$120.00	0.0
3.97 INTERVIEWING & MOVING EXP	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0
3.98 MAINTENANCE/SERVICE CONT	\$46,200.00	\$6,126.29	\$52,326.29	\$12,982.14	\$21,323.80	\$31,002.49	40.8
Subtotal	\$267,201.00	\$8,286.45	\$275,487.45	\$23,130.66	\$132,269.21	\$143,218.24	48.0
<i>4. Capital Outlays</i>							
4.1 LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.2 BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.3 IMPROVEMENTS OTHER THAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.4 FURNITURE & EQUIPMENT	\$16,000.00	\$1,997.01	\$17,997.01	\$938.45	\$8,240.71	\$9,756.30	45.8
4.51 BOOKS	\$150,000.00	\$63.63	\$150,063.63	\$17,001.28	\$83,440.70	\$66,622.93	55.6
4.52 PERIODICALS & NEWSPAPERS	\$23,500.00	\$0.00	\$23,500.00	\$557.25	\$4,121.70	\$19,378.30	17.5
4.53 NONPRINTED MATERIALS	\$55,000.00	\$2,813.45	\$57,813.45	\$8,413.44	\$31,936.47	\$25,876.98	55.2
Subtotal	\$244,500.00	\$4,874.09	\$249,374.09	\$26,910.42	\$127,739.58	\$121,634.51	51.2
Grand Total	\$1,337,771.00	\$13,160.54	\$1,350,931.54	\$117,260.59	\$708,293.32	\$642,638.22	52.4

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

Changes to Appropriations

<i>Date</i>	<i>Fund Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Reason</i>
01/03/2000	100	4.4	\$119.00	Encumbered 1999 Appropriation per Board Approval-12/27
01/12/2000	100	3.61	\$2,019.55	Ins. Claim-Prism Painting -A/P #40
05/04/2000	100	4.53	\$510.00	LSTA Grant for Y2K-Salem Press-A/P #297
05/09/2000	100	3.11	\$17,450.00	Per Board Mtg. Approval, 5/8/00
05/09/2000	100	3.94	(\$17,450.00)	Per Board Mtg. Approval, 5/8/00
05/09/2000	100	3.24	\$5.00	Refund-attendee cancelled, ILF A/P #324
06/13/2000	160	4.4	(\$70,000.00)	Board Approved Change per 6/12/00 Mtg.
06/27/2000	100	4.53	\$2,308.45	Grant Reimbursement-A/P #578 (Tally Systems) & #475 (T
07/10/2000	100	4.51	\$48.50	Incolsa refund to wrong library. Resent amt to Concordia
07/11/2000	130	3.61	\$20,000.00	Per Board Resolution 7/10/00
07/11/2000	130	4.4	(\$20,000.00)	Per Board Resolution 7/10/00
07/17/2000	100	3.93	\$135.61	Refunded late penalty fee. A/P #481 US Treasury
07/19/2000	100	4.53	(\$5.00)	Rebate on videos. A/P #339 Best Buy.
07/27/2000	100	4.4	\$1,878.01	Grant Reimbursement-A/P #222,303,#475 (Think Tank) & #
07/27/2000	100	3.98	\$6,126.29	Grant Reimbursement-A/P #579 (ThinkTank)
07/31/2000	100	4.51	\$15.13	Overpayment refunded-A/P #427-Boy Scouts of America

Register Of Claims
Jasper County Public Library
Report Date: From 07/01/2000 To 07/31/2000

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	603	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,902.33	07/25/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$21,961.94		
			OPERATING FUND	WAGES OF JANITORS	\$1,443.65		
			Total this claim		\$25,307.92		
0	546	JASPER COUNTY PUBLIC LIB	OPERATING FUND	BANK TRANSFERS	\$12,500.00	07/10/2000	Transfer to Peoples State Bank
			Total this claim		\$12,500.00		
0	611	INTERNAL REVENUE SERVIC	OPERATING FUND	EMPLOYER'S SHARE-FICA	\$1,894.21	07/25/2000	Fed & FICA Tax Withheld 25 JUL 00 Ref #07538355 (12:04pm 7/19/00)
			FICA TAX COLLECTED	SALARIES AND WAGES	\$1,894.21		
			FIT TAX COLLECTED	SALARIES AND WAGES	\$2,551.57		
			Total this claim		\$6,339.99		
0	599	INDIANA DEPARTMENT OF RE	GIT TAX COLLECTED	SALARIES AND WAGES	\$1,859.13	07/10/2000	EFT-STATE & COUNTY TAX WITHHELD JUN 2000 Ver 32 Ref #63197
			COUNTY TAX COLLEC	SALARIES AND WAGES	\$508.58		
			Total this claim		\$2,367.71		
			OPERATING FUND	EMPLOYER'S SHARE-FICA	\$1,976.29	07/10/2000	Fed & Fica Tax Withheld 10 JUL '00 Ref #06051539 (9:06 am/7-6-00)
0	600	INTERNAL REVENUE SERVIC	FICA TAX COLLECTED	SALARIES AND WAGES	\$1,976.29		
			FIT TAX COLLECTED	SALARIES AND WAGES	\$2,693.83		
			Total this claim		\$6,646.41		
0	592	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,902.33	07/10/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$22,971.21		
			OPERATING FUND	WAGES OF JANITORS	\$1,507.83		
			Total this claim		\$26,381.37		
0	602	PEOPLES STATE BANK	OPERATING FUND	OTHER OFFICE SUPPLIES	\$21.75	07/14/2000	Imprinted Deposit slips-200 ct.
			Total this claim		\$21.75		
19017	509	A & S PLUMBING & HEATING	OPERATING FUND	BUILDING & STRUCTURES	\$49.50	07/10/2000	Checked outside faucet for hard water s
			Total this claim		\$49.50		
19018	510	AMBER WHITED	OPERATING FUND	PROFESSIONAL MEETINGS	\$4.57	07/10/2000	Expense B & T tour
			Total this claim		\$4.57		
19019	511	AMER. LIBRARY ASSOCIATIO	OPERATING FUND	PERIODICALS & NEWSPAPER	\$74.50	07/10/2000	Booklist Annual subscription 5/00 - 5/01
			Total this claim		\$74.50		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19020	512	AMERITECH	OPERATING FUND	BOOKS	\$16.50	07/10/2000	1 Gary Directory
Total this claim					\$16.50		
19021	513	AVC CORPORATION	OPERATING FUND	MAINTENANCE/SERVICE CON	\$99.00	07/10/2000	July Service Agreement-Financial Comp
Total this claim					\$99.00		
19022	514	BAKER & TAYLOR	OPERATING FUND	BOOKS	\$3,694.18	07/10/2000	Books, AV material, Gift Fund
			OPERATING FUND	BOOKS	\$1,691.50		
			OPERATING FUND	BOOKS	\$774.60		
			OPERATING FUND	BOOKS	\$917.98		
			OPERATING FUND	BOOKS	\$84.41		
			OPERATING FUND	BOOKS	\$1,006.80		
			OPERATING FUND	BOOKS	\$306.48		
			OPERATING FUND	BOOKS	\$98.03		
			OPERATING FUND	BOOKS	\$102.48		
			OPERATING FUND	BOOKS	\$13.48		
			OPERATING FUND	BOOKS	\$91.48		
			OPERATING FUND	BOOKS	\$9.89		
			DEMOTTE GIFT FUND	BOOKS	\$33.21		
			OPERATING FUND	NONPRINTED MATERIALS	\$25.20		
Total this claim					\$8,849.72		
19023	515	BARNES & NOBLE	OPERATING FUND	BOOKS	\$87.61	07/10/2000	Books, AV material
			OPERATING FUND	NONPRINTED MATERIALS	\$381.88		
			OPERATING FUND	NONPRINTED MATERIALS	\$298.89		
Total this claim					\$768.38		
19024	516	BEST BUY CO., INC.	OPERATING FUND	NONPRINTED MATERIALS	\$700.44	07/10/2000	CD's, CD Rom's, Video's, DVD's
			OPERATING FUND	NONPRINTED MATERIALS	\$566.01		
			OPERATING FUND	NONPRINTED MATERIALS	\$17.98		
Total this claim					\$1,284.43		

<i>War Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19025	517	BETHANY HOUSE PUBLISHER	OPERATING FUND	BOOKS	\$4.19	07/10/2000	Books
			OPERATING FUND	BOOKS	\$4.19		
			OPERATING FUND	BOOKS	\$9.38		
			OPERATING FUND	BOOKS	\$10.24		
			OPERATING FUND	BOOKS	\$10.24		
			OPERATING FUND	BOOKS	\$7.37		
			OPERATING FUND	BOOKS	\$14.69		
			OPERATING FUND	BOOKS	\$7.69		
			OPERATING FUND	BOOKS	\$3.24		
			Total this claim		\$71.23		
19026	518	BOOKS ON TAPE, INC.	OPERATING FUND	NONPRINTED MATERIALS	\$5.00	07/10/2000	Replacement tape-Harry Potter
			Total this claim		\$5.00		
19027	519	CHARLOTTE FAGEN	OPERATING FUND	LIBRARY SUPPLIES	\$99.90	07/10/2000	Film development, summer reading pro
			OPERATING FUND	LIBRARY SUPPLIES	\$6.07		books
			OPERATING FUND	BOOKS	\$5.25		
			OPERATING FUND	BOOKS	\$6.50		
			OPERATING FUND	BOOKS	\$32.50		
			Total this claim		\$150.22		
19028	520	COMPUMASTER	OPERATING FUND	PROFESSIONAL MEETINGS	\$199.00	07/10/2000	How to Design & Build a World-Class W
			Total this claim		\$199.00		
19029	521	CONCORDIA THEOLOGICAL S	OPERATING FUND	BOOKS	\$48.50	07/10/2000	Reimbursement/Wheels Courier book lo
			Total this claim		\$48.50		
19030	522	CULLIGAN	OPERATING FUND	EQUIPMENT RENTALS	\$9.95	07/10/2000	Water cooler rental
			RENSSELAER GIFT FU WATER		\$43.80		
			Total this claim		\$53.75		
19031	523	DAVIDSON TITLES INC.	OPERATING FUND	BOOKS	\$15.26	07/10/2000	Books
			OPERATING FUND	BOOKS	\$1.25		
			Total this claim		\$16.51		
19032	524	DEMCO	OPERATING FUND	LIBRARY SUPPLIES	\$11.12	07/10/2000	Shelving & Magazine displays-R
			OPERATING FUND	LIBRARY SUPPLIES	\$40.63		
			OPERATING FUND	LIBRARY SUPPLIES	\$109.35		
			OPERATING FUND	NONPRINTED MATERIALS	\$64.26		
			OPERATING FUND	FURNITURE & EQUIPMENT	\$438.98		
			OPERATING FUND	FURNITURE & EQUIPMENT	\$279.55		
			Total this claim		\$943.89		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19033	525	DIANA KOOY	OPERATING FUND	FURNITURE & EQUIPMENT	\$169.99	07/10/2000	Hutch & Mileage
			OPERATING FUND	TRAVELING EXPENSE	\$65.65		
				Total this claim	\$235.64		
19034	526	DIANE KROS	OPERATING FUND	TRAVELING EXPENSE	\$30.55	07/10/2000	Mileage
				Total this claim	\$30.55		
19035	527	DIANE OPOLSKI	OPERATING FUND	PROFESSIONAL MEETINGS	\$5.60	07/10/2000	Expense B & T tour, Mileage
			OPERATING FUND	TRAVELING EXPENSE	\$14.30		
				Total this claim	\$19.90		
19036	528	DUMAS & MORIARTY	OPERATING FUND	LEGAL SERVICES	\$962.50	07/10/2000	Telephone consultations, public works b
				Total this claim	\$962.50		
19037	529	FASE'S WATER TREATMENT	OPERATING FUND	BUILDING MATERIALS & SUPP	\$52.50	07/10/2000	Redout for Water Softener-Demotte
				Total this claim	\$52.50		
19038	530	GA FOODS GROUP	RENSSELAER GIFT FU	LIBRARY SUPPLIES	\$22.95	07/10/2000	June Mngmt. Mtg. Supplies
				Total this claim	\$22.95		
19039	531	GALE GROUP	OPERATING FUND	BOOKS	\$174.00	07/10/2000	Books
			OPERATING FUND	BOOKS	\$174.00		
			OPERATING FUND	BOOKS	\$772.50		
			OPERATING FUND	BOOKS	\$102.60		
			OPERATING FUND	BOOKS	\$31.02		
				Total this claim	\$1,254.12		
19040	532	GAIL JUNG	OPERATING FUND	POSTAGE	\$1.90	07/10/2000	DeMotte Petty Cash-Postage, Batteries,
			OPERATING FUND	CLEANING & SANITATION SUP	\$7.08		Supplies, Janitorial
			OPERATING FUND	LIBRARY SUPPLIES	\$5.86		
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$3.99		
				Total this claim	\$18.83		
19041	533	GAIL JUNG	OPERATING FUND	TRAVELING EXPENSE	\$13.65	07/10/2000	Industrial Fan-R
			OPERATING FUND	FURNITURE & EQUIPMENT	\$49.93		Mileage B & T tour
				Total this claim	\$63.58		
19042	534	GAYLORD BROS.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$93.25	07/10/2000	Galaxy Hardware Maint.
				Total this claim	\$93.25		
19043	535	GOODWIN FIRE EQUIPMENT	OPERATING FUND	EQUIPMENT	\$14.00	07/10/2000	Fire Ext. inspected & tagged-R
			OPERATING FUND	EQUIPMENT	\$111.95		
			OPERATING FUND	EQUIPMENT	\$42.95		
				Total this claim	\$168.90		

<i>Warr. Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19044	536	HANSEN & ASSOCIATES	OPERATING FUND	OTHER PRINTING	\$183.85	07/10/2000	Pencils-Marketing
				Total this claim	\$183.85		
19045	537	HERITAGE OFFICE PRODUCT	OPERATING FUND	OTHER OFFICE SUPPLIES	\$8.00	07/10/2000	Name Badge
				Total this claim	\$8.00		
19046	538	HERMAN & GOETZ	OPERATING FUND	BUILDING & STRUCTURES	\$260.00	07/10/2000	Light Fixture installed Childrens Area-R
				Total this claim	\$260.00		
19047	539	HIGHSMITH CO. INC.	OPERATING FUND	LIBRARY SUPPLIES	\$30.94	07/10/2000	Summer reading certificates, Bookmark
			OPERATING FUND	LIBRARY SUPPLIES	\$21.21		
			OPERATING FUND	LIBRARY SUPPLIES	\$9.52		
			OPERATING FUND	LIBRARY SUPPLIES	\$5.92		
				Total this claim	\$67.59		
19048	540	HP PRODUCTS CORP.	OPERATING FUND	CLEANING & SANITATION SUP	\$335.30	07/10/2000	Hand Soap, deoderizers, trash bags, Pa
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$152.70		cleaner
				Total this claim	\$488.00		
19049	541	INCOLSA	OPERATING FUND	PROFESSIONAL MEETINGS	\$160.00	07/10/2000	Bigchalk.com subscription-E-Library
			OPERATING FUND	NONPRINTED MATERIALS	\$2,200.00		
			OPERATING FUND	NONPRINTED MATERIALS	\$50.00		
				Total this claim	\$2,410.00		
19050	542	INDIANA DEPT.OF WORKFOR	OPERATING FUND	UNEMPLOYMENT COMPENSA	\$499.55	07/10/2000	2nd Quarter Unemployment Payment
				Total this claim	\$499.55		
19051	543	INFO USA MARKETING, INC.	OPERATING FUND	BOOKS	\$520.00	07/10/2000	Indiana Business Directory
			OPERATING FUND	BOOKS	\$520.00		5/00 - 5/01;D
			OPERATING FUND	BOOKS	\$50.00		
				Total this claim	\$1,090.00		
19052	544	INGRAM	OPERATING FUND	BOOKS	\$16.20	07/10/2000	Books
			OPERATING FUND	BOOKS	\$2.39		
			OPERATING FUND	BOOKS	\$3.17		
				Total this claim	\$21.76		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19053	545	INSPIRATIONAL BOOK DISTRI	OPERATING FUND	BOOKS	\$20.00	07/10/2000	Books
			OPERATING FUND	BOOKS	\$20.00		
			OPERATING FUND	BOOKS	\$15.96		
			OPERATING FUND	BOOKS	\$9.58		
			OPERATING FUND	BOOKS	\$9.58		
			OPERATING FUND	BOOKS	\$7.50		
				Total this claim	\$82.62		
19054	547	JENNIFER L. EVERS	OPERATING FUND	TRAVELING EXPENSE	\$214.83	07/10/2000	Lodging & Expenses-Galaxy Wrkshop
			OPERATING FUND	PROFESSIONAL MEETINGS	\$101.24		Columbus, OH 6/6/00
				Total this claim	\$316.07		
19055	548	KANKAKEE VALLEY POST NE	OPERATING FUND	PERIODICALS & NEWSPAPER	\$43.00	07/10/2000	Annual Subscription-7/00 - 7/01;Wh
				Total this claim	\$43.00		
19056	549	KOEN BOOK DISTRIBUTORS, I	OPERATING FUND	BOOKS	\$36.85	07/10/2000	Books
			OPERATING FUND	BOOKS	\$14.95		
			OPERATING FUND	BOOKS	\$1.55		
				Total this claim	\$53.35		
19057	550	LANDMARK AUDIOBOOKS	OPERATING FUND	NONPRINTED MATERIALS	\$10.00	07/10/2000	Replacement Tape
				Total this claim	\$10.00		
19058	551	LARGE PRINT LIBRARY DISCO	RENSSELAER GIFT FU	BOOKS	\$23.77	07/10/2000	Book
				Total this claim	\$23.77		
19059	552	INDIANA VISUAL & AUDIO NET	OPERATING FUND	NONPRINTED MATERIALS	\$1,050.00	07/10/2000	DVD Service @ Rens Lib eff. 7/1/00- 2 y
				Total this claim	\$1,050.00		
19060	553	LAWN CARE CONSULTANTS	OPERATING FUND	BUILDING & STRUCTURES	\$554.00	07/10/2000	Apr/May Mowing, pruning, landscaping
				Total this claim	\$554.00		
19061	554	LEISURE ARTS	OPERATING FUND	BOOKS	\$24.96	07/10/2000	Spirit of Christmas Series
			OPERATING FUND	BOOKS	\$4.95		
				Total this claim	\$29.91		
19062	555	LINDA THOMPSON	OPERATING FUND	TRAVELING EXPENSE	\$11.05	07/10/2000	Mileage-B&T Tour & Vendo Demo plus
			OPERATING FUND	PROFESSIONAL MEETINGS	\$4.89		
				Total this claim	\$15.94		
19063	556	LYNN DAUGHERTY	OPERATING FUND	TRAVELING EXPENSE	\$72.15	07/10/2000	Mileage, Postage, Mtg. Expenses
			OPERATING FUND	PROFESSIONAL MEETINGS	\$19.78		
			OPERATING FUND	POSTAGE	\$11.75		
				Total this claim	\$103.68		

<i>Warr. Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19064	557	M. LEE SMITH PUBLISHERS LL	OPERATING FUND	PERIODICALS & NEWSPAPER	\$86.75	07/10/2000	IN Employment Law Center Subsc. 10/0
			HOST/HOSPITALITY F	PERIODICALS & NEWSPAPER	\$260.25		
				Total this claim	\$347.00		
19065	558	MARLENE BEEDLE	OPERATING FUND	TRAVELING EXPENSE	\$14.30	07/10/2000	Mileage-Vendor Demo
				Total this claim	\$14.30		
19066	559	MARSHALL CAVENDISH CORP	OPERATING FUND	BOOKS	\$449.95	07/10/2000	Books-21 volume
			OPERATING FUND	BOOKS	\$27.00		
				Total this claim	\$476.95		
19067	560	NORTHWESTERN INDIANA TE	OPERATING FUND	TELEPHONE	\$37.31	07/10/2000	July Local Service-DeMotte Lib.
				Total this claim	\$37.31		
19068	561	NORELL SOFTWARE, INC	WHEATFIELD GIFT FU	NONPRINTED MATERIALS	\$18.15	07/10/2000	Garden Catalog Profiles CD-ROM
				Total this claim	\$18.15		
19069	562	OOMS DISPOSAL SERVICE IN	OPERATING FUND	WASTE DISPOSAL SERVICES	\$54.00	07/10/2000	7/1-9/30/00 Trash Service @ DeM.
				Total this claim	\$54.00		
19070	563	PATTY STRINGFELLOW	OPERATING FUND	TRAVELING EXPENSE	\$72.16	07/10/2000	Mileage, Designated Gift Fund Gift Certi
			OPERATING FUND	PROFESSIONAL MEETINGS	\$17.78		
			RENSSELAER GIFT FU	LIBRARY SUPPLIES	\$25.00		
				Total this claim	\$114.94		
19071	564	PEGGY WOODS	OPERATING FUND	TRAVELING EXPENSE	\$27.30	07/10/2000	AV Buying Trip & Techn. Mtg.Mileage
			OPERATING FUND	PROFESSIONAL MEETINGS	\$12.06		
				Total this claim	\$39.36		
19072	565	POSTMASTER GENERAL	OPERATING FUND	POSTAGE	\$782.00	07/10/2000	Stamps: 2000 - 33 cent; 200 - 50 cent; 1
				Total this claim	\$782.00		
19073	566	PRECISION CONTROL SYSTE	OPERATING FUND	BUILDING & STRUCTURES	\$513.25	07/10/2000	Leaky Pipe Repairs, repacked control va
				Total this claim	\$513.25		
19074	567	PUBLIC EMPLOYEES' RETIRE	OPERATING FUND	EMPLOYER'S CONTRIB.- PER	\$7,185.90	07/10/2000	2nd qtr. Payment
			P.E.R.F.	SALARIES AND WAGES	\$4,106.15		
				Total this claim	\$11,292.05		
19075	568	QUILL	OPERATING FUND	OTHER OFFICE SUPPLIES	\$344.61	07/10/2000	Tape, Printer Cartridges, Copy Paper, L
			OPERATING FUND	NONPRINTED MATERIALS	\$159.00		Indexes,CD-Rom Binders, etc.
				Total this claim	\$503.61		
19076	569	R. C. RHOADES	OPERATING FUND	OTHER PERSONAL SERVICES	\$20.00	07/10/2000	Window washing, storage area cleanup
				Total this claim	\$20.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19077	570	RECORD TOWN, INC.	OPERATING FUND	NONPRINTED MATERIALS	\$83.73	07/10/2000	Camelot Music #1033 store purchases
			OPERATING FUND	NONPRINTED MATERIALS	\$53.18		
				Total this claim	\$136.91		
19078	571	RENSSELAER LUMBER CO.	OPERATING FUND	BUILDING MATERIALS & SUPP	\$59.00	07/10/2000	Ceiling Tiles @ DeM.
				Total this claim	\$59.00		
19079	572	SALEM PRESS, INC.	OPERATING FUND	BOOKS	\$135.00	07/10/2000	Books
			OPERATING FUND	BOOKS	\$12.50		
			OPERATING FUND	BOOKS	\$85.50		
				Total this claim	\$233.00		
19080	573	SANDRA GERSBACH	OPERATING FUND	OTHER PERSONAL SERVICES	\$260.00	07/10/2000	Window Washing Service @ Rens.
				Total this claim	\$260.00		
19081	574	SECURITY COURIERS CORP.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$818.45	07/10/2000	Transport Service-6/2-6/23-00
				Total this claim	\$818.45		
19082	575	SIECO, INC.	OPERATING FUND	CONSULTING SERVICES	\$1,051.05	07/10/2000	Chilled Water System engineering
				Total this claim	\$1,051.05		
19083	576	STANDARD & POOR'S CORP.	OPERATING FUND	BOOKS	\$1,880.00	07/10/2000	Rens & DeM.-S&P Investors Pkg & Reg
			OPERATING FUND	BOOKS	\$1,880.00		Guide, Stock Guide, Stock Mkt Encyl. S
			OPERATING FUND	BOOKS	\$701.60		
			OPERATING FUND	BOOKS	\$222.06		
				Total this claim	\$4,683.66		
19084	577	SUNCOAST #3009	OPERATING FUND	NONPRINTED MATERIALS	\$21.58	07/10/2000	AV
			OPERATING FUND	NONPRINTED MATERIALS	\$87.49		
			OPERATING FUND	NONPRINTED MATERIALS	\$93.40		
				Total this claim	\$202.47		
19085	578	TALLY SYSTEMS	OPERATING FUND	NONPRINTED MATERIALS	\$1,495.00	07/10/2000	CentaMeter, 50 Licenses, 1 yr support-6
				Total this claim	\$1,495.00		
19086	579	THINK TANK INFORMATION S	OPERATING FUND	MAINTENANCE/SERVICE CON	\$6,126.29	07/10/2000	Big Block 100 (115 hrs) Service
			OPERATING FUND	MAINTENANCE/SERVICE CON	\$5,673.71		
				Total this claim	\$11,800.00		
19087	580	TOM KROOSWYK PLMBG, HT	OPERATING FUND	BUILDING & STRUCTURES	\$1,223.63	07/10/2000	As Per Attached Invoices
				Total this claim	\$1,223.63		

<i>Warr. Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19088	581	TYSEN'S COUNTRY GROCER	OPERATING FUND	CLEANING & SANITATION SUP	\$60.60	07/10/2000	Book Discussion, Children Program, & J DeM.
			OPERATING FUND	LIBRARY SUPPLIES	\$7.18		
			OPERATING FUND	LIBRARY SUPPLIES	\$24.10		
				Total this claim	\$91.88		
19089	582	TYSEN'S FAMILY FOOD CENT	OPERATING FUND	LIBRARY SUPPLIES	\$27.47	07/10/2000	Storytime Summer Rdg. @ Wh.
				Total this claim	\$27.47		
19090	583	UNIQUE MANAGEMENT SERVI	OPERATING FUND	MAINTENANCE/SERVICE CON	\$171.44	07/10/2000	May Initial & Secondary Placements
				Total this claim	\$171.44		
19091	584	USA TODAY	OPERATING FUND	PERIODICALS & NEWSPAPER	\$119.00	07/10/2000	Wh.Newspaper Subsc. 7/7/00-7/6/01
				Total this claim	\$119.00		
19092	585	VIKING OFFICE PRODUCTS	OPERATING FUND	OTHER OFFICE SUPPLIES	\$244.38	07/10/2000	Colored Copy Paper, File Folders, Fax
				Total this claim	\$244.38		
19093	586	VIRGINIA VIS	OPERATING FUND	TRAVELING EXPENSE	\$18.85	07/10/2000	B&T Tour & Expenses
			OPERATING FUND	PROFESSIONAL MEETINGS	\$5.68		
				Total this claim	\$24.53		
19094	587	WAL-MART STORES, INC.	OPERATING FUND	NONPRINTED MATERIALS	\$17.44	07/10/2000	Videos, Music CDs DVDs, Summer Rdg
			OPERATING FUND	LIBRARY SUPPLIES	\$5.92		
			OPERATING FUND	NONPRINTED MATERIALS	(\$12.96)		
			OPERATING FUND	NONPRINTED MATERIALS	\$193.26		
				Total this claim	\$203.66		
19095	588	WALMART #1618	OPERATING FUND	NONPRINTED MATERIALS	\$118.57	07/10/2000	Videos, Music CDs, DVDs
			OPERATING FUND	NONPRINTED MATERIALS	\$20.92		
			OPERATING FUND	NONPRINTED MATERIALS	\$337.72		
			OPERATING FUND	NONPRINTED MATERIALS	\$36.84		
				Total this claim	\$514.05		
19096	589	WALGREEN'S	OPERATING FUND	OTHER OPERATING SUPPLIE	\$8.99	07/10/2000	Batteries
				Total this claim	\$8.99		
19097	590	ON CUE #6106	OPERATING FUND	NONPRINTED MATERIALS	\$233.76	07/10/2000	CDs & Videos
				Total this claim	\$233.76		
19098	591	INJOY VIDEOS	OPERATING FUND	NONPRINTED MATERIALS	\$94.85	07/10/2000	Videos
			OPERATING FUND	NONPRINTED MATERIALS	\$10.00		
				Total this claim	\$104.85		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19099	593	ANTHEM BLUE CROSS AND B	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$1,902.83	07/10/2000	JUL '00 Premium-11 Employees
			#125 TAX DEFERRED	SALARIES AND WAGES	\$1,095.94		
				Total this claim	\$2,998.77		
19100	594	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,293.18	07/10/2000	Withheld from Payroll 7/10/00 Daugherty,Kooy,Kopanda,Fagen, Schulenberg,Filson,Stringfellow,Weed, Woods,Maxwell,Beedle,Jung
				Total this claim	\$1,293.18		
19101	595	LA-PORTER FEDERAL CREDIT	CREDIT UNION	SALARIES AND WAGES	\$100.00	07/10/2000	Withheld from Payroll JUL 10,2000 Kopanda
				Total this claim	\$100.00		
19102	596	LAKE COUNTY PUBLIC LIBRA	OPERATING FUND	TRAVELING EXPENSE	\$154.00	07/10/2000	ALA Trip-Bus transportation 7/10/00;11 Employees
				Total this claim	\$154.00		
19103	597	TOWN OF DEMOTTE	OPERATING FUND	WASTE DISPOSAL SERVICES	\$47.86	07/10/2000	Sewer Services MAY '00-Demotte
				Total this claim	\$47.86		
19104	598	TOWN OF WHEATFIELD SEW	OPERATING FUND	WASTE DISPOSAL SERVICES	\$41.05	07/10/2000	Sewer Service JUL '00 Wheatfield
				Total this claim	\$41.05		
19105	601	SPRINT	OPERATING FUND	TELEPHONE	\$99.80	07/10/2000	June Long Distance
			OPERATING FUND	TELEPHONE	\$39.76		
			OPERATING FUND	TELEPHONE	\$20.98		
				Total this claim	\$160.54		
19106	604	ANTHEM LIFE	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$87.35	07/25/2000	August Premium-19 lives
			HEALTH/LIFE INSURA	SALARIES AND WAGES	\$1.00		
				Total this claim	\$88.35		
19107	605	CITY OF RENSSELAER	OPERATING FUND	GAS	\$96.75	07/25/2000	Rens. Utilities 6/8/00 - 7/10/00
			OPERATING FUND	ELECTRICITY	\$1,165.12		
			OPERATING FUND	WATER	\$50.15		
			OPERATING FUND	WASTE DISPOSAL SERVICES	\$79.65		
				Total this claim	\$1,391.67		
19108	606	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,293.18	07/25/2000	Withheld from 7/25/00 Payroll Daugherty,Kooy,Kopanda,Fagen, Schulenberg,Filson,Stringfellow,Weed, Woods,Maxwell,Beedle,Jung
				Total this claim	\$1,293.18		

<i>Warr. Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19109	607	INDIANAPOLIS NEWSPAPERS,	OPERATING FUND	PERIODICALS & NEWSPAPER	\$234.00	07/25/2000	Annual Subscription 8/14/00 - 8/13/01;D
Total this claim					\$234.00		
19110	608	LA-PORTER FEDERAL CREDIT	CREDIT UNION	SALARIES AND WAGES	\$100.00	07/25/2000	Withheld from Payroll 7/25/00 Kopanda
Total this claim					\$100.00		
19111	609	NIPSCO	OPERATING FUND	GAS	\$6.07	07/25/2000	Wheatfield Utilities 6/13/00 -7/14/00
			OPERATING FUND	ELECTRICITY	\$674.22		
Total this claim					\$680.29		
19112	610	SPRINT	OPERATING FUND	TELEPHONE	\$724.13	07/25/2000	Rens. Local Telephone July '00
Total this claim					\$724.13		

Total Amount of Claims \$149,660.78

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Tuesday, August 01, 2000

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 11 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$149,660.78

Date this 14 day of August, 2000.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

JASPER COUNTY PUBLIC LIBRARY

Receipt Breakdown

JULY 31, 2000

F5

	THIS MONTH	YEAR-TO-DATE	TOTAL RECEIPTS THIS MONTH	TOTAL RECEIPTS YEAR-TO-DATE
FINES & FEES:			\$1,658.74	\$15,732.08
DeMotte	\$520.19	\$5,852.97		
Rensselaer	\$714.18	\$6,747.25		
Wheatfield	\$424.37	\$3,131.86		
PHOTOCOPIES:			\$424.35	\$4,287.07
DeMotte	\$159.70	\$1,805.10		
Rensselaer	\$195.75	\$1,861.27		
Wheatfield	\$68.90	\$620.70		
CARDS:			\$69.00	\$591.90
DeMotte	\$24.00	\$214.90		
Rensselaer	\$29.00	\$271.00		
Wheatfield	\$16.00	\$106.00		
BOOK/EQUIPMENT SALES:			\$0.00	\$0.00
COMPUTER DISKS:			\$2.10	\$22.40
INTEREST:			\$698.25	\$9,199.05
Checking/Repurchase/Savings	\$698.25	\$4,452.81		
CD's & Investments	\$0.00	\$4,746.24		
TAXES:			\$2,732.65	\$622,812.54
Property Tax	\$0.00	\$367,216.19		
License Excise Tax	\$0.00	\$36,586.70		
Financial Institution Tax	\$0.00	\$663.00		
Local Option/Certified Shares	\$0.00	\$192,851.50		
Local Option/Property Tax Repl.	\$0.00	\$22,762.50		
State Distribution	\$2,732.65	\$2,732.65		
REFUNDS:			\$11,897.42	\$18,059.88
Insurance	\$0.00	\$2,068.05		
Rebates-Batteries	\$0.00	\$5.00		
Postage Reimbursement	\$0.00	\$0.00		
LSTA Technology Grant	\$11,741.18	\$15,738.83		
Conference Expense Reimburse	\$0.00	\$47.00		
ILF Trustee conf. Refund	\$0.00	\$5.00		
Employee July Ins. Premium	\$0.00	\$39.76		
U.S.Treasury Refund	\$136.11	\$136.11		
Rebate-Perfect Game	\$5.00	\$5.00		
Overpayment-Boy Scouts	\$15.13	\$15.13		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
TOTAL OPERATING FUND RECEIPTS.....			\$17,482.51	\$670,704.92
PLAC FUND:			\$0.00	\$24.00
GIFT FUNDS:			\$10.00	\$3,958.00
DeMotte	\$10.00	\$749.00		
Rensselaer	\$0.00	\$3,199.00		
Wheatfield	\$0.00	\$10.00		
LIBRARY IMPROVEMENT FUND:			\$352.79	\$2,278.91
BOND & INTEREST REDEMPTION FU			\$0.00	\$222,940.50
Property Tax	\$0.00	\$202,408.52		
License Excise Tax	\$0.00	\$20,166.48		
Financial Institution Tax	\$0.00	\$365.50		
CAPITAL PROJECTS FUND:			\$0.00	\$82,417.81
Property Tax	\$0.00	\$74,827.55		
License Excise Tax	\$0.00	\$7,455.26		
Financial Institution Tax	\$0.00	\$135.00		
ST/HOSPITALITY FUND:			\$86.75	\$918.02
Y EXCESS FUND:			\$0.00	\$0.00
SATELLITE FUND:			\$0.00	\$0.00
CONSTRUCTION FUND:			\$0.00	\$0.00
CASH CHANGE FUND			\$0.00	\$0.00
SUB-TOTAL (page 1).....			\$17,932.05	\$983,242.16

	<u>THIS MONTH</u>	<u>YEAR-TO-DATE</u>	<u>TOTAL RECEIPTS THIS MONTH</u>	<u>TOTAL RECEIPTS YEAR-TO-DATE</u>
WITHHOLDING ACCOUNT FUNDS:			\$16,495.64	\$117,367.27
FIT Tax Collected	\$5,245.40	\$37,453.49		
FICA Collected	\$3,870.50	\$27,870.88		
State Tax Collected	\$1,719.60	\$12,462.37		
County Tax Collected	\$470.50	\$3,403.92		
INDIANA Deferred Comp	\$2,586.36	\$17,246.12		
#125 Plan	\$1,095.94	\$8,403.78		
Health/Life Insurance	\$1.00	\$8.00		
PERF	\$1,306.34	\$9,418.71		
Credit Union	\$200.00	\$1,100.00		
TOTAL RECEIPTS - ALL FUNDS			\$34,427.69	\$1,100,609.43

Register Of Claims
Jasper County Public Library
Report Date: From 08/01/2000 To 08/14/2000

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	617	INTERNAL REVENUE SERVIC	OPERATING FUND	EMPLOYER'S SHARE-FICA	\$2,078.20	08/11/2000	FED & FICA Tax Withheld 10 AUG 00-R
			FICA TAX COLLECTED	SALARIES AND WAGES	\$2,078.20		@ 12:35pm
			FIT TAX COLLECTED	SALARIES AND WAGES	\$2,775.28		
				Total this claim	\$6,931.68		
0	641	DEMOTTE STATE BANK	OPERATING FUND	OTHER OFFICE SUPPLIES	\$21.75	08/14/2000	Deposit Slips
				Total this claim	\$21.75		
0	670	PRECISION CONTROL SYSTE	LIRF FUND	BUILDING & STRUCTURES	\$51,015.00	08/14/2000	Air Conditioner System Repairs
				Total this claim	\$51,015.00		
0	612	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,902.33	08/10/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$24,178.98		
			OPERATING FUND	WAGES OF JANITORS	\$1,631.95		
				Total this claim	\$27,713.26		
19113	613	ANTHEM BLUE CROSS AND B	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$1,863.07	08/10/2000	August Health Premium
			#125 TAX DEFERRED	SALARIES AND WAGES	\$1,135.70		
				Total this claim	\$2,998.77		
19114	614	INCOLSA	OPERATING FUND	PROFESSIONAL MEETINGS	\$80.00	08/10/2000	Teaching Strategies for Librarians, 9/13/ Stringfellow, Kooy
				Total this claim	\$80.00		
19115	615	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,293.18	08/10/2000	Withheld from 10 AUG 00 Payroll - Jung, Daugherty, Kooy, Stringfellow, Kopanda, Schulenberg, Fagen, Woods, M
				Total this claim	\$1,293.18		
19116	618	NIPSCO	OPERATING FUND	GAS	\$417.53	08/10/2000	DeMotte Utilities-6/16-7/19/00
			OPERATING FUND	ELECTRICITY	\$2,172.72		
				Total this claim	\$2,590.25		
19117	619	NORTHWESTERN INDIANA TE	OPERATING FUND	TELEPHONE	\$111.28	08/10/2000	August Telephone (987-2220)-DeMotte
				Total this claim	\$111.28		
19118	620	SPRINT	OPERATING FUND	TELEPHONE	\$103.86	08/10/2000	Long Distance-July, 2000
			OPERATING FUND	TELEPHONE	\$15.38		
			OPERATING FUND	TELEPHONE	\$15.69		
				Total this claim	\$134.93		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19119	621	TOWN OF DEMOTTE	OPERATING FUND	WASTE DISPOSAL SERVICES	\$47.86	08/10/2000	DeMotte Sewage Service--June 2000
				Total this claim	<u>\$47.86</u>		
19120	622	TOWN OF WHEATFIELD SEW	OPERATING FUND	WASTE DISPOSAL SERVICES	\$41.05	08/10/2000	Wheatfield Sewage Service-Aug 2000
				Total this claim	<u>\$41.05</u>		
19121	623	NORTHWESTERN INDIANA TE	OPERATING FUND	TELEPHONE	\$26.07	08/10/2000	DeMotte Telephones(987-2211)-August
				Total this claim	<u>\$26.07</u>		
19122	624	LA-PORTER FEDERAL CREDIT	CREDIT UNION	SALARIES AND WAGES	\$100.00	08/10/2000	Withheld from Aug 10 Payroll-Kopanda
				Total this claim	<u>\$100.00</u>		
19123	625	ALCO DISCOUNT STORE #290	OPERATING FUND	LIBRARY SUPPLIES	\$80.93	08/14/2000	CD Storage Tower-W
			OPERATING FUND	FURNITURE & EQUIPMENT	\$18.74		Children's Reading Program Prizes-D
				Total this claim	<u>\$99.67</u>		
19124	626	AMBER WHITED	OPERATING FUND	TRAVELING EXPENSE	\$85.80	08/14/2000	Mileage-Humor Wrkshp Indy 7/20/00
				Total this claim	<u>\$85.80</u>		
19125	627	ASSOCIATED LIBRARIES PRE	OPERATING FUND	BOOKS	\$149.42	08/14/2000	Books
			OPERATING FUND	BOOKS	\$103.39		
			OPERATING FUND	BOOKS	\$104.93		
			OPERATING FUND	BOOKS	\$4.25		
				Total this claim	<u>\$361.99</u>		
19126	628	AVC CORPORATION	OPERATING FUND	MAINTENANCE/SERVICE CON	\$99.00	08/14/2000	August '00 Financial Comp. Service Agreement
				Total this claim	<u>\$99.00</u>		

<i>War Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19127	629	BAKER & TAYLOR	OPERATING FUND	BOOKS	\$1,231.73	08/14/2000	Books
			OPERATING FUND	BOOKS	\$1,207.48		
			OPERATING FUND	BOOKS	\$978.29		
			OPERATING FUND	BOOKS	\$484.06		
			OPERATING FUND	BOOKS	\$560.04		
			OPERATING FUND	BOOKS	\$350.57		
			OPERATING FUND	BOOKS	\$129.05		
			OPERATING FUND	BOOKS	\$161.49		
			OPERATING FUND	BOOKS	\$7.20		
			OPERATING FUND	BOOKS	\$2,131.31		
			OPERATING FUND	BOOKS	\$730.10		
			OPERATING FUND	BOOKS	\$123.69		
			OPERATING FUND	BOOKS	\$25.13		
			OPERATING FUND	NONPRINTED MATERIALS	\$43.88		
			Total this claim		\$8,164.02		
19128	630	BANK ONE	RENS & DEM BOND A	OTHER PROFESSIONAL SERV	\$550.00	08/14/2000	Annual Administrative Fee
			Total this claim		\$550.00		
19129	631	BETHANY HOUSE PUBLISHER	OPERATING FUND	BOOKS	\$7.69	08/14/2000	Books
			OPERATING FUND	BOOKS	\$7.70		
			OPERATING FUND	BOOKS	\$3.81		
			Total this claim		\$19.20		
19130	632	BIERMA HARDWARE, INC.	OPERATING FUND	OTHER OPERATING SUPPLIE	\$10.97	08/14/2000	16" Circular light bulb
			Total this claim		\$10.97		
19131	633	BOWKER	OPERATING FUND	BOOKS	\$256.45	08/14/2000	Amer. Lib. Directory
			OPERATING FUND	BOOKS	\$17.95		
			Total this claim		\$274.40		
19132	634	CHARLOTTE FAGEN	OPERATING FUND	PROFESSIONAL MEETINGS	\$12.78	08/14/2000	Pentax camera-D
			OPERATING FUND	OTHER OFFICE SUPPLIES	\$10.74		
			OPERATING FUND	FURNITURE & EQUIPMENT	\$75.92		
			Total this claim		\$99.44		
19133	635	CONSOLIDATED INSURANCE	OPERATING FUND	OFFICIAL BONDS	\$100.00	08/14/2000	Treasurer's Bond 8/10/00-8/10/01 Mark Heinig
			Total this claim		\$100.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19134	636	CRIMSON MULTIMEDIA DIST, I	OPERATING FUND	NONPRINTED MATERIALS	\$336.00	08/14/2000	CD Rom's
			OPERATING FUND	NONPRINTED MATERIALS	\$4.33		
				Total this claim	\$340.33		
19135	637	CRITICS' CHOICE VIDEO	OPERATING FUND	NONPRINTED MATERIALS	\$193.09	08/14/2000	Video's
			OPERATING FUND	NONPRINTED MATERIALS	\$3.95		
				Total this claim	\$197.04		
19136	638	D&J LAWN CARE, INC.	OPERATING FUND	BUILDING & STRUCTURES	\$655.00	08/14/2000	June & July '00-Mowing, Weeding, Prun
				Total this claim	\$655.00		
19137	639	DAVIDSON TITLES INC.	OPERATING FUND	BOOKS	\$15.26	08/14/2000	Books
			OPERATING FUND	BOOKS	\$1.25		
				Total this claim	\$16.51		
19138	640	DEMCO	OPERATING FUND	LIBRARY SUPPLIES	\$15.72	08/14/2000	Bookplates,book pockets,Dura-case
			OPERATING FUND	LIBRARY SUPPLIES	\$10.12		
			OPERATING FUND	BOOKS	\$157.17		
			OPERATING FUND	FURNITURE & EQUIPMENT	\$62.96		
			RENSSELAER GIFT FU	NONPRINTED MATERIALS	\$13.60		
				Total this claim	\$259.57		
19139	642	DIANA KOOY	OPERATING FUND	TRAVELING EXPENSE	\$57.05	08/14/2000	ALA Expenses & Mileage
			OPERATING FUND	PROFESSIONAL MEETINGS	\$7.82		
				Total this claim	\$64.87		
19140	643	DIANE KROS	OPERATING FUND	TRAVELING EXPENSE	\$13.00	08/14/2000	Mileage
				Total this claim	\$13.00		
19141	644	EDUCATIONAL CLEARINGHOU	OPERATING FUND	NONPRINTED MATERIALS	\$69.90	08/14/2000	Video's
			OPERATING FUND	NONPRINTED MATERIALS	\$4.50		
				Total this claim	\$74.40		
19142	645	FACTS ON FILE, INC.	OPERATING FUND	BOOKS	\$81.00	08/14/2000	Business & Personal Forms
			OPERATING FUND	BOOKS	\$81.00		Continuations
			OPERATING FUND	BOOKS	\$81.00		
			OPERATING FUND	BOOKS	\$17.01		
				Total this claim	\$260.01		
19143	646	FACTS ON FILE NEWS SERVI	OPERATING FUND	PERIODICALS & NEWSPAPER	\$240.00	08/14/2000	Today's Science on File
				Total this claim	\$240.00		

<i>Wa Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19144	647	GAIL JUNG	OPERATING FUND	OTHER OFFICE SUPPLIES	\$1.47	08/14/2000	Rensselaer Petty Cash
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$3.97		Key, notebooks,tape,postage,film devel
			OPERATING FUND	CLEANING & SANITATION SUP	\$1.29		
			OPERATING FUND	POSTAGE	\$38.16		
			OPERATING FUND	LIBRARY SUPPLIES	\$8.94		
				Total this claim	\$53.83		
19145	648	GAIL JUNG	OPERATING FUND	TRAVELING EXPENSE	\$42.58	08/14/2000	ALA expense
			OPERATING FUND	PROFESSIONAL MEETINGS	\$6.56		Mileage-ALA & Management mtg.
				Total this claim	\$49.14		
19146	649	GAYLORD BROS.	OPERATING FUND	FURNITURE & EQUIPMENT	\$159.95	08/14/2000	Gray Book Truck-Wheatfield
				Total this claim	\$159.95		
19147	650	GLEND A BROWN	OPERATING FUND	TRAVELING EXPENSE	\$34.45	08/14/2000	Mileage-Ref. Counterparts
			OPERATING FUND	PROFESSIONAL MEETINGS	\$9.80		ALA Expense
				Total this claim	\$44.25		
19148	651	HERITAGE OFFICE PRODUCT	OPERATING FUND	MAINTENANCE/SERVICE CON	\$1,060.00	08/14/2000	Mita Copier-Service Contract;DeMotte
				Total this claim	\$1,060.00		
19149	652	INDIANA 4-H FOUNDATION	OPERATING FUND	BOOKS	\$18.95	08/14/2000	Books
			OPERATING FUND	BOOKS	\$3.00		
				Total this claim	\$21.95		
19150	653	INGRAM	OPERATING FUND	BOOKS	\$11.95	08/14/2000	Books
			OPERATING FUND	BOOKS	\$7.18		
			OPERATING FUND	BOOKS	\$10.80		
			OPERATING FUND	BOOKS	\$7.93		
			OPERATING FUND	BOOKS	\$15.06		
			OPERATING FUND	BOOKS	\$5.40		
			OPERATING FUND	BOOKS	\$32.40		
			OPERATING FUND	BOOKS	\$7.42		
				Total this claim	\$98.14		
19151	654	INSPIRATIONAL BOOK DISTRI	OPERATING FUND	BOOKS	\$54.34	08/14/2000	Books
			OPERATING FUND	BOOKS	\$4.16		
				Total this claim	\$58.50		
19152	655	INDIANA ONLINE USERS GRO	OPERATING FUND	DUES	\$30.00	08/14/2000	Membership-Evers,Stringfellow
				Total this claim	\$30.00		7/1/00-6/30/01

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19153	656	JACKIE SAXON	OPERATING FUND	TRAVELING EXPENSE	\$34.13	08/14/2000	Mileage-B & T, Management
			OPERATING FUND	PROFESSIONAL MEETINGS	\$3.00		ALA expense
				Total this claim	\$37.13		
19154	657	JAN WAY COMPANY	RENSSELAER GIFT FU	LIBRARY SUPPLIES	\$220.97	08/14/2000	Friends of the Library Book Baskets-R
				Total this claim	\$220.97		
19155	658	JENNIFER L. EVERS	OPERATING FUND	TRAVELING EXPENSE	\$23.90	08/14/2000	Mileage, ALA expenses
			OPERATING FUND	PROFESSIONAL MEETINGS	\$10.79		
				Total this claim	\$34.69		
19156	659	JILL TACHTIRIS	OPERATING FUND	TRAVELING EXPENSE	\$33.00	08/14/2000	Mileage, ALA expenses
			OPERATING FUND	PROFESSIONAL MEETINGS	\$9.03		
				Total this claim	\$42.03		
19157	660	KOEN BOOK DISTRIBUTORS, I	OPERATING FUND	BOOKS	\$40.41	08/14/2000	Great Birdhouse Book
			OPERATING FUND	BOOKS	\$1.21		
				Total this claim	\$41.62		
19158	661	KOLORTECH, INC.	OPERATING FUND	OTHER OPERATING SUPPLIE	\$456.32	08/14/2000	Fluorescent Bulbs
				Total this claim	\$456.32		
19159	662	LIBROS SIN FRONTERAS, CO.	OPERATING FUND	BOOKS	\$214.30	08/14/2000	Spanish Books
			OPERATING FUND	BOOKS	\$17.15		
				Total this claim	\$231.45		
19160	663	LISA RUSHER	OPERATING FUND	TRAVELING EXPENSE	\$68.25	08/14/2000	Mileage-Humor Wrkshp 7/20/00
				Total this claim	\$68.25		
19161	664	MARLENE BEEDLE	OPERATING FUND	TRAVELING EXPENSE	\$14.30	08/14/2000	Mileage & ALA expense
			OPERATING FUND	PROFESSIONAL MEETINGS	\$9.80		
				Total this claim	\$24.10		
19162	665	MARLIS DAY, AUTHOR	OPERATING FUND	OTHER PROFESSIONAL SERV	\$300.00	08/14/2000	Book Presentation;8/9/00
				Total this claim	\$300.00		
19163	666	NATIONAL SAFETY COUNCIL	OPERATING FUND	BOOKS	\$29.95	08/14/2000	Injury Facts-Continuation
			OPERATING FUND	BOOKS	\$3.08		
				Total this claim	\$33.03		

<i>War.</i> <i>Number</i>	<i>Claim</i> <i>Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19164	667	ON CUE #6106	OPERATING FUND	NONPRINTED MATERIALS	\$14.99	08/14/2000	Books & Video
			OPERATING FUND	BOOKS	\$64.24		
			OPERATING FUND	BOOKS	\$36.32		
			OPERATING FUND	BOOKS	\$60.04		
				Total this claim	\$175.59		
19165	668	PATTY STRINGFELLOW	OPERATING FUND	TRAVELING EXPENSE	\$38.20	08/14/2000	ALA expenses
			OPERATING FUND	PROFESSIONAL MEETINGS	\$12.56		Mileage-book ordering, librarian mtg.
				Total this claim	\$50.76		
19166	669	PEGGY WOODS	OPERATING FUND	PROFESSIONAL MEETINGS	\$8.00	08/14/2000	ALA expense
				Total this claim	\$8.00		
19167	671	QUILL	OPERATING FUND	OTHER OFFICE SUPPLIES	\$389.33	08/14/2000	Tape,ruled pads,binders,pens,okidata ri
				Total this claim	\$389.33		
19168	672	R. C. RHOADES	OPERATING FUND	BUILDING & STRUCTURES	\$40.00	08/14/2000	Replace Ceiling Tiles-D
				Total this claim	\$40.00		
19169	673	REGENT BOOK CO., INC.	OPERATING FUND	BOOKS	\$8.99	08/14/2000	Book
			OPERATING FUND	BOOKS	\$1.88		
				Total this claim	\$10.87		
19170	674	RENSSELAER REPUBLICAN	OPERATING FUND	ADVERTISING & PUBLIC NOTI	\$723.82	08/14/2000	Legal Ads
				Total this claim	\$723.82		
19171	675	SECURITY COURIERS CORP.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$1,053.74	08/14/2000	Transport Service;6/30/00-7/28/00
				Total this claim	\$1,053.74		
19172	676	SIECO, INC.	OPERATING FUND	CONSULTING SERVICES	\$836.19	08/14/2000	May '00 Professional Services
				Total this claim	\$836.19		
19173	677	SHARON SCHULENBERG	OPERATING FUND	PROFESSIONAL MEETINGS	\$7.55	08/14/2000	ALA expense;7/10/00
				Total this claim	\$7.55		
19174	678	SHEILA MAXWELL	OPERATING FUND	TRAVELING EXPENSE	\$316.55	08/14/2000	NICCL mtg., Automation counterparts;
			OPERATING FUND	PROFESSIONAL MEETINGS	\$15.46		expenses & mileage
				Total this claim	\$332.01		
19175	679	SPRINT	OPERATING FUND	TELEPHONE	\$1,233.46	08/14/2000	Rensselaer Local Telephone
				Total this claim	\$1,233.46		August '00
19176	680	STAPLES CREDIT PLAN	OPERATING FUND	FURNITURE & EQUIPMENT	\$56.97	08/14/2000	Telephone-Wh
				Total this claim	\$56.97		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19177	681	TYSEN'S COUNTRY GROCER	OPERATING FUND	LIBRARY SUPPLIES	\$7.75	08/14/2000	Children's Program Supplies-D
				Total this claim	<u>\$7.75</u>		
19178	682	UNIQUE BOOKS, INC.	OPERATING FUND	BOOKS	\$14.95	08/14/2000	Book-Buying a Manu. Home
			OPERATING FUND	BOOKS	\$14.95		
			OPERATING FUND	BOOKS	\$7.95		
			OPERATING FUND	BOOKS	\$1.14		
				Total this claim	<u>\$38.99</u>		
19179	683	UNIQUE MANAGEMENT SERVI	OPERATING FUND	MAINTENANCE/SERVICE CON	\$223.58	08/14/2000	June Initial Placements
				Total this claim	<u>\$223.58</u>		
19180	684	UNITED RENTALS	OPERATING FUND	EQUIPMENT RENTALS	\$228.00	08/14/2000	2 Pedestal Fan Rentals No A/C Rensselaer
				Total this claim	<u>\$228.00</u>		
19181	685	WAL-MART STORES, INC.	OPERATING FUND	LIBRARY SUPPLIES	\$30.86	08/14/2000	Video's,Supplies,Crafts-Children's & Ad Posterboard
			OPERATING FUND	LIBRARY SUPPLIES	\$12.84		
			OPERATING FUND	NONPRINTED MATERIALS	\$29.90		
			OPERATING FUND	NONPRINTED MATERIALS	\$28.90		
			OPERATING FUND	NONPRINTED MATERIALS	\$28.90		
			OPERATING FUND	NONPRINTED MATERIALS	\$14.95		
				Total this claim	<u>\$146.35</u>		

War Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims \$113,718.61

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Tuesday, August 08, 2000

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 9 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$113,718.61

Date this 14th day of August, 2000.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

SEPT.

AGENDA

**Jasper County Public Library Board of Trustees Monthly Meeting
Monday, September 11, 2000, 7:00 PM
Wheatfield Library**

Purpose

Opening of meeting

Moment of silence

- A. HVAC repair costs (R 16)

Action

Approval of Consent Agenda & Consent Agenda Items

Action

- A. Minutes of meeting (R 1 - R 2)
- B. Bills/Financial Reports (F)
- C. Policy revisions (R 9-R 10)
- D. Workshop approval (R 17)
- E. Salary ordinance update (R 7)

General Business

- B. Wheatfield Annual Report (R 19)
- C. Budget 2001 (R 17)
- D. Automation/Migration Project (R18-R19)
- E. NILBA meeting report(R 18)
- F. ILF District meeting (R 21)
- G. Weekly meeting room use time limits (R 21)
- H. Mission statement (R 13-R15)

Information
Action
Discussion
Information
Action
Action
Action

Director's Report (R 17- R 21)

Discussion

Items for future Agendas

Public Forum

Adjournment

Minutes.....August 14, 2000
Meeting of the Jasper County Public Library Board 7:00 PM
Rensselaer Library

Present: Mike Crawford, Sue Deardorff, Anne-Marie Egan, Joan Floyd, Mark Heinig, Mari Anne Sayler, Tim Schultz, Lynn Daugherty, Gail Jung

A **Public Hearing** was held to hear comment on the library's proposed LIRF Additional Appropriation. No taxpayers offered comments.

A **Public Hearing** was held on the 2001 Library Budget. No taxpayers offered comments.

Agenda and Consent Agenda: The Consent Agenda and Consent Agenda Items were approved on a motion by J. Floyd, seconded by S. Deardorff. These consent agenda items consisted of the minutes, bills and financial reports, policies (Library Credit Card; Food, Tobacco, Drug & Alcohol; and Database Workstation Use), and Capital Projects Fund Transfer of Appropriations.

LIRF Additional Appropriation Resolution: A resolution (attached) approving the appropriation of the unappropriated balance in LIRF was passed, following a motion by M. Heinig, seconded by M. Crawford.

Wheatfield Meeting Room request: On a motion by S. Deardorff, seconded by M. Sayler, the board voted to extend to the Peace Reformed Bible Church the same arrangement approved for the Country Haven Bible Fellowship last month. The group will have Sunday morning and evening use of the meeting room for a 3 month period without charge. At the end of the 3 months, the board will consider extending their meeting room use upon receipt of written documentation concerning the group's future plans for permanent housing. The board will also determine at that time whether to charge the group for further weekly meeting room use.

Rensselaer HVAC Update: A letter was sent by the board's attorney to Kim Rothenberger, Ratio Architect, and Marv Trietsch, Circle Design engineer requesting compensation for air conditioning repair work necessitated by the original installation of equipment which was not of the type specified in the building project specifications. At their September meeting, the Board will discuss whether to take further action against architect and design engineers if compensation for air conditioning repair work is not forthcoming. Kent Mahnesmith, board attorney, will be asked to attend that meeting.

Express Book Program: On a motion by J. Floyd, seconded by M. Crawford, the Board approved the \$1.00 per day overdue book charge for late books checked out from Rensselaer's Express Book collection. They were enthusiastic about the concept of the program and felt it would be appreciated by library patrons.

Library Funding Initiative: M. Heinig and M. Crawford agreed to work on a committee to brainstorm alternative funding sources for the library.

NILBA Meeting: Board members must notify the director by Monday, August 21, if they wish to attend the NILBA dinner in LaPorte.

Disposal of library property: The board reaffirmed a decision made last year, on a motion by S. Deardorff, seconded by J. Floyd, to allow the director the latitude to

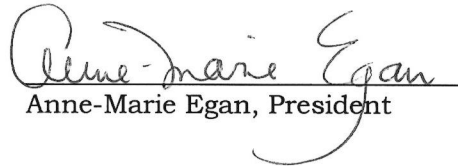
dispose of unwanted and/or inoperable library property as she sees fit, so long as it has a value of \$1,000 or less per item, with a cumulative value of no more than \$5,000.

Salary Ordinance Update: The Board approved the Salary Ordinance as amended, upon a motion by M. Crawford, seconded by M. Heinig.

Items for future Agendas: At the September meeting, the Board wishes to discuss the library's Mission Statement. They also will discuss whether a time limit should be set on weekly meeting room use by church groups.

The meeting was adjourned at 8:15 PM on a motion by M. Heinig, seconded by S. Deardorff.


Attest: Sue Deardorff, Secretary


Anne-Marie Egan, President

August 2000

DEMOTTE

RENSSELAER

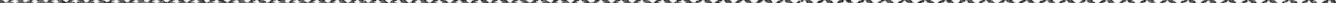
WHEATFIELD

Added Vols.	Withdrew Vols.	Circu- lation
----------------	-------------------	------------------

Added Vols.	Withdrew Vols.	Circu- lation
----------------	-------------------	--------------------------

Added Vols.	Withdrew Vols.	Circu- lation
----------------	-------------------	------------------

**Total
Circ.**



Fiction	150	2	2,102	179	92	2,510	97	3	819	5,431
Nonfiction	99	12	1,217	91	20	1,041	44	271	494	2,752

Fiction	118	13	3,062	197	21	2,112	44	377	620	5,794
Nonfiction	22		532	21		698	15		199	1,429

Magazines,Adult	563	333	188	1,084
Magazines, Child	82	18	31	131
Graphic Mat'l	0	2	0	2
Internet Use	246	573	85	904
Microforms				0

Sound Rec/Adult	4		350	44		510	5		247	1,107
Sound Rec/Child	3		62			94		1	31	187
Online Databases										
CD ROM software	5		47	12		105	2	1	63	215
Software								20		
Vertical Files			79			32			2	113
VHS/DVD	15	5	794	13		1,283	11		498	2,575
Equipment			0			2			0	2
TOTAL	416	32	9,136	557	133	9,313	218	673	3,277	21,726

[illegible]

DEMOTTE

RENSSELAER

Total Materials Owned	47,776	58,079	25,671
Daily Average Circulation	338	345	121
Percent Increase/Decrease	4.2%	-3.9%	-21.2%

[illegible]

MONTHLY SYSTEM STATISTICS

1999

2000

% change

Circulation	22,613	21,726	-3.9%
Jan. to date circulation	191,221	189,758	-0.8%



GaleNet Usage Statistics System

Incolsa Jasper County Public Library

August 2000 Summary Report

For more information about *GaleNet Usage Statistics System*, click [here](#) to view the help documentation. Clicking on a column heading will retrieve information about the topic.

<u>GaleNet Products</u>	<u>Searches Submitted</u>	<u>Entries Retrieved</u>	<u>Help</u>
DISCovering Authors Modules	2	0	0
DISCovering Biography	7	1	0
DISCovering Multicultural America	1	1	0
DISCovering Science	4	6	0
EXPLORING Poetry	4	0	0
<u>Gale Literary Databases</u>	6	2	0
Grand Total	24	10	0

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GaleNet Usage Statistics System

Incolsa Jasper County Public Library

August 2000 Product Breakout Report

For more information about *GaleNet Usage Statistics System*, click [here](#) to view the help documentation. Clicking on a column heading will retrieve information about the topic.

Product Summary Report

<u>GaleNet Product Databases</u>	<u>Searches Submitted</u>	<u>Entries Retrieved</u>	<u>Help</u>
Contemporary Authors	0	2	0
~Not Elsewhere Classified	6	0	0
Grand Total	6	2	0

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CIRCULATION BY ITEM FINE CODE
August 2000

ITEM CODE	DEMOTTE	RENSSELAER	WHEATFIELD	TOTAL
000 (0)	19	27	6	52
100 (1)	27	54	16	97
200 (2)	41	36	14	91
300 (3)	137	160	68	365
400 (4)	10	11	14	35
500 (5)	63	55	13	131
600 (6)	430	340	221	991
700 (7)	296	133	66	495
800 (8)	29	28	11	68
900 (9)	100	138	39	277
B (10)	53	56	26	135
j000 (11)	7	9	1	17
j100 (12)	3	17	3	23
j200 (13)	4	8	1	13
j300 (14)	48	56	7	111
j400 (15)	17	17	0	34
j500 (16)	176	135	58	369
j600 (17)	89	128	53	270
j700 (18)	115	185	28	328
j800 (19)	13	18	2	33
j900 (20)	35	107	26	168
jB (21)	25	18	20	63
FIC (22)	1447	1696	642	3785
yaFIC (23)	79	131	28	238
LARGE PRINT (24)	91	46	14	151
jFIC (25)	363	368	103	834
jE (26)	1623	1298	352	3273
jER (27)	699	174	61	934
Magazines (28)	563	333	188	1084
Games/Toys (29)	0	2	0	2
Filmstrips (30)	0	0	0	0
Microforms (31)	0	0	0	0
Cassettes (32)	2	0	1	3
jCassettes (33)	4	20	2	26
Compact Discs (34)	198	258	170	626
jCompact Discs (35)	5	4	4	13
Sound Recordings (36)	150	252	76	478
jSound Recordings (37)	53	70	25	148
CD ROM Software (38)	47	105	63	215
Vertical File (39)	79	32	2	113
Equipment (40)	0	2	0	2
yapFIC (41)	219	175	38	432
jpFIC (42)	377	272	104	753
Reference (43)	0	3	0	3
Genealogy (44)	0	0	0	0
jMagazines (45)	82	18	31	131
VHS (46)	786	1242	487	2515
Computer software (47)	0	0	0	0
Internet usage (49)	246	573	85	904
Textbooks (50)	12		0	12
Professional Collect.(51)	0		0	0

Online databases				1
Free reads	266	446	97	809
Puzzles				0
Talking books		16		16
Assignment shelf books				0
TOTAL	9136	9313	3277	21726

JASPER COUNTY PUBLIC LIBRARY MONTHLY REPORT **August 2000**

	DeMotte		Rensselaer		Wheatfield		TOTAL HOURS	
		Hrs.		Hrs.		Hrs.	SPENT	
INTRALIBRARY LOANS FILLED	112	24	72	16	190	41	374	81
LOCAL HISTORY								
In person	2	1	18	5		0	20	6
Letters written	1	1	15	15	4	4	20	20
IN-HOUSE USE - HARDWARE/SOFTWARE								
Computer software used	12	1	36	3	6	1	54	5
VCR Use	1	0	0	0	0	0	1	0
Microforms	3	0	49	7		0	52	7
CD ROM software used	11	1	117	10	3	0	141	12
Public use of FAX service		0		0		0	0	0
Typewriter use		0	1	0	1	0	2	0
Other equipment used	6	2	4	1	0	0	10	3
Dial-in OPAC access								4
Tax Forms distributed		0		0		0	0	0
OTHER LIBRARY SERVICES USED								
Walking book visits	2	1	19	13	0	0	21	14
Notarized documents	7	2	0	0	0	0	7	2
Meeting Room Use (no. of groups)	24	8	18	6	8	3	50	17
Study room use	21	2	8	1	0	0	29	2
INTERLIBRARY LOANS								
Requests made for:	53	13	72	18	13	3	138	35
Items rec'd for:	58	29	44	22	14	7	116	58
Items requested by other libraries							0	
Items supplied to other libraries		0		0		0	0	0

REGISTRATIONS

Borrowers--Start of month:	7431	7567	2991	17989
Borrowers--End of month:	7496	7656	3015	18167
Non-resident, paying	3	9	0	12
PLAC card users	0	2	0	2
Reciprocal borrowers	195	131	5	331

PROGRAMS

Programs for all ages	0		0		0		0		0	
Children's Programs (0-13)	6	36	3	18	0		9	54		
Number attending	76		35				111			
YA Programs (14-17)	0		0		0		0	0	0	
Number attending							0			
Adult Programs	0		6	36	0		6	36		
Number attending	2		42				44			
Senior Citizen Programs	0		1	6	0		1	6		
Number attending			21				21			
Total Number of Programs	6	36	10	60	0	0	16	96		
Total Persons Attending	78		98		0		176			
Total Attending Same Month Last Yr.	12		68		0		80			
Total Staff Hours Spent	121		176		59		361			
Hours Spent Same Month last year	80		157		55		292			

CIRCULATION BY PATRON CODE

PATRONS	DeMotte		Rensselaer		Wheatfield		ALL LIBRARIES	
	Items Loaned	% of Total	Items Loaned	% of Total	Items Loaned	% of Total	Items Loaned	% of Total
Adult Male (0)	827	9.4%	1373	15.6%	524	16.5%	2724	13.1%
Adult Female (1)	5343	60.7%	4435	50.2%	1819	57.2%	11597	55.7%
Juvenile 0-11 (2)	1571	17.9%	1300	14.7%	357	11.2%	3228	15.5%
YA 12-17 (3)	364	4.1%	459	5.2%	157	4.9%	980	4.7%
Nonresident No Fee (4)	135	1.5%	269	3.0%	54	1.7%	458	2.2%
Board/Staff (5)	266	3.0%	611	6.9%	214	6.7%	1091	5.2%
School (6)	0	0.0%	22	0.2%	0	0.0%	22	0.1%
St. Joseph College (7)	0	0.0%	16	0.2%	0	0.0%	16	0.1%
State Library Card (8)	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Nonresident Fee (9)	0	0.0%	1	0.0%	0	0.0%	1	0.0%
Corporate (10)	0	0.0%	150	1.7%	55	1.7%	205	1.0%
Reciprocal (11)	293	3.3%	191	2.2%	0	0.0%	484	2.3%
Total	8799		8827		3180		20806	
Total items borrowed by nonresidents	428	4.9%	499	5.7%	54	1.7%	981	4.7%

Salary Ordinance 2000

Revised 8/29/00

Name	Classification	Present Hrly Wage	Hrs Worked	Library	Start Date	Raise Date(s)
Fagen, Charlotte	Specialist 2	\$12.16	40	D	9/1/83	Longevity
Greaney, Karen	Page	\$5.15	10	R	9/5/00	3/16/01
Hopkins, Samantha	Page	5.25/5.50	sub	R	9/1/99	sub-9/1
Kopanda, Joan	Lib. Asst 2	\$10.71	32	D	11/17/86	Resigned 8/31
Stringfellow, Patricia	Libn 1	12.15/12.55	40	R	5/12/97	

Very sadly for us, Cookie Kopanda has resigned to become a nursery school teacher. She took training for this last year. We knew it was only a matter of time. She will be missed! Rebecca will replace her with a Library Assistant 1 working 40 hours per week.

We are reducing Charlotte's salary to the level she would have been all year, had she not been given the additional duties of branch manager until we hired Rebecca.

Karen Greaney is replacing Samantha Hopkins as Rensselaer page; however, Samantha will continue to work as a substitute page when other pages are not available. She simply does not feel she can work 10 hours every week.

We are raising Patty Stringfellow one step higher (50 cents per hour) as of July 1, 2000, since she completed one year as Librarian 1 at that time.

<u>Mark Heining #4</u>	<u>Timothy M Schults</u>
<u>Quinn-Diane Egan</u>	<u>John D. Sigurd</u>
<u>Jan A. Flayd</u>	<u>Marionne Sayler</u>
<u>Susan Dearlaff</u>	

MEMORANDUM

Library Behavior Policy (p. 141) Holiday Policy (p. 127)

Summary: The Policy Committee recommends approval of the Holiday Policy without change. They recommend approval of the Library Behavior Policy with the addition of a statement prohibiting weapons in the library.

Discussion: The committee feels the libraries are used too heavily on the Saturdays before Labor Day and Memorial Day and on Good Friday to justify closing them at those times, as was proposed.

The committee understands that it is not practical to expect staff to prevent persons from bringing pocket knives and other such weapons into the library in purses or pockets. Nevertheless, a statement banning guns or other weapons will allow them to keep *visible* weapons out of the library and protect their own safety and the safety of the public. Procedures will explain when to approach an individual and when to call law enforcement authorities to enforce the policy in a manner that protects staff.

Our attorney approved the wording of this policy which appears on R10. The addition of the words "alcohol, drugs or"

Vote: To approve the Holiday Policy as written and approve the Library Behavior Policy with changes as recommended by the Board Policy Committee.

LIBRARY BEHAVIOR POLICY

The Public Library is open to all to provide access to the information, ideas and meeting rooms therein. No individual or group has the right to interfere with anyone else's right to use the library.

Persons failing to follow the Library's behavior rules will be asked to leave.

PLEASE

No eating or drinking (except in meeting rooms)

No use of alcohol, drugs, or tobacco products

No running, throwing, fighting

No loud or abusive language

No guns or other weapons (except on the person of law enforcement officials)

No bicycles, rollerblades or skates may be used in the library or on library property. Bicycles ridden to the library must be stored in the bicycle racks while owners are using library facilities.

No sleeping in the library

No soliciting except in support of the library and sanctioned library activities

Soliciting includes such actions as selling items, begging, circulating petitions, distributing printed material, conducting surveys.

No animals except guide dogs

Parents/ guardians are responsible for their children's behavior while children are in the library or on library property. Children age seven and under may not be left unattended in the library.

Vandalism to library property will result in suspension of library borrowing privileges, as well as in criminal prosecution.

Shoes and shirts must be worn while in the library.

8/94; reviewed 9/95; revised 9/96, 9/97; draft revision 9/00

Rensselaer Fall Festival

Thursday, October 19, 4 PM - 7 PM

The festival will take the place of the Festival of Music usually held at the beginning of December. It will be held outside the library unless the weather is bad. Staff and the Friends of the Library will be involved.

Board members' involvement is always appropriate!

Planning is in. Here is what will probably occur:

- Food: hot dogs, chips, coffee, cola, sliced apples with caramel
- Old time movies
- Carnival-type games (ring toss, duck game, etc.)
- Pumpkin decorating throughout the event
- Music: a different group each hour, including, perhaps the Spice Boys, the Broussards, rock group
- Straw bales and folding chairs to sit on
- Cake walk (money-making event by Friends)
- Dewey, our mascot, will roam the grounds

We will rent a portable illuminated signboard to sit at the corner advertising the event for the week before. Jack will arrange electric cord so that patrons are not in danger of tripping!

What is the Jasper County Public Library's mission?

Some people feel a mission statement should be short, attention-getting, and easy to remember and repeat. Others feel a longer, more formal statement is in order.

Just an observation: There seem to be two main thoughts on what a public library should be:

- 1) those who support the library as a way to promote an educated and informed citizenry, including minority viewpoints and including materials of interest to a minority of the community as well as materials for the majority
- 2) those who equate democracy with giving people what they want or PUBLIC CHOICE and serving the needs of the majority

Below are various statements which try to describe the public library's unique "reason-to-be"--or at least aspects of it.

To facilitate discussion at board meeting, you might mark the ones which appeal to you the most. You might even look at the ones you marked and try to create your own statement: The mission of the Jasper County Public Library is to _____.

- The mission of a public library is to offer materials and services that provide for the enlightenment and entertainment of the library's potential customers, as rapidly and efficiently as possible.
- Public librarians must NEVER lose sight of the fact that they must attract their customers.
- Public libraries serve to extend citizenship by providing access to the ideas, information and works of imagination that make involvement in social and community life possible.

- concerned with delivering information, ideas, and works of imagination to people
- Only the public library provides an open and non-judgmental environment in which individuals and their interests are brought together with the universe of ideas and information.
- The role of public library service is that of *COMMUNICATION*.
- The public library's function is to make available to everyone material on all sides of every question, in order that readers may form intelligent conclusions of their own.
- The basis of all our rights is our freedom to speak, to criticize, to protest. When speech is silenced, we subvert the most fundamental essence of our heritage.
- The public library considers the entire spectrum of knowledge to be its purview, and it considers the entire spectrum of the community as its user population.
- Public libraries are learning institutions. They nourish the mind, stimulate the spirit, and provide a means of escape from the shackles of ignorance.
- The role of the public library is constant: to provide information; the challenge is to humanize that role in a technologically awesome environment.
- Community libraries are a public benefit...essential to a self-governing people.
- Public libraries are still the only institutions freely accessible to all individuals of all ages for customized growth of mental capacity, understanding of feelings and emotions and enhancement of the spirit.
- The library is the only public agency which serves the minds of *ALL* of the population, one individual at a time.

- Free societies allow unfettered dialogue and guarantee freedom of expression. Our libraries help to ensure that this happens.

JCPL FINANCIAL STATEMENT

AUGUST 31, 2000

	<u>Beginning 2000 Balance</u>	<u>Current Month Disbursements</u>	<u>Y-T-D Disbursements</u>	<u>Current Month Receipts</u>	<u>Y-T-D Receipts</u>	<u>Ending Balance</u>
Operating Fund	\$381,829.76	\$90,505.46	\$798,798.78	\$8,119.04	\$678,823.96	\$261,854.94
Includes Investments of: \$143,425.00						
Public Library Access Card Fund	\$46.00	\$0.00	\$70.00	\$0.00	\$24.00	\$0.00
Gift Fund	\$3,210.96	\$234.57	\$1,978.73	\$149.38	\$4,107.38	\$5,339.61
DeMotte	\$460.47	\$0.00	\$294.51	\$10.00	\$759.00	\$924.96
Rensselaer	\$2,005.01	\$234.57	\$1,204.21	\$35.00	\$3,234.00	\$4,034.80
Wheatfield	\$745.48	\$0.00	\$480.01	\$104.38	\$114.38	\$379.85
Library Improvement Reserve Fund	\$78,696.30	\$51,015.00	\$51,015.00	\$380.72	\$2,659.63	\$30,340.93
Bond & Interest Redemption Fund	\$82,421.37	\$550.00	\$79,750.00	\$0.00	\$222,940.50	\$225,611.87
Includes Investments of: \$193,736.00						
Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$421.50	\$82,839.31	\$82,839.31
Includes Investments of: \$82,839.00						
st/Hospitality Fund	\$0.00	\$0.00	\$918.02	\$0.00	\$918.02	\$0.00
Levy Excess Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Satellite Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Petty Cash Funds	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
Cash Change Fund	\$90.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90.00
Payroll Withholding Accts.						
FIT Tax Collected	\$0.00	\$5,633.49	\$43,086.98	\$5,633.49	\$43,086.98	\$0.00
FICA Tax Collected	\$0.00	\$4,200.29	\$32,071.17	\$4,200.29	\$32,071.17	\$0.00
State Tax Collected	\$1,609.17	\$1,719.60	\$14,071.54	\$1,858.50	\$14,320.87	\$1,858.50
County Tax Collected	\$451.51	\$470.50	\$3,855.43	\$491.03	\$3,894.95	\$491.03
IN Deferred Comp.	\$0.00	\$2,605.53	\$19,851.65	\$2,605.53	\$19,851.65	\$0.00
#125 Plan	\$0.00	\$1,135.70	\$9,519.60	\$1,115.82	\$9,519.60	\$0.00
Employee Health Insur.	\$0.00	\$0.00	\$8.00	\$0.00	\$8.00	\$0.00
Employee P.E.R.F.	\$3,747.31	\$0.00	\$11,859.68	\$1,412.44	\$10,831.15	\$2,718.78
Credit Union	\$0.00	\$200.00	\$1,300.00	\$200.00	\$1,300.00	\$0.00
TOTAL ALL FUNDS.....	\$552,222.38	\$158,270.14	\$1,068,154.58	\$26,587.74	\$1,127,197.17	\$611,264.97

Bank Balances**Jasper County Public Library****Report as of: 08/31/2000**

Bank		
1	Peoples State Bank	\$156,515.97
2	Demotte State Bank	\$4,198.07
3	Lafayette Bank & Trust-LIRF	\$30,340.93
4	Cash on Hand	\$210.00
5	Laf. Bank & Trust CD#5166746	\$0.00
6	Laf.Bank & Trust CD#8068372	\$0.00
7	Peoples State Bk.CD#3001873	\$120,000.00
8	Laf.Bank & Trust CD#8070026	\$150,000.00
9	Rens. Bank'g Ctr. CD#400037036	\$150,000.00
10		\$0.00
11	Civitas CD#7152001181	\$0.00
12	Civitas CD#7152001182	\$0.00
13	Civitas CD#7152030051	\$0.00
Total all banks =		\$611,264.97

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

INVESTMENT REGISTER

OPEN INVESTMENTS:

<u>Renewal Date</u>	<u>CD #</u>	<u>Issued By</u>	<u>Terms</u>	<u>Principal</u>	<u>%-Interest</u>	<u>Account</u>	<u>Purchase Date</u>	<u>Interest Earned</u>	<u>Comments</u>
				\$122,526.00		BIRF		\$1,333.25	
				<u>\$27,474.00</u>		CPF		<u>\$298.96</u>	
10/10/2000	400037036	Rens. Bank'g Ctr	61 day	\$150,000.00	6.511		08/10/2000	\$1,632.21	
10/16/2000	3001873	Peoples State Bank	122 day	\$120,000.00	6.66	Operating	06/16/2000	\$2,671.30	
				\$23,425.00		Operating		\$3,265.40	BIRF Interest
				\$71,210.00		BIRF			goes to Oper. Fund
				<u>\$55,365.00</u>		CPF		<u>\$1,910.38</u>	
15-Dec-00	8070026	Laf. Bank & Trust	182 day	\$150,000.00	6.75%		06/16/2000	\$5,175.78	

CLOSED INVESTMENTS:

<u>Renewal Date</u>	<u>CD #</u>	<u>Issued By</u>	<u>Terms</u>	<u>Principal</u>	<u>%-Interest</u>	<u>Account</u>	<u>Purchase Date</u>	<u>Interest Earned</u>	<u>Comments</u>
				\$76,000.00		Operating			
				<u>\$67,000.00</u>		BIRF			
07-Jan-00	7152030051	Civitas	10 day	\$143,000.00	5.12		28-Dec-99	\$203.38	
14-Jan-00	7152001181	Civitas	59 day	\$120,000.00	5.14	Operating	16-Nov-99	\$1,010.87	
				\$185,000.00		Operating			
				<u>\$15,000.00</u>		BIRF			
14-Feb-00	7152001182	Civitas	90 day	\$200,000.00	5.19		16-Nov-99	\$2,595.01	
				\$185,000.00		OPER			
				<u>\$15,000.00</u>		BIRF			
03/15/2000	5166746	Laf. Bank & Trust	30 day	\$200,000.00	5.7		02/14/2000	\$936.98	
				\$178,000.00		Operating		\$5,188.08	BIRF Interest
				\$154,950.00		BIRF			goes to Oper. Fund
				<u>\$27,050.00</u>		CPF		<u>\$421.50</u>	
08/09/2000	8068372	Laf. Bank & Trust	91 day	\$360,000.00	6.25		05/10/2000	\$5,609.58	

TOTAL

\$10,355.82

Appropriation Report for 100 OPERATING FUND

Jasper County Public Library

Report Date: From 08/01/2000 To 08/31/2000

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Spent
<i>1. Personal Services</i>							
1.11 SALARY OF LIBRARIAN	\$45,656.00	\$0.00	\$45,656.00	\$3,804.66	\$30,393.95	\$15,262.05	66.6
1.12 SALARY OF ASSISTANTS	\$597,581.00	\$0.00	\$597,581.00	\$49,014.00	\$374,082.50	\$223,498.50	62.6
1.13 WAGES OF JANITORS	\$39,608.00	\$0.00	\$39,608.00	\$3,202.29	\$24,270.01	\$15,337.99	61.3
1.21 EMPLOYER'S SHARE-FICA	\$52,238.00	\$0.00	\$52,238.00	\$4,200.29	\$32,071.17	\$20,166.83	61.4
1.22 UNEMPLOYMENT COMPENSAT	\$2,511.00	\$0.00	\$2,511.00	\$0.00	\$1,835.45	\$675.55	73.1
1.23 EMPLOYER'S CONTRIB.- PERF	\$30,396.00	\$0.00	\$30,396.00	\$0.00	\$20,442.53	\$9,953.47	67.3
1.24 EMPLOYER'S CONTRIB.- INS.	\$29,130.00	\$0.00	\$29,130.00	\$1,956.07	\$15,972.56	\$13,157.44	54.8
1.31 OTHER PERSONAL SERVICES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$280.00	\$1,220.00	18.7
Subtotal	\$798,620.00		\$798,620.00	\$62,177.31	\$499,348.17	\$299,271.83	62.5
<i>2. Supplies</i>							
2.11 OFFICIAL RECORDS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$241.18	\$758.82	24.1
2.12 STATIONERY AND PRINTING	\$700.00	\$0.00	\$700.00	\$0.00	\$38.90	\$661.10	5.6
2.13 OTHER OFFICE SUPPLIES	\$6,200.00	\$0.00	\$6,200.00	\$423.29	\$2,253.22	\$3,946.78	36.3
2.21 CLEANING & SANITATION SUP	\$3,400.00	\$0.00	\$3,400.00	\$1.29	\$2,056.93	\$1,343.07	60.5
2.22 FUEL, OIL & LUBRICANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$5.27	(\$5.27)	#Div/0!
2.23 OTHER OPERATING SUPPLIES	\$5,600.00	\$0.00	\$5,600.00	\$471.26	\$2,322.01	\$3,277.99	41.5
2.31 BUILDING MATERIALS & SUPP	\$1,100.00	\$0.00	\$1,100.00	\$0.00	\$682.73	\$417.27	62.1
2.32 PAINT AND PAINTING SUPPLIE	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	0.0
2.33 REPAIR PARTS	\$500.00	\$0.00	\$500.00	\$0.00	\$33.48	\$466.52	6.7

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
2.41 LIBRARY SUPPLIES	\$4,300.00	\$0.00	\$4,300.00	\$167.16	\$2,861.84	\$1,438.16	66.6
2.42 AUTOMATION SUPPLIES	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$1,681.11	\$2,818.89	37.4
Subtotal	\$27,450.00		\$27,450.00	\$1,063.00	\$12,176.67	\$15,273.33	44.4
<i>3. Other Services and Charge</i>							
3.11 CONSULTING SERVICES	\$0.00	\$17,450.00	\$17,450.00	\$836.19	\$9,557.44	\$7,892.56	54.8
3.12 ENGINEERING & ARCH. SERVI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.13 LEGAL SERVICES	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,100.00	(\$100.00)	110.0
3.14 OTHER PROFESSIONAL SERVI	\$6,000.00	\$0.00	\$6,000.00	\$300.00	\$3,761.90	\$2,238.10	62.7
3.21 TELEPHONE	\$9,000.00	\$0.00	\$9,000.00	\$829.18	\$3,416.06	\$5,583.94	38.0
3.22 POSTAGE	\$5,300.00	\$0.00	\$5,300.00	\$38.16	\$2,559.88	\$2,740.12	48.3
3.23 TRAVELING EXPENSE	\$7,000.00	\$0.00	\$7,000.00	\$761.21	\$6,122.90	\$877.10	87.5
3.24 PROFESSIONAL MEETINGS	\$8,000.00	\$5.00	\$8,005.00	\$534.15	\$6,755.60	\$1,249.40	84.4
3.25 FREIGHT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.26 NETWORKING	\$10,000.00	\$0.00	\$10,000.00	\$676.56	\$864.06	\$9,135.94	8.6
3.31 ADVERTISING & PUBLIC NOTIC	\$1,500.00	\$0.00	\$1,500.00	\$723.82	\$1,737.53	(\$237.53)	115.8
3.32 OTHER PRINTING	\$350.00	\$0.00	\$350.00	\$0.00	\$183.85	\$166.15	52.5
3.41 OFFICIAL BONDS	\$250.00	\$0.00	\$250.00	\$100.00	\$150.00	\$100.00	60.0
3.42 OTHER INSURANCE	\$11,451.00	\$0.00	\$11,451.00	\$0.00	\$10,663.00	\$788.00	93.1
3.51 GAS	\$26,000.00	\$0.00	\$26,000.00	\$1,236.43	\$12,626.33	\$13,373.67	48.6
3.52 ELECTRICITY	\$47,000.00	\$0.00	\$47,000.00	\$6,427.17	\$28,700.95	\$18,299.05	61.1
3.53 WATER	\$900.00	\$0.00	\$900.00	\$89.75	\$584.35	\$315.65	64.9
3.54 WASTE DISPOSAL SERVICES	\$2,350.00	\$0.00	\$2,350.00	\$171.86	\$1,466.93	\$883.07	62.4
3.61 BUILDING & STRUCTURES	\$45,000.00	\$2,019.55	\$47,019.55	\$695.00	\$30,151.09	\$16,868.46	64.1
3.62 EQUIPMENT	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$1,356.54	\$4,643.46	22.6

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
3.71 REAL ESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.72 EQUIPMENT RENTALS	\$280.00	\$0.00	\$280.00	\$9.95	\$145.65	\$134.35	52.0
3.91 DUES	\$2,900.00	\$0.00	\$2,900.00	\$0.00	\$2,325.22	\$574.78	80.2
3.92 INTEREST ON TEMPORARY LO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.93 TAXES & ASSESSMENTS	\$0.00	\$135.61	\$135.61	\$0.00	\$135.61	\$0.00	100.0
3.94 TRANSFER TO LIRF	\$30,000.00	(\$17,450.00)	\$12,550.00	\$0.00	\$0.00	\$12,550.00	0.0
3.95 BOOK REIMBURSEMENT	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	0.0
3.96 PETTY CASH	\$120.00	\$0.00	\$120.00	\$0.00	\$0.00	\$120.00	0.0
3.97 INTERVIEWING & MOVING EXP	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0
3.98 MAINTENANCE/SERVICE CONT	\$46,200.00	\$6,126.29	\$52,326.29	\$12,982.14	\$21,323.80	\$31,002.49	40.8
Subtotal	\$267,201.00	\$8,286.45	\$275,487.45	\$23,130.66	\$132,269.21	\$143,218.24	48.0
<i>4. Capital Outlays</i>							
4.1 LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.2 BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.3 IMPROVEMENTS OTHER THAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.4 FURNITURE & EQUIPMENT	\$16,000.00	\$1,997.01	\$17,997.01	\$938.45	\$8,240.71	\$9,756.30	45.8
4.51 BOOKS	\$150,000.00	\$63.63	\$150,063.63	\$17,001.28	\$83,440.70	\$66,622.93	55.6
4.52 PERIODICALS & NEWSPAPERS	\$23,500.00	\$0.00	\$23,500.00	\$557.25	\$4,121.70	\$19,378.30	17.5
4.53 NONPRINTED MATERIALS	\$55,000.00	\$2,813.45	\$57,813.45	\$8,413.44	\$31,936.47	\$25,876.98	55.2
Subtotal	\$244,500.00	\$4,874.09	\$249,374.09	\$26,910.42	\$127,739.58	\$121,634.51	51.2
Grand Total	\$1,337,771.00	\$13,160.54	\$1,350,931.54	\$117,260.59	\$708,293.32	\$642,638.22	52.4

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

Changes to Appropriations

<i>Date</i>	<i>Fund Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Reason</i>
01/03/2000	100	4.4	\$119.00	Encumbered 1999 Appropriation per Board Approval-12/27
01/12/2000	100	3.61	\$2,019.55	Ins. Claim-Prism Painting -A/P #40
05/04/2000	100	4.53	\$510.00	LSTA Grant for Y2K-Salem Press-A/P #297
05/09/2000	100	3.11	\$17,450.00	Per Board Mtg. Approval, 5/8/00
05/09/2000	100	3.94	(\$17,450.00)	Per Board Mtg. Approval, 5/8/00
05/09/2000	100	3.24	\$5.00	Refund-attendee cancelled, ILF A/P #324
06/13/2000	160	4.4	(\$70,000.00)	Board Approved Change per 6/12/00 Mtg.
06/27/2000	100	4.53	\$2,308.45	Grant Reimbursement-A/P #578 (Tally Systems) & #475 (T
07/10/2000	100	4.51	\$48.50	Incolsa refund to wrong library. Resent amt to Concordia
07/11/2000	130	3.61	\$20,000.00	Per Board Resolution 7/10/00
07/11/2000	130	4.4	(\$20,000.00)	Per Board Resolution 7/10/00
07/17/2000	100	3.93	\$135.61	Refunded late penalty fee. A/P #481 US Treasury
07/19/2000	100	4.53	(\$5.00)	Rebate on videos. A/P #339 Best Buy.
07/27/2000	100	4.4	\$1,878.01	Grant Reimbursement-A/P #222,303,#475 (Think Tank) & #
07/27/2000	100	3.98	\$6,126.29	Grant Reimbursement-A/P #579 (ThinkTank)
07/31/2000	100	4.51	\$15.13	Overpayment refunded-A/P #427-Boy Scouts of America

Register of Claims
Jasper County Public Library
Report Date: From 08/01/2000 To 08/31/2000

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	688	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,902.33	08/25/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$24,835.02		
			OPERATING FUND	WAGES OF JANITORS	\$1,570.34		
				Total this claim	\$28,307.69		
0	641	DEMOTTE STATE BANK	OPERATING FUND	OTHER OFFICE SUPPLIES	\$21.75	08/14/2000	Deposit Slips
				Total this claim	\$21.75		
0	612	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,902.33	08/10/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$24,178.98		
			OPERATING FUND	WAGES OF JANITORS	\$1,631.95		
				Total this claim	\$27,713.26		
0	670	PRECISION CONTROL SYSTE	LIRF FUND	BUILDING & STRUCTURES	\$51,015.00	08/14/2000	Air Conditioner System Repairs
				Total this claim	\$51,015.00		
0	686	JASPER COUNTY PUBLIC LIB	OPERATING FUND INV	TRANSFER TO OPERATING F	178,000.00	08/09/2000	CD#8068372 Matured
			RENS & DEM BOND A	TRANSFER TO BIRF	154,950.00		
			CAPITAL PROJECTS I	TRANSFER TO CAPITAL PROJ	\$27,050.00		
				Total this claim	\$360,000.00		
0	617	INTERNAL REVENUE SERVIC	OPERATING FUND	EMPLOYER'S SHARE-FICA	\$2,078.20	08/11/2000	FED & FICA Tax Withheld 10 AUG 00-R @ 12:35pm
			FICA TAX COLLECTED	SALARIES AND WAGES	\$2,078.20		
			FIT TAX COLLECTED	SALARIES AND WAGES	\$2,775.28		
				Total this claim	\$6,931.68		
0	699	INTERNAL REVENUE SERVIC	OPERATING FUND	EMPLOYER'S SHARE-FICA	\$2,122.09	08/25/2000	FED & FICA Tax Withheld 25 AUG 00 Ref #11022091 (7:25 pm 8/21/00)
			FICA TAX COLLECTED	SALARIES AND WAGES	\$2,122.09		
			FIT TAX COLLECTED	SALARIES AND WAGES	\$2,858.21		
				Total this claim	\$7,102.39		
0	616	INDIANA DEPARTMENT OF RE	GIT TAX COLLECTED	SALARIES AND WAGES	\$1,719.60	08/18/2000	State & County Tax Withheld -July 2000 #81717 8/7/00 @ 12:40 pm
			COUNTY TAX COLLEC	SALARIES AND WAGES	\$470.50		
				Total this claim	\$2,190.10		
18966	700	LORMAN PUBLISHING CO.	OPERATING FUND	NONPRINTED MATERIALS	(\$194.00)	08/25/2000	Cancelled-Personnel Law Strategies au VOID CHECK
				Total this claim	(\$194.00)		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19113	613	ANTHEM BLUE CROSS AND B	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$1,863.07	08/10/2000	August Health Premium
			#125 TAX DEFERRED	SALARIES AND WAGES	\$1,135.70		
				Total this claim	\$2,998.77		
19114	614	INCOLSA	OPERATING FUND	PROFESSIONAL MEETINGS	\$80.00	08/10/2000	Teaching Strategies for Librarians, 9/13/ Stringfellow, Kooy
				Total this claim	\$80.00		
19115	615	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,293.18	08/10/2000	Withheld from 10 AUG 00 Payroll - Jung, Daugherty, Kooy, Stringfellow, Kopanda, Schulenberg, Fagen, Woods, M
				Total this claim	\$1,293.18		
19116	618	NIPSCO	OPERATING FUND	GAS	\$417.53	08/10/2000	DeMotte Utilities-6/16-7/19/00
			OPERATING FUND	ELECTRICITY	\$2,172.72		
				Total this claim	\$2,590.25		
19117	619	NORTHWESTERN INDIANA TE	OPERATING FUND	TELEPHONE	\$111.28	08/10/2000	August Telephone (987-2220)-DeMotte
				Total this claim	\$111.28		
19118	620	SPRINT	OPERATING FUND	TELEPHONE	\$103.86	08/10/2000	Long Distance-July, 2000
			OPERATING FUND	TELEPHONE	\$15.38		
			OPERATING FUND	TELEPHONE	\$15.69		
				Total this claim	\$134.93		
19119	621	TOWN OF DEMOTTE	OPERATING FUND	WASTE DISPOSAL SERVICES	\$47.86	08/10/2000	DeMotte Sewage Service--June 2000
				Total this claim	\$47.86		
19120	622	TOWN OF WHEATFIELD SEW	OPERATING FUND	WASTE DISPOSAL SERVICES	\$41.05	08/10/2000	Wheatfield Sewage Service-Aug 2000
				Total this claim	\$41.05		
19121	623	NORTHWESTERN INDIANA TE	OPERATING FUND	TELEPHONE	\$26.07	08/10/2000	DeMotte Telephones(987-2211)-August
				Total this claim	\$26.07		
19122	624	LA-PORTER FEDERAL CREDIT	CREDIT UNION	SALARIES AND WAGES	\$100.00	08/10/2000	Withheld from Aug 10 Payroll-Kopanda
				Total this claim	\$100.00		
19123	625	ALCO DISCOUNT STORE #290	OPERATING FUND	LIBRARY SUPPLIES	\$80.93	08/14/2000	CD Storage Tower-W
			OPERATING FUND	FURNITURE & EQUIPMENT	\$18.74		Children's Reading Program Prizes-D
				Total this claim	\$99.67		
19124	626	AMBER WHITED	OPERATING FUND	TRAVELING EXPENSE	\$85.80	08/14/2000	Mileage-Humor Wrkshp Indy 7/20/00
				Total this claim	\$85.80		

<i>Warra. Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19125	627	ASSOCIATED LIBRARIES PRE	OPERATING FUND	BOOKS	\$149.42	08/14/2000	Books
			OPERATING FUND	BOOKS	\$103.39		
			OPERATING FUND	BOOKS	\$104.93		
			OPERATING FUND	BOOKS	\$4.25		
				Total this claim	\$361.99		
19126	628	AVC CORPORATION	OPERATING FUND	MAINTENANCE/SERVICE CON	\$99.00	08/14/2000	August '00 Financial Comp. Service Agreement
				Total this claim	\$99.00		
19127	629	BAKER & TAYLOR	OPERATING FUND	BOOKS	\$1,231.73	08/14/2000	Books
			OPERATING FUND	BOOKS	\$1,207.48		
			OPERATING FUND	BOOKS	\$978.29		
			OPERATING FUND	BOOKS	\$484.06		
			OPERATING FUND	BOOKS	\$560.04		
			OPERATING FUND	BOOKS	\$350.57		
			OPERATING FUND	BOOKS	\$129.05		
			OPERATING FUND	BOOKS	\$161.49		
			OPERATING FUND	BOOKS	\$7.20		
			OPERATING FUND	BOOKS	\$2,131.31		
			OPERATING FUND	BOOKS	\$730.10		
			OPERATING FUND	BOOKS	\$123.69		
			OPERATING FUND	BOOKS	\$25.13		
			OPERATING FUND	NONPRINTED MATERIALS	\$43.88		
				Total this claim	\$8,164.02		
19128	630	BANK ONE	RENS & DEM BOND A	OTHER PROFESSIONAL SERV	\$550.00	08/14/2000	Annual Administrative Fee
				Total this claim	\$550.00		
19129	631	BETHANY HOUSE PUBLISHER	OPERATING FUND	BOOKS	\$7.69	08/14/2000	Books
			OPERATING FUND	BOOKS	\$7.70		
			OPERATING FUND	BOOKS	\$3.81		
				Total this claim	\$19.20		
19130	632	BIERMA HARDWARE, INC.	OPERATING FUND	OTHER OPERATING SUPPLIE	\$10.97	08/14/2000	16" Circular light bulb
				Total this claim	\$10.97		
19131	633	BOWKER	OPERATING FUND	BOOKS	\$256.45	08/14/2000	Amer. Lib. Directory
			OPERATING FUND	BOOKS	\$17.95		
				Total this claim	\$274.40		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19132	634	CHARLOTTE FAGEN	OPERATING FUND	PROFESSIONAL MEETINGS	\$12.78	08/14/2000	Pentax camera-D
			OPERATING FUND	OTHER OFFICE SUPPLIES	\$10.74		
			OPERATING FUND	FURNITURE & EQUIPMENT	\$75.92		
				Total this claim	\$99.44		
19133	635	CONSOLIDATED INSURANCE	OPERATING FUND	OFFICIAL BONDS	\$100.00	08/14/2000	Treasurer's Bond 8/10/00-8/10/01 Mark Heinig
				Total this claim	\$100.00		
19134	636	CRIMSON MULTIMEDIA DIST, I	OPERATING FUND	NONPRINTED MATERIALS	\$336.00	08/14/2000	CD Rom's
			OPERATING FUND	NONPRINTED MATERIALS	\$4.33		
				Total this claim	\$340.33		
19135	637	CRITICS' CHOICE VIDEO	OPERATING FUND	NONPRINTED MATERIALS	\$193.09	08/14/2000	Video's
			OPERATING FUND	NONPRINTED MATERIALS	\$3.95		
				Total this claim	\$197.04		
19136	638	D&J LAWN CARE, INC.	OPERATING FUND	BUILDING & STRUCTURES	\$655.00	08/14/2000	June & July '00-Mowing, Weeding, Prun
				Total this claim	\$655.00		
19137	639	DAVIDSON TITLES INC.	OPERATING FUND	BOOKS	\$15.26	08/14/2000	Books
			OPERATING FUND	BOOKS	\$1.25		
				Total this claim	\$16.51		
19138	640	DEMCO	OPERATING FUND	LIBRARY SUPPLIES	\$15.72	08/14/2000	Bookplates,book pockets,Dura-case
			OPERATING FUND	LIBRARY SUPPLIES	\$10.12		
			OPERATING FUND	BOOKS	\$157.17		
			OPERATING FUND	FURNITURE & EQUIPMENT	\$62.96		
			RENSSELAER GIFT FU	NONPRINTED MATERIALS	\$13.60		
				Total this claim	\$259.57		
19139	642	DIANA KOOY	OPERATING FUND	TRAVELING EXPENSE	\$57.05	08/14/2000	ALA Expenses & Mileage
			OPERATING FUND	PROFESSIONAL MEETINGS	\$7.82		
				Total this claim	\$64.87		
19140	643	DIANE KROS	OPERATING FUND	TRAVELING EXPENSE	\$13.00	08/14/2000	Mileage
				Total this claim	\$13.00		
19141	644	EDUCATIONAL CLEARINGHOU	OPERATING FUND	NONPRINTED MATERIALS	\$69.90	08/14/2000	Video's
			OPERATING FUND	NONPRINTED MATERIALS	\$4.50		
				Total this claim	\$74.40		

<i>Warra. Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19142	645	FACTS ON FILE, INC.	OPERATING FUND	BOOKS	\$81.00	08/14/2000	Business & Personal Forms
			OPERATING FUND	BOOKS	\$81.00		Continuations
			OPERATING FUND	BOOKS	\$81.00		
			OPERATING FUND	BOOKS	\$17.01		
				Total this claim	\$260.01		
19143	646	FACTS ON FILE NEWS SERVI	OPERATING FUND	PERIODICALS & NEWSPAPER	\$240.00	08/14/2000	Today's Science on File
				Total this claim	\$240.00		
19144	647	GAIL JUNG	OPERATING FUND	OTHER OFFICE SUPPLIES	\$1.47	08/14/2000	Rensselaer Petty Cash
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$3.97		Key, notebooks,tape,postage,film devel
			OPERATING FUND	CLEANING & SANITATION SUP	\$1.29		
			OPERATING FUND	POSTAGE	\$38.16		
			OPERATING FUND	LIBRARY SUPPLIES	\$8.94		
				Total this claim	\$53.83		
19145	648	GAIL JUNG	OPERATING FUND	TRAVELING EXPENSE	\$42.58	08/14/2000	ALA expense
			OPERATING FUND	PROFESSIONAL MEETINGS	\$6.56		Mileage-ALA & Management mtg.
				Total this claim	\$49.14		
19146	649	GAYLORD BROS.	OPERATING FUND	FURNITURE & EQUIPMENT	\$159.95	08/14/2000	Gray Book Truck-Wheatfield
				Total this claim	\$159.95		
19147	650	GLENDA BROWN	OPERATING FUND	TRAVELING EXPENSE	\$34.45	08/14/2000	Mileage-Ref. Counterparts
			OPERATING FUND	PROFESSIONAL MEETINGS	\$9.80		ALA Expense
				Total this claim	\$44.25		
19148	651	HERITAGE OFFICE PRODUCT	OPERATING FUND	MAINTENANCE/SERVICE CON	\$1,060.00	08/14/2000	Mita Copier-Service Contract;DeMotte
				Total this claim	\$1,060.00		
19149	652	INDIANA 4-H FOUNDATION	OPERATING FUND	BOOKS	\$18.95	08/14/2000	Books
			OPERATING FUND	BOOKS	\$3.00		
				Total this claim	\$21.95		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19150	653	INGRAM	OPERATING FUND	BOOKS	\$11.95	08/14/2000	Books
			OPERATING FUND	BOOKS	\$7.18		
			OPERATING FUND	BOOKS	\$10.80		
			OPERATING FUND	BOOKS	\$7.93		
			OPERATING FUND	BOOKS	\$15.06		
			OPERATING FUND	BOOKS	\$5.40		
			OPERATING FUND	BOOKS	\$32.40		
			OPERATING FUND	BOOKS	\$7.42		
			Total this claim		<u>\$98.14</u>		
19151	654	INSPIRATIONAL BOOK DISTRI	OPERATING FUND	BOOKS	\$54.34	08/14/2000	Books
			OPERATING FUND	BOOKS	\$4.16		
			Total this claim		<u>\$58.50</u>		
19152	655	INDIANA ONLINE USERS GRO	OPERATING FUND	DUES	\$30.00	08/14/2000	Membership-Evers,Stringfellow 7/1/00-6/30/01
			Total this claim		<u>\$30.00</u>		
19153	656	JACKIE SAXON	OPERATING FUND	TRAVELING EXPENSE	\$34.13	08/14/2000	Mileage-B & T, Management
			OPERATING FUND	PROFESSIONAL MEETINGS	\$3.00		ALA expense
			Total this claim		<u>\$37.13</u>		
19154	657	JAN WAY COMPANY	RENSSELAER GIFT FU	LIBRARY SUPPLIES	\$220.97	08/14/2000	Friends of the Library Book Baskets-R
			Total this claim		<u>\$220.97</u>		
19155	658	JENNIFER L. EVERS	OPERATING FUND	TRAVELING EXPENSE	\$23.90	08/14/2000	Mileage, ALA expenses
			OPERATING FUND	PROFESSIONAL MEETINGS	\$10.79		
			Total this claim		<u>\$34.69</u>		
19156	659	JILL TACHTIRIS	OPERATING FUND	TRAVELING EXPENSE	\$33.00	08/14/2000	Mileage, ALA expenses
			OPERATING FUND	PROFESSIONAL MEETINGS	\$9.03		
			Total this claim		<u>\$42.03</u>		
19157	660	KOEN BOOK DISTRIBUTORS, I	OPERATING FUND	BOOKS	\$40.41	08/14/2000	Great Birdhouse Book
			OPERATING FUND	BOOKS	\$1.21		
			Total this claim		<u>\$41.62</u>		
19158	661	KOLORTECH, INC.	OPERATING FUND	OTHER OPERATING SUPPLIE	\$456.32	08/14/2000	Fluorescent Bulbs
			Total this claim		<u>\$456.32</u>		
19159	662	LIBROS SIN FRONTERAS, CO.	OPERATING FUND	BOOKS	\$214.30	08/14/2000	Spanish Books
			OPERATING FUND	BOOKS	\$17.15		
			Total this claim		<u>\$231.45</u>		

<i>Warran. Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19160	663	LISA RUSHER	OPERATING FUND	TRAVELING EXPENSE	\$68.25	08/14/2000	Mileage-Humor Wrkshp 7/20/00
				Total this claim	<u>\$68.25</u>		
19161	664	MARLENE BEEDLE	OPERATING FUND	TRAVELING EXPENSE	\$14.30	08/14/2000	Mileage & ALA expense
			OPERATING FUND	PROFESSIONAL MEETINGS	\$9.80		
				Total this claim	<u>\$24.10</u>		
19162	665	MARLIS DAY, AUTHOR	OPERATING FUND	OTHER PROFESSIONAL SERV	\$300.00	08/14/2000	Book Presentation;8/9/00
				Total this claim	<u>\$300.00</u>		
19163	666	NATIONAL SAFETY COUNCIL	OPERATING FUND	BOOKS	\$29.95	08/14/2000	Injury Facts-Continuation
			OPERATING FUND	BOOKS	\$3.08		
				Total this claim	<u>\$33.03</u>		
19164	667	ON CUE #6106	OPERATING FUND	NONPRINTED MATERIALS	\$14.99	08/14/2000	Books & Video
			OPERATING FUND	BOOKS	\$64.24		
			OPERATING FUND	BOOKS	\$36.32		
			OPERATING FUND	BOOKS	\$60.04		
				Total this claim	<u>\$175.59</u>		
19165	668	PATTY STRINGFELLOW	OPERATING FUND	TRAVELING EXPENSE	\$38.20	08/14/2000	ALA expenses
			OPERATING FUND	PROFESSIONAL MEETINGS	\$12.56		Mileage-book ordering, librarian mtg.
				Total this claim	<u>\$50.76</u>		
19166	669	PEGGY WOODS	OPERATING FUND	PROFESSIONAL MEETINGS	\$8.00	08/14/2000	ALA expense
				Total this claim	<u>\$8.00</u>		
19167	671	QUILL	OPERATING FUND	OTHER OFFICE SUPPLIES	\$389.33	08/14/2000	Tape,ruled pads,binders,pens,okidata ri
				Total this claim	<u>\$389.33</u>		
19168	672	R. C. RHOADES	OPERATING FUND	BUILDING & STRUCTURES	\$40.00	08/14/2000	Replace Ceiling Tiles-D
				Total this claim	<u>\$40.00</u>		
19169	673	REGENT BOOK CO., INC.	OPERATING FUND	BOOKS	\$8.99	08/14/2000	Book
			OPERATING FUND	BOOKS	\$1.88		
				Total this claim	<u>\$10.87</u>		
19170	674	RENSSELAER REPUBLICAN	OPERATING FUND	ADVERTISING & PUBLIC NOTI	\$723.82	08/14/2000	Legal Ads
				Total this claim	<u>\$723.82</u>		
19171	675	SECURITY COURIERS CORP.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$1,053.74	08/14/2000	Transport Service;6/30/00-7/28/00
				Total this claim	<u>\$1,053.74</u>		
19172	676	SIECO, INC.	OPERATING FUND	CONSULTING SERVICES	\$836.19	08/14/2000	May '00 Professional Services
				Total this claim	<u>\$836.19</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19173	677	SHARON SCHULENBERG	OPERATING FUND	PROFESSIONAL MEETINGS	\$7.55	08/14/2000	ALA expense;7/10/00
				Total this claim	<u>\$7.55</u>		
19174	678	SHEILA MAXWELL	OPERATING FUND	TRAVELING EXPENSE	\$316.55	08/14/2000	NICCL mtg., Automation counterparts;
			OPERATING FUND	PROFESSIONAL MEETINGS	\$15.46		expenses & mileage
				Total this claim	<u>\$332.01</u>		
19175	679	SPRINT	OPERATING FUND	TELEPHONE	\$1,233.46	08/14/2000	Rensselaer Local Telephone August '00
				Total this claim	<u>\$1,233.46</u>		
19176	680	STAPLES CREDIT PLAN	OPERATING FUND	FURNITURE & EQUIPMENT	\$56.97	08/14/2000	Telephone-Wh
				Total this claim	<u>\$56.97</u>		
19177	681	TYSEN'S COUNTRY GROCER	OPERATING FUND	LIBRARY SUPPLIES	\$7.75	08/14/2000	Children's Program Supplies-D
				Total this claim	<u>\$7.75</u>		
19178	682	UNIQUE BOOKS, INC.	OPERATING FUND	BOOKS	\$14.95	08/14/2000	Book-Buying a Manu. Home
			OPERATING FUND	BOOKS	\$14.95		
			OPERATING FUND	BOOKS	\$7.95		
			OPERATING FUND	BOOKS	\$1.14		
				Total this claim	<u>\$38.99</u>		
19179	683	UNIQUE MANAGEMENT SERVI	OPERATING FUND	MAINTENANCE/SERVICE CON	\$223.58	08/14/2000	June Initial Placements
				Total this claim	<u>\$223.58</u>		
19180	684	UNITED RENTALS	OPERATING FUND	EQUIPMENT RENTALS	\$228.00	08/14/2000	2 Pedestal Fan Rentals No A/C Rensselaer
				Total this claim	<u>\$228.00</u>		
19181	685	WAL-MART STORES, INC.	OPERATING FUND	LIBRARY SUPPLIES	\$30.86	08/14/2000	Video's,Supplies,Crafts-Children's & Ad Posterboard
			OPERATING FUND	LIBRARY SUPPLIES	\$12.84		
			OPERATING FUND	NONPRINTED MATERIALS	\$29.90		
			OPERATING FUND	NONPRINTED MATERIALS	\$28.90		
			OPERATING FUND	NONPRINTED MATERIALS	\$28.90		
			OPERATING FUND	NONPRINTED MATERIALS	\$14.95		
				Total this claim	<u>\$146.35</u>		
19182	687	JASPER COUNTY PUBLIC LIB	RENS & DEM BOND A	PURCHASE OF INVESTMENTS	122,526.00	08/10/2000	61day CD #400037036 @ Rens. Bankin
			CAPITAL PROJECTS F	PURCHASE OF INVESTMENTS	\$27,474.00		
				Total this claim	<u>\$150,000.00</u>		
19183	689	ANTHEM LIFE	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$93.00	08/25/2000	Life Insurance Premium Sep '00 20 Lives
				Total this claim	<u>\$93.00</u>		

<i>Warre Numb.</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19184	690	CULLIGAN	OPERATING FUND	EQUIPMENT RENTALS	\$9.95	08/25/2000	Water & Cooler Rental
			OPERATING FUND	WATER	\$39.60		Aug '00-W
				Total this claim	\$49.55		
19185	691	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,312.35	08/25/2000	Withheld from Payroll Aug 25 '00 Daugherty,Kooy,Kopanda,Fagen, Schulenberg,Filson,Stringfellow,Weed, Woods,Maxwell,Beedle,Jung
				Total this claim	\$1,312.35		
19186	692	INDIANA LIBRARY FEDERATIO	OPERATING FUND	PROFESSIONAL MEETINGS	\$257.00	08/25/2000	Children & Young People's Conference Saxon, Kros;10/2/00 Fagen;10/1 -10/2/00
				Total this claim	\$257.00		
19187	693	LA PORTE COUNTY PUBLIC LI	OPERATING FUND	PROFESSIONAL MEETINGS	\$84.00	08/25/2000	NILBA Dinner 8/30/00 Daugherty,Deardorff,Egan,Heinig
				Total this claim	\$84.00		
19188	694	LA-PORTER FEDERAL CREDIT	CREDIT UNION	SALARIES AND WAGES	\$100.00	08/25/2000	Withheld from Payroll 8/25/00 Kopanda
				Total this claim	\$100.00		
19189	695	NIPSCO	OPERATING FUND	GAS	\$6.07	08/25/2000	Wheatfield Utilities
			OPERATING FUND	ELECTRICITY	\$688.60		7/14 - 8/11/00
				Total this claim	\$694.67		
19190	696	CITY OF RENSSELAER	OPERATING FUND	GAS	\$397.77	08/25/2000	Rens. Utilities 7/1 -8/9/00
			OPERATING FUND	ELECTRICITY	\$1,458.56		
			OPERATING FUND	WATER	\$50.15		
			OPERATING FUND	WASTE DISPOSAL SERVICES	\$82.95		
				Total this claim	\$1,989.43		
19191	697	KANKAKEE VALLEY POST NE	OPERATING FUND	PERIODICALS & NEWSPAPER	\$43.00	08/25/2000	Annual Subscription 9/30/00 -9/30/01 DeMotte
				Total this claim	\$43.00		
19192	698	NIPSCO	OPERATING FUND	GAS	\$415.06	08/25/2000	DeMotte Utilites
			OPERATING FUND	ELECTRICITY	\$2,107.29		7/19 - 8/18/00
				Total this claim	\$2,522.35		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
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Total Amount of Claims \$668,270.14

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Thursday, August 31, 2000

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 10 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$668,270.14

Date this 11th day of September, 2000.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

JASPER COUNTY PUBLIC LIBRARY

Receipt Breakdown

AUGUST 31, 2000

	<u>THIS MONTH</u>	<u>YEAR-TO-DATE</u>	<u>TOTAL RECEIPTS THIS MONTH</u>	<u>TOTAL RECEIPTS YEAR-TO-DATE</u>
FINES & FEES:			\$2,084.23	\$17,816.31
DeMotte	\$866.18	\$6,719.15		
Rensselaer	\$708.24	\$7,455.49		
Wheatfield	\$509.81	\$3,641.67		
PHOTOCOPIES:			\$565.00	\$4,852.07
DeMotte	\$253.00	\$2,058.10		
Rensselaer	\$214.85	\$2,076.12		
Wheatfield	\$97.15	\$717.85		
CARDS:			\$64.00	\$655.90
DeMotte	\$24.00	\$238.90		
Rensselaer	\$20.00	\$291.00		
Wheatfield	\$20.00	\$126.00		
BOOK/EQUIPMENT SALES:			\$0.00	\$0.00
COMPUTER DISKS:			\$4.90	\$27.30
INTEREST:			\$5,400.91	\$14,599.96
Checking/Repurchase/Savings	\$212.83	\$4,665.64		
CD's & Investments	\$5,188.08	\$9,934.32		
TAXES:			\$0.00	\$622,812.54
Property Tax	\$0.00	\$367,216.19		
License Excise Tax	\$0.00	\$36,586.70		
Financial Institution Tax	\$0.00	\$663.00		
Local Option/Certified Shares	\$0.00	\$192,851.50		
Local Option/Property Tax Repl.	\$0.00	\$22,762.50		
State Distribution	\$0.00	\$2,732.65		
REFUNDS:			\$0.00	\$18,059.88
Insurance	\$0.00	\$2,068.05		
Rebates-Batteries	\$0.00	\$5.00		
Postage Reimbursement	\$0.00	\$0.00		
LSTA Technology Grant	\$0.00	\$15,738.83		
Conference Expense Reimburse	\$0.00	\$47.00		
ILF Trustee conf. Refund	\$0.00	\$5.00		
Employee July Ins. Premium	\$0.00	\$39.76		
U.S.Treasury Refund	\$0.00	\$136.11		
Rebate-Perfect Game	\$0.00	\$5.00		
Overpayment-Boy Scouts	\$0.00	\$15.13		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
TOTAL OPERATING FUND RECEIPTS.....			\$8,119.04	\$678,823.96
PLAC FUND:			\$0.00	\$24.00
GIFT FUNDS:			\$149.38	\$4,107.38
DeMotte	\$10.00	\$759.00		
Rensselaer	\$35.00	\$3,234.00		
Wheatfield	\$104.38	\$114.38		
LIBRARY IMPROVEMENT FUND:			\$380.72	\$2,659.63
BOND & INTEREST REDEMPTION FU			\$0.00	\$222,940.50
Property Tax	\$0.00	\$202,408.52		
License Excise Tax	\$0.00	\$20,166.48		
Financial Institution Tax	\$0.00	\$365.50		
CAPITAL PROJECTS FUND:			\$421.50	\$82,839.31
Interest Earned	\$421.50	\$421.50		
Property Tax	\$0.00	\$74,827.55		
License Excise Tax	\$0.00	\$7,455.26		
Financial Institution Tax	\$0.00	\$135.00		
REST/HOSPITALITY FUND:			\$0.00	\$918.02
EXCESS FUND:			\$0.00	\$0.00
SATELLITE FUND:			\$0.00	\$0.00
CONSTRUCTION FUND:			\$0.00	\$0.00
CASH CHANGE FUND			\$0.00	\$0.00
SUB-TOTAL (page 1).....			\$9,070.64	\$992,312.80

	<u>THIS MONTH</u>	<u>YEAR-TO-DATE</u>	<u>TOTAL RECEIPTS</u> <u>THIS MONTH</u>	<u>TOTAL RECEIPTS</u> <u>YEAR-TO-DATE</u>
WITHHOLDING ACCOUNT FUNDS:			\$17,517.10	\$134,884.37
FIT Tax Collected	\$5,633.49	\$43,086.98		
FICA Collected	\$4,200.29	\$32,071.17		
State Tax Collected	\$1,858.50	\$14,320.87		
County Tax Collected	\$491.03	\$3,894.95		
INDIANA Deferred Comp	\$2,605.53	\$19,851.65		
#125 Plan	\$1,115.82	\$9,519.60		
Health/Life Insurance	\$0.00	\$8.00		
PERF	\$1,412.44	\$10,831.15		
Credit Union	\$200.00	\$1,300.00		
TOTAL RECEIPTS - ALL FUNDS.....			\$26,587.74	\$1,127,197.17

Register Of Claims
Jasper County Public Library
Report Date: From 09/01/2000 To 09/11/2000

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
1001	743	PRECISION CONTROL SYSTE	LIRF FUND	BUILDING & STRUCTURES	\$10,000.00	09/11/2000	Chiller Unit
				Total this claim	<u>\$10,000.00</u>		
19193	701	A & S PLUMBING & HEATING	OPERATING FUND	BUILDING & STRUCTURES	\$206.66	09/11/2000	Drinking Fountain repair @ DeM.
				Total this claim	<u>\$206.66</u>		
19194	702	A.E. BOYCE CO., INC.	OPERATING FUND	OFFICIAL RECORDS	\$69.11	09/11/2000	Budget Forms, Gen. Receipt books
				Total this claim	<u>\$69.11</u>		
19195	705	ACE HARDWARE	OPERATING FUND	OTHER OPERATING SUPPLIE	\$6.79	09/11/2000	Camera Batteries
				Total this claim	<u>\$6.79</u>		
19196	706	ASI SIGN SYSTEMS	OPERATING FUND	BUILDING & STRUCTURES	\$115.08	09/11/2000	Staff Entry & Men's Restroom replacem
				Total this claim	<u>\$115.08</u>		
19197	707	ASSOCIATED LIBRARIES PRE	OPERATING FUND	BOOKS	\$64.20	09/11/2000	Children Books
			OPERATING FUND	BOOKS	\$22.20		
				Total this claim	<u>\$86.40</u>		
19198	708	AVC CORPORATION	OPERATING FUND	MAINTENANCE/SERVICE CON	\$99.00	09/11/2000	Financial Comp. Service Contract-Sep
				Total this claim	<u>\$99.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19199	709	BAKER & TAYLOR	OPERATING FUND	BOOKS	\$923.87	09/11/2000	Books, Continuations, A.V.
			OPERATING FUND	BOOKS	\$2,572.06		
			OPERATING FUND	BOOKS	\$1,104.33		
			OPERATING FUND	BOOKS	\$803.68		
			OPERATING FUND	BOOKS	\$1,413.92		
			OPERATING FUND	BOOKS	\$499.03		
			OPERATING FUND	BOOKS	\$185.70		
			OPERATING FUND	BOOKS	\$62.62		
			OPERATING FUND	BOOKS	\$34.59		
			OPERATING FUND	BOOKS	\$441.31		
			OPERATING FUND	BOOKS	\$106.38		
			OPERATING FUND	BOOKS	\$332.61		
			OPERATING FUND	BOOKS	\$37.85		
			OPERATING FUND	BOOKS	\$14.21		
			OPERATING FUND	BOOKS	\$14.21		
			OPERATING FUND	BOOKS	\$14.21		
			OPERATING FUND	NONPRINTED MATERIALS	\$23.97		
			OPERATING FUND	NONPRINTED MATERIALS	\$7.81		
			OPERATING FUND	NONPRINTED MATERIALS	\$32.34		
			Total this claim		\$8,624.70		
19200	710	BELL & HOWELL	OPERATING FUND	PERIODICALS & NEWSPAPER	\$79.13	09/11/2000	Rens. Republican 1/1/00-4/30/00 Microfi
			Total this claim		\$79.13		
19201	711	BETHANY HOUSE PUBLISHER	OPERATING FUND	BOOKS	\$7.70	09/11/2000	Books
			OPERATING FUND	BOOKS	\$2.71		
			OPERATING FUND	BOOKS	\$7.69		
			OPERATING FUND	BOOKS	\$6.98		
			Total this claim		\$25.08		
19202	712	BOOKPAGE	OPERATING FUND	PERIODICALS & NEWSPAPER	\$66.60	09/11/2000	Annual Subscription-D,W,R
			OPERATING FUND	PERIODICALS & NEWSPAPER	\$66.60		
			OPERATING FUND	PERIODICALS & NEWSPAPER	\$46.80		
			Total this claim		\$180.00		
19203	713	BRODART INC.	OPERATING FUND	NONPRINTED MATERIALS	\$18.00	09/11/2000	Spanish-speaking Cassette set
			Total this claim		\$18.00		
19204	714	BROWN'S GARDEN SHOPPE	OPERATING FUND	BUILDING & STRUCTURES	\$1,560.00	09/11/2000	April-May-June Lawn Mowings @ Rens
			Total this claim		\$1,560.00		

<i>Warrr Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19205	715	CONDE NAST COLLECTION	OPERATING FUND	BOOKS	\$22.95	09/11/2000	Best of Gourmet Book
			OPERATING FUND	BOOKS	\$4.50		
				Total this claim	\$27.45		
19206	716	CULLIGAN	OPERATING FUND	EQUIPMENT RENTALS	\$9.95	09/11/2000	Water Cooler Rental-Wheatfield Lib.
				Total this claim	\$9.95		
19207	717	DEMCO	OPERATING FUND	LIBRARY SUPPLIES	\$315.03	09/11/2000	Book Jacket Covers, A-V Hangup Bags,
			OPERATING FUND	BOOKS	\$316.68		Magazine File Cases, Labels
			OPERATING FUND	NONPRINTED MATERIALS	\$328.58		
			OPERATING FUND	LIBRARY SUPPLIES	\$6.46		
				Total this claim	\$966.75		
19208	718	DIANA KOOY	OPERATING FUND	TRAVELING EXPENSE	\$13.00	09/11/2000	Mileage
				Total this claim	\$13.00		
19209	719	GALE GROUP	OPERATING FUND	BOOKS	\$541.50	09/11/2000	Something/Author,Ency/Assoc.,Small B
			OPERATING FUND	BOOKS	\$494.00		Countries/World & Leaders- CONTINU
			OPERATING FUND	BOOKS	\$212.80		
			OPERATING FUND	BOOKS	\$56.10		
				Total this claim	\$1,304.40		
19210	720	GAYLORD BROS.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$396.00	09/11/2000	Disk & Tape Drive Hardware Mtnce 8/1-
				Total this claim	\$396.00		
19211	721	HAINES & COMPANY, INC.	OPERATING FUND	BOOKS	\$208.00	09/11/2000	3-NorthWest Indiana Directories (annual
			OPERATING FUND	BOOKS	\$208.00		
			OPERATING FUND	BOOKS	\$208.00		
			OPERATING FUND	BOOKS	\$25.50		
				Total this claim	\$649.50		
19212	722	HERITAGE OFFICE PRODUCT	OPERATING FUND	OTHER OFFICE SUPPLIES	\$32.30	09/11/2000	Namebadges
			OPERATING FUND	CLEANING & SANITATION SUP	\$1.78		
				Total this claim	\$34.08		
19213	723	HP PRODUCTS CORP.	OPERATING FUND	CLEANING & SANITATION SUP	\$947.49	09/11/2000	Cleaning solutions, Paper products
				Total this claim	\$947.49		
19214	724	INDIANA CHAMBER OF COMM	OPERATING FUND	PERIODICALS & NEWSPAPER	\$225.00	09/11/2000	Environmental Regulations Updates, 10/
				Total this claim	\$225.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19215	725	INGRAM	OPERATING FUND	BOOKS	\$24.30	09/11/2000	Books per attached invoices
			OPERATING FUND	BOOKS	\$10.63		
			OPERATING FUND	BOOKS	\$18.12		
			OPERATING FUND	BOOKS	\$9.28		
			OPERATING FUND	BOOKS	\$2.70		
			OPERATING FUND	BOOKS	\$6.81		
			Total this claim		\$71.84		
19216	726	INSPIRATIONAL BOOK DISTRI	OPERATING FUND	BOOKS	\$377.19	09/11/2000	Books/Videos As Per Attached Invoices
			OPERATING FUND	BOOKS	\$639.98		
			OPERATING FUND	BOOKS	\$383.97		
			OPERATING FUND	BOOKS	\$244.79		
			OPERATING FUND	BOOKS	\$53.51		
			OPERATING FUND	BOOKS	\$39.12		
			OPERATING FUND	BOOKS	\$29.55		
			OPERATING FUND	BOOKS	\$137.99		
			OPERATING FUND	NONPRINTED MATERIALS	\$76.39		
			OPERATING FUND	NONPRINTED MATERIALS	\$5.35		
			OPERATING FUND	BOOKS	\$580.96		
			DEMOTTE GIFT FUND	BOOKS	\$15.99		
			OPERATING FUND	BOOKS	\$235.71		
			Total this claim		\$2,820.50		
19217	727	JASPER COUNTY FARM BURE	OPERATING FUND	FURNITURE & EQUIPMENT	\$309.00	09/11/2000	8,000 BTU Window Air Conditioner/Com
			Total this claim		\$309.00		
19218	728	JASPER COUNTY HOSPITAL	OPERATING FUND	MAINTENANCE/SERVICE CON	\$27.00	09/11/2000	Water Analysis-DeMotte Lib.
			Total this claim		\$27.00		
19219	729	J B'S LOCK & KEY SERVICE	OPERATING FUND	BUILDING & STRUCTURES	\$375.00	09/11/2000	Adjusted strike on West Mtg Room lock
			Total this claim		\$375.00		
19220	730	JENNIFER L. EVERS	OPERATING FUND	TRAVELING EXPENSE	\$86.38	09/11/2000	Workshop Expenses & Mileage
			OPERATING FUND	PROFESSIONAL MEETINGS	\$10.40		
			Total this claim		\$96.78		
19221	731	JILL TACHTIRIS	OPERATING FUND	PROFESSIONAL MEETINGS	\$6.04	09/11/2000	Migration Mtg. Expenses in Johnson Co
			Total this claim		\$6.04		
19222	732	JOAN KOPANDA	OPERATING FUND	TRAVELING EXPENSE	\$4.88	09/11/2000	Mileage
			Total this claim		\$4.88		

<i>Warr. Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19223	733	KEM'S TRUSTWORTHY HARD	OPERATING FUND	OTHER OPERATING SUPPLIE	\$8.96	09/11/2000	Caulking, outdoor faucet key, shims
				Total this claim	\$8.96		
19224	734	KONE, INC.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$850.80	09/11/2000	Annual Elevator Mtnce Contract
				Total this claim	\$850.80		
19225	735	LIBRARY VIDEO COMPANY	OPERATING FUND	NONPRINTED MATERIALS	\$104.65	09/11/2000	Videos
			OPERATING FUND	NONPRINTED MATERIALS	\$5.23		
				Total this claim	\$109.88		
19226	736	LIBROS SIN FRONTERAS, CO.	OPERATING FUND	BOOKS	\$59.80	09/11/2000	Spanish books
			OPERATING FUND	BOOKS	\$6.00		
				Total this claim	\$65.80		
19227	737	LISA RUSHER	OPERATING FUND	TRAVELING EXPENSE	\$40.30	09/11/2000	Circ. Counterparts Mtg Mileage & b/w br
				Total this claim	\$40.30		
19228	738	LYNN DAUGHERTY	OPERATING FUND	TRAVELING EXPENSE	\$161.86	09/11/2000	ALA Expenses, Book, & July/Aug. Milea
			OPERATING FUND	PROFESSIONAL MEETINGS	\$10.02		
			OPERATING FUND	BOOKS	\$3.98		
				Total this claim	\$175.86		
19229	739	MICHAEL STANDISH	OPERATING FUND	EQUIPMENT	\$20.00	09/11/2000	Assist with Remove/Install window Air C
				Total this claim	\$20.00		
19230	740	NORTHWESTERN INDIANA TE	OPERATING FUND	TELEPHONE	\$150.85	09/11/2000	Local Phones-Sep. @ DeMotte
				Total this claim	\$150.85		
19231	741	ON CUE #6106	OPERATING FUND	NONPRINTED MATERIALS	\$17.84	09/11/2000	CD-Rom game
				Total this claim	\$17.84		
19232	742	PBS VIDEO	OPERATING FUND	NONPRINTED MATERIALS	\$224.81	09/11/2000	Videos
			OPERATING FUND	NONPRINTED MATERIALS	\$11.50		
				Total this claim	\$236.31		
19233	744	QUILL	OPERATING FUND	OTHER OFFICE SUPPLIES	\$679.62	09/11/2000	Constr. Paper,Calendars, Toners, Ribbo
			OPERATING FUND	LIBRARY SUPPLIES	\$2.11		
			OPERATING FUND	LIBRARY SUPPLIES	\$3.38		
			OPERATING FUND	LIBRARY SUPPLIES	\$45.39		
				Total this claim	\$730.50		
19234	745	RELIABLE CORPORATION	OPERATING FUND	BUILDING & STRUCTURES	\$100.00	09/11/2000	Pest control @ Wheatfield Library
			OPERATING FUND	BUILDING & STRUCTURES	\$75.00		
				Total this claim	\$175.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19235	746	RENEE CARR	OPERATING FUND	TRAVELING EXPENSE	\$10.40	09/11/2000	Mileage
				Total this claim	\$10.40		
19236	747	REGENT BOOK CO., INC.	OPERATING FUND	BOOKS	\$17.98	09/11/2000	B
			OPERATING FUND	BOOKS	\$2.48		Books
				Total this claim	\$20.46		
19237	748	RENS./REMINGTON CHAMBER	OPERATING FUND	DUES	\$80.00	09/11/2000	Annual Membership Dues 9/00-9/01
				Total this claim	\$80.00		
19238	749	SECURITY COURIERS CORP.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$878.12	09/11/2000	Courier Service b/w branches 8/4-8/25/0
				Total this claim	\$878.12		
19239	750	SIECO, INC.	OPERATING FUND	CONSULTING SERVICES	\$711.62	09/11/2000	Engineering Consulting Services-Chiller
				Total this claim	\$711.62		
19240	751	THINK TANK INFORMATION S	OPERATING FUND	FURNITURE & EQUIPMENT	\$93.24	09/11/2000	Ethernet
				Total this claim	\$93.24		
19241	752	T.J. PUBLISHERS, INC.	OPERATING FUND	BOOKS	\$39.95	09/11/2000	Book
			OPERATING FUND	BOOKS	\$3.58		
				Total this claim	\$43.53		
19242	753	TOM KROOSWYK PLMBG, HT	OPERATING FUND	BUILDING & STRUCTURES	\$233.70	09/11/2000	Replace Blower Motor on A.C. @ Wh. Li
				Total this claim	\$233.70		
19243	754	UNIQUE MANAGEMENT SERVI	OPERATING FUND	MAINTENANCE/SERVICE CON	\$153.02	09/11/2000	July Initial & Secondary Collections
				Total this claim	\$153.02		
19244	755	UPSTART	OPERATING FUND	LIBRARY SUPPLIES	\$38.36	09/11/2000	Bookmarks, Posters
				Total this claim	\$38.36		
19245	756	WAL-MART STORES, INC.	OPERATING FUND	LIBRARY SUPPLIES	\$36.86	09/11/2000	As Per Attached Invoices
			OPERATING FUND	OTHER OFFICE SUPPLIES	\$66.84		
			OPERATING FUND	NONPRINTED MATERIALS	\$24.91		
			OPERATING FUND	NONPRINTED MATERIALS	\$61.66		
			OPERATING FUND	NONPRINTED MATERIALS	\$64.80		
			OPERATING FUND	BOOKS	\$3.94		
			OPERATING FUND	LIBRARY SUPPLIES	\$6.44		
			OPERATING FUND	NONPRINTED MATERIALS	\$29.90		
			OPERATING FUND	NONPRINTED MATERIALS	\$196.91		
				Total this claim	\$492.26		

<i>Warr. Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19246	757	W.T.COX SUBSCRIPTIONS, INC.	OPERATING FUND	PERIODICALS & NEWSPAPER	\$5,180.54	09/11/2000	Annual Renewal Order-Magazine Subsc
			OPERATING FUND	PERIODICALS & NEWSPAPER	\$6,382.49		
			OPERATING FUND	PERIODICALS & NEWSPAPER	\$2,474.20		
			OPERATING FUND	PERIODICALS & NEWSPAPER	\$415.63		
			OPERATING FUND	PERIODICALS & NEWSPAPER	\$28.70		
			DEMOTTE GIFT FUND	PERIODICALS & NEWSPAPER	\$180.48		
			OPERATING FUND	PERIODICALS & NEWSPAPER	\$235.20		
			RENSSELAER GIFT FU	PERIODICALS & NEWSPAPER	\$46.08		
				Total this claim	\$14,943.32		
19247	758	MicroWAREHOUSE	OPERATING FUND	FURNITURE & EQUIPMENT	\$2,908.37	09/11/2000	Superstack II Switch & Ethernet card-LS
				Total this claim	\$2,908.37		
19248	759	RECORDED BOOKS INC.	OPERATING FUND	NONPRINTED MATERIALS	\$171.20	09/11/2000	CD-Rom Binders, 8 & 16 sleeve
				Total this claim	\$171.20		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
---------------------------	-------------------------	-------------------------	-------------	----------------	---------------	-------------	--------------------

Total Amount of Claims \$52,714.31

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Tuesday, September 05, 2000

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 8 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$52,714.31

Date this 11 day of September, 20 00.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

OCT.

AGENDA

Jasper County Public Library Board of Trustees Monthly Meeting Monday, October 9, 2000, 7:00 PM Rensselaer Library

Purpose

Executive Session: annual director's job performance evaluation (R 13)

Opening of meeting

Moment of silence

Approval of Consent Agenda & Consent Agenda Items

Action

- A. Minutes of meeting (R 1 - R 2)
- B. Bills/Financial Reports (F)
- C. Revised salary ordinance (R 7)
- D. LSTA Grant Approval 2001 (R
- E. Credit Card payments (R 13)

General Business

- A. Migration update (R 16)
- B. Director's 2001 Salary (R 14)
- C. Mission Statement (R 9 -R 10, R13)

Information

Action

Action

Director's Report (R 13-R 17)

Discussion

Items for future Agendas

Public Forum

Adjournment

MinutesSeptember 11, 2000
Meeting of the Jasper County Public Library Board 7:00 PM
Wheatfield Library

Present: Anne-Marie Egan, Sue Deardorff, Tim Schultz, Mike Crawford, Joan Floyd, Mari Anne Sayler, Mark Heinig III, Lynn Daugherty & Gail Jung. **Guests:** Diana Kooy, Diane Kros, Kent Mahnesmith.

HVAC-Legal Opinion: Board attorney Kent Mahnesmith stated the library must carry the burden of proof that design negligence had occurred in the installation of the cooling system at the DeMotte and Rensselaer libraries. He emphasized the need to have an expert witness that would undeniably state the system would never have worked as it was installed. Circle Design admits they never sent us any 'as built' drawings. Their records show receiving them from Circle 'R' Mechanical, but their records do not show they ever sent them to JCPL. They are not able to find them. Circle Design's insurance carrier did respond to the letter our attorney sent, indicating that they *may be* willing to make a settlement if we can show a strong case. M. Crawford moved, seconded by M. Sayler, to have Kent Mahnesmith contact the SEICO engineer, Jerry Elkins, and the Precision Control people for an unequivocal statement to this effect. Motion passed. A progress report will be heard at the October Board Meeting.

Our attorney also stated that if we were to go forward with a lawsuit, we would need to do so before the statute of limitations runs out, 10 years from date of installation (1992). It could also be a long drawn out affair that would prove costly in attorney fees, expert witness costs, etc. He stated that, in general, only attorneys win in such lawsuits.

Meeting Room Policy: Kent Mahnesmith advised that the board guard against meeting room discrimination. Policy needs to be administered uniformly without any partiality given to any one group whether it is used on a weekly or monthly basis. The director shall check other libraries on how they meet requests from religious/church groups, youth groups, and others. Meeting Room Policy is up for review at the November Board meeting.

Agenda & Consent Agenda: A third workshop request, for two staff to attend a genealogy workshop, was included under Item D for approval. S. Deardorff made a motion to approve the Agenda and Consent Agenda items including the August Minutes, Bills/Financial Reports, the 3 Workshop Requests, Holiday Policy (no changes), recommended additions to the Library Behavior Policy, and update to Salary Ordinance. M. Crawford seconded the motion. Approved unanimously.

Wheatfield Library Annual Report: D. Kooy and D. Kros updated the board on the continued growth of the Wheatfield town and the impact it has had on the services being offered at the library. Circulation, patron cards, adult and children programs, meeting room use, and electronic services all have happily increased. They are still crunched for space, and seeking ways to shelf materials more compactly. Some books are going into storage. Parking is now more limited since a new town ordinance forbids parking on the south side of building during school hours.

Budget 2001: An Operating budget of \$1,428,789, BIRF budget of \$436,625, LIRF budget of \$0.00, and CPF of \$100,000 for year 2001 were approved on a motion by M. Sayler, seconded by M. Crawford. Motion passed.

RFP: The board agreed that since it is not practical to purchase an automated system using the bidding process, as a comparison of like-to-like is not possible, the Request For Proposal process will instead be used, on a motion by M. Heinig, second by S. Deardorff.

Automation/Migration Project: Richard Boss, an automation consultant, will be hired to review the RFP, and, after we select a vendor(s), he will negotiate a contract on our behalf. Our attorney will check the legal language prior to advertising and prior to contracting. The board gave their approval on a motion by M. Crawford to authorize to advertise for bids without further board input as long as these steps have been followed and the Migration Committee approves. M. Heinig seconded the motion.

Fall Festival: Rensselaer Library will be holding a Fall Festival in lieu of the annual December Festival of Music. It is scheduled for Wednesday, October 18th, from 4:00-7:00 PM.

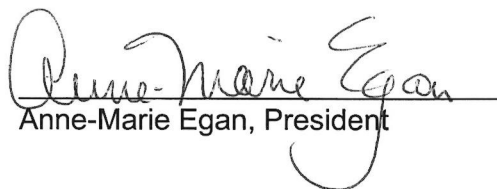
Mission Statement: Board would like to have staff surveyed to select a mission statement since they are the ones to implement it. The top choices shall be brought before the board at the October meeting to be voted on.

Director's Evaluation: Board members were asked to return their evaluation packets to S. Deardorff in one week (Monday, Sept. 18). Data will be compiled and then discussed in an executive session at the October Board Meeting.

Items for future agendas: Mission statement and report on HVAC reimbursement negotiations

With no other business to discuss, the meeting adjourned at 8:40 PM on a motion by J. Floyd, seconded by M. Heinig.


Attest: Sue Deardorff, Secretary


Anne-Marie Egan, President

September 2000

DEMOTTE			RENSSELAER			WHEATFIELD			Total Circ.
Added Vols.	Withdrew Vols.	Circu- lation	Added Vols.	Withdrew Vols.	Circu- lation	Added Vols.	Withdrew Vols.	Circu- lation	

ADULT BOOKS

Fiction	136	4	1,859	87	2,068	66	120	854	4,781
Nonfiction	43	20	1,318	78	1,230	62	65	615	3,163

Fiction	86	6	2,405	89	2,139	76	3	771	5,315
Nonfiction	36	1	502	17	916	28	2	257	1,675

Magazines,Adult	513	326	208	1,047
Magazines, Child	93	28	27	148
Graphic Mat'l	0	4	0	4
Internet Use	213	464	89	766
Microforms				0

Sound Rec/Adult	19	2	302	16		503	9	1	237	1,042
Sound Rec/Child	6		56	5		87	10	1	21	164
Online Databases										
CD ROM software	2		51	2		113	3		65	229
Software										
Vertical Files			74			17			1	92
VHS/DVD	15		744	35		1,353	19	31	494	2,591
Equipment			1			1			0	2
TOTAL	343	33	8,131	329	0	9,249	273	223	3,639	21,019

[illegible]

RENSSELAER

Total Materials Owned	48,086	58,408	25,721
Daily Average Circulation	325	370	146
Percent Increase/Decrease	0.5%	-1.9%	-2.8%

[illegible]

% change

Circulation	21,260	21,019	-1.1%
Jan. to date circulation	212,481	210,777	-0.8%

CIRCULATION BY ITEM FINE CODE
September 2000

ITEM CODE	DEMOTTE	RENSSELAER	WHEATFIELD	TOTAL
000 (0)	23	31	27	81
100 (1)	40	57	25	122
200 (2)	54	60	23	137
300 (3)	162	198	94	454
400 (4)	4	18	9	31
500 (5)	69	42	25	136
600 (6)	432	366	212	1010
700 (7)	279	152	80	511
800 (8)	23	41	16	80
900 (9)	96	125	46	267
B (10)	68	81	42	191
j000 (11)	11	12	3	26
j100 (12)	1	9	6	16
j200 (13)	5	11	4	20
j300 (14)	57	96	25	178
j400 (15)	5	20	5	30
j500 (16)	172	175	89	436
j600 (17)	76	128	55	259
j700 (18)	60	135	41	236
j800 (19)	25	26	7	58
j900 (20)	41	251	15	307
jB (21)	49	53	7	109
FIC (22)	1268	1558	649	3475
yaFIC (23)	53	97	29	179
LARGE PRINT (24)	101	62	17	180
jFIC (25)	154	351	89	594
jE (26)	1526	1312	531	3369
jER (27)	528	201	60	789
Magazines (28)	513	326	208	1047
Games/Toys (29)	0	4	0	4
Filmstrips (30)	0	0	0	0
Microforms (31)	0	0	0	0
Cassettes (32)	0	2	0	2
jCassettes (33)	5	15	1	21
Compact Discs (34)	183	234	146	563
jCompact Discs (35)	2	1	4	7
Sound Recordings (36)	119	267	91	477
jSound Recordings (37)	49	71	16	136
CD ROM Software (38)	51	113	65	229
Vertical File (39)	74	17	1	92
Equipment (40)	1	1	0	2
yapFIC (41)	110	138	47	295
jpFIC (42)	197	275	91	563
Reference (43)	56	58	16	130
Genealogy (44)	0	0	0	0
jMagazines (45)	93	28	27	148
VHS (46)	733	1314	488	2535
Computer software (47)	0	0	0	0
Internet usage (49)	213	464	89	766
Textbooks (50)	12	1	0	13
Professional Collect.(51)	0	0	0	0
DVD (52)	11	20	0	31

Online databases				
Free reads	327	200	112	639
Puzzles				0
Talking books		13		13
Assignment shelf books				0
TOTAL	8131	9249	3639	21029



GaleNet Usage Statistics System

Incolsa Jasper County Public Library

September 2000 Summary Report

For more information about *GaleNet Usage Statistics System*, click [here](#) to view the help documentation. Clicking on a column heading will retrieve information about the topic.

<u>GaleNet Products</u>	<u>Searches Submitted</u>	<u>Entries Retrieved</u>	<u>Help</u>
DISCovering Biography	12	11	0
DISCovering Multicultural America	3	0	0
DISCovering Science	4	3	0
DISCovering U.S. History	29	26	1
DISCovering World History	3	3	0
EXPLORING Poetry	9	2	0
EXPLORING Shakespeare	3	0	0
Gale Literary Databases	4	17	0
What Do I Read Next?	13	10	1
Grand Total	80	72	2



GaleNet Usage Statistics System

Incolsa Jasper County Public Library

September 2000 Product Breakout Report

For more information about *GaleNet Usage Statistics System*, click [here](#) to view the help documentation. Clicking on a column heading will retrieve information about the topic.

Product Summary Report

<u>GaleNet Product Databases</u>	<u>Searches Submitted</u>	<u>Entries Retrieved</u>	<u>Help</u>
Contemporary Authors	0	17	0
<i>~Not Elsewhere Classified</i>	4	0	0
Grand Total	4	17	0

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JASPER COUNTY PUBLIC LIBRARY MONTHLY REPORT

September 2000

	DeMotte		Rensselaer		Wheatfield		TOTAL HOURS	
		Hrs.		Hrs.		Hrs.	SPENT	
INTRALIBRARY LOANS FILLED	108	23	102	22	168	36	378	82
LOCAL HISTORY								
In person	2	1	18	5	2	1	22	6
Letters written		0	11	11		0	11	11
IN-HOUSE USE - HARDWARE/SOFTWARE								
Computer software used	13	1	29	2	12	1	54	5
VCR Use	1	0	0	0	1	0	2	0
Microforms		0	24	3		0	24	3
CD ROM software used	49	4	71	6	11	1	203	17
Public use of FAX service		0		0		0	0	0
Typewriter use	1	0	0	0		0	1	0
Other equipment used	0	0	1	0		0	1	0
Dial-in OPAC access							2	
Tax Forms distributed		0		0		0	0	0
OTHER LIBRARY SERVICES USED								
Walking book visits	4	3	16	11	0	0	20	13
Notarized documents	0	0	1	0	0	0	1	0
Meeting Room Use (no. of groups)	45	15	19	6	22	7	86	29
Study room use	42	4	14	1		0	56	5
INTERLIBRARY LOANS								
Requests made for:	69	17	60	15	25	6	154	39
Items rec'd for:	53	27	53	27	14	7	120	60
Items requested by other libraries	0						0	
Items supplied to other libraries	0	0		0		0	0	0

REGISTRATIONS

Borrowers--Start of month:	7496	7656	3015	18167
Borrowers--End of month:	7584	7807	3050	18441
Non-resident, paying	3	7	0	10
PLAC card users	0	2	0	2
Reciprocal borrowers	199	132	5	336

PROGRAMS

Programs for all ages	0	1	6	0	1	6
Children's Programs (0-13) Number attending	28 504	168 368	27 162	10 135	60 1007	65 390
YA Programs (14-17) Number attending	0	0	0	0	0	0
Adult Programs Number attending	2 95	12 84	9 54	1 14	6 193	12 72
Senior Citizen Programs Number attending	1 3	6 70	1 6	0	2 73	12
Total Number of Programs	31	186	38	228	11	66
Total Persons Attending	602	522	149	820	80	480
Total Attending Same Month Last Yr.	348	359	113	820	80	480
Total Staff Hours Spent	280	338	126	750	240	695
Hours Spent Same Month last year	240	337	118	695		

CIRCULATION BY PATRON CODE

PATRONS	DeMotte		Rensselaer		Wheatfield		ALL LIBRARIES	
	Items Loaned	% of Total	Items Loaned	% of Total	Items Loaned	% of Total	Items Loaned	% of Total
Adult Male (0)	707	9.2%	1159	12.9%	475	13.5%	2341	11.6%
Adult Female (1)	4603	59.9%	4876	54.3%	2101	59.8%	11580	57.4%
Juvenile 0-11 (2)	1227	16.0%	1157	12.9%	344	9.8%	2728	13.5%
YA 12-17 (3)	298	3.9%	451	5.0%	153	4.4%	902	4.5%
Nonresident No Fee (4)	167	2.2%	265	3.0%	77	2.2%	509	2.5%
Board/Staff (5)	249	3.2%	571	6.4%	212	6.0%	1032	5.1%
School (6)	22	0.3%	15	0.2%	0	0.0%	37	0.2%
St. Joseph College (7)	0	0.0%	154	1.7%	0	0.0%	154	0.8%
State Library Card (8)	2	0.0%	0	0.0%	0	0.0%	2	0.0%
Nonresident Fee (9)	9	0.1%	0	0.0%	0	0.0%	9	0.0%
Corporate (10)	0	0.0%	85	0.9%	149	4.2%	234	1.2%
Reciprocal (11)	403	5.2%	239	2.7%	2	0.1%	644	3.2%
Total	7687		8972		3513		20172	
Total items borrowed by nonresidents	603	7.8%	673	7.5%	79	2.2%	1355	6.7%

Salary Ordinance 2000
Revised 9/28/00

Name	Classification	Present Hrly Wage	Annual Salary	Hrs Library Worked	Start Date	Raise Date(s)
Stubblefield, Vickie	Library Asst 1	\$7.50	\$3,900.00	40	D 9/26/00	4/1/01

Rebecca has hired Vickie Stubblefield to take Cookie's place at the DeMotte Library. Vickie worked most recently for the Hebron Town Board. Previously she worked 10 years at Ace Hardware in DeMotte.

<u>Susan Deardoff</u>	<u>MariAnne Sayler</u>
<u>Timothy M Schults</u>	<u>Shirley D. Quinn</u>
<u>Mike Heiny #1</u>	<u>Joan A. Flayd</u>
<u>Quinn-Marie Egan</u>	

What is the Jasper County Public Library's mission?

A mission statement should be short, attention-getting, and easy to remember and repeat. It should give board members and staff a direction--a vision of what they are all about, why they are putting out effort for the library.

Below are the statements which staff liked best, with some of the variations they created. I have changed the first words of each to say "Our mission is... (or some variation thereof).

1

- Our mission is to offer materials and services that provide for the enlightenment and entertainment of the library's potential customers, as rapidly and efficiently as possible. 9 votes

Variations:

- Several variations suggested included removing the phrase "as rapidly and efficiently as possible" , removing the word "potential", or adding "current" to describe materials.
- We offer materials and services that provide for the enlightenment and entertainment of the library's potential customers, as rapidly and efficiently as possible

2

- Our mission is to serve the minds of ALL of the population, one individual at a time. 6 votes

Variation:

- We provide resources to serve the minds of ALL the population, one individual at a time. (or just "We serve the minds of ALL the population, one individual at a time.")

Newly created statements:

1

The public library offers works of imagination, scholarship and the whole spectrum of knowledge to the whole community.

2

We strive to inform, enrich and empower every person in our community by creating and promoting easy access to a vast array of ideas and information, and by supporting an informed citizenry, lifelong learning and love of reading.

3

We strive to feed the minds and nourish the spirits of all persons in our taxing district, one individual at a time.

4

We strive to provide information and nourish the spirits of all persons in our taxing district, in accord with each individual's needs.

JCPL Reference Activity July through September 2000

To measure the amount of reference work we do, we picked a Monday and Tuesday in July, a Wednesday and Thursday in August, and a Friday and Saturday in September, and counted the number of questions we handled during those six (6) days.

We also counted the number of photocopies which the staff made for patrons during those specific days.

I then divided each figure by 6 to find the number of questions handled in one day and multiplied that figure by 25 (the average number of days we are open each month) to estimate the monthly questions handled.

July through September 2000

REFERENCE QUESTIONS

Telephone: Directional	363	367	175	904
Telephone: Reference	275	171	88	533
In-person: Directional	525	750	313	1588
In-person: Reference	600	413	242	1254
Total	1763	1700	817	4279

COPIES MADE FOR PATRONS

58	275	717	1050
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In comparison:

July through September 1999

REFERENCE QUESTIONS

Telephone: Directional	533	488	229	1250
Telephone: Reference	446	225	129	800
In-person: Directional	496	683	446	1625
In-person: Reference	888	438	217	1543
Total	2363	1834	1021	5218

COPIES MADE FOR PATRONS

942	13	238	1193
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JCPL FINANCIAL STATEMENT

SEPTEMBER 30, 2000

	<u>Beginning 2000 Balance</u>	<u>Current Month Disbursements</u>	<u>Y-T-D Disbursements</u>	<u>Current Month Receipts</u>	<u>Y-T-D Receipts</u>	<u>Ending Balance</u>
Operating Fund	\$381,829.76	\$110,948.80	\$909,747.58	\$3,198.37	\$682,022.33	\$154,104.51
Includes Investments of: \$143,425.00						
Public Library Access Card Fund	\$46.00	\$0.00	\$70.00	\$0.00	\$24.00	\$0.00
Gift Fund	\$3,210.96	\$242.55	\$2,221.28	\$20.00	\$4,127.38	\$5,117.06
DeMotte	\$460.47	\$196.47	\$490.98	\$0.00	\$759.00	\$728.49
Rensselaer	\$2,005.01	\$46.08	\$1,250.29	\$20.00	\$3,254.00	\$4,008.72
Wheatfield	\$745.48	\$0.00	\$480.01	\$0.00	\$114.38	\$379.85
Library Improvement Reserve Fund	\$78,696.30	\$10,000.00	\$61,015.00	\$267.61	\$2,927.24	\$20,608.54
Bond & Interest Redemption Fund	\$82,421.37	\$0.00	\$79,750.00	\$0.00	\$222,940.50	\$225,611.87
Includes Investments of: \$193,736.00						
Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$82,839.31	\$82,839.31
Includes Investments of: \$82,839.00						
Trust/Hospitality Fund	\$0.00	\$0.00	\$918.02	\$0.00	\$918.02	\$0.00
Levy Excess Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Satellite Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Petty Cash Funds	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
Cash Change Fund	\$90.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90.00
Payroll Withholding Accts.						
FIT Tax Collected	\$0.00	\$5,820.29	\$48,907.27	\$5,820.29	\$48,907.27	\$0.00
FICA Tax Collected	\$0.00	\$4,274.01	\$36,345.18	\$4,274.01	\$36,345.18	\$0.00
State Tax Collected	\$1,609.17	\$1,858.50	\$15,930.04	\$1,873.48	\$16,194.35	\$1,873.48
County Tax Collected	\$451.51	\$491.03	\$4,346.46	\$502.52	\$4,397.47	\$502.52
IN Deferred Comp.	\$0.00	\$2,604.70	\$22,456.35	\$2,604.70	\$22,456.35	\$0.00
#125 Plan	\$0.00	\$1,426.07	\$10,945.67	\$1,426.08	\$10,945.68	\$0.01
Employee Health Insur.	\$0.00	\$0.00	\$8.00	\$0.00	\$8.00	\$0.00
Employee P.E.R.F.	\$3,747.31	\$0.00	\$11,859.68	\$1,454.03	\$12,285.18	\$4,172.81
Credit Union	\$0.00	\$150.00	\$1,450.00	\$150.00	\$1,450.00	\$0.00
TOTAL ALL FUNDS.....	\$552,222.38	\$137,815.95	\$1,205,970.53	\$21,591.09	\$1,148,788.26	\$495,040.11

Bank Balances**Jasper County Public Library****Report as of: 09/30/2000**

	<i>Bank</i>	
1	Peoples State Bank	\$48,494.43
2	Demotte State Bank	\$5,727.14
3	Lafayette Bank & Trust-LIRF	\$20,608.54
4	Cash on Hand	\$210.00
5	Laf. Bank & Trust CD#5166746	\$0.00
6	Laf.Bank & Trust CD#8068372	\$0.00
7	Peoples State Bk.CD#3001873	\$120,000.00
8	Laf.Bank & Trust CD#8070026	\$150,000.00
9	Rens. Bank'g Ctr. CD#400037036	\$150,000.00
10		\$0.00
11	Civitas CD#7152001181	\$0.00
12	Civitas CD#7152001182	\$0.00
13	Civitas CD#7152030051	\$0.00
Total all banks =		\$495,040.11

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

INVESTMENT REGISTER

OPEN INVESTMENTS:

<u>Renewal Date</u>	<u>CD #</u>	<u>Issued By</u>	<u>Terms</u>	<u>Principal</u>	<u>%-Interest</u>	<u>Account</u>	<u>Purchase Date</u>	<u>Interest Earned</u>	<u>Comments</u>
				\$122,526.00		BIRF		\$1,333.25	
				<u>\$27,474.00</u>		CPF		<u>\$298.96</u>	
10/10/2000	400037036	Rens. Bank'g Ctr	61 day	\$150,000.00	6.511		08/10/2000	\$1,632.21	
10/16/2000	3001873	Peoples State Bank	122 day	\$120,000.00	6.66	Operating	06/16/2000	\$2,671.30	
				\$23,425.00		Operating		\$3,265.40	BIRF Interest
				\$71,210.00		BIRF			goes to Oper. Fund
				<u>\$55,365.00</u>		CPF		<u>\$1,910.38</u>	
15-Dec-00	8070026	Laf. Bank & Trust	182 day	\$150,000.00	6.75%		06/16/2000	\$5,175.78	

CLOSED INVESTMENTS:

<u>Renewal Date</u>	<u>CD #</u>	<u>Issued By</u>	<u>Terms</u>	<u>Principal</u>	<u>%-Interest</u>	<u>Account</u>	<u>Purchase Date</u>	<u>Interest Earned</u>	<u>Comments</u>
				\$76,000.00		Operating			
				<u>\$67,000.00</u>		BIRF			
07-Jan-00	7152030051	Civitas	10 day	\$143,000.00	5.12		28-Dec-99	\$203.38	
14-Jan-00	7152001181	Civitas	59 day	\$120,000.00	5.14	Operating	16-Nov-99	\$1,010.87	
				\$185,000.00		Operating			
				<u>\$15,000.00</u>		BIRF			
14-Feb-00	7152001182	Civitas	90 day	\$200,000.00	5.19		16-Nov-99	\$2,595.01	
				\$185,000.00		OPER			
				<u>\$15,000.00</u>		BIRF			
03/15/2000	5166746	Laf. Bank & Trust	30 day	\$200,000.00	5.7		02/14/2000	\$936.98	
				\$178,000.00		Operating		\$5,188.08	BIRF Interest
				\$154,950.00		BIRF			goes to Oper. Fund
				<u>\$27,050.00</u>		CPF		<u>\$421.50</u>	
08/09/2000	8068372	Laf. Bank & Trust	91 day	\$360,000.00	6.25		05/10/2000	\$5,609.58	

TOTAL

\$10,355.82

09/29/2000

Appropriation Report for**100 OPERATING FUND****Jasper County Public Library****Report Date: From 09/01/2000 To 09/30/2000**

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Spent
1. Personal Services							
1.11 SALARY OF LIBRARIAN	\$45,656.00	\$0.00	\$45,656.00	\$3,804.66	\$34,198.61	\$11,457.39	74.9
1.12 SALARY OF ASSISTANTS	\$597,581.00	\$0.00	\$597,581.00	\$50,315.57	\$424,398.07	\$173,182.93	71.0
1.13 WAGES OF JANITORS	\$39,608.00	\$0.00	\$39,608.00	\$3,174.94	\$27,444.95	\$12,163.05	69.3
1.21 EMPLOYER'S SHARE-FICA	\$52,238.00	\$0.00	\$52,238.00	\$4,274.01	\$36,345.18	\$15,892.82	69.6
1.22 UNEMPLOYMENT COMPENSAT	\$2,511.00	\$0.00	\$2,511.00	\$0.00	\$1,835.45	\$675.55	73.1
1.23 EMPLOYER'S CONTRIB.- PERF	\$30,396.00	\$0.00	\$30,396.00	\$0.00	\$20,442.53	\$9,953.47	67.3
1.24 EMPLOYER'S CONTRIB.- INS.	\$29,130.00	\$0.00	\$29,130.00	\$2,125.44	\$18,098.00	\$11,032.00	62.1
1.31 OTHER PERSONAL SERVICES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$280.00	\$1,220.00	18.7
Subtotal	\$798,620.00		\$798,620.00	\$63,694.62	\$563,042.79	\$235,577.21	70.5
2. Supplies							
2.11 OFFICIAL RECORDS	\$1,000.00	\$0.00	\$1,000.00	\$69.11	\$310.29	\$689.71	31.0
2.12 STATIONERY AND PRINTING	\$700.00	\$0.00	\$700.00	\$0.00	\$38.90	\$661.10	5.6
2.13 OTHER OFFICE SUPPLIES	\$6,200.00	\$3.00	\$6,203.00	\$778.76	\$3,031.98	\$3,171.02	48.9
2.21 CLEANING & SANITATION SUP	\$3,400.00	\$0.00	\$3,400.00	\$949.27	\$3,006.20	\$393.80	88.4
2.22 FUEL, OIL & LUBRICANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$5.27	(\$5.27)	#Div/0!
2.23 OTHER OPERATING SUPPLIES	\$5,600.00	\$0.00	\$5,600.00	\$15.75	\$2,337.76	\$3,262.24	41.7
2.31 BUILDING MATERIALS & SUPP	\$1,100.00	\$0.00	\$1,100.00	\$0.00	\$682.73	\$417.27	62.1
2.32 PAINT AND PAINTING SUPPLIE	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	0.0
2.33 REPAIR PARTS	\$500.00	\$0.00	\$500.00	\$0.00	\$33.48	\$466.52	6.7

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
2.41 LIBRARY SUPPLIES	\$4,300.00	\$0.00	\$4,300.00	\$454.03	\$3,315.87	\$984.13	77.1
2.42 AUTOMATION SUPPLIES	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$1,681.11	\$2,818.89	37.4
Subtotal	\$27,450.00	\$3.00	\$27,453.00	\$2,266.92	\$14,443.59	\$13,009.41	52.6
<i>3. Other Services and Charge</i>							
3.11 CONSULTING SERVICES	\$0.00	\$17,450.00	\$17,450.00	\$711.62	\$10,269.06	\$7,180.94	58.8
3.12 ENGINEERING & ARCH. SERVI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.13 LEGAL SERVICES	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,100.00	(\$100.00)	110.0
3.14 OTHER PROFESSIONAL SERVI	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$3,761.90	\$2,238.10	62.7
3.21 TELEPHONE	\$9,000.00	\$0.00	\$9,000.00	\$879.52	\$4,295.58	\$4,704.42	47.7
3.22 POSTAGE	\$5,300.00	\$0.00	\$5,300.00	\$0.00	\$2,559.88	\$2,740.12	48.3
3.23 TRAVELING EXPENSE	\$7,000.00	\$0.00	\$7,000.00	\$316.82	\$6,439.72	\$560.28	92.0
3.24 PROFESSIONAL MEETINGS	\$8,000.00	\$26.00	\$8,026.00	\$802.96	\$7,558.56	\$467.44	94.2
3.25 FREIGHT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.26 NETWORKING	\$10,000.00	\$0.00	\$10,000.00	\$688.24	\$1,552.30	\$8,447.70	15.5
3.31 ADVERTISING & PUBLIC NOTIC	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,737.53	(\$237.53)	115.8
3.32 OTHER PRINTING	\$350.00	\$0.00	\$350.00	\$0.00	\$183.85	\$166.15	52.5
3.41 OFFICIAL BONDS	\$250.00	\$0.00	\$250.00	\$0.00	\$150.00	\$100.00	60.0
3.42 OTHER INSURANCE	\$11,451.00	\$0.00	\$11,451.00	\$0.00	\$10,663.00	\$788.00	93.1
3.51 GAS	\$26,000.00	\$0.00	\$26,000.00	\$560.16	\$13,186.49	\$12,813.51	50.7
3.52 ELECTRICITY	\$47,000.00	\$0.00	\$47,000.00	\$1,782.09	\$30,483.04	\$16,516.96	64.9
3.53 WATER	\$900.00	\$0.00	\$900.00	\$50.15	\$634.50	\$265.50	70.5
3.54 WASTE DISPOSAL SERVICES	\$2,350.00	\$0.00	\$2,350.00	\$196.61	\$1,663.54	\$686.46	70.8
3.61 BUILDING & STRUCTURES	\$45,000.00	\$2,019.55	\$47,019.55	\$2,665.44	\$32,816.53	\$14,203.02	69.8
3.62 EQUIPMENT	\$6,000.00	\$0.00	\$6,000.00	\$20.00	\$1,376.54	\$4,623.46	22.9

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
3.71 REAL ESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.72 EQUIPMENT RENTALS	\$280.00	\$0.00	\$280.00	\$9.95	\$393.55	(\$113.55)	140.6
3.91 DUES	\$2,900.00	\$0.00	\$2,900.00	\$80.00	\$2,435.22	\$464.78	84.0
3.92 INTEREST ON TEMPORARY LO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.93 TAXES & ASSESSMENTS	\$0.00	\$135.61	\$135.61	\$0.00	\$135.61	\$0.00	100.0
3.94 TRANSFER TO LIRF	\$30,000.00	(\$17,450.00)	\$12,550.00	\$0.00	\$0.00	\$12,550.00	0.0
3.95 BOOK REIMBURSEMENT	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	0.0
3.96 PETTY CASH	\$120.00	\$0.00	\$120.00	\$0.00	\$0.00	\$120.00	0.0
3.97 INTERVIEWING & MOVING EXP	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0
3.98 MAINTENANCE/SERVICE CONT	\$46,200.00	\$6,126.29	\$52,326.29	\$2,403.94	\$26,164.06	\$26,162.23	50.0
Subtotal	\$267,201.00	\$8,307.45	\$275,508.45	\$11,167.50	\$159,560.46	\$115,947.99	57.9
4. Capital Outlays							
4.1 LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.2 BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.3 IMPROVEMENTS OTHER THAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.4 FURNITURE & EQUIPMENT	\$16,000.00	\$1,997.01	\$17,997.01	\$3,310.61	\$11,925.86	\$6,071.15	66.3
4.51 BOOKS	\$150,000.00	\$63.63	\$150,063.63	\$13,902.41	\$107,247.68	\$42,815.95	71.5
4.52 PERIODICALS & NEWSPAPERS	\$23,500.00	\$0.00	\$23,500.00	\$15,200.89	\$19,605.59	\$3,894.41	83.4
4.53 NONPRINTED MATERIALS	\$55,000.00	\$2,813.45	\$57,813.45	\$1,405.85	\$33,921.61	\$23,891.84	58.7
Subtotal	\$244,500.00	\$4,874.09	\$249,374.09	\$33,819.76	\$172,700.74	\$76,673.35	69.3
Grand Total	\$1,337,771.00	\$13,184.54	\$1,350,955.54	\$110,948.80	\$909,747.58	\$441,207.96	67.3

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

Changes to Appropriations

<i>Date</i>	<i>Fund Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Reason</i>
01/03/2000	100	4.4	\$119.00	Encumbered 1999 Appropriation per Board Approval-12/27
01/12/2000	100	3.61	\$2,019.55	Ins. Claim-Prism Painting -A/P #40
05/04/2000	100	4.53	\$510.00	LSTA Grant for Y2K-Salem Press-A/P #297
05/09/2000	100	3.11	\$17,450.00	Per Board Mtg. Approval, 5/8/00
05/09/2000	100	3.94	(\$17,450.00)	Per Board Mtg. Approval, 5/8/00
05/09/2000	100	3.24	\$5.00	Refund-attendee cancelled, ILF A/P #324
06/13/2000	160	4.4	(\$70,000.00)	Board Approved Change per 6/12/00 Mtg.
06/27/2000	100	4.53	\$2,308.45	Grant Reimbursement-A/P #578 (Tally Systems) & #475 (T
07/10/2000	100	4.51	\$48.50	Incolsa refund to wrong library. Resent amt to Concordia
07/11/2000	130	3.61	\$20,000.00	Per Board Resolution 7/10/00
07/11/2000	130	4.4	(\$20,000.00)	Per Board Resolution 7/10/00
07/17/2000	100	3.93	\$135.61	Refunded late penalty fee. A/P #481 US Treasury
07/19/2000	100	4.53	(\$5.00)	Rebate on videos. A/P #339 Best Buy.
07/27/2000	100	4.4	\$1,878.01	Grant Reimbursement-A/P #222,303,#475 (Think Tank) & #
07/27/2000	100	3.98	\$6,126.29	Grant Reimbursement-A/P #579 (ThinkTank)
07/31/2000	100	4.51	\$15.13	Overpayment refunded-A/P #427-Boy Scouts of America
08/15/2000	160	4.4	\$35,000.00	Per Board Resolution 8/14/00
08/15/2000	160	4.53	(\$35,000.00)	Per Board Resolution 8/14/00
09/05/2000	130	3.61	\$25,622.00	Additional Appropriation as approved by SBA.
09/18/2000	100	3.24	\$21.00	Refund-ILF Registration-A/P #764
09/29/2000	100	2.13	\$3.00	Rebate-(Walgreen's)-Petty Cash-A/P #647-Gail Jung

Register Of Claims
Jasper County Public Library
Report Date: From 09/01/2000 To 09/30/2000

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	771	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,902.33	09/25/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$23,323.86		
			OPERATING FUND	WAGES OF JANITORS	\$1,517.66		
			Total this claim		\$26,743.85		
0	770	INDIANA DEPARTMENT OF RE	GIT TAX COLLECTED	SALARIES AND WAGES	\$1,858.50	09/20/2000	State & County Tax Withheld Aug '00
			COUNTY TAX COLLEC	SALARIES AND WAGES	\$491.03		Verif Code 32,Ref #77583,9/6/00 @ 3:27 pm
			Total this claim		\$2,349.53		
0	760	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,902.33	09/08/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$26,991.71		
			OPERATING FUND	WAGES OF JANITORS	\$1,657.28		
			Total this claim		\$30,551.32		
0	780	INTERNAL REVENUE SERVIC	OPERATING FUND	EMPLOYER'S SHARE-FICA	\$1,991.39	09/26/2000	Fed & FICA Tax Withheld 25 SEP 00
			FICA TAX COLLECTED	SALARIES AND WAGES	\$1,991.39		Ref#13986295 (4:18 pm-9/20/00)
			FIT TAX COLLECTED	SALARIES AND WAGES	\$2,655.26		
			Total this claim		\$6,638.04		
0	769	INTERNAL REVENUE SERVIC	OPERATING FUND	EMPLOYER'S SHARE-FICA	\$2,282.62	09/12/2000	FED & FICA Tax Withheld 8 SEP 00
			FICA TAX COLLECTED	SALARIES AND WAGES	\$2,282.62		REF #12608057, @ 11:45 AM transfer 9
			FIT TAX COLLECTED	SALARIES AND WAGES	\$3,165.03		
			Total this claim		\$7,730.27		
1001	743	PRECISION CONTROL SYSTE	LIRF FUND	BUILDING & STRUCTURES	\$10,000.00	09/11/2000	Chiller Unit
			Total this claim		\$10,000.00		
19193	701	A & S PLUMBING & HEATING	OPERATING FUND	BUILDING & STRUCTURES	\$206.66	09/11/2000	Drinking Fountain repair @ DeM.
			Total this claim		\$206.66		
19194	702	A.E. BOYCE CO., INC.	OPERATING FUND	OFFICIAL RECORDS	\$69.11	09/11/2000	Budget Forms, Gen. Receipt books
			Total this claim		\$69.11		
19195	705	ACE HARDWARE	OPERATING FUND	OTHER OPERATING SUPPLIE	\$6.79	09/11/2000	Camera Batteries
			Total this claim		\$6.79		
19196	706	ASI SIGN SYSTEMS	OPERATING FUND	BUILDING & STRUCTURES	\$115.08	09/11/2000	Staff Entry & Men's Restroom replacem
			Total this claim		\$115.08		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19197	707	ASSOCIATED LIBRARIES PRE	OPERATING FUND	BOOKS	\$64.20	09/11/2000	Children Books
			OPERATING FUND	BOOKS	\$22.20		
				Total this claim	\$86.40		
19198	708	AVC CORPORATION	OPERATING FUND	MAINTENANCE/SERVICE CON	\$99.00	09/11/2000	Financial Comp. Service Contract-Sep
				Total this claim	\$99.00		
19199	709	BAKER & TAYLOR	OPERATING FUND	BOOKS	\$923.87	09/11/2000	Books, Continuations, A.V.
			OPERATING FUND	BOOKS	\$2,572.06		
			OPERATING FUND	BOOKS	\$1,104.33		
			OPERATING FUND	BOOKS	\$803.68		
			OPERATING FUND	BOOKS	\$1,413.92		
			OPERATING FUND	BOOKS	\$499.03		
			OPERATING FUND	BOOKS	\$185.70		
			OPERATING FUND	BOOKS	\$62.62		
			OPERATING FUND	BOOKS	\$34.59		
			OPERATING FUND	BOOKS	\$441.31		
			OPERATING FUND	BOOKS	\$106.38		
			OPERATING FUND	BOOKS	\$332.61		
			OPERATING FUND	BOOKS	\$37.85		
			OPERATING FUND	BOOKS	\$14.21		
			OPERATING FUND	BOOKS	\$14.21		
			OPERATING FUND	BOOKS	\$14.21		
			OPERATING FUND	NONPRINTED MATERIALS	\$23.97		
			OPERATING FUND	NONPRINTED MATERIALS	\$7.81		
			OPERATING FUND	NONPRINTED MATERIALS	\$32.34		
				Total this claim	\$8,624.70		
19200	710	BELL & HOWELL	OPERATING FUND	PERIODICALS & NEWSPAPER	\$79.13	09/11/2000	Rens. Republican 1/1/00-4/30/00 Microfi
				Total this claim	\$79.13		
19201	711	BETHANY HOUSE PUBLISHER	OPERATING FUND	BOOKS	\$7.70	09/11/2000	Books
			OPERATING FUND	BOOKS	\$2.71		
			OPERATING FUND	BOOKS	\$7.69		
			OPERATING FUND	BOOKS	\$6.98		
				Total this claim	\$25.08		

<i>Warra. Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19202	712	BOOKPAGE	OPERATING FUND	PERIODICALS & NEWSPAPER	\$66.60	09/11/2000	Annual Subscription-D,W,R
			OPERATING FUND	PERIODICALS & NEWSPAPER	\$66.60		
			OPERATING FUND	PERIODICALS & NEWSPAPER	\$46.80		
				Total this claim	\$180.00		
19203	713	BRODART INC.	OPERATING FUND	NONPRINTED MATERIALS	\$18.00	09/11/2000	Spanish-speaking Cassette set
				Total this claim	\$18.00		
19204	714	BROWN'S GARDEN SHOPPE	OPERATING FUND	BUILDING & STRUCTURES	\$1,560.00	09/11/2000	April-May-June Lawn Mowings @ Rens
				Total this claim	\$1,560.00		
19205	715	CONDE NAST COLLECTION	OPERATING FUND	BOOKS	\$22.95	09/11/2000	Best of Gourmet Book
			OPERATING FUND	BOOKS	\$4.50		
				Total this claim	\$27.45		
19206	716	CULLIGAN	OPERATING FUND	EQUIPMENT RENTALS	\$9.95	09/11/2000	Water Cooler Rental-Wheatfield Lib.
				Total this claim	\$9.95		
19207	717	DEMCO	OPERATING FUND	LIBRARY SUPPLIES	\$315.03	09/11/2000	Book Jacket Covers, A-V Hangup Bags,
			OPERATING FUND	BOOKS	\$316.68		Magazine File Cases, Labels
			OPERATING FUND	NONPRINTED MATERIALS	\$328.58		
			OPERATING FUND	LIBRARY SUPPLIES	\$6.46		
				Total this claim	\$966.75		
19208	718	DIANA KOOY	OPERATING FUND	TRAVELING EXPENSE	\$13.00	09/11/2000	Mileage
				Total this claim	\$13.00		
19209	719	GALE GROUP	OPERATING FUND	BOOKS	\$541.50	09/11/2000	Something/Author,Ency/Assoc.,Small B
			OPERATING FUND	BOOKS	\$494.00		Countries/World & Leaders- CONTINU
			OPERATING FUND	BOOKS	\$212.80		
			OPERATING FUND	BOOKS	\$56.10		
				Total this claim	\$1,304.40		
19210	720	GAYLORD BROS.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$396.00	09/11/2000	Disk & Tape Drive Hardware Mtnce 8/1-
				Total this claim	\$396.00		
19211	721	HAINES & COMPANY, INC.	OPERATING FUND	BOOKS	\$208.00	09/11/2000	3-NorthWest Indiana Directories (annual
			OPERATING FUND	BOOKS	\$208.00		
			OPERATING FUND	BOOKS	\$208.00		
			OPERATING FUND	BOOKS	\$25.50		
				Total this claim	\$649.50		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19212	722	HERITAGE OFFICE PRODUCT	OPERATING FUND	OTHER OFFICE SUPPLIES	\$32.30	09/11/2000	Namebadges
			OPERATING FUND	CLEANING & SANITATION SUP	\$1.78		
				Total this claim	\$34.08		
19213	723	HP PRODUCTS CORP.	OPERATING FUND	CLEANING & SANITATION SUP	\$947.49	09/11/2000	Cleaning solutions, Paper products
				Total this claim	\$947.49		
19214	724	INDIANA CHAMBER OF COMM	OPERATING FUND	PERIODICALS & NEWSPAPER	\$225.00	09/11/2000	Environmental Regulations Updates, 10/
				Total this claim	\$225.00		
19215	725	INGRAM	OPERATING FUND	BOOKS	\$24.30	09/11/2000	Books per attached invoices
			OPERATING FUND	BOOKS	\$10.63		
			OPERATING FUND	BOOKS	\$18.12		
			OPERATING FUND	BOOKS	\$9.28		
			OPERATING FUND	BOOKS	\$2.70		
			OPERATING FUND	BOOKS	\$6.81		
				Total this claim	\$71.84		
19216	726	INSPIRATIONAL BOOK DISTRI	OPERATING FUND	BOOKS	\$377.19	09/11/2000	Books/Videos As Per Attached Invoices
			OPERATING FUND	BOOKS	\$639.98		
			OPERATING FUND	BOOKS	\$383.97		
			OPERATING FUND	BOOKS	\$244.79		
			OPERATING FUND	BOOKS	\$53.51		
			OPERATING FUND	BOOKS	\$39.12		
			OPERATING FUND	BOOKS	\$29.55		
			OPERATING FUND	BOOKS	\$137.99		
			OPERATING FUND	NONPRINTED MATERIALS	\$76.39		
			OPERATING FUND	NONPRINTED MATERIALS	\$5.35		
			OPERATING FUND	BOOKS	\$580.96		
			DEMOTTE GIFT FUND	BOOKS	\$15.99		
			OPERATING FUND	BOOKS	\$235.71		
				Total this claim	\$2,820.50		
19217	727	JASPER COUNTY FARM BURE	OPERATING FUND	FURNITURE & EQUIPMENT	\$309.00	09/11/2000	8,000 BTU Window Air Conditioner/Com
				Total this claim	\$309.00		
19218	728	JASPER COUNTY HOSPITAL	OPERATING FUND	MAINTENANCE/SERVICE CON	\$27.00	09/11/2000	Water Analysis-DeMotte Lib.
				Total this claim	\$27.00		
19219	729	J B'S LOCK & KEY SERVICE	OPERATING FUND	BUILDING & STRUCTURES	\$375.00	09/11/2000	Adjusted strike on West Mtg Room lock
				Total this claim	\$375.00		

<i>Warr. Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19220	730	JENNIFER L. EVERS	OPERATING FUND	TRAVELING EXPENSE	\$86.38	09/11/2000	Workshop Expenses & Mileage
			OPERATING FUND	PROFESSIONAL MEETINGS	\$10.40		
				Total this claim	\$96.78		
19221	731	JILL TACHTIRIS	OPERATING FUND	PROFESSIONAL MEETINGS	\$6.04	09/11/2000	Migration Mtg. Expenses in Johnson Co
				Total this claim	\$6.04		
19222	732	JOAN KOPANDA	OPERATING FUND	TRAVELING EXPENSE	\$4.88	09/11/2000	Mileage
				Total this claim	\$4.88		
19223	733	KEM'S TRUSTWORTHY HARD	OPERATING FUND	OTHER OPERATING SUPPLIE	\$8.96	09/11/2000	Caulking, outdoor faucet key, shims
				Total this claim	\$8.96		
19224	734	KONE, INC.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$850.80	09/11/2000	Annual Elevator Mtnce Contract
				Total this claim	\$850.80		
19225	735	LIBRARY VIDEO COMPANY	OPERATING FUND	NONPRINTED MATERIALS	\$104.65	09/11/2000	Videos
			OPERATING FUND	NONPRINTED MATERIALS	\$5.23		
				Total this claim	\$109.88		
19226	736	LIBROS SIN FRONTERAS, CO.	OPERATING FUND	BOOKS	\$59.80	09/11/2000	Spanish books
			OPERATING FUND	BOOKS	\$6.00		
				Total this claim	\$65.80		
19227	737	LISA RUSHER	OPERATING FUND	TRAVELING EXPENSE	\$40.30	09/11/2000	Circ. Counterparts Mtg Mileage & b/w br
				Total this claim	\$40.30		
19228	738	LYNN DAUGHERTY	OPERATING FUND	TRAVELING EXPENSE	\$161.86	09/11/2000	ALA Expenses, Book, & July/Aug. Milea
			OPERATING FUND	PROFESSIONAL MEETINGS	\$10.02		
			OPERATING FUND	BOOKS	\$3.98		
				Total this claim	\$175.86		
19229	739	MICHAEL STANDISH	OPERATING FUND	EQUIPMENT	\$20.00	09/11/2000	Assist with Remove/Install window Air C
				Total this claim	\$20.00		
19230	740	NORTHWESTERN INDIANA TE	OPERATING FUND	TELEPHONE	\$150.85	09/11/2000	Local Phones-Sep. @ DeMotte
				Total this claim	\$150.85		
19231	741	ON CUE #6106	OPERATING FUND	NONPRINTED MATERIALS	\$17.84	09/11/2000	CD-Rom game
				Total this claim	\$17.84		
19232	742	PBS VIDEO	OPERATING FUND	NONPRINTED MATERIALS	\$224.81	09/11/2000	Videos
			OPERATING FUND	NONPRINTED MATERIALS	\$11.50		
				Total this claim	\$236.31		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19233	744	QUILL	OPERATING FUND	OTHER OFFICE SUPPLIES	\$679.62	09/11/2000	Constr. Paper,Calendars, Toners, Ribbo
			OPERATING FUND	LIBRARY SUPPLIES	\$2.11		
			OPERATING FUND	LIBRARY SUPPLIES	\$3.38		
			OPERATING FUND	LIBRARY SUPPLIES	\$45.39		
				Total this claim	\$730.50		
19234	745	RELIABLE CORPORATION	OPERATING FUND	BUILDING & STRUCTURES	\$75.00	09/11/2000	Pest Control-Wheatfield & Rens. Librari
			OPERATING FUND	BUILDING & STRUCTURES	\$100.00		
				Total this claim	\$175.00		
19235	746	RENEE CARR	OPERATING FUND	TRAVELING EXPENSE	\$10.40	09/11/2000	Mileage
				Total this claim	\$10.40		
19236	747	REGENT BOOK CO., INC.	OPERATING FUND	BOOKS	\$17.98	09/11/2000	B
			OPERATING FUND	BOOKS	\$2.48		Books
				Total this claim	\$20.46		
19237	748	RENS./REMINGTON CHAMBER	OPERATING FUND	DUES	\$80.00	09/11/2000	Annual Membership Dues 9/00-9/01
				Total this claim	\$80.00		
19238	749	SECURITY COURIERS CORP.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$878.12	09/11/2000	Courier Service b/w branches 8/4-8/25/0
				Total this claim	\$878.12		
19239	750	SIECO, INC.	OPERATING FUND	CONSULTING SERVICES	\$711.62	09/11/2000	Engineering Consulting Services-Chiller
				Total this claim	\$711.62		
19240	751	THINK TANK INFORMATION S	OPERATING FUND	FURNITURE & EQUIPMENT	\$93.24	09/11/2000	Ethernet
				Total this claim	\$93.24		
19241	752	T.J. PUBLISHERS, INC.	OPERATING FUND	BOOKS	\$39.95	09/11/2000	Book
			OPERATING FUND	BOOKS	\$3.58		
				Total this claim	\$43.53		
19242	753	TOM KROOSWYK PLMBG, HT	OPERATING FUND	BUILDING & STRUCTURES	\$233.70	09/11/2000	Replace Blower Motor on A.C. @ Wh. Li
				Total this claim	\$233.70		
19243	754	UNIQUE MANAGEMENT SERVI	OPERATING FUND	MAINTENANCE/SERVICE CON	\$153.02	09/11/2000	July Initial & Secondary Collections
				Total this claim	\$153.02		
19244	755	UPSTART	OPERATING FUND	LIBRARY SUPPLIES	\$38.36	09/11/2000	Bookmarks, Posters
				Total this claim	\$38.36		

<i>Warra Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19245	756	WAL-MART STORES, INC.	OPERATING FUND	LIBRARY SUPPLIES	\$36.86	09/11/2000	As Per Attached Invoices
			OPERATING FUND	OTHER OFFICE SUPPLIES	\$66.84		
			OPERATING FUND	NONPRINTED MATERIALS	\$24.91		
			OPERATING FUND	NONPRINTED MATERIALS	\$61.66		
			OPERATING FUND	NONPRINTED MATERIALS	\$64.80		
			OPERATING FUND	BOOKS	\$3.94		
			OPERATING FUND	LIBRARY SUPPLIES	\$6.44		
			OPERATING FUND	NONPRINTED MATERIALS	\$29.90		
			OPERATING FUND	NONPRINTED MATERIALS	\$196.91		
				Total this claim	\$492.26		
19246	757	W.T.COX SUBCRIPTIONS, INC.	OPERATING FUND	PERIODICALS & NEWSPAPER	\$5,180.54	09/11/2000	Annual Renewal Order-Magazine Subsc
			OPERATING FUND	PERIODICALS & NEWSPAPER	\$6,382.49		
			OPERATING FUND	PERIODICALS & NEWSPAPER	\$2,474.20		
			OPERATING FUND	PERIODICALS & NEWSPAPER	\$415.63		
			OPERATING FUND	PERIODICALS & NEWSPAPER	\$28.70		
			DEMOTTE GIFT FUND	PERIODICALS & NEWSPAPER	\$180.48		
			OPERATING FUND	PERIODICALS & NEWSPAPER	\$235.20		
			RENSSELAER GIFT FU	PERIODICALS & NEWSPAPER	\$46.08		
				Total this claim	\$14,943.32		
19247	758	MicroWAREHOUSE	OPERATING FUND	FURNITURE & EQUIPMENT	\$2,908.37	09/11/2000	Superstack II Switch & Ethernet card-LS
				Total this claim	\$2,908.37		
19248	759	RECORDED BOOKS INC.	OPERATING FUND	NONPRINTED MATERIALS	\$171.20	09/11/2000	CD-Rom Binders, 8 & 16 sleeve
				Total this claim	\$171.20		
19249	761	ANTHEM BLUE CROSS AND B	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$2,032.44	09/08/2000	September Health Premium
		#125 TAX DEFERRED		SALARIES AND WAGES	\$1,426.07		
				Total this claim	\$3,458.51		
19250	762	INCOLSA	OPERATING FUND	PROFESSIONAL MEETINGS	\$21.00	09/08/2000	Bookkeeping Workshop 10/30/00 Daugherty,Jung, Rusher
				Total this claim	\$21.00		
19251	763	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,312.35	09/08/2000	Withheld from Payroll 8 SEP '00 Daugherty,Kooy,Kopanda,Fagen, Schulenberg,Filson,Stringfellow,Weed, Woods,Maxwell,Beedle,Jung
				Total this claim	\$1,312.35		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19252	764	INDIANA LIBRARY FEDERATIO	OPERATING FUND	PROFESSIONAL MEETINGS	\$479.50	09/08/2000	ILF-District 1-10/3/00 7 Employees District 2-10/6/00 10 Employees
Total this claim					<u>\$479.50</u>		
19253	765	LA-PORTER FEDERAL CREDIT	CREDIT UNION	SALARIES AND WAGES	\$125.00	09/08/2000	Withheld from Payroll 8 SEP '00 Kopanda, Rusher
Total this claim					<u>\$125.00</u>		
19254	766	SPRINT	OPERATING FUND	TELEPHONE	\$119.17	09/08/2000	Long Distance AUG 2000
			OPERATING FUND	TELEPHONE	\$37.27		
			OPERATING FUND	TELEPHONE	\$15.73		
Total this claim					<u>\$172.17</u>		
19255	767	TOWN OF DEMOTTE	OPERATING FUND	WASTE DISPOSAL SERVICES	\$47.86	09/08/2000	DeMotte Sewage Service July 2000
Total this claim					<u>\$47.86</u>		
19256	768	TOWN OF WHEATFIELD SEW	OPERATING FUND	WASTE DISPOSAL SERVICES	\$41.05	09/08/2000	Wheatfield Sewage Service SEP 2000
Total this claim					<u>\$41.05</u>		
19257	772	ANTHEM LIFE	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$93.00	09/25/2000	Life Insurance Premium Oct 2000 20 lives
Total this claim					<u>\$93.00</u>		
19258	773	CITY OF RENSSELAER	OPERATING FUND	GAS	\$560.16	09/25/2000	Rens. Utilities 8/9/00 - 9/11/00
			OPERATING FUND	ELECTRICITY	\$1,782.09		
			OPERATING FUND	WATER	\$50.15		
			OPERATING FUND	WASTE DISPOSAL SERVICES	\$107.70		
Total this claim					<u>\$2,500.10</u>		
19259	774	INCOLSA	OPERATING FUND	PROFESSIONAL MEETINGS	\$47.00	09/25/2000	Bkkping Wrkshp 10/30/00 Stringfellow
Total this claim					<u>\$47.00</u>		
19260	775	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,292.35	09/25/2000	Withheld from payroll 25 SEP 00 Daugherty,Kooy,Schulenberg,Fagen, Filson,Stringfellow,Woods,Maxwell, Weed,Beedle,Jung
Total this claim					<u>\$1,292.35</u>		
19261	776	INDIANA HISTORICAL SOCIET	OPERATING FUND	PROFESSIONAL MEETINGS	\$60.00	09/25/2000	Genealogy Class;9/29/00 Brown, Beedle
Total this claim					<u>\$60.00</u>		

<i>Warr.</i> <i>Number</i>	<i>Claim</i> <i>Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19262	777	INDIANA LIBRARY FEDERATIO	OPERATING FUND	PROFESSIONAL MEETINGS	\$78.50	09/25/2000	IPLA Leadership Wkshp 10/24/00 - 10/27/00 Daugherty
Total this claim					<u>\$78.50</u>		
19263	778	LA-PORTER FEDERAL CREDIT	CREDIT UNION	SALARIES AND WAGES	\$25.00	09/25/2000	Withheld from Payroll 9/25/00 Rusher
Total this claim					<u>\$25.00</u>		
19264	779	SPRINT	OPERATING FUND	TELEPHONE	\$556.50	09/25/2000	Rens Data & Local Telephone Sep 2000
			OPERATING FUND	NETWORKING	\$688.24		
Total this claim					<u>\$1,244.74</u>		
19265	781	INDIANA LIBRARY FEDERATIO	OPERATING FUND	PROFESSIONAL MEETINGS	\$90.50	09/25/2000	IPLA Leadership Workshop-10/24 & 10/
Total this claim					<u>\$90.50</u>		

Total Amount of Claims \$137,815.95

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, September 29, 2000

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 9 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$137,815.95

Date this _____ day of _____, 20____.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

JASPER COUNTY PUBLIC LIBRARY

Receipt Breakdown

September 30, 2000

	<u>THIS MONTH</u>	<u>YEAR-TO-DATE</u>	<u>TOTAL RECEIPTS THIS MONTH</u>	<u>TOTAL RECEIPTS YEAR-TO-DATE</u>
NES & FEES:			\$1,907.71	\$19,724.02
DeMotte	\$772.37	\$7,491.52		
Rensselaer	\$772.39	\$8,227.88		
Wheatfield	\$362.95	\$4,004.62		
PHOTOCOPIES:			\$622.00	\$5,474.07
DeMotte	\$280.15	\$2,338.25		
Rensselaer	\$278.15	\$2,354.27		
Wheatfield	\$63.70	\$781.55		
CARDS:			\$74.00	\$729.90
DeMotte	\$28.00	\$266.90		
Rensselaer	\$36.00	\$327.00		
Wheatfield	\$10.00	\$136.00		
BOOK/EQUIPMENT SALES:			\$0.00	\$0.00
COMPUTER DISKS:			\$10.50	\$37.80
INTEREST:			\$560.16	\$15,160.12
Checking/Repurchase/Savings	\$560.16	\$5,225.80		
CD's & Investments	\$0.00	\$9,934.32		
TAXES:			\$0.00	\$622,812.54
Property Tax	\$0.00	\$367,216.19		
License Excise Tax	\$0.00	\$36,586.70		
Financial Institution Tax	\$0.00	\$663.00		
Local Option/Certified Shares	\$0.00	\$192,851.50		
Local Option/Property Tax Repl.	\$0.00	\$22,762.50		
State Distribution	\$0.00	\$2,732.65		
REFUNDS:			\$24.00	\$18,083.88
Insurance	\$0.00	\$2,068.05		
Rebates-Batteries/Report Folders	\$3.00	\$8.00		
Postage Reimbursement	\$0.00	\$0.00		
LSTA Technology Grant	\$0.00	\$15,738.83		
Conference Expense Reimbursem.	\$0.00	\$47.00		
ILF Trustee conf. Refund	\$0.00	\$5.00		
Employee July Ins. Premium	\$0.00	\$39.76		
U.S.Treasury Refund	\$0.00	\$136.11		
Rebate-Perfect Game	\$0.00	\$5.00		
Overpayment-Boy Scouts	\$0.00	\$15.13		
Rebate-ILF Mtg Registration	\$21.00	\$21.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
TOTAL OPERATING FUND RECEIPTS.....			\$3,198.37	\$682,022.33
PLAC FUND:			\$0.00	\$24.00
GIFT FUNDS:			\$20.00	\$4,127.38
DeMotte	\$0.00	\$759.00		
Rensselaer	\$20.00	\$3,254.00		
Wheatfield	\$0.00	\$114.38		
LIBRARY IMPROVEMENT FUND:			\$267.61	\$2,927.24
BOND & INTEREST REDEMPTION FUND			\$0.00	\$222,940.50
Property Tax	\$0.00	\$202,408.52		
License Excise Tax	\$0.00	\$20,166.48		
Financial Institution Tax	\$0.00	\$365.50		
CAPITAL PROJECTS FUND:			\$0.00	\$82,839.31
Interest Earned	\$0.00	\$421.50		
Property Tax	\$0.00	\$74,827.55		
License Excise Tax	\$0.00	\$7,455.26		
Financial Institution Tax	\$0.00	\$135.00		
FOOD/HOSPITALITY FUND:			\$0.00	\$918.02
GOVERNMENT EXCESS FUND:			\$0.00	\$0.00
SATELLITE FUND:			\$0.00	\$0.00
CONSTRUCTION FUND:			\$0.00	\$0.00
CASH CHANGE FUND			\$0.00	\$0.00
SUB-TOTAL (page 1).....			\$3,485.98	\$995,798.78

	<u>THIS MONTH</u>	<u>YEAR-TO-DATE</u>	<u>TOTAL RECEIPTS</u> <u>THIS MONTH</u>	<u>TOTAL RECEIPTS</u> <u>YEAR-TO-DATE</u>
WITHHOLDING ACCOUNT FUNDS:			\$18,105.11	\$152,989.48
FIT Tax Collected	\$5,820.29	\$48,907.27		
FICA Collected	\$4,274.01	\$36,345.18		
State Tax Collected	\$1,873.48	\$16,194.35		
County Tax Collected	\$502.52	\$4,397.47		
INDIANA Deferred Comp	\$2,604.70	\$22,456.35		
#125 Plan	\$1,426.08	\$10,945.68		
Health/Life Insurance	-\$0.00	\$8.00		
PERF	\$1,454.03	\$12,285.18		
Credit Union	\$150.00	\$1,450.00		
TOTAL RECEIPTS - ALL FUNDS.....			\$21,591.09	\$1,148,788.26

Register Of Claims
Jasper County Public Library
Report Date: From 10/01/2000 To 10/09/2000

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
19266	782	ACE HARDWARE	OPERATING FUND	OTHER OPERATING SUPPLIE	\$8.34	10/09/2000	Light Bulb
Total this claim					<u>\$8.34</u>		
19267	783	A.M. Best Company, Inc.	OPERATING FUND	BOOKS	\$76.00	10/09/2000	Best's Guide to Insurance Ratings...
			OPERATING FUND	BOOKS	\$76.00		
			OPERATING FUND	BOOKS	\$76.00		
			OPERATING FUND	BOOKS	\$38.85		
Total this claim					<u>\$266.85</u>		
19268	784	AMERICAN LIBRARY ASSN	OPERATING FUND	BOOKS	\$198.00	10/09/2000	Books
			OPERATING FUND	LIBRARY SUPPLIES	\$55.60		
			OPERATING FUND	BOOKS	\$11.00		
Total this claim					<u>\$264.60</u>		
19269	785	BAKER & TAYLOR	OPERATING FUND	BOOKS	\$765.04	10/09/2000	Books, AV, Continuations
			OPERATING FUND	BOOKS	\$1,378.24		
			OPERATING FUND	BOOKS	\$447.13		
			OPERATING FUND	BOOKS	\$905.17		
			OPERATING FUND	BOOKS	\$811.67		
			OPERATING FUND	BOOKS	\$633.87		
			OPERATING FUND	BOOKS	\$137.24		
			OPERATING FUND	BOOKS	\$7.76		
			OPERATING FUND	BOOKS	\$60.07		
			OPERATING FUND	BOOKS	\$426.21		
			OPERATING FUND	BOOKS	\$315.98		
			OPERATING FUND	BOOKS	\$877.07		
			OPERATING FUND	BOOKS	\$30.32		
			OPERATING FUND	BOOKS	\$5.24		
			OPERATING FUND	NONPRINTED MATERIALS	\$72.22		
Total this claim					<u>\$6,873.23</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19270	786	BARNES & NOBLE	OPERATING FUND	BOOKS	\$59.69	10/09/2000	Books
			OPERATING FUND	BOOKS	\$10.32		
			OPERATING FUND	BOOKS	\$181.84		
			OPERATING FUND	BOOKS	\$3.98		
			OPERATING FUND	BOOKS	\$19.96		
			OPERATING FUND	NONPRINTED MATERIALS	\$94.32		
			OPERATING FUND	NONPRINTED MATERIALS	\$436.22		
			OPERATING FUND	NONPRINTED MATERIALS	\$31.96		
			OPERATING FUND	NONPRINTED MATERIALS	\$61.51		
				Total this claim	\$899.80		
19271	787	BEST BUY CO., INC.	OPERATING FUND	NONPRINTED MATERIALS	\$456.73	10/09/2000	A.V-CD's, DVD's, Videos, CD-Roms
			OPERATING FUND	NONPRINTED MATERIALS	\$116.94		
			OPERATING FUND	NONPRINTED MATERIALS	\$812.02		
			OPERATING FUND	NONPRINTED MATERIALS	\$9.99		
			OPERATING FUND	NONPRINTED MATERIALS	\$404.78		
				Total this claim	\$1,800.46		
19272	788	BETHANY HOUSE PUBLISHER	OPERATING FUND	BOOKS	\$9.09	10/09/2000	Books-S.O.
			OPERATING FUND	BOOKS	\$13.27		
			OPERATING FUND	BOOKS	\$13.27		
			OPERATING FUND	BOOKS	\$2.71		
				Total this claim	\$38.34		
19273	789	BOWKER	OPERATING FUND	BOOKS	\$944.30	10/09/2000	Subj Guide to BIP
			OPERATING FUND	BOOKS	\$66.10		
				Total this claim	\$1,010.40		
19274	790	CAMPBELL PRINTING COMPA	OPERATING FUND	OTHER OFFICE SUPPLIES	\$12.00	10/09/2000	Business Cards
			OPERATING FUND	OTHER PRINTING	\$84.45		
				Total this claim	\$96.45		
19275	791	CDW GOVERNMENT, INC	OPERATING FUND	FURNITURE & EQUIPMENT	\$417.35	10/09/2000	Patch Cables
				Total this claim	\$417.35		
19276	792	CHICAGO TRIBUNE	OPERATING FUND	PERIODICALS & NEWSPAPER	\$105.60	10/09/2000	Newspaper Subscription-DeM. 9/25/00-
				Total this claim	\$105.60		
19277	793	Chris Oliver	OPERATING FUND	BUILDING & STRUCTURES	\$30.00	10/09/2000	Fixed Light, Cleaned Gutters, Cut openi wall area for odor
				Total this claim	\$30.00		

<i>Wa Number</i>	<i>t Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19278	794	CULLIGAN	OPERATING FUND	EQUIPMENT RENTALS	\$9.95	10/09/2000	October Water Cooler Rental & Water
			OPERATING FUND	WATER	\$34.65		
				Total this claim	\$44.60		
19279	795	D&J LAWN CARE, INC.	OPERATING FUND	BUILDING & STRUCTURES	\$195.00	10/09/2000	August Lawn Care-DeM. Lib.
				Total this claim	\$195.00		
19280	796	DEMCO	OPERATING FUND	LIBRARY SUPPLIES	\$5.43	10/09/2000	Logo Floor Mat-Wh. Lib.
			OPERATING FUND	BOOKS	\$4.25		
			OPERATING FUND	NONPRINTED MATERIALS	\$394.37		
			OPERATING FUND	FURNITURE & EQUIPMENT	\$68.53		
			OPERATING FUND	LIBRARY SUPPLIES	\$137.30		
				Total this claim	\$609.88		
19281	797	DIANA KOOY	OPERATING FUND	TRAVELING EXPENSE	\$97.82	10/09/2000	Coffee Maker, Cricket baits, Mileage
			OPERATING FUND	LIBRARY SUPPLIES	\$19.96		
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$15.75		
				Total this claim	\$133.53		
19282	798	DIANE KROS	OPERATING FUND	TRAVELING EXPENSE	\$30.88	10/09/2000	Mileage-Bank Deposits, Storytime, etc.
				Total this claim	\$30.88		
19283	799	DIANE OPOLSKI	OPERATING FUND	TRAVELING EXPENSE	\$5.20	10/09/2000	Mileage-Readers Advisory Mtg.
				Total this claim	\$5.20		
19284	800	ELDERHOSTEL, INC.	OPERATING FUND	PERIODICALS & NEWSPAPER	\$10.00	10/09/2000	Annual Subscription-Qtly Periodical, De
				Total this claim	\$10.00		
19285	801	FACTS ON FILE NEWS SERVI	OPERATING FUND	PERIODICALS & NEWSPAPER	\$395.00	10/09/2000	Issues & Controversies-Rens. Lib.12/00
			OPERATING FUND	PERIODICALS & NEWSPAPER	\$395.00		
			OPERATING FUND	PERIODICALS & NEWSPAPER	\$30.00		
				Total this claim	\$820.00		
19286	802	GAIL JUNG	OPERATING FUND	OTHER OFFICE SUPPLIES	\$10.75	10/09/2000	Rensselaer Petty Cash: Postage, eraser
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$4.40		strips, insect spray, photofinishing, Ch.
			OPERATING FUND	LIBRARY SUPPLIES	\$12.13		
			OPERATING FUND	LIBRARY SUPPLIES	\$4.39		
			OPERATING FUND	POSTAGE	\$24.04		
				Total this claim	\$55.71		
19287	803	GAYLORD BROS.	OPERATING FUND	FURNITURE & EQUIPMENT	\$96.56	10/09/2000	Utility Platform Truck-System Adm.
				Total this claim	\$96.56		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19288	804	GATEWAY LEARNING CORPO	OPERATING FUND	NONPRINTED MATERIALS	\$179.95	10/09/2000	Hooked On Phonics Audiocassettes
			OPERATING FUND	NONPRINTED MATERIALS	\$179.95		
			OPERATING FUND	NONPRINTED MATERIALS	\$25.00		
				Total this claim	\$384.90		
19289	805	GOODWIN FIRE EQUIPMENT	OPERATING FUND	EQUIPMENT	\$23.45	10/09/2000	Fire Extinguisher recharged & Stem Kit
				Total this claim	\$23.45		
19290	806	GROLIER PUBLISHING COMP	OPERATING FUND	BOOKS	\$83.20	10/09/2000	Continuations-Countries
			OPERATING FUND	BOOKS	\$5.82		
				Total this claim	\$89.02		
19291	807	HERITAGE OFFICE PRODUCT	OPERATING FUND	OTHER OFFICE SUPPLIES	\$31.82	10/09/2000	NameBadge,Markers,Dots, Olympia Ma
			OPERATING FUND	EQUIPMENT	\$106.15		Repairs @ Rens.
				Total this claim	\$137.97		
19292	808	ILLIANA PAINTING SERVICES,	OPERATING FUND	BUILDING & STRUCTURES	\$790.00	10/09/2000	Outside Painting-handrails, doors
				Total this claim	\$790.00		
19293	809	INDIANA DEPT.OF WORKFOR	OPERATING FUND	UNEMPLOYMENT COMPENSA	\$201.89	10/09/2000	Unemployment Compensation Qtly Pym
				Total this claim	\$201.89		
19294	810	INFORMATION & RECORDS A	OPERATING FUND	EQUIPMENT	\$157.50	10/09/2000	Cleaned Microfiche Reader @ DeM.
			OPERATING FUND	OTHER OFFICE SUPPLIES	\$71.18		
				Total this claim	\$228.68		
19295	811	INGRAM	OPERATING FUND	BOOKS	\$58.01	10/09/2000	Paperbacks, Easy Readers
			OPERATING FUND	BOOKS	\$48.18		
			OPERATING FUND	BOOKS	\$15.54		
			OPERATING FUND	BOOKS	\$7.91		
			OPERATING FUND	BOOKS	\$24.30		
				Total this claim	\$153.94		

<i>War Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19296	812	INSPIRATIONAL BOOK DISTRI	OPERATING FUND	BOOKS	\$71.84	10/09/2000	Books, Video
			OPERATING FUND	BOOKS	\$31.94		
			OPERATING FUND	BOOKS	\$26.25		
			OPERATING FUND	BOOKS	\$21.55		
			OPERATING FUND	BOOKS	\$122.14		
			OPERATING FUND	NONPRINTED MATERIALS	\$17.99		
			OPERATING FUND	NONPRINTED MATERIALS	\$1.26		
			OPERATING FUND	BOOKS	\$52.73		
			OPERATING FUND	BOOKS	\$35.15		
				Total this claim	\$380.85		
19297	813	JENNIFER L. EVERS	OPERATING FUND	TRAVELING EXPENSE	\$30.23	10/09/2000	Mileage-AV Shopping Trip & Expenses
			OPERATING FUND	PROFESSIONAL MEETINGS	\$27.06		
				Total this claim	\$57.29		
19298	814	JILL TACHTIRIS	OPERATING FUND	TRAVELING EXPENSE	\$80.28	10/09/2000	Mileage-Ebook Seminar
				Total this claim	\$80.28		
19299	815	KOEN BOOK DISTRIBUTORS, I	OPERATING FUND	BOOKS	\$22.46	10/09/2000	Book
			OPERATING FUND	BOOKS	\$0.67		
				Total this claim	\$23.13		
19300	816	LAWN CARE CONSULTANTS	OPERATING FUND	BUILDING & STRUCTURES	\$810.00	10/09/2000	Lawn Care-6/6-9/15/00
				Total this claim	\$810.00		
19301	817	LECTORUM PUBLICATIONS, I	OPERATING FUND	BOOKS	\$90.64	10/09/2000	Spanish Books
			OPERATING FUND	BOOKS	\$6.89		
				Total this claim	\$97.53		
19302	818	MIDWAY ELECTRONICS	OPERATING FUND	NETWORKING	\$73.66	10/09/2000	Annual Pager Service-7/1/00-6/30/01
				Total this claim	\$73.66		
19303	819	MIDWEST TAPE	OPERATING FUND	NONPRINTED MATERIALS	\$155.87	10/09/2000	Video
			OPERATING FUND	NONPRINTED MATERIALS	\$7.79		
				Total this claim	\$163.66		
19304	820	MOOLENAAR SUPREME PROF	OPERATING FUND	BUILDING & STRUCTURES	\$55.24	10/09/2000	Fertilization @ DeMotte Lib.
				Total this claim	\$55.24		
19305	821	NATIONAL BUSINESS FURNIT	OPERATING FUND	FURNITURE & EQUIPMENT	\$752.95	10/09/2000	CD-Rom Binder Carousel
				Total this claim	\$752.95		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19306	822	NIPSCO	OPERATING FUND	GAS	\$419.00	10/09/2000	DeM Utilities: 8/18-9/19/00; Wh. Utilities: 8/11-9/12/00
			OPERATING FUND	ELECTRICITY	\$2,122.95		
			OPERATING FUND	GAS	\$6.07		
			OPERATING FUND	ELECTRICITY	\$835.48		
				Total this claim	\$3,383.50		
19307	823	NORTHWESTERN INDIANA TE	OPERATING FUND	TELEPHONE	\$26.07	10/09/2000	DeM. October '00 Telephone-Local
				Total this claim	\$26.07		
19308	824	ON CUE #6106	OPERATING FUND	NONPRINTED MATERIALS	\$399.57	10/09/2000	DVD's, Videos, CD's, CD-Roms
				Total this claim	\$399.57		
19309	825	OOMS DISPOSAL SERVICE IN	OPERATING FUND	WASTE DISPOSAL SERVICES	\$54.00	10/09/2000	4th Qtr. Trash Service @ DeM. Lib.
				Total this claim	\$54.00		
19310	826	OREGON LIBRARY ASSOCIATI	OPERATING FUND	BOOKS	\$20.00	10/09/2000	Outreach Services Handbook
			OPERATING FUND	BOOKS	\$3.00		
				Total this claim	\$23.00		
19311	827	PARSONS TECHNOLOGY	OPERATING FUND	NONPRINTED MATERIALS	\$19.00	10/09/2000	Quicken Family Lawyer 2001 CD-Rom
			OPERATING FUND	NONPRINTED MATERIALS	\$5.95		
				Total this claim	\$24.95		
19312	828	PATTY STRINGFELLOW	OPERATING FUND	TRAVELING EXPENSE	\$136.83	10/09/2000	Mileage, Chamber Luncheon/Mtg., Migr
			OPERATING FUND	PROFESSIONAL MEETINGS	\$16.40		
				Total this claim	\$153.23		
19313	829	PEGGY WOODS	OPERATING FUND	TRAVELING EXPENSE	\$19.50	10/09/2000	Mileage & AV Trip Expenses
			OPERATING FUND	PROFESSIONAL MEETINGS	\$9.67		
				Total this claim	\$29.17		
19314	830	PLANNER PADS, INC.	OPERATING FUND	OTHER OFFICE SUPPLIES	\$56.85	10/09/2000	2-Executive Planner Calendars
				Total this claim	\$56.85		
19315	831	POSTMASTER GENERAL	OPERATING FUND	POSTAGE	\$660.00	10/09/2000	2000-33 cent Stamps-self stick
				Total this claim	\$660.00		
19316	832	PRYOR RESOURCES INC.	OPERATING FUND	PROFESSIONAL MEETINGS	\$327.00	10/09/2000	How to Organize & Maintain Files-Jung,
				Total this claim	\$327.00		
19317	833	PUBLIC EMPLOYEES' RETIRE	OPERATING FUND	EMPLOYER'S CONTRIB.- PER	\$7,302.58	10/09/2000	3rd Qtr. PERF Payment (Employee & E
		P.E.R.F.		SALARIES AND WAGES	\$4,172.81		
				Total this claim	\$11,475.39		

<i>War Numoer</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19318	834	RECORD TOWN, INC.	OPERATING FUND	NONPRINTED MATERIALS	\$32.97	10/09/2000	Music CD's
			OPERATING FUND	NONPRINTED MATERIALS	\$109.93		
				Total this claim	\$142.90		
19319	835	RECORDED BOOKS, LLC	OPERATING FUND	NONPRINTED MATERIALS	\$808.00	10/09/2000	AudioCassettes
			OPERATING FUND	NONPRINTED MATERIALS	\$9.40		
			OPERATING FUND	NONPRINTED MATERIALS	\$158.40		
				Total this claim	\$975.80		
19320	836	RELIABLE CORPORATION	OPERATING FUND	OTHER OFFICE SUPPLIES	\$250.38	10/09/2000	Copy Paper
				Total this claim	\$250.38		
19321	837	SECURITY COURIERS CORP.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$834.21	10/09/2000	Transport Service: 9/1-9/22/00
				Total this claim	\$834.21		
19322	838	SELECTVIDEO	OPERATING FUND	NONPRINTED MATERIALS	\$174.70	10/09/2000	Videos
			OPERATING FUND	NONPRINTED MATERIALS	\$10.00		
				Total this claim	\$184.70		
19323	839	STAPLES CREDIT PLAN	OPERATING FUND	FURNITURE & EQUIPMENT	\$199.98	10/09/2000	HP 932 Printer & Scientific Calculator
				Total this claim	\$199.98		
19324	840	SUNCOAST #3009	OPERATING FUND	NONPRINTED MATERIALS	\$85.92	10/09/2000	A.V materials-DeM. Juvenile
			OPERATING FUND	NONPRINTED MATERIALS	\$186.70		
			OPERATING FUND	NONPRINTED MATERIALS	\$188.81		
			OPERATING FUND	NONPRINTED MATERIALS	\$156.73		
				Total this claim	\$618.16		
19325	841	TOM KROOSWYK PLMBG, HT	OPERATING FUND	BUILDING & STRUCTURES	\$175.50	10/09/2000	Air Conditioner motor/repairs @ Wh.
				Total this claim	\$175.50		
19326	842	TOWN OF DEMOTTE	OPERATING FUND	WASTE DISPOSAL SERVICES	\$47.86	10/09/2000	Sewer Services to 8/31/00-DeM.
				Total this claim	\$47.86		
19327	843	TOWN OF WHEATFIELD SEW	OPERATING FUND	WASTE DISPOSAL SERVICES	\$41.05	10/09/2000	October Sewer Service @ Wh.
				Total this claim	\$41.05		
19328	844	TYSEN'S COUNTRY GROCER	OPERATING FUND	CLEANING & SANITATION SUP	\$117.66	10/09/2000	Children Craft/Storytime Supplies, Ref,
			OPERATING FUND	LIBRARY SUPPLIES	\$19.08		Expenses; Pledge, Bloo Cleaner, Lysol
			OPERATING FUND	LIBRARY SUPPLIES	\$11.04		Cleaning Rags, etc.
				Total this claim	\$147.78		
19329	845	UNIQUE MANAGEMENT SERVI	OPERATING FUND	MAINTENANCE/SERVICE CON	\$111.90	10/09/2000	14-Initial & Secondary Placements
				Total this claim	\$111.90		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19330	846	U.S. TOY CO., INC.	OPERATING FUND	BOOKS	\$112.79	10/09/2000	Oversized Big Books
			OPERATING FUND	BOOKS	\$12.18		
				Total this claim	\$124.97		
19331	847	VIKING OFFICE PRODUCTS	OPERATING FUND	OTHER OFFICE SUPPLIES	\$33.62	10/09/2000	CD-Rom Zippered Bags & Calendar
			OPERATING FUND	NONPRINTED MATERIALS	\$33.73		
				Total this claim	\$67.35		
19332	848	WAL-MART STORES, INC.	OPERATING FUND	OTHER OPERATING SUPPLIE	\$2.97	10/09/2000	Videos, Crafts, Bug Spray, Wipes
			OPERATING FUND	LIBRARY SUPPLIES	\$4.36		
			OPERATING FUND	NONPRINTED MATERIALS	\$141.45		
			OPERATING FUND	NONPRINTED MATERIALS	\$17.95		
			OPERATING FUND	NONPRINTED MATERIALS	\$40.06		
			OPERATING FUND	LIBRARY SUPPLIES	\$25.50		
				Total this claim	\$232.29		
19333	849	WALMART #1618	OPERATING FUND	NONPRINTED MATERIALS	\$171.10	10/09/2000	Videos, CD's, CD-Roms, etc.
			OPERATING FUND	NONPRINTED MATERIALS	\$224.94		
			OPERATING FUND	NONPRINTED MATERIALS	\$216.77		
				Total this claim	\$612.81		

<i>War Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
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Total Amount of Claims \$39,697.59

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Tuesday, October 03, 2000

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 9 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$39,697.59

Date this 9th day of October, 2000.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

AGENDA

**Jasper County Public Library Board of Trustees Monthly Meeting
Monday, November 13, 2000, 7:00 PM
Rensselaer Library**

Purpose

Opening of meeting

Moment of silence

Approval of Consent Agenda & Consent Agenda Items

Action

- A. Minutes of meeting (R 1 - R 2)
- B. Bills/Financial Reports (F)

General Business

- A. Health Insurance Premiums 2001 (R 9)
- B. Meeting Room Policy (R 11-R 15)
- C. Wheatfield meeting room request (R 18)
- D. NILBA dinner (R 20)
- E. Bequest for book purchases (R 23)
- F. Presentation of Slate of Officers 2001

Action
Action
Action
Information
Action
Information

Director's Report (R 17-R 21)

Discussion

Items for future Agendas

Public Forum

Adjournment

MinutesOctober 9, 2000
Meeting of the Jasper County Public Library Board 7:00 PM
Rensselaer Library

Present: Anne-Marie Egan, Sue Deardorff, Tim Schultz, Mike Crawford, Joan Floyd, Mari Anne Sayler, Mark Heinig III, and Lynn Daugherty.

An executive session, properly advertised, was held to discuss the annual Director's Job Performance Evaluation. No other business was discussed during the Executive Session.

The meeting then opened with a moment of silence. The Consent Agenda and Consent Agenda Items were approved on a motion by J. Floyd, seconded by S. Deardorff. These items included minutes, bills and financial reports, a revised salary ordinance, LSTA Grant 2001 Approval and credit card payment arrangements to allow payment between board meetings when necessary to avoid late charges.

RFP: The board looked at the completed RFP for the Automated Library System and discussed the projected timetable for vendor selection.

Library programming: The staff was commended for a particularly interesting, varied and well-attended selection of programs offered during the month of September.

Director's Salary: The board approved a 2001 salary of \$47,216, following a motion by T. Schultz, seconded by M. Crawford.

Mission Statement: On a motion by M. Sayler, seconded by M. Heinig, the board unanimously approved the adoption of the following as the Jasper County Public Library Mission Statement:

The Jasper County Public Library strives to inform, enrich and empower every person in our community by creating and promoting easy access to a vast array of ideas and information, and by supporting an informed citizenry, lifelong learning and love of reading.

Director's Evaluation: The board decided that in the future the director's evaluation will take place at the May board meeting. The director was asked to obtain samples of director evaluation documents from other libraries for board consideration.

Disposal of used books: The board requested that each library go through books remaining at the end of their used book sales each year and select as many as possible to be sent to the Miami Correctional Facility at Bunker Hill, Indiana.

With no other business to discuss, the meeting adjourned at 8:40 PM on a motion by J. Floyd, seconded by M. Crawford.


Attest: Sue Deardorff, Secretary


Anne-Marie Egan, President

October 2000

END OF MONTH:	DEMOTTE	RENSSELAER	
Total Materials Owned	48,437	58,540	26,014
Daily Average Circulation	323	395	156
Percent Increase/Decrease	-6.3%	0.0%	-10.7%
XX			
MONTHLY SYSTEM STATISTICS	1999	2000	% change
Circulation	23,821	22,741	-4.5%
Jan. to date circulation	236,302	233,518	-1.2%

DEMOTTE COLLECTION		RENSSELAER COLLECTION		WHEATFIELD COLLECTION		
Start of Month	End of Month	Start of Month	End of Month	Start of Month	End of Month	
Volumes	Volumes	Volumes	Volumes	Volumes	Volumes	
XX						
13,230	13,318	13,542	13,588	8,159	8,214	ADULT BOOKS
15,832	15,918	20,360	20,289	6,469	6,512	Fiction
						Nonfiction
						CHILDREN'S BKS
10,033	10,109	11,982	12,076	5,504	5,589	Fiction
6,209	6,237	7,737	7,737	3,200	3,226	Nonfiction
						0 Magazines,Adult
						0 Magazines,Child
2	2	365	365	3	3	Graphic Mat'l
0	0	0	0		0	Microforms
1,233	1,261	2,323	2,355	1,268	1,301	Sound Rec/Adult
269	275	325	326	236	245	Sound Rec/Child
				6	6	
78	84	88	97	34	40	CD ROM software
4	4	47	47	90	90	Software
						Vertical files
1,195	1,228	1,638	1,659	752	788	VHS
1	1	1	1	0	0	Equipment
48,086	48,437	58,408	58,540	25,721	26,014	TOTAL
XX						

CIRCULATION BY ITEM FINE CODE
October 2000

ITEM CODE	DEMOTTE	RENSSELAER	WHEATFIELD	TOTAL
000 (0)	30	19	19	68
100 (1)	59	46	29	134
200 (2)	56	52	28	136
300 (3)	162	170	78	410
400 (4)	1	23	5	29
500 (5)	50	74	18	142
600 (6)	372	391	246	1009
700 (7)	263	154	98	515
800 (8)	24	29	20	73
900 (9)	143	128	55	326
B (10)	75	65	38	178
j000 (11)	16	12	1	29
j100 (12)	7	8	7	22
j200 (13)	4	9	2	15
j300 (14)	93	108	35	236
j400 (15)	5	12	2	19
j500 (16)	130	215	72	417
j600 (17)	81	142	85	308
j700 (18)	112	152	68	332
j800 (19)	52	42	18	112
j900 (20)	71	122	42	235
jB (21)	52	32	19	103
FIC (22)	1393	1467	590	3450
yaFIC (23)	53	114	37	204
LARGE PRINT (24)	121	71	15	207
jFIC (25)	197	447	139	783
jE (26)	1229	1529	684	3442
jER (27)	494	282	151	927
Magazines (28)	509	337	214	1060
Games/Toys (29)	1	2	0	3
Filmstrips (30)	0	0	0	0
Microforms (31)	0	0	0	0
Cassettes (32)	0	3	0	3
jCassettes (33)	13	13	0	26
Compact Discs (34)	218	292	154	664
jCompact Discs (35)	7	3	1	11
Sound Recordings (36)	145	294	90	529
jSound Recordings (37)	71	81	18	170
CD ROM Software (38)	106	127	78	311
Vertical File (39)	162	51	0	213
Equipment (40)	1	0	0	1
yapFIC (41)	151	166	32	349
jpFIC (42)	236	264	92	592
Reference (43)	70	60	17	147
Genealogy (44)	0	0	0	0
jMagazines (45)	33	33	33	99
VHS (46)	673	1476	581	2730
Computer software (47)	0	0	0	0
Internet usage (49)	211	581	70	862
Textbooks (50)	10	0	0	10
Professional Collect.(51)	0	0	0	0
EXP (52)	12	52	17	81

Express books (53)		87		87
Free reads	434	439	52	925
Puzzles				0
Talking books		6		6
Assignment shelf books				0
TOTAL	8409	10282	4050	22741

JASPER COUNTY PUBLIC LIBRARY MONTHLY REPORT

October 2000

	DeMotte		Rensselaer		Wheatfield		TOTAL HOURS	
	Hrs.		Hrs.		Hrs.		SPENT	
INTRALIBRARY LOANS FILLED	168	36	101	22	142	31	411	89
LOCAL HISTORY								
In person	9	3	19	5		0	28	8
Letters written	2	2	5	5		0	7	7
IN-HOUSE USE - HARDWARE/SOFTWARE								
Computer software used	31	3	45	4	24	2	100	8
VCR Use		0	2	0	1	0	3	0
Microforms	14	2	52	7		0	66	9
CD ROM databases used	0	0	76	6	0	0	138	12
Online databases used	27	5	35	6	1	0	125	21
Typewriter use	2	0		0		0	2	0
Other equipment used		0	2	1		0	2	1
Dial-in OPAC access								
Tax Forms distributed		0		0		0	0	0
OTHER LIBRARY SERVICES USED								
Walking book visits	2	1	34	23		0	36	24
Notarized documents		0	1	0		0	1	0
Meeting Room Use (no. of groups)	65	22	31	10	34	11	130	43
Study room use		0	19	2		0	19	2
INTERLIBRARY LOANS								
Requests made for:	69	17	103	26	9	2	181	45
Items rec'd for:	68	34	59	30	16	8	143	72
Items requested by other libraries							0	
Items supplied to other libraries		0		0		0	0	0

REGISTRATIONS

Borrowers--Start of month:	7584	7807	3050	18441
Borrowers--End of month:	7638	7885	3073	18596
Non-resident, paying	3	7	0	10
PLAC card users	0	2	0	2
Reciprocal borrowers	202	134	5	341

PROGRAMS

Programs for all ages	1	6	5	30	0	6	36
Children's Programs (0-13)	22	132	20	120	19	114	61
Number attending	358		421		234		1013
YA Programs (14-17)	1	6		0	0	1	6
Number attending	13		12			25	
Adult Programs	1	6	6	36	0	7	42
Number attending	119		155		48	322	
Senior Citizen Programs		0	5	30	0	5	30
Number attending			73			73	
Total Number of Programs	25	150	36	216	19	114	80
Total Persons Attending	490		661		282		1433
Total Attending Same Month Last Yr.	592		705		212		1509
Total Staff Hours Spent		274		362		169	821
Hours Spent Same Month last year		307		482		150	939

CIRCULATION BY PATRON CODE

PATRONS	DeMotte		Rensselaer		Wheatfield		ALL LIBRARIES	
	Items Loaned	% of Total	Items Loaned	% of Total	Items Loaned	% of Total	Items Loaned	% of Total
Adult Male (0)	872	11.2%	1158	11.9%	436	10.9%	2466	11.5%
Adult Female (1)	4547	58.6%	5298	54.4%	2647	66.5%	12492	58.1%
Juvenile 0-11 (2)	1123	14.5%	1299	13.3%	366	9.2%	2788	13.0%
YA 12-17 (3)	244	3.1%	521	5.4%	142	3.6%	907	4.2%
Nonresident No Fee (4)	129	1.7%	279	2.9%	64	1.6%	472	2.2%
Board/Staff (5)	373	4.8%	588	6.0%	261	6.6%	1222	5.7%
School (6)	39	0.5%	22	0.2%	0	0.0%	61	0.3%
St. Joseph College (7)	0	0.0%	181	1.9%	0	0.0%	181	0.8%
State Library Card (8)	3	0.0%	1	0.0%	0	0.0%	4	0.0%
Nonresident Fee (9)	0	0.0%	9	0.1%	0	0.0%	9	0.0%
Corporate (10)	0	0.0%	157	1.6%	51	1.3%	208	1.0%
Reciprocal (11)	435	5.6%	223	2.3%	15	0.4%	673	3.1%
Total	7765		9736		3982		21483	
Total items borrowed by nonresidents	606	7.8%	715	7.3%	79	2.0%	1400	6.5%

People Count Week: Week of October 16-21, 2000

	PERSONS ENTERING BUILDING												COPIES MADE FOR PATRONS	CD-ROM/ Internet/ OPAC Use	DIRECTIONAL QUESTIONS						REFERENCE QUESTIONS									
	MEN			WOMEN			CHILDREN/ TEENS			MATERIALS USED					PHONE			IN- PERSON			PHONE			IN-PERSON						
	D	R	W	D	R	W	D	R	W	D	R	W			D	R	W	D	R	W	D	R	W	D	R	W				
2000 Totals	188	403	73	542	974	237	394	1178	238	294	372	239	8	6	100	125	187	87	61	103	57	65	291	138	31	27	21	83	109	52
1999 Totals	294	301	74	625	690	249	578	746	230	1541	547	326	52	324	174	27	32	0	136	157	64	148	236	106	137	34	26	291	118	61
1998 Totals	217	300	102	547	640	296	506	822	206	835	294	285	140	12	149	70	33	16	82	153	94	140	206	206	100	59	31	243	107	115
1997 Totals	269	274	103	624	613	277	549	587	244	1220	452	454	232	270	77	78	22	4	84	98	74	133	175	253	145	63	35	262	79	158

MEMORANDUM

Summary: Anthem has notified us that in 2001 our health insurance premiums will increase $7 \frac{1}{4} \%$ (\$15.11). Total health and life insurance premiums will go from \$213.78 to \$228.89/mo. per employee. We included an 8% increase in our 2001 health insurance budget appropriation. Therefore, we have enough money appropriated for JCPL to absorb the total increase.

The board needs to set the employer/employee participation figures at the November meeting.

Discussion: In 2000, each health insurance premium increased 7.72% (\$14.99) from \$198.79 to \$213.78/mo. JCPL absorbed the entire increase.

In 1999 each health insurance premium increased 8.75% (\$15.62) from \$183.17 to \$198.79/mo. The board elected to pay 80 % of the premium.

In 1998 the first year of the ILF Group Insurance Plan, the premium was \$183.17. The board voted to contribute \$146 with employee paying \$37.17.

Present employee portion of the health insurance premium is \$39.76. JCPL pays \$174.02 (including the life insurance and Accidental Death and Dismemberment).

Vote: that JCPL will pay the additional costs of the health insurance premiums for 2001, so that the employee would continue to pay \$39.76 per month and JCPL would pay \$189.13 per month.

Or

that JCPL will pay \$__ of the monthly payment, with the employee paying \$__.

Or

that JCPL will pay __% of the monthly payment with the employee paying __%

MEMORANDUM

Meeting Room Policy

Summary: The attached revision of the Meeting Room Policy, recommended by the Policy Committee:

- Removes the statement saying the meeting room is primarily for use of nonprofit groups, indicating that the *way* the group uses the room is more important than kind of group that uses it.
- Restricts program presenters from collecting names of participants for financial gain (we have never allowed this, but never put it in the policy).
- Adds the provision that only residents of our library district may reserve the room except for representatives of U.S. or Indiana governmental agencies. States that elected officials may use the room to meet with constituents (but not for re-election purposes).
- Gives permission to groups to collect membership dues and registration fees covering cost of materials or speakers.
- Restricts against selling tickets or collecting donations or free will offerings.

It does NOT:

- Prohibit scouts, 4-H or AA from holding weekly meetings in our libraries.

Discussion: Presently, we do not allow weekly meetings except for youth groups and, at DeMotte, AA, Adult Education and the Sunday church groups. Our present rule of thumb at Rensselaer is that youth groups such as scouts and 4-H may meet weekly at the library as long as they are out of the meeting rooms by 6:30 PM. At the other libraries, there is no 6:30 pm restriction. The staff feel that a change prohibiting weekly meetings would engender hard feelings.

AA is a group that would be much less vocal if we terminated their weekly use of the DeMotte Library, just because they probably don't want to call attention to themselves. They have met at the DeMotte Library since the early 1980's at least. They do not cause problems.

We have never heard grumbling from anyone about AA use of the library on Thursday evenings, nor about weekly use of the libraries by the Scouts. We have not had groups asking why they can't meet weekly if these groups can do so. We recommend allowing these particular groups to use the rooms weekly until such time as criticism occurs. If that happened, we could reassess our policy and remove all weekly meetings on the grounds that we received complaints that we were being partial.

As for weekly use by the churches, if we enforce our policy which says groups cannot charge admission or use the building for money-making purposes, we would exclude the churches or they would have to take up donations other ways. The revised language adds that "Tickets may not be sold nor donations or freewill offerings taken". This will make our current restriction more obvious.

Vote: To adopt the revised Meeting Room Policy, as recommended by the Policy Committee.

Or

Adopt a revised version of the Policy Committee's recommend Meeting Room Policy

Meeting Room Policy

Draft 11/00

Who May Use the Meeting Rooms

The Rensselaer, DeMotte, and Wheatfield libraries have meeting areas available primarily for the use of nonprofit groups or meetings of a civic, cultural, or educational nature. Meetings of a partisan political nature are prohibited.

Change to: The Rensselaer, DeMotte, and Wheatfield libraries have meeting areas available for the purpose of promoting the library's mission to

inform, enrich and empower those in our community by creating and promoting easy access to ideas and information, and by supporting an informed citizenry, lifelong learning and love of reading.

The meeting rooms are available for use by area clubs, organizations, committees, individuals and businesses with restrictions on use noted below. The library's programs and meetings shall have first priority for use.

The meeting rooms will be available to groups in the community regardless of the beliefs and affiliations of their individual members.

Delete: Meeting rooms may not be used for profitmaking or for advertising a product or service. The rooms cannot be used for private socializing purposes. Only selling or advertising in support of the library is permitted on library premises.

Change to: Meetings may not be used for

- sale or promotion of products or services, except in conjunction with a library program. Names of participants cannot be collected by program presenters for later financial gain.
- partisan political activities, except for events such as candidates' nights, when *all* candidates are invited by the library or independent civic organizations
- purely social or fund-raising functions unless sponsored by the library or a library group

No admission charge may be made for any function held in the library.

Membership dues and/or registration fees covering the cost of materials or speakers are acceptable. Tickets may not be sold nor donations or free will offerings taken.

The individual reserving and assuming responsibility for the room must be a resident of the Jasper County Public Library district. Exceptions to this requirement will be made for representatives of U.S. or Indiana governmental agencies. Elected officials may use the meeting room for "office hours" to meet with constituents, but such meetings may not be used for re-election purposes.

The Board of Trustees reserves the right to make a final decision if questions arise concerning use of the libraries.

Responsibilities of User Group

Use must be confined to the activity for which the facilities were requested. Grounds, furniture, equipment and other property must be properly cared for and returned to a neat and orderly condition following use. Upon leaving the building, meeting room must be securely locked.

Furnishings may not be removed from the meeting area without permission of the building supervisor. Nothing may be attached to or removed from walls, ceiling or floor except on designated bulletin boards or by special permission of the building supervisor.

Open flames (candles, matches, etc.) and red, orange or purple beverages are not permitted in meeting rooms.

Groups using the library's facilities are responsible for the actions of those persons attending their functions and must take full responsibility for loss or damage to any Library property, furnishings, and/or equipment occurring as a result of their group's use of Library property.

The Library shall not be responsible for damage or injury to any person or property occurring as a result of the group's use of the library.

Groups meeting while the library is open for business must maintain a noise level that does not interfere with the normal functioning of the library.

Publicizing Programs

The fact that a group is permitted to meet at the Library does not imply Library approval of the group or of the ideas presented at the meeting. Publicity for meetings or programs must make it clear that the Library is not a sponsor of the event.

Room Charges/Delete: Admission Fees

There is no charge for single or monthly meetings or programs. Groups wishing to hold regular weekly meetings must obtain permission from the Board of Trustees and may be charged a fee. All meetings must be cleared with the Director or Agency Librarian.

Delete: Until further notice, no fee is charged for meeting room use, but Donations to the library's gift fund are accepted with pleasure.

Delete: Admission charges cannot be assessed for meetings held in the library's meeting rooms except charges for program supplies and, in some cases, speakers' fees. Permission must be specifically granted by the Director.

Smoking and Drinking

Smoking and alcoholic beverages are not permitted in any part of the library.

Revoking of Meeting Room Privileges

The Library reserves the right to revoke meeting room privileges for any group if it feels the group has not met the conditions stated in this policy.

The Library's Responsibility

The Library is not responsible for items left in the building. No storage facilities are available for meeting room users.

Adopted 1993; reviewed 11/95, 11/97; revised 11/96,1/98, draft 11/00

MEMORANDUM

Last Minute Addition to Agenda: \$1000 Donation for "Worthwhile Book Purchases"

Summary: Mary Ethel Arnott, Rensselaer resident, willed \$1,000 "to the Jasper County Library Board for worthwhile book purchase purposes, in memory of my father, Fred M. Markin and my mother, Emma Ethel Markin."

Discussion: Does the board want this money split 3 ways between the 3 libraries or used at one library to purchase books for the benefit of all? Or do you want the Management Committee to discuss the proper use of this money and make a decision?

Vote: ?

JCPL FINANCIAL STATEMENT

OCTOBER 31, 2000

	<u>Beginning 2000 Balance</u>	<u>Current Month Disbursements</u>	<u>Y-T-D Disbursements</u>	<u>Current Month Receipts</u>	<u>Y-T-D Receipts</u>	<u>Ending Balance</u>
Operating Fund	\$381,829.76	\$100,894.68	\$1,010,642.26	\$10,513.37	\$692,535.70	\$63,723.20
Includes Investments of: \$23,425.00						
Public Library Access Card Fund	\$46.00	\$0.00	\$70.00	\$0.00	\$24.00	\$0.00
Gift Fund	\$3,210.96	\$0.00	\$2,221.28	\$78.58	\$4,205.96	\$5,195.64
DeMotte	\$460.47	\$0.00	\$490.98	\$0.00	\$759.00	\$728.49
Rensselaer	\$2,005.01	\$0.00	\$1,250.29	\$20.00	\$3,274.00	\$4,028.72
Wheatfield	\$745.48	\$0.00	\$480.01	\$58.58	\$172.96	\$438.43
Library Improvement Reserve Fund	\$78,696.30	\$0.00	\$61,015.00	\$113.67	\$3,040.91	\$20,722.21
Bond & Interest Redemption Fund	\$82,421.37	\$0.00	\$79,750.00	\$0.00	\$222,940.50	\$225,611.87
Includes Investments of: \$71,210.00						
Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$298.96	\$83,138.27	\$83,138.27
Includes Investments of: \$55,365.00						
Post/Hospitality Fund	\$0.00	\$0.00	\$918.02	\$102.70	\$1,020.72	\$102.70
Levy Excess Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Satellite Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Petty Cash Funds	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
Cash Change Fund	\$90.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90.00
Payroll Withholding Accts.						
FIT Tax Collected	\$0.00	\$5,283.69	\$54,190.96	\$5,283.69	\$54,190.96	\$0.00
FICA Tax Collected	\$0.00	\$3,987.59	\$40,332.77	\$3,987.59	\$40,332.77	\$0.00
State Tax Collected	\$1,609.17	\$1,878.41	\$17,808.45	\$1,730.45	\$17,924.80	\$1,725.52
County Tax Collected	\$451.51	\$502.52	\$4,848.98	\$455.58	\$4,853.05	\$455.58
IN Deferred Comp.	\$0.00	\$2,584.70	\$25,041.05	\$2,584.70	\$25,041.05	\$0.00
#125 Plan	\$0.00	\$1,426.07	\$12,371.74	\$1,426.08	\$12,371.76	\$0.02
Employee Health Insur.	\$0.00	\$0.00	\$8.00	\$0.00	\$8.00	\$0.00
Employee P.E.R.F.	\$3,747.31	\$4,172.81	\$16,032.49	\$1,354.49	\$13,639.67	\$1,354.49
Credit Union	\$0.00	\$50.00	\$1,500.00	\$50.00	\$1,500.00	\$0.00
TOTAL ALL FUNDS.....	\$552,222.38	\$120,780.47	\$1,326,751.00	\$27,979.86	\$1,176,768.12	\$402,239.50

Bank Balances**Jasper County Public Library****Report as of: 10/31/2000**

Bank		
1	Peoples State Bank	\$223,772.04
2	Demotte State Bank	\$7,535.25
3	Lafayette Bank & Trust-LIRF	\$20,722.21
4	Cash on Hand	\$210.00
5	Laf. Bank & Trust CD#5166746	\$0.00
6	Laf. Bank & Trust CD#8068372	\$0.00
7	Peoples State Bk. CD#3001873	\$0.00
8	Laf. Bank & Trust CD#8070026	\$150,000.00
9	Rens. Bank'g Ctr. CD#400037036	\$0.00
10		\$0.00
11	Civitas CD#7152001181	\$0.00
12	Civitas CD#7152001182	\$0.00
13	Civitas CD#7152030051	\$0.00
Total all banks =		\$402,239.50

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

INVESTMENT REGISTER

OPEN INVESTMENTS:

<u>Renewal Date</u>	<u>CD #</u>	<u>Issued By</u>	<u>Terms</u>	<u>Principal</u>	<u>%-Interest</u>	<u>Account</u>	<u>Purchase Date</u>	<u>Interest Earned</u>	<u>Comments</u>
				\$23,425.00		Operating		\$3,265.40	BIRF Interest goes to Oper. Fund
				\$71,210.00		BIRF			
				\$55,365.00		CPF		\$1,910.38	
15-Dec-00	8070026	Laf. Bank & Trust	182 day	\$150,000.00	6.75%		06/16/2000	\$5,175.78	

CLOSED INVESTMENTS:

<u>Renewal Date</u>	<u>CD #</u>	<u>Issued By</u>	<u>Terms</u>	<u>Principal</u>	<u>%-Interest</u>	<u>Account</u>	<u>Purchase Date</u>	<u>Interest Earned</u>	<u>Comments</u>
				\$76,000.00		Operating			
				\$67,000.00		BIRF			
07-Jan-00	7152030051	Civitas	10 day	\$143,000.00	5.12		28-Dec-99	\$203.38	
14-Jan-00	7152001181	Civitas	59 day	\$120,000.00	5.14	Operating	16-Nov-99	\$1,010.87	
				\$185,000.00		Operating			
				\$15,000.00		BIRF			
14-Feb-00	7152001182	Civitas	90 day	\$200,000.00	5.19		16-Nov-99	\$2,595.01	
				\$185,000.00		OPER			
				\$15,000.00		BIRF			
03/15/2000	5166746	Laf. Bank & Trust	30 day	\$200,000.00	5.7		02/14/2000	\$936.98	
				\$178,000.00		Operating		\$5,188.08	BIRF Interest goes to Oper. Fund
				\$154,950.00		BIRF			
				\$27,050.00		CPF		\$421.50	
08/09/2000	8068372	Laf. Bank & Trust	91 day	\$360,000.00	6.25		05/10/2000	\$5,609.58	
				\$122,526.00		BIRF		\$1,333.25	
				\$27,474.00		CPF		\$298.96	
10/10/2000	400037036	Rens. Bank'g Ctr	61 day	\$150,000.00	6.511		08/10/2000	\$1,632.21	
10/16/2000	3001873	Peoples State Bank	122 day	\$120,000.00	6.66	Operating	06/16/2000	\$2,671.30	
TOTAL								\$16,291.54	

Appropriation Report for**100 OPERATING FUND****Jasper County Public Library****Report Date: From 10/01/2000 To 10/31/2000**

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Spent
1. Personal Services							
1.11 SALARY OF LIBRARIAN	\$45,656.00	\$0.00	\$45,656.00	\$3,804.66	\$38,003.27	\$7,652.73	83.2
1.12 SALARY OF ASSISTANTS	\$597,581.00	\$0.00	\$597,581.00	\$46,795.31	\$471,193.38	\$126,387.62	78.9
1.13 WAGES OF JANITORS	\$39,608.00	\$0.00	\$39,608.00	\$2,950.79	\$30,395.74	\$9,212.26	76.7
1.21 EMPLOYER'S SHARE-FICA	\$52,238.00	\$0.00	\$52,238.00	\$3,987.59	\$40,332.77	\$11,905.23	77.2
1.22 UNEMPLOYMENT COMPENSAT	\$2,511.00	\$0.00	\$2,511.00	\$201.89	\$2,037.34	\$473.66	81.1
1.23 EMPLOYER'S CONTRIB.- PERF	\$30,396.00	\$0.00	\$30,396.00	\$7,302.58	\$27,745.11	\$2,650.89	91.3
1.24 EMPLOYER'S CONTRIB.- INS.	\$29,130.00	\$0.00	\$29,130.00	\$2,130.09	\$20,228.09	\$8,901.91	69.4
1.31 OTHER PERSONAL SERVICES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$280.00	\$1,220.00	18.7
Subtotal	\$798,620.00		\$798,620.00	\$67,172.91	\$630,215.70	\$168,404.30	78.9
2. Supplies							
2.11 OFFICIAL RECORDS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$310.29	\$689.71	31.0
2.12 STATIONERY AND PRINTING	\$700.00	\$0.00	\$700.00	\$0.00	\$38.90	\$661.10	5.6
2.13 OTHER OFFICE SUPPLIES	\$6,200.00	\$3.00	\$6,203.00	\$466.60	\$3,498.58	\$2,704.42	56.4
2.21 CLEANING & SANITATION SUP	\$3,400.00	\$0.00	\$3,400.00	\$117.66	\$3,123.86	\$276.14	91.9
2.22 FUEL, OIL & LUBRICANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$5.27	(\$5.27)	#Div/0!
2.23 OTHER OPERATING SUPPLIES	\$5,600.00	\$0.00	\$5,600.00	\$31.46	\$2,369.22	\$3,230.78	42.3
2.31 BUILDING MATERIALS & SUPP	\$1,100.00	\$0.00	\$1,100.00	\$0.00	\$682.73	\$417.27	62.1
2.32 PAINT AND PAINTING SUPPLIE	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	0.0
2.33 REPAIR PARTS	\$500.00	\$0.00	\$500.00	\$0.00	\$33.48	\$466.52	6.7

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
2.41 LIBRARY SUPPLIES	\$4,300.00	\$0.00	\$4,300.00	\$294.79	\$3,610.66	\$689.34	84.0
2.42 AUTOMATION SUPPLIES	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$1,681.11	\$2,818.89	37.4
Subtotal	\$27,450.00	\$3.00	\$27,453.00	\$910.51	\$15,354.10	\$12,098.90	55.9

3. Other Services and Charge

3.11 CONSULTING SERVICES	\$0.00	\$17,450.00	\$17,450.00	\$0.00	\$10,269.06	\$7,180.94	58.8
3.12 ENGINEERING & ARCH. SERVI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.13 LEGAL SERVICES	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,100.00	(\$100.00)	110.0
3.14 OTHER PROFESSIONAL SERVI	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$3,761.90	\$2,238.10	62.7
3.21 TELEPHONE	\$9,000.00	\$0.00	\$9,000.00	\$224.52	\$4,520.10	\$4,479.90	50.2
3.22 POSTAGE	\$5,300.00	\$0.00	\$5,300.00	\$684.04	\$3,243.92	\$2,056.08	61.2
3.23 TRAVELING EXPENSE	\$7,000.00	\$0.00	\$7,000.00	\$400.74	\$6,840.46	\$159.54	97.7
3.24 PROFESSIONAL MEETINGS	\$8,000.00	\$26.00	\$8,026.00	\$380.13	\$7,938.69	\$87.31	98.9
3.25 FREIGHT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.26 NETWORKING	\$10,000.00	\$0.00	\$10,000.00	\$73.66	\$1,625.96	\$8,374.04	16.3
3.31 ADVERTISING & PUBLIC NOTIC	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,737.53	(\$237.53)	115.8
3.32 OTHER PRINTING	\$350.00	\$0.00	\$350.00	\$84.45	\$268.30	\$81.70	76.7
3.41 OFFICIAL BONDS	\$250.00	\$0.00	\$250.00	\$0.00	\$150.00	\$100.00	60.0
3.42 OTHER INSURANCE	\$11,451.00	\$0.00	\$11,451.00	\$0.00	\$10,663.00	\$788.00	93.1
3.51 GAS	\$26,000.00	\$0.00	\$26,000.00	\$1,925.65	\$15,112.14	\$10,887.86	58.1
3.52 ELECTRICITY	\$47,000.00	\$0.00	\$47,000.00	\$6,717.11	\$37,200.15	\$9,799.85	79.1
3.53 WATER	\$900.00	\$0.00	\$900.00	\$84.80	\$719.30	\$180.70	79.9
3.54 WASTE DISPOSAL SERVICES	\$2,350.00	\$0.00	\$2,350.00	\$227.51	\$1,891.05	\$458.95	80.5
3.61 BUILDING & STRUCTURES	\$45,000.00	\$2,019.55	\$47,019.55	\$2,055.74	\$34,872.27	\$12,147.28	74.2
3.62 EQUIPMENT	\$6,000.00	\$0.00	\$6,000.00	\$287.10	\$1,663.64	\$4,336.36	27.7

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
3.71 REAL ESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.72 EQUIPMENT RENTALS	\$280.00	\$0.00	\$280.00	\$9.95	\$403.50	(\$123.50)	144.1
3.91 DUES	\$2,900.00	\$0.00	\$2,900.00	\$0.00	\$2,435.22	\$464.78	84.0
3.92 INTEREST ON TEMPORARY LO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.93 TAXES & ASSESSMENTS	\$0.00	\$135.61	\$135.61	\$0.00	\$135.61	\$0.00	100.0
3.94 TRANSFER TO LIRF	\$30,000.00	(\$17,450.00)	\$12,550.00	\$0.00	\$0.00	\$12,550.00	0.0
3.95 BOOK REIMBURSEMENT	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	0.0
3.96 PETTY CASH	\$120.00	\$0.00	\$120.00	\$0.00	\$0.00	\$120.00	0.0
3.97 INTERVIEWING & MOVING EXP	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.0
3.98 MAINTENANCE/SERVICE CONT	\$46,200.00	\$6,126.29	\$52,326.29	\$946.11	\$27,110.17	\$25,216.12	51.8
Subtotal	\$267,201.00	\$8,307.45	\$275,508.45	\$14,101.51	\$173,661.97	\$101,846.48	63.0
<i>4. Capital Outlays</i>							
4.1 LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.2 BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.3 IMPROVEMENTS OTHER THAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.4 FURNITURE & EQUIPMENT	\$16,000.00	\$4,998.62	\$20,998.62	\$1,535.37	\$13,461.23	\$7,537.39	64.1
4.51 BOOKS	\$150,000.00	\$63.63	\$150,063.63	\$9,478.83	\$116,726.51	\$33,337.12	77.8
4.52 PERIODICALS & NEWSPAPERS	\$23,500.00	\$0.00	\$23,500.00	\$1,044.60	\$20,650.19	\$2,849.81	87.9
4.53 NONPRINTED MATERIALS	\$55,000.00	\$2,813.45	\$57,813.45	\$6,650.95	\$40,572.56	\$17,240.89	70.2
Subtotal	\$244,500.00	\$7,875.70	\$252,375.70	\$18,709.75	\$191,410.49	\$60,965.21	75.8
Grand Total	\$1,337,771.00	\$16,186.15	\$1,353,957.15	\$100,894.68	\$1,010,642.26	\$343,314.89	74.6

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

Changes to Appropriations

<i>Date</i>	<i>Fund Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Reason</i>
01/03/2000	100	4.4	\$119.00	Encumbered 1999 Appropriation per Board Approval-12/27
01/12/2000	100	3.61	\$2,019.55	Ins. Claim-Prism Painting -A/P #40
05/04/2000	100	4.53	\$510.00	LSTA Grant for Y2K-Salem Press-A/P #297
05/09/2000	100	3.11	\$17,450.00	Per Board Mtg. Approval, 5/8/00
05/09/2000	100	3.94	(\$17,450.00)	Per Board Mtg. Approval, 5/8/00
05/09/2000	100	3.24	\$5.00	Refund-attendee cancelled, ILF A/P #324
06/13/2000	160	4.4	(\$70,000.00)	Board Approved Change per 6/12/00 Mtg.
06/27/2000	100	4.53	\$2,308.45	Grant Reimbursement-A/P #578 (Tally Systems) & #475 (T
07/10/2000	100	4.51	\$48.50	Incolsa refund to wrong library. Resent amt to Concordia
07/11/2000	130	3.61	\$20,000.00	Per Board Resolution 7/10/00
07/11/2000	130	4.4	(\$20,000.00)	Per Board Resolution 7/10/00
07/17/2000	100	3.93	\$135.61	Refunded late penalty fee. A/P #481 US Treasury
07/19/2000	100	4.53	(\$5.00)	Rebate on videos. A/P #339 Best Buy.
07/27/2000	100	4.4	\$1,878.01	Grant Reimbursement-A/P #222,303,#475 (Think Tank) & #
07/27/2000	100	3.98	\$6,126.29	Grant Reimbursement-A/P #579 (ThinkTank)
07/31/2000	100	4.51	\$15.13	Overpayment refunded-A/P #427-Boy Scouts of America
08/15/2000	160	4.4	\$35,000.00	Per Board Resolution 8/14/00
08/15/2000	160	4.53	(\$35,000.00)	Per Board Resolution 8/14/00
09/05/2000	130	3.61	\$25,622.00	Additional Appropriation as approved by SBA.
09/18/2000	100	3.24	\$21.00	Refund-ILF Registration-A/P #764
09/29/2000	100	2.13	\$3.00	Rebate-(Walgreen's)-Petty Cash-A/P #647-Gail Jung
10/30/2000	100	4.4	\$3,001.61	Grant Reimbursement-A/P #751-ThinkTank & #758-MicroW

Register of Claims
Jasper County Public Library
Report Date: From 10/01/2000 To 10/31/2000

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	857	JASPER COUNTY PUBLIC LIB	RENS & DEM BOND A	TRANSFER TO BIRF	122,526.00	10/10/2000	CD #400037036 Matured
			CAPITAL PROJECTS I	TRANSFER TO CAPITAL PROJ	\$27,474.00		
				Total this claim	\$150,000.00		
0	850	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,902.33	10/10/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$23,421.25		
			OPERATING FUND	WAGES OF JANITORS	\$1,458.39		
				Total this claim	\$26,781.97		
0	856	INDIANA DEPARTMENT OF RE	GIT TAX COLLECTED	SALARIES AND WAGES	\$1,878.41	10/20/2000	State & County tax withheld SEP '00
			COUNTY TAX COLLEC	SALARIES AND WAGES	\$502.52		Verif Code 31, Ref# 68404, 10/5/00 @ 3:48pm
				Total this claim	\$2,380.93		
0	858	JASPER COUNTY PUBLIC LIB	OPERATING FUND INV	TRANSFER TO OPERATING F	120,000.00	10/10/2000	CD#3001873 Matured
				Total this claim	\$120,000.00		
0	859	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,902.33	10/25/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$23,374.06		
			OPERATING FUND	WAGES OF JANITORS	\$1,492.40		
				Total this claim	\$26,768.79		
0	867	INTERNAL REVENUE SERVIC	OPERATING FUND	EMPLOYER'S SHARE-FICA	\$1,993.30	10/25/2000	EFT-FICA & FED Tax Withheld 25 OCT
			FICA TAX COLLECTED	SALARIES AND WAGES	\$1,993.30		10/26/00, Ref.#17116370
			FIT TAX COLLECTED	SALARIES AND WAGES	\$2,629.44		
				Total this claim	\$6,616.04		
0	855	INTERNAL REVENUE SERVIC	OPERATING FUND	EMPLOYER'S SHARE-FICA	\$1,994.29	10/10/2000	Fed & FICA tax Withheld 10 OCT 00
			FICA TAX COLLECTED	SALARIES AND WAGES	\$1,994.29		Ref#15477952 (3:44 pm 10/5/00)
			FIT TAX COLLECTED	SALARIES AND WAGES	\$2,654.25		
				Total this claim	\$6,642.83		
19266	782	ACE HARDWARE	OPERATING FUND	OTHER OPERATING SUPPLIE	\$8.34	10/09/2000	Light Bulb
				Total this claim	\$8.34		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19267	783	A.M. Best Company, Inc.	OPERATING FUND	BOOKS	\$76.00	10/09/2000	Best's Guide to Insurance Ratings...
			OPERATING FUND	BOOKS	\$76.00		
			OPERATING FUND	BOOKS	\$76.00		
			OPERATING FUND	BOOKS	\$38.85		
Total this claim					\$266.85		
19268	784	AMERICAN LIBRARY ASSN	OPERATING FUND	BOOKS	\$198.00	10/09/2000	Books
			OPERATING FUND	LIBRARY SUPPLIES	\$55.60		
			OPERATING FUND	BOOKS	\$11.00		
Total this claim					\$264.60		
19269	785	BAKER & TAYLOR	OPERATING FUND	BOOKS	\$765.04	10/09/2000	Books, AV, Continuations
			OPERATING FUND	BOOKS	\$1,378.24		
			OPERATING FUND	BOOKS	\$447.13		
			OPERATING FUND	BOOKS	\$905.17		
			OPERATING FUND	BOOKS	\$811.67		
			OPERATING FUND	BOOKS	\$633.87		
			OPERATING FUND	BOOKS	\$137.24		
			OPERATING FUND	BOOKS	\$7.76		
			OPERATING FUND	BOOKS	\$60.07		
			OPERATING FUND	BOOKS	\$426.21		
			OPERATING FUND	BOOKS	\$315.98		
			OPERATING FUND	BOOKS	\$877.07		
			OPERATING FUND	BOOKS	\$30.32		
			OPERATING FUND	BOOKS	\$5.24		
OPERATING FUND	NONPRINTED MATERIALS	\$72.22					
Total this claim					\$6,873.23		
19270	786	BARNES & NOBLE	OPERATING FUND	BOOKS	\$59.69	10/09/2000	Books
			OPERATING FUND	BOOKS	\$10.32		
			OPERATING FUND	BOOKS	\$181.84		
			OPERATING FUND	BOOKS	\$3.98		
			OPERATING FUND	BOOKS	\$19.96		
			OPERATING FUND	NONPRINTED MATERIALS	\$94.32		
			OPERATING FUND	NONPRINTED MATERIALS	\$436.22		
			OPERATING FUND	NONPRINTED MATERIALS	\$31.96		
OPERATING FUND	NONPRINTED MATERIALS	\$61.51					
Total this claim					\$899.80		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19271	787	BEST BUY CO., INC.	OPERATING FUND	NONPRINTED MATERIALS	\$456.73	10/09/2000	A.V-CD's, DVD's, Videos, CD-Roms
			OPERATING FUND	NONPRINTED MATERIALS	\$116.94		
			OPERATING FUND	NONPRINTED MATERIALS	\$812.02		
			OPERATING FUND	NONPRINTED MATERIALS	\$9.99		
			OPERATING FUND	NONPRINTED MATERIALS	\$404.78		
				Total this claim	\$1,800.46		
19272	788	BETHANY HOUSE PUBLISHER	OPERATING FUND	BOOKS	\$9.09	10/09/2000	Books-S.O.
			OPERATING FUND	BOOKS	\$13.27		
			OPERATING FUND	BOOKS	\$13.27		
			OPERATING FUND	BOOKS	\$2.71		
				Total this claim	\$38.34		
19273	789	BOWKER	OPERATING FUND	BOOKS	\$944.30	10/09/2000	Subj Guide to BIP
			OPERATING FUND	BOOKS	\$66.10		
				Total this claim	\$1,010.40		
19274	790	CAMPBELL PRINTING COMPA	OPERATING FUND	OTHER OFFICE SUPPLIES	\$12.00	10/09/2000	Business Cards
			OPERATING FUND	OTHER PRINTING	\$84.45		
				Total this claim	\$96.45		
19275	791	CDW GOVERNMENT, INC	OPERATING FUND	FURNITURE & EQUIPMENT	\$417.35	10/09/2000	Patch Cables
				Total this claim	\$417.35		
19276	792	CHICAGO TRIBUNE	OPERATING FUND	PERIODICALS & NEWSPAPER	\$105.60	10/09/2000	Newspaper Subscription-DeM. 9/25/00-
				Total this claim	\$105.60		
19277	793	CHRIS OLIVER	OPERATING FUND	BUILDING & STRUCTURES	\$30.00	10/09/2000	Fixed Light, Cleaned Gutters, Cut open wall area for odor
				Total this claim	\$30.00		
19278	794	CULLIGAN	OPERATING FUND	EQUIPMENT RENTALS	\$9.95	10/09/2000	October Water Cooler Rental & Water
			OPERATING FUND	WATER	\$34.65		
				Total this claim	\$44.60		
19279	795	D&J LAWN CARE, INC.	OPERATING FUND	BUILDING & STRUCTURES	\$195.00	10/09/2000	August Lawn Care-DeM. Lib.
				Total this claim	\$195.00		
19280	796	DEMCO	OPERATING FUND	LIBRARY SUPPLIES	\$5.43	10/09/2000	Logo Floor Mat-Wh. Lib.
			OPERATING FUND	BOOKS	\$4.25		
			OPERATING FUND	NONPRINTED MATERIALS	\$394.37		
			OPERATING FUND	FURNITURE & EQUIPMENT	\$68.53		
			OPERATING FUND	LIBRARY SUPPLIES	\$137.30		
				Total this claim	\$609.88		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19281	797	DIANA KOOY	OPERATING FUND	TRAVELING EXPENSE	\$97.82	10/09/2000	Coffee Maker, Cricket baits, Mileage
			OPERATING FUND	LIBRARY SUPPLIES	\$19.96		
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$15.75		
				Total this claim	\$133.53		
19282	798	DIANE KROS	OPERATING FUND	TRAVELING EXPENSE	\$30.88	10/09/2000	Mileage-Bank Deposits,Storytime, etc.
				Total this claim	\$30.88		
19283	799	DIANE OPOLSKI	OPERATING FUND	TRAVELING EXPENSE	\$5.20	10/09/2000	Mileage-Readers Advisory Mtg.
				Total this claim	\$5.20		
19285	801	FACTS ON FILE NEWS SERVI	OPERATING FUND	PERIODICALS & NEWSPAPER	\$395.00	10/09/2000	Issues & Controversies-Rens. Lib.12/00
			OPERATING FUND	PERIODICALS & NEWSPAPER	\$395.00		
			OPERATING FUND	PERIODICALS & NEWSPAPER	\$30.00		
				Total this claim	\$820.00		
19286	802	GAIL JUNG	OPERATING FUND	OTHER OFFICE SUPPLIES	\$10.75	10/09/2000	Rensselaer Petty Cash: Postage, eraser
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$4.40		strips, insect spray, photofinishing, Ch.
			OPERATING FUND	LIBRARY SUPPLIES	\$12.13		
			OPERATING FUND	LIBRARY SUPPLIES	\$4.39		
			OPERATING FUND	POSTAGE	\$24.04		
				Total this claim	\$55.71		
19287	803	GAYLORD BROS.	OPERATING FUND	FURNITURE & EQUIPMENT	\$96.56	10/09/2000	Utility Platform Truck-System Adm.
				Total this claim	\$96.56		
19288	804	GATEWAY LEARNING CORPO	OPERATING FUND	NONPRINTED MATERIALS	\$179.95	10/09/2000	Hooked On Phonics Audiocassettes
			OPERATING FUND	NONPRINTED MATERIALS	\$179.95		
			OPERATING FUND	NONPRINTED MATERIALS	\$25.00		
				Total this claim	\$384.90		
19289	805	GOODWIN FIRE EQUIPMENT	OPERATING FUND	EQUIPMENT	\$23.45	10/09/2000	Fire Extinguisher recharged & Stem Kit
				Total this claim	\$23.45		
19290	806	GROLIER PUBLISHING COMP	OPERATING FUND	BOOKS	\$83.20	10/09/2000	Continuations-Countries
			OPERATING FUND	BOOKS	\$5.82		
				Total this claim	\$89.02		
19291	807	HERITAGE OFFICE PRODUCT	OPERATING FUND	OTHER OFFICE SUPPLIES	\$31.82	10/09/2000	NameBadge,Markers,Dots, Olympia Ma
			OPERATING FUND	EQUIPMENT	\$106.15		Repairs @ Rens.
				Total this claim	\$137.97		
19292	808	ILLIANA PAINTING SERVICES,	OPERATING FUND	BUILDING & STRUCTURES	\$790.00	10/09/2000	Outside Painting-handrails, doors
				Total this claim	\$790.00		

<i>Warr Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19293	809	INDIANA DEPT.OF WORKFOR	OPERATING FUND	UNEMPLOYMENT COMPENSA	\$201.89	10/09/2000	Unemployment Compensation Qtly Pym
Total this claim					<u>\$201.89</u>		
19294	810	INFORMATION & RECORDS A	OPERATING FUND	EQUIPMENT	\$157.50	10/09/2000	Cleaned Microfiche Reader @ DeM.
			OPERATING FUND	OTHER OFFICE SUPPLIES	\$71.18		
Total this claim					<u>\$228.68</u>		
19295	811	INGRAM	OPERATING FUND	BOOKS	\$58.01	10/09/2000	Paperbacks, Easy Readers
			OPERATING FUND	BOOKS	\$48.18		
			OPERATING FUND	BOOKS	\$15.54		
			OPERATING FUND	BOOKS	\$7.91		
			OPERATING FUND	BOOKS	\$24.30		
Total this claim					<u>\$153.94</u>		
19296	812	INSPIRATIONAL BOOK DISTRI	OPERATING FUND	BOOKS	\$71.84	10/09/2000	Books, Video
			OPERATING FUND	BOOKS	\$31.94		
			OPERATING FUND	BOOKS	\$26.25		
			OPERATING FUND	BOOKS	\$21.55		
			OPERATING FUND	BOOKS	\$122.14		
			OPERATING FUND	NONPRINTED MATERIALS	\$17.99		
			OPERATING FUND	NONPRINTED MATERIALS	\$1.26		
			OPERATING FUND	BOOKS	\$52.73		
			OPERATING FUND	BOOKS	\$35.15		
Total this claim					<u>\$380.85</u>		
19297	813	JENNIFER L. EVERS	OPERATING FUND	TRAVELING EXPENSE	\$30.23	10/09/2000	Mileage-AV Shopping Trip & Expenses
			OPERATING FUND	PROFESSIONAL MEETINGS	\$27.06		
Total this claim					<u>\$57.29</u>		
19298	814	JILL TACHTIRIS	OPERATING FUND	TRAVELING EXPENSE	\$80.28	10/09/2000	Mileage-Ebook Seminar
Total this claim					<u>\$80.28</u>		
19299	815	KOEN BOOK DISTRIBUTORS, I	OPERATING FUND	BOOKS	\$22.46	10/09/2000	Book
			OPERATING FUND	BOOKS	\$0.67		
Total this claim					<u>\$23.13</u>		
19300	816	LAWN CARE CONSULTANTS	OPERATING FUND	BUILDING & STRUCTURES	\$810.00	10/09/2000	Lawn Care-6/6-9/15/00
Total this claim					<u>\$810.00</u>		
19301	817	LECTORUM PUBLICATIONS, I	OPERATING FUND	BOOKS	\$90.64	10/09/2000	Spanish Books
			OPERATING FUND	BOOKS	\$6.89		
Total this claim					<u>\$97.53</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19302	818	MIDWAY ELECTRONICS	OPERATING FUND	NETWORKING	\$73.66	10/09/2000	Annual Pager Service-7/1/00-6/30/01
				Total this claim	\$73.66		
19303	819	MIDWEST TAPE	OPERATING FUND	NONPRINTED MATERIALS	\$155.87	10/09/2000	Video
			OPERATING FUND	NONPRINTED MATERIALS	\$7.79		
				Total this claim	\$163.66		
19304	820	MOOLENAAR SUPREME PROF	OPERATING FUND	BUILDING & STRUCTURES	\$55.24	10/09/2000	Fertilization @ DeMotte Lib.
				Total this claim	\$55.24		
19305	821	NATIONAL BUSINESS FURNIT	OPERATING FUND	FURNITURE & EQUIPMENT	\$752.95	10/09/2000	CD-Rom Binder Carousel
				Total this claim	\$752.95		
19306	822	NIPSCO	OPERATING FUND	GAS	\$419.00	10/09/2000	DeM Utilities: 8/18-9/19/00;
			OPERATING FUND	ELECTRICITY	\$2,122.95		Wh. Utilities: 8/11-9/12/00
			OPERATING FUND	GAS	\$6.07		
			OPERATING FUND	ELECTRICITY	\$835.48		
				Total this claim	\$3,383.50		
19307	823	NORTHWESTERN INDIANA TE	OPERATING FUND	TELEPHONE	\$26.07	10/09/2000	DeM. October '00 Telephone-Local
				Total this claim	\$26.07		
19308	824	ON CUE #6106	OPERATING FUND	NONPRINTED MATERIALS	\$399.57	10/09/2000	DVD's, Videos, CD's, CD-Roms
				Total this claim	\$399.57		
19309	825	OOMS DISPOSAL SERVICE IN	OPERATING FUND	WASTE DISPOSAL SERVICES	\$54.00	10/09/2000	4th Qtr. Trash Service @ DeM. Lib.
				Total this claim	\$54.00		
19310	826	OREGON LIBRARY ASSOCIATI	OPERATING FUND	BOOKS	\$20.00	10/09/2000	Outreach Services Handbook
			OPERATING FUND	BOOKS	\$3.00		
				Total this claim	\$23.00		
19311	827	PARSONS TECHNOLOGY	OPERATING FUND	NONPRINTED MATERIALS	\$19.00	10/09/2000	Quicken Family Lawyer 2001 CD-Rom
			OPERATING FUND	NONPRINTED MATERIALS	\$5.95		
				Total this claim	\$24.95		
19312	828	PATTY STRINGFELLOW	OPERATING FUND	TRAVELING EXPENSE	\$136.83	10/09/2000	Mileage, Chamber Luncheon/Mtg., Migr
			OPERATING FUND	PROFESSIONAL MEETINGS	\$16.40		
				Total this claim	\$153.23		
19313	829	PEGGY WOODS	OPERATING FUND	TRAVELING EXPENSE	\$19.50	10/09/2000	Mileage & AV Trip Expenses
			OPERATING FUND	PROFESSIONAL MEETINGS	\$9.67		
				Total this claim	\$29.17		
19314	830	PLANNER PADS, INC.	OPERATING FUND	OTHER OFFICE SUPPLIES	\$56.85	10/09/2000	2-Executive Planner Calendars
				Total this claim	\$56.85		

<i>Warra. Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19315	831	POSTMASTER GENERAL	OPERATING FUND	POSTAGE	\$660.00	10/09/2000	2000-33 cent Stamps-self stick
				Total this claim	\$660.00		
19316	832	PRYOR RESOURCES INC.	OPERATING FUND	PROFESSIONAL MEETINGS	\$327.00	10/09/2000	How to Organize & Maintain Files-Jung,
				Total this claim	\$327.00		
19317	833	PUBLIC EMPLOYEES' RETIRE	OPERATING FUND	EMPLOYER'S CONTRIB.- PER	\$7,302.58	10/09/2000	3rd Qtr. PERF Payment (Employee & E
		P.E.R.F.		SALARIES AND WAGES	\$4,172.81		
				Total this claim	\$11,475.39		
19318	834	RECORD TOWN, INC.	OPERATING FUND	NONPRINTED MATERIALS	\$32.97	10/09/2000	Music CD's
			OPERATING FUND	NONPRINTED MATERIALS	\$109.93		
				Total this claim	\$142.90		
19319	835	RECORDED BOOKS, LLC	OPERATING FUND	NONPRINTED MATERIALS	\$808.00	10/09/2000	AudioCassettes
			OPERATING FUND	NONPRINTED MATERIALS	\$9.40		
			OPERATING FUND	NONPRINTED MATERIALS	\$158.40		
				Total this claim	\$975.80		
19320	836	RELIABLE CORPORATION	OPERATING FUND	OTHER OFFICE SUPPLIES	\$250.38	10/09/2000	Copy Paper
				Total this claim	\$250.38		
19321	837	SECURITY COURIERS CORP.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$834.21	10/09/2000	Transport Service: 9/1-9/22/00
				Total this claim	\$834.21		
19322	838	SELECTVIDEO	OPERATING FUND	NONPRINTED MATERIALS	\$174.70	10/09/2000	Videos
			OPERATING FUND	NONPRINTED MATERIALS	\$10.00		
				Total this claim	\$184.70		
19323	839	STAPLES CREDIT PLAN	OPERATING FUND	FURNITURE & EQUIPMENT	\$199.98	10/09/2000	HP 932 Printer & Scientific Calculator
				Total this claim	\$199.98		
19324	840	SUNCOAST #3009	OPERATING FUND	NONPRINTED MATERIALS	\$85.92	10/09/2000	A.V materials-DeM. Juvenile
			OPERATING FUND	NONPRINTED MATERIALS	\$186.70		
			OPERATING FUND	NONPRINTED MATERIALS	\$188.81		
			OPERATING FUND	NONPRINTED MATERIALS	\$156.73		
				Total this claim	\$618.16		
19325	841	TOM KROOSWYK PLMBG, HT	OPERATING FUND	BUILDING & STRUCTURES	\$175.50	10/09/2000	Air Conditioner motor/repairs @ Wh.
				Total this claim	\$175.50		
19326	842	TOWN OF DEMOTTE	OPERATING FUND	WASTE DISPOSAL SERVICES	\$47.86	10/09/2000	Sewer Services to 8/31/00-DeM.
				Total this claim	\$47.86		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19327	843	TOWN OF WHEATFIELD SEW	OPERATING FUND	WASTE DISPOSAL SERVICES	\$41.05	10/09/2000	October Sewer Service @ Wh.
				Total this claim	\$41.05		
19328	844	TYSEN'S COUNTRY GROCER	OPERATING FUND	CLEANING & SANITATION SUP	\$117.66	10/09/2000	Children Craft/Storytime Supplies, Ref, Expenses; Pledge, Bloo Cleaner, Lysol Cleaning Rags, etc.
			OPERATING FUND	LIBRARY SUPPLIES	\$19.08		
			OPERATING FUND	LIBRARY SUPPLIES	\$11.04		
				Total this claim	\$147.78		
19329	845	UNIQUE MANAGEMENT SERVI	OPERATING FUND	MAINTENANCE/SERVICE CON	\$111.90	10/09/2000	14-Initial & Secondary Placements
				Total this claim	\$111.90		
19330	846	U.S. TOY CO/CONSTRUCTIVE	OPERATING FUND	BOOKS	\$112.79	10/09/2000	Oversized Big Books
			OPERATING FUND	BOOKS	\$12.18		
				Total this claim	\$124.97		
19331	847	VIKING OFFICE PRODUCTS	OPERATING FUND	OTHER OFFICE SUPPLIES	\$33.62	10/09/2000	CD-Rom Zippered Bags & Calendar
			OPERATING FUND	NONPRINTED MATERIALS	\$33.73		
				Total this claim	\$67.35		
19332	848	WAL-MART STORES, INC.	OPERATING FUND	OTHER OPERATING SUPPLIE	\$2.97	10/09/2000	Videos, Crafts, Bug Spray, Wipes
			OPERATING FUND	LIBRARY SUPPLIES	\$4.36		
			OPERATING FUND	NONPRINTED MATERIALS	\$141.45		
			OPERATING FUND	NONPRINTED MATERIALS	\$17.95		
			OPERATING FUND	NONPRINTED MATERIALS	\$40.06		
			OPERATING FUND	LIBRARY SUPPLIES	\$25.50		
				Total this claim	\$232.29		
19333	849	WALMART #1618	OPERATING FUND	NONPRINTED MATERIALS	\$171.10	10/09/2000	Videos, CD's, CD-Roms, etc.
			OPERATING FUND	NONPRINTED MATERIALS	\$224.94		
			OPERATING FUND	NONPRINTED MATERIALS	\$216.77		
				Total this claim	\$612.81		
19334	851	ANTHEM BLUE CROSS AND B	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$2,032.44	10/10/2000	October Health Premium
		#125 TAX DEFERRED		SALARIES AND WAGES	\$1,426.07		
				Total this claim	\$3,458.51		
19335	852	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,292.35	10/10/2000	Withheld from Payroll 10 Oct 2000 Daugherty,Kooy,Schulenberg,Fagen, Filson,Stringfellow,Woods,Maxwell, Weed, Beedle,Jung
				Total this claim	\$1,292.35		
19336	853	LA-PORTER FEDERAL CREDIT	CREDIT UNION	SALARIES AND WAGES	\$25.00	10/10/2000	Withheld from Payroll 10 Oct 2000 Rusher
				Total this claim	\$25.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19337	854	SPRINT	OPERATING FUND	TELEPHONE	\$103.31	10/10/2000	Long Distance August 2000
			OPERATING FUND	TELEPHONE	\$35.15		
			OPERATING FUND	TELEPHONE	\$10.16		
				Total this claim	\$148.62		
19338	860	ANTHEM LIFE	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$97.65	10/25/2000	November Premium-21 lives
				Total this claim	\$97.65		
19339	861	CITY OF RENSSELAER	OPERATING FUND	GAS	\$525.40	10/25/2000	Rens. Utilities-9/11-10/15/00
			OPERATING FUND	ELECTRICITY	\$1,295.72		
			OPERATING FUND	WATER	\$50.15		
			OPERATING FUND	WASTE DISPOSAL SERVICES	\$84.60		
				Total this claim	\$1,955.87		
19340	862	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,292.35	10/25/2000	Withheld from 25 Oct 00 Payroll-Kooy, Schulenberg, Beedle, Jung, Woods, Stri Maxwell, Fagen, Filson
				Total this claim	\$1,292.35		
19341	863	LA-PORTER FEDERAL CREDIT	CREDIT UNION	SALARIES AND WAGES	\$25.00	10/25/2000	Withheld from 10/25/00 Payroll-Rusher
				Total this claim	\$25.00		
19342	864	NIPSCO	OPERATING FUND	GAS	\$55.45	10/25/2000	Wheatfield Utilities-9/12-10/12/00
			OPERATING FUND	ELECTRICITY	\$604.14		
				Total this claim	\$659.59		
19343	865	SPRINT	OPERATING FUND	TELEPHONE	\$49.83	10/25/2000	Local Phone Service-Wh. Lib. Oct'00
				Total this claim	\$49.83		
19344	866	USA TODAY	OPERATING FUND	PERIODICALS & NEWSPAPER	\$119.00	10/25/2000	Annual Newspaper Subsc. @ DeM., 11/
				Total this claim	\$119.00		
19345	868	NIPSCO	OPERATING FUND	GAS	\$919.73	10/25/2000	DeMotte Utilities-9/19-10/18/00
			OPERATING FUND	ELECTRICITY	\$1,858.82		
				Total this claim	\$2,778.55		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
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Total Amount of Claims \$390,780.47

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Tuesday, October 31, 2000

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 10 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$390,780.47

Date this 13th day of November, 2000.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

JASPER COUNTY PUBLIC LIBRARY

F5

Receipt Breakdown

October 31, 2000

	<u>THIS MONTH</u>	<u>YEAR-TO-DATE</u>	<u>TOTAL RECEIPTS THIS MONTH</u>	<u>TOTAL RECEIPTS YEAR-TO-DATE</u>
FINES & FEES:			\$2,350.65	\$22,074.67
DeMotte	\$743.17	\$8,234.69		
Rensselaer	\$1,069.41	\$9,297.29		
Wheatfield	\$538.07	\$4,542.69		
PHOTOCOPIES:			\$713.70	\$6,187.77
DeMotte	\$320.25	\$2,658.50		
Rensselaer	\$301.10	\$2,655.37		
Wheatfield	\$92.35	\$873.90		
CARDS:			\$78.00	\$807.90
DeMotte	\$34.00	\$300.90		
Rensselaer	\$32.00	\$359.00		
Wheatfield	\$12.00	\$148.00		
BOOK/EQUIPMENT SALES:			\$0.00	\$0.00
COMPUTER DISKS:			\$2.80	\$40.60
INTEREST:			\$4,366.61	\$19,526.73
Checking/Repurchase/Savings	\$362.06	\$5,587.86		
CD's & Investments	\$4,004.55	\$13,938.87		
TAXES:			\$0.00	\$622,812.54
Property Tax	\$0.00	\$367,216.19		
License Excise Tax	\$0.00	\$36,586.70		
Financial Institution Tax	\$0.00	\$663.00		
Local Option/Certified Shares	\$0.00	\$192,851.50		
Local Option/Property Tax Repl.	\$0.00	\$22,762.50		
State Distribution	\$0.00	\$2,732.65		
REFUNDS:			\$3,001.61	\$21,085.49
Insurance	\$0.00	\$2,068.05		
Rebates-Batteries/Report Folders	\$0.00	\$8.00		
Postage Reimbursement	\$0.00	\$0.00		
LSTA Technology Grant	\$3,001.61	\$18,740.44		
Conference Expense Reimbursm.	\$0.00	\$47.00		
ILF Trustee conf. Refund	\$0.00	\$5.00		
Employee July Ins. Premium	\$0.00	\$39.76		
U.S.Treasury Refund	\$0.00	\$136.11		
Rebate-Perfect Game	\$0.00	\$5.00		
Overpayment-Boy Scouts	\$0.00	\$15.13		
Rebate-ILF Mtg Registration	\$0.00	\$21.00		
	\$0.00	\$0.00		
	\$0.00	\$0.00		
TOTAL OPERATING FUND RECEIPTS.....			\$10,513.37	\$692,535.70
PLAC FUND:			\$0.00	\$24.00
GIFT FUNDS:			\$78.58	\$4,205.96
DeMotte	\$0.00	\$759.00		
Rensselaer	\$20.00	\$3,274.00		
Wheatfield	\$58.58	\$172.96		
LIBRARY IMPROVEMENT FUND:			\$113.67	\$3,040.91
BOND & INTEREST REDEMPTION FUND			\$0.00	\$222,940.50
Property Tax	\$0.00	\$202,408.52		
License Excise Tax	\$0.00	\$20,166.48		
Financial Institution Tax	\$0.00	\$365.50		
CAPITAL PROJECTS FUND:			\$298.96	\$83,138.27
Interest Earned	\$298.96	\$720.46		
Property Tax	\$0.00	\$74,827.55		
License Excise Tax	\$0.00	\$7,455.26		
Financial Institution Tax	\$0.00	\$135.00		
POST/HOSPITALITY FUND:			\$102.70	\$1,020.72
EXCESS FUND:			\$0.00	\$0.00
SATELLITE FUND:			\$0.00	\$0.00
CONSTRUCTION FUND:			\$0.00	\$0.00
CASH CHANGE FUND			\$0.00	\$0.00
SUB-TOTAL (page 1).....			\$11,107.28	\$1,006,906.06

	<u>THIS MONTH</u>	<u>YEAR-TO-DATE</u>	TOTAL RECEIPTS <u>THIS MONTH</u>	TOTAL RECEIPTS <u>YEAR-TO-DATE</u>
WITHHOLDING ACCOUNT FUNDS:			\$16,872.58	\$169,862.06
FIT Tax Collected	\$5,283.69	\$54,190.96		
FICA Collected	\$3,987.59	\$40,332.77		
State Tax Collected	\$1,730.45	\$17,924.80		
County Tax Collected	\$455.58	\$4,853.05		
INDIANA Deferred Comp	\$2,584.70	\$25,041.05		
#125 Plan	\$1,426.08	\$12,371.76		
Health/Life Insurance	\$0.00	\$8.00		
PERF	\$1,354.49	\$13,639.67		
Credit Union	\$50.00	\$1,500.00		
TOTAL RECEIPTS - ALL FUNDS.....			\$27,979.86	\$1,176,768.12

Register Of Claims
Jasper County Public Library
Report Date: From 11/01/2000 To 11/13/2000

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	878	INTERNAL REVENUE SERVIC	OPERATING FUND	EMPLOYER'S SHARE-FICA	\$2,210.97	11/10/2000	EFT-FICA & FED tax withheld
			FICA TAX COLLECTED	SALARIES AND WAGES	\$2,210.97		10 NOV 00, transferred 13 NOV 00
			FIT TAX COLLECTED	SALARIES AND WAGES	\$3,050.30		ref#18894300
			Total this claim		\$7,472.24		
0	869	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,902.33	11/10/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$26,064.59		
			OPERATING FUND	WAGES OF JANITORS	\$1,647.13		
			Total this claim		\$29,614.05		
18990	965	TOM KROOSWYK PLMBG, HT	OPERATING FUND	BUILDING & STRUCTURES	(\$192.00)	11/13/2000	VOID A/P #477-Check lost enroute
			Total this claim		(\$192.00)		
19346	870	ANTHEM BLUE CROSS AND B	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$2,032.44	11/10/2000	November Health Premium
		#125 TAX DEFERRED	SALARIES AND WAGES	\$1,426.07			
			Total this claim		\$3,458.51		
19347	871	COLLEGE OF DuPAGE	OPERATING FUND	PROFESSIONAL MEETINGS	\$325.00	11/10/2000	Soaring to Excellence
							Policies, Technology & Human Values
							11/17/00;1/19/01;3/23/01
			Total this claim		\$325.00		
19348	872	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,292.35	11/10/2000	Withheld from Payroll 11/10/00
							Daugherty,Kooy,Schulenberg,Fagen,
							Filson,Stringfellow,Woods,Maxwell,
							Weed,Beedle,Jung
			Total this claim		\$1,292.35		
19349	873	LA-PORTER FEDERAL CREDIT	CREDIT UNION	SALARIES AND WAGES	\$25.00	11/10/2000	Withheld from payroll 11/10/00
							Rusher
			Total this claim		\$25.00		
19350	874	NORTHWESTERN INDIANA TE	OPERATING FUND	TELEPHONE	\$26.07	11/10/2000	Dem- Nov. Local Telephone
			Total this claim		\$26.07		
19351	875	SPRINT	OPERATING FUND	TELEPHONE	\$28.32	11/10/2000	Long Distance Oct '00
			OPERATING FUND	TELEPHONE	\$9.69		
			Total this claim		\$38.01		
19352	876	TOWN OF DEMOTTE	OPERATING FUND	WASTE DISPOSAL SERVICES	\$47.86	11/10/2000	Sewer Service Dem. Sep '00
			Total this claim		\$47.86		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19353	877	TOWN OF WHEATFIELD SEW	OPERATING FUND	WASTE DISPOSAL SERVICES	\$41.05	11/10/2000	Sewer Service Wheat- Nov '00
Total this claim					<u>\$41.05</u>		
19355	881	ALA TechSource	OPERATING FUND	PERIODICALS & NEWSPAPER	\$75.00	11/13/2000	Annual Subscription:Library Systems Ne
Total this claim					<u>\$75.00</u>		
19356	882	ALCO DISCOUNT STORE #290	OPERATING FUND	LIBRARY SUPPLIES	\$10.08	11/13/2000	Dem-Trick or Treat Supplies
Total this claim					<u>\$10.08</u>		
19357	883	AMBER WHITED	OPERATING FUND	TRAVELING EXPENSE	\$60.15	11/13/2000	Mileage, parking, toll expenses; District 1 & mini-workshop @ Wheat
Total this claim					<u>\$60.15</u>		
19358	884	AMERICAN LIBRARY ASSN	OPERATING FUND	BOOKS	\$40.50	11/13/2000	Copyright Essentials
					<u>\$7.00</u>		
Total this claim					<u>\$47.50</u>		
19359	885	ANNE-MARIE EGAN	OPERATING FUND	TRAVELING EXPENSE	\$14.30	11/13/2000	Mileage;Board Mtg @ Wheatfield
Total this claim					<u>\$14.30</u>		
19360	886	AVC CORPORATION	OPERATING FUND	MAINTENANCE/SERVICE CON	\$198.00	11/13/2000	Financial Computer Service Agreement Oct '00
Total this claim					<u>\$198.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19361	887	BAKER & TAYLOR	OPERATING FUND	BOOKS	\$103.21	11/13/2000	Books, Gift Books
			OPERATING FUND	BOOKS	\$1,693.70		
			OPERATING FUND	BOOKS	\$393.10		
			OPERATING FUND	BOOKS	\$840.30		
			OPERATING FUND	BOOKS	\$1,116.81		
			OPERATING FUND	BOOKS	\$586.76		
			OPERATING FUND	BOOKS	\$388.96		
			OPERATING FUND	BOOKS	\$173.14		
			OPERATING FUND	BOOKS	\$106.82		
			OPERATING FUND	BOOKS	\$1,004.89		
			OPERATING FUND	BOOKS	\$248.50		
			OPERATING FUND	BOOKS	\$107.09		
			OPERATING FUND	BOOKS	\$38.99		
			OPERATING FUND	BOOKS	\$5.24		
			OPERATING FUND	BOOKS	\$5.24		
			OPERATING FUND	BOOKS	\$20.99		
			RENSSELAER GIFT FU	BOOKS	\$198.40		
			OPERATING FUND	NONPRINTED MATERIALS	\$52.52		
			Total this claim		\$7,084.66		
19362	888	BETHANY HOUSE PUBLISHER	OPERATING FUND	BOOKS	\$32.17	11/13/2000	Books
			OPERATING FUND	BOOKS	\$14.69		
			OPERATING FUND	BOOKS	\$7.70		
			OPERATING FUND	BOOKS	\$11.19		
			OPERATING FUND	BOOKS	\$11.19		
			OPERATING FUND	BOOKS	\$9.69		
			Total this claim		\$86.63		
19363	889	BIERMA HARDWARE, INC.	OPERATING FUND	CLEANING & SANITATION SUP	\$50.36	11/13/2000	Spray nine cleaner
			Total this claim		\$50.36		
19364	890	BROWN'S GARDEN SHOPPE	OPERATING FUND	BUILDING & STRUCTURES	\$1,964.70	11/13/2000	Lawn Mowing; July, Aug, Sept.
			Total this claim		\$1,964.70		
19365	891	CAMPBELL PRINTING COMPA	OPERATING FUND	OTHER OFFICE SUPPLIES	\$35.82	11/13/2000	(Cream) Newsletter Paper, 11x17
			Total this claim		\$35.82		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19366	892	CHARLOTTE FAGEN	OPERATING FUND	TRAVELING EXPENSE	\$93.60	11/13/2000	Children's Supplies;Stickers, plates, dec
			OPERATING FUND	BOOKS	\$3.15		
			OPERATING FUND	LIBRARY SUPPLIES	\$27.48		
				Total this claim	\$124.23		
19367	893	CLAWSON COMMUNICATIONS	OPERATING FUND	NETWORKING	\$1,975.00	11/13/2000	Install Networking Cabling
				Total this claim	\$1,975.00		
19368	894	CROSSWIND SERVICES, INC.	OPERATING FUND	AUTOMATION SUPPLIES	\$5.99	11/13/2000	10' DB25 M/M Cable
				Total this claim	\$5.99		
19369	895	CULLIGAN	OPERATING FUND	EQUIPMENT RENTALS	\$9.95	11/13/2000	Water cooler rental-Wheat
				Total this claim	\$9.95		
19370	896	D&J LAWN CARE, INC.	OPERATING FUND	BUILDING & STRUCTURES	\$130.00	11/13/2000	Lawn Mowing;9/6 & 9/27-DeMotte
				Total this claim	\$130.00		
19371	897	DARYL'S PASTRY SHOP	OPERATING FUND	LIBRARY SUPPLIES	\$16.20	11/13/2000	Incolsa Workshop
				Total this claim	\$16.20		
19372	898	DEMCO	OPERATING FUND	NONPRINTED MATERIALS	\$252.88	11/13/2000	Video Browser's
				Total this claim	\$252.88		
19373	899	DIANA KOOY	OPERATING FUND	TRAVELING EXPENSE	\$33.15	11/13/2000	mileage-programming cntrprts,powerpt.
				Total this claim	\$33.15		
19374	900	DIANE KROS	OPERATING FUND	TRAVELING EXPENSE	\$69.55	11/13/2000	Mileage-Counterparts mtg, misc.
				Total this claim	\$69.55		
19375	901	DIANE OPOLSKI	OPERATING FUND	TRAVELING EXPENSE	\$31.53	11/13/2000	Mileage-Circulation cntrprts. Mtg & expe
			OPERATING FUND	PROFESSIONAL MEETINGS	\$4.97		
				Total this claim	\$36.50		
19376	902	DIVISION OF ELEVATOR SAFE	OPERATING FUND	BUILDING & STRUCTURES	\$52.00	11/13/2000	Elevator Inspection-Dem
				Total this claim	\$52.00		
19377	903	DUMAS & MORIARTY	OPERATING FUND	LEGAL SERVICES	\$495.00	11/13/2000	Correspondence-letters, E-mail, Review System
				Total this claim	\$495.00		
19378	904	EBSCO PUBLISHING	OPERATING FUND	NONPRINTED MATERIALS	\$1,500.00	11/13/2000	NoveList 10/1/00 - 9/31/01
				Total this claim	\$1,500.00		
19379	905	ESSENTIAL PUBLISHING	OPERATING FUND	BOOKS	\$34.95	11/13/2000	Indiana Divorce book
				Total this claim	\$34.95		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19380	906	FARM EQUIPMENT GUIDE	OPERATING FUND	BOOKS	\$19.95	11/13/2000	Farm Equipment Guide
				Total this claim	\$19.95		
19381	907	FASE'S WATER TREATMENT	OPERATING FUND	BUILDING MATERIALS & SUPP	\$52.50	11/13/2000	Redout for Water Softener-Demotte
				Total this claim	\$52.50		
19382	908	GA FOODS GROUP	OPERATING FUND	LIBRARY SUPPLIES	\$22.20	11/13/2000	INCOLSA Fall Mtg
				Total this claim	\$22.20		
19383	909	GAIL JUNG	OPERATING FUND	TRAVELING EXPENSE	\$39.65	11/13/2000	Mileage-Organize & File Seminar, Bookkeeping Wrkshp
				Total this claim	\$39.65		
19384	910	GAIL JUNG	OPERATING FUND	BUILDING MATERIALS & SUPP	\$2.24	11/13/2000	Rens. Petty Cash-Duct Tape,Postage, Film, Key tags
			OPERATING FUND	POSTAGE	\$49.47		
			OPERATING FUND	LIBRARY SUPPLIES	\$4.26		
			OPERATING FUND	OTHER OFFICE SUPPLIES	\$5.74		
				Total this claim	\$61.71		
19385	911	GALE GROUP	OPERATING FUND	BOOKS	\$142.50	11/13/2000	American Law Yearbook
			OPERATING FUND	BOOKS	\$7.39		
				Total this claim	\$149.89		
19386	912	GAYLORD BROS.	OPERATING FUND	FURNITURE & EQUIPMENT	\$444.36	11/13/2000	5 tier Displayer-Dem
				Total this claim	\$444.36		
19387	913	GENEALOGY .COM	OPERATING FUND	NONPRINTED MATERIALS	\$325.89	11/13/2000	CD Roms-Family Tree Maker
			OPERATING FUND	NONPRINTED MATERIALS	\$19.00		
				Total this claim	\$344.89		
19388	914	GLENDA BROWN	OPERATING FUND	TRAVELING EXPENSE	\$31.20	11/13/2000	Mileage-reference Counterparts;10/31/0
				Total this claim	\$31.20		
19389	915	H. W. WILSON COMPANY	OPERATING FUND	PERIODICALS & NEWSPAPER	\$292.00	11/13/2000	Reader's Guide Subscription-Rens
			OPERATING FUND	PERIODICALS & NEWSPAPER	\$292.00		
				Total this claim	\$584.00		
19390	916	HERITAGE OFFICE PRODUCT	OPERATING FUND	OTHER OFFICE SUPPLIES	\$67.39	11/13/2000	Laminate,Correction pens,clips
				Total this claim	\$67.39		
19391	917	HERRMAN & GOETZ, INC.	OPERATING FUND	BUILDING & STRUCTURES	\$260.00	11/13/2000	Locate Electrical Shorts feeding outside
				Total this claim	\$260.00		
19392	918	HP PRODUCTS CORP.	OPERATING FUND	CLEANING & SANITATION SUP	\$756.93	11/13/2000	Ice Melter,M-Folds,Vandalism remover,
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$765.75		
				Total this claim	\$1,522.68		

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<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19393	919	ICE MILLER	OPERATING FUND	LEGAL SERVICES	\$293.00	11/13/2000	Telephone Conference;FLSA & FMLA is Serv. Librarian
Total this claim					<u>\$293.00</u>		
19394	920	INDIANA HISTORICAL SOCIET	OPERATING FUND	BOOKS	\$33.20	11/13/2000	Books
			OPERATING FUND	BOOKS	\$33.20		
			OPERATING FUND	BOOKS	\$33.20		
			OPERATING FUND	BOOKS	\$5.03		
Total this claim					<u>\$104.63</u>		
19395	921	INDIANA UNIVERSITY PRESS	OPERATING FUND	BOOKS	\$127.80	11/13/2000	Books
			OPERATING FUND	BOOKS	\$7.33		
Total this claim					<u>\$135.13</u>		
19396	922	ISCI	OPERATING FUND	OTHER PROFESSIONAL SERV	\$635.70	11/13/2000	Review automation RFP draft for migrati
Total this claim					<u>\$635.70</u>		
19397	923	INGRAM	OPERATING FUND	BOOKS	\$24.30	11/13/2000	Books
			OPERATING FUND	BOOKS	\$28.06		
			OPERATING FUND	BOOKS	\$28.37		
			OPERATING FUND	BOOKS	\$18.53		
			OPERATING FUND	BOOKS	\$10.80		
			OPERATING FUND	BOOKS	\$10.80		
			OPERATING FUND	BOOKS	\$7.48		
Total this claim					<u>\$128.34</u>		
19399	925	JACK STANDISH	WHEATFIELD GIFT FU	FURNITURE & EQUIPMENT	\$82.56	11/13/2000	Oak Material for Shelving & Labor-Whe
Total this claim					<u>\$82.56</u>		
19400	926	JACKIE SAXON	OPERATING FUND	TRAVELING EXPENSE	\$44.53	11/13/2000	Mileage-Children's Cntrprts, YA outstan
Total this claim					<u>\$44.53</u>		
19401	927	J B'S LOCK & KEY SERVICE	OPERATING FUND	BUILDING & STRUCTURES	\$75.00	11/13/2000	Repair on rear double door & secure ha Dem
Total this claim					<u>\$75.00</u>		
19402	928	JENNIFER L. EVERS	OPERATING FUND	TRAVELING EXPENSE	\$60.30	11/13/2000	Mileage-Web and mini-workshops
			OPERATING FUND	PROFESSIONAL MEETINGS	\$6.07		Expenses- Web workshop
Total this claim					<u>\$66.37</u>		
19403	929	JILL TACHTIRIS	OPERATING FUND	TRAVELING EXPENSE	\$98.48	11/13/2000	Mileage-District 1 Conference, AV cntrprts,E-book Demo
Total this claim					<u>\$98.48</u>		

<i>Warrent Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19404	930	KATHRYN B. WEED	OPERATING FUND	TRAVELING EXPENSE	\$14.30	11/13/2000	Postage & Mileage
			OPERATING FUND	POSTAGE	\$13.20		
				Total this claim	\$27.50		
19405	931	KEM'S TRUSTWORTHY HARD	OPERATING FUND	BUILDING MATERIALS & SUPP	\$15.87	11/13/2000	Air conditioning vent covering materials-
				Total this claim	\$15.87		
19406	932	KIRBY RISK CORPORATION	OPERATING FUND	REPAIR PARTS	\$12.78	11/13/2000	Electical Porcelain Sockets hardware &
				Total this claim	\$12.78		
19407	933	KONE, INC.	OPERATING FUND	BUILDING & STRUCTURES	\$643.59	11/13/2000	Elevator Repairs-New power supply boa
				Total this claim	\$643.59		
19408	934	LEGAL DIRECTORIES PUBLIS	OPERATING FUND	BOOKS	\$50.00	11/13/2000	2000 Indiana Legal Directory
			OPERATING FUND	BOOKS	\$6.50		
				Total this claim	\$56.50		
19409	935	LISA RUSHER	OPERATING FUND	TRAVELING EXPENSE	\$7.15	11/13/2000	Sign for Fall Festival, Mileage;mini-work
			OPERATING FUND	EQUIPMENT RENTALS	\$20.00		
				Total this claim	\$27.15		
19410	936	LYNN DAUGHERTY	OPERATING FUND	TRAVELING EXPENSE	\$141.38	11/13/2000	Sign Permit, Mileage & expenses
			OPERATING FUND	PROFESSIONAL MEETINGS	\$43.06		Bookkeeping, Directors & mini-worksho
			OPERATING FUND	OFFICIAL RECORDS	\$25.00		
				Total this claim	\$209.44		
19411	937	MARLENE BEEDLE	OPERATING FUND	TRAVELING EXPENSE	\$15.60	11/13/2000	Mileage & expense-Geneology wrkshp
			OPERATING FUND	PROFESSIONAL MEETINGS	\$7.82		
				Total this claim	\$23.42		
19412	938	MBNA AMERICA BUSINESS C	OPERATING FUND	PROFESSIONAL MEETINGS	\$68.20	11/13/2000	Lebanon Holiday Inn-10/2/00 Charlotte-CYPD
				Total this claim	\$68.20		
19413	939	MBNA AMERICA BUSINESS C	OPERATING FUND	PROFESSIONAL MEETINGS	\$63.00	11/13/2000	Ind Lib. Assoc-District 1, 10/3/00 Opolski & Hesterman
				Total this claim	\$63.00		
19414	940	MBNA AMERICA BUSINESS C	OPERATING FUND	NONPRINTED MATERIALS	\$9.95	11/13/2000	Video's
			OPERATING FUND	NONPRINTED MATERIALS	\$9.95		
			OPERATING FUND	NONPRINTED MATERIALS	\$1.59		
				Total this claim	\$21.49		
19415	941	MIDWEST TAPE	OPERATING FUND	NONPRINTED MATERIALS	\$159.98	11/13/2000	Video's
			OPERATING FUND	NONPRINTED MATERIALS	\$8.00		
				Total this claim	\$167.98		

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<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19416	942	NORTHSTAR PUBLISHING CO	OPERATING FUND	NONPRINTED MATERIALS	\$142.55	11/13/2000	Video's
			OPERATING FUND	NONPRINTED MATERIALS	\$8.99		
				Total this claim	\$151.54		
19417	943	OAG BUSINESS TRAVEL PLAN	OPERATING FUND	BOOKS	\$99.00	11/13/2000	OAG Business Travel Planner
				Total this claim	\$99.00		
19418	944	PATTY STRINGFELLOW	OPERATING FUND	TRAVELING EXPENSE	\$191.18	11/13/2000	Mileage & Expenses Leadership wrkshp
			OPERATING FUND	PROFESSIONAL MEETINGS	\$8.50		
			HOST/HOSPITALITY F	TRAVELING EXPENSE	\$2.52		
				Total this claim	\$202.20		
19419	945	PEGGY WOODS	OPERATING FUND	TRAVELING EXPENSE	\$21.45	11/13/2000	Mileage-E-Book & mini-workshops
				Total this claim	\$21.45		
19420	946	PRECISION CONTROL SYSTE	OPERATING FUND	TRANSFER TO LIRF	\$7,100.00	11/13/2000	Chiller Project Completion-Rens
				Total this claim	\$7,100.00		
19421	947	QUILL	OPERATING FUND	LIBRARY SUPPLIES	\$24.89	11/13/2000	markers,planners,envelopes,paper trim
			OPERATING FUND	FURNITURE & EQUIPMENT	\$44.97		cartrdgs,ribbons,
			OPERATING FUND	NONPRINTED MATERIALS	\$32.45		cassettes,contact paper,tape,glue,
			OPERATING FUND	BOOKS	\$597.38		pens, note pads, book pockets
			OPERATING FUND	OTHER OFFICE SUPPLIES	\$741.12		
				Total this claim	\$1,440.81		
19422	948	R & M WHOLESALE, INC.	HOST/HOSPITALITY F	LIBRARY SUPPLIES	\$65.18	11/13/2000	Fall Fesitival Supplies-Rens
				Total this claim	\$65.18		
19423	949	REBECCA GIBSON	OPERATING FUND	TRAVELING EXPENSE	\$57.53	11/13/2000	Moving Expenses & Workshop Mileage
			OPERATING FUND	INTERVIEWING & MOVING EX	\$492.76		
				Total this claim	\$550.29		
19424	950	RECORDED BOOKS, LLC	OPERATING FUND	NONPRINTED MATERIALS	\$351.20	11/13/2000	audio cassettes
				Total this claim	\$351.20		
19425	951	REGENT BOOK CO., INC.	OPERATING FUND	BOOKS	\$8.99	11/13/2000	Book
			OPERATING FUND	BOOKS	\$8.99		
			OPERATING FUND	BOOKS	\$3.76		
				Total this claim	\$21.74		
19426	952	RENEE CARR	OPERATING FUND	TRAVELING EXPENSE	\$15.60	11/13/2000	Mileage
				Total this claim	\$15.60		
19427	953	RENSSELAER CENTRAL HIGH	OPERATING FUND	OTHER PRINTING	\$90.00	11/13/2000	Yearbook AD/2000
				Total this claim	\$90.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19428	954	RENSSELAER REPUBLICAN	OPERATING FUND	ADVERTISING & PUBLIC NOTI	\$33.75	11/13/2000	Library Assistant Ad-DeMotte
				Total this claim	\$33.75		
19429	955	RICHARD RHOADES	OPERATING FUND	BUILDING & STRUCTURES	\$60.00	11/13/2000	Repairs to front door,doorbell,moved ite bird feeder, installed rods, misc. jobs
				Total this claim	\$60.00		
19430	956	S & J CHEM-DRY	OPERATING FUND	BUILDING & STRUCTURES	\$1,900.00	11/13/2000	DeMotte-Cleaned carpet 1st floor, mtg r
			OPERATING FUND	BUILDING & STRUCTURES	\$850.00		21 chairs
				Total this claim	\$2,750.00		
19431	957	SECRETARY OF STATE	OPERATING FUND	OFFICIAL BONDS	\$5.00	11/13/2000	Notary Application-Stubblefield
				Total this claim	\$5.00		
19432	958	SECURITY COURIERS CORP.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$1,097.65	11/13/2000	Transport Service 9/29 - 10/27/00
				Total this claim	\$1,097.65		
19433	959	SMILEMAKERS	OPERATING FUND	LIBRARY SUPPLIES	\$56.85	11/13/2000	Program Supplies-Ren
				Total this claim	\$56.85		
19434	960	TYSEN'S COUNTRY GROCER	OPERATING FUND	LIBRARY SUPPLIES	\$15.84	11/13/2000	Brown Bag, Afterschool & meeting room
			OPERATING FUND	LIBRARY SUPPLIES	\$8.31		
				Total this claim	\$24.15		
19435	961	TYSEN'S FAMILY FOOD CENT	OPERATING FUND	LIBRARY SUPPLIES	\$12.89	11/13/2000	Teen read week, mini-workshop &
			WHEATFIELD GIFT FU	LIBRARY SUPPLIES	\$53.63		program supplies-Wheat
				Total this claim	\$66.52		
19436	962	UNIQUE MANAGEMENT SERVI	OPERATING FUND	MAINTENANCE/SERVICE CON	\$182.38	11/13/2000	Sep Initial Placements
				Total this claim	\$182.38		
19437	963	WAL-MART STORES, INC.	HOST/HOSPITALITY F	LIBRARY SUPPLIES	\$35.00	11/13/2000	Children's Prog. Supplies,Film, Fall
			OPERATING FUND	NONPRINTED MATERIALS	\$27.90		Festival Supplies & AV materials
			OPERATING FUND	NONPRINTED MATERIALS	\$27.90		
			OPERATING FUND	NONPRINTED MATERIALS	\$71.76		
			OPERATING FUND	NONPRINTED MATERIALS	\$53.82		
			OPERATING FUND	NONPRINTED MATERIALS	\$53.82		
			OPERATING FUND	LIBRARY SUPPLIES	\$13.96		
			OPERATING FUND	LIBRARY SUPPLIES	\$8.05		
				Total this claim	\$292.21		
19438	964	WHEELER PUBLISHING, INC.	RENSSELAER GIFT FU BOOKS		\$184.65	11/13/2000	Gift Fund Books
				Total this claim	\$184.65		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19439	924	INSPIRATIONAL BOOK DISTRI	OPERATING FUND	BOOKS	\$45.52	11/13/2000	Books
			OPERATING FUND	BOOKS	\$68.66		
			OPERATING FUND	BOOKS	\$9.59		
			OPERATING FUND	BOOKS	\$35.10		
			OPERATING FUND	BOOKS	\$10.39		
			OPERATING FUND	BOOKS	\$22.29		
			OPERATING FUND	BOOKS	\$19.89		
			Total this claim		\$211.44		
19440	966	TOM KROOSWYK PLMBG, HT	OPERATING FUND	BUILDING & STRUCTURES	\$192.00	11/13/2000	REPLACEMENT FOR LOST CK #1899 #965) AC repairs & freon; plumbing repa
			Total this claim		\$192.00		
19441	880	ACE HARDWARE	OPERATING FUND	BUILDING & STRUCTURES	\$58.06	11/13/2000	Plunger,Shelves,
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$5.99		
			Total this claim		\$64.05		
19442	967	JASPER COUNTY PUBLIC LIB	OPERATING FUND	PURCHASE OF INVESTMENTS	200,000.00	11/13/2000	Purchase 91 day CD
			Total this claim		\$200,000.00		
19443	968	JASPER COUNTY PUBLIC LIB	OPERATING FUND	PURCHASE OF INVESTMENTS	100,000.00	11/13/2000	Purchase 64 day CD
			Total this claim		\$100,000.00		
19444	969	JASPER COUNTY PUBLIC LIB	RENS & DEM BOND A	PURCHASE OF INVESTMENTS	285,640.00	11/13/2000	Purchase 35 day CD
			CAPITAL PROJECTS F	PURCHASE OF INVESTMENTS	\$76,360.00		
			Total this claim		\$362,000.00		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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Total Amount of Claims \$740,441.48

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Monday, November 13, 2000

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 11 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$740,441.48

Date this 13th day of November, 2000.

_____	_____	_____
_____	_____	_____
_____	_____	_____

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

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AGENDA

**Jasper County Public Library Board of Trustees Monthly Meeting
Wednesday, December 27, 2000, 9:00 AM
Rensselaer Library**

Purpose

Opening of meeting

Moment of silence

Bills to be allowed

Action

Transfers of funds

Action

Encumbrances

Action

Adjournment

Register Of Claims
Jasper County Public Library
Report Date: From 12/01/2000 To 12/27/2000

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	986	INDIANA DEPARTMENT OF RE	GIT TAX COLLECTED	SALARIES AND WAGES	\$1,867.66	12/20/2000	State & County Tax Withheld Nov '00
			COUNTY TAX COLLEC	SALARIES AND WAGES	\$512.93		Verif Code #33,Ref. #61806 12/4/00 @ 3:43 pm
			Total this claim		\$2,380.59		
0	1051	JASPER COUNTY PUBLIC LIB	CAPITAL PROJECTS I	TRANSFER TO CAPITAL PROJ	\$76,360.00	12/18/2000	CD#400037127 Matured
			RENS & DEM BOND A	TRANSFER TO BIRF	285,640.00		
			Total this claim		\$362,000.00		
0	1052	INTERNAL REVENUE SERVIC	OPERATING FUND	EMPLOYER'S SHARE-FICA	\$1,979.73	12/26/2000	FICA & FED Tax Withheld 25 DEC 00
			FICA TAX COLLECTED	SALARIES AND WAGES	\$1,979.73		Ref # 23172409 (12/19 @ 4:44 pm)
			FIT TAX COLLECTED	SALARIES AND WAGES	\$2,658.54		
			Total this claim		\$6,618.00		
0	979	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,902.33	12/10/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$23,859.61		
			OPERATING FUND	WAGES OF JANITORS	\$1,451.79		
			Total this claim		\$27,213.73		
0	1050	JASPER COUNTY PUBLIC LIB	OPERATING FUND INV	TRANSFER TO OPERATING F	\$23,425.00	12/15/2000	CD #8070026 Matured
			RENS & DEM BOND A	TRANSFER TO BIRF	\$71,210.00		
			CAPITAL PROJECTS I	TRANSFER TO CAPITAL PROJ	\$55,365.00		
			Total this claim		\$150,000.00		
0	1042	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,902.33	12/25/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$23,207.41		
			OPERATING FUND	WAGES OF JANITORS	\$1,481.20		
			Total this claim		\$26,590.94		
0	1011	JASPER COUNTY PUBLIC LIB	OPERATING FUND	BANK TRANSFERS	\$8,500.00	12/11/2000	Bank Transfer from DeMotte State bank
			Total this claim		\$8,500.00		
0	987	INTERNAL REVENUE SERVIC	OPERATING FUND	EMPLOYER'S SHARE-FICA	\$2,027.35	12/11/2000	Fed & FICA Tax Withheld 10 DEC '00
			FICA TAX COLLECTED	SALARIES AND WAGES	\$2,027.35		Ref #21497473 (3:40- 12/4/00)
			FIT TAX COLLECTED	SALARIES AND WAGES	\$2,717.66		
			Total this claim		\$6,772.36		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19453	980	ANTHEM BLUE CROSS AND B	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$2,032.44	12/10/2000	December Health Premium
			#125 TAX DEFERRED	SALARIES AND WAGES	\$1,426.07		
				Total this claim	\$3,458.51		
19454	981	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,292.35	12/10/2000	Withheld From Payroll 10 DEC '00 Daugherty, Kooy, Schulenberg, Fagen, Stringfellow, Woods, Maxwell, Weed, Beedle, Jung, Filson
				Total this claim	\$1,292.35		
19455	982	LA-PORTER FEDERAL CREDIT	CREDIT UNION	SALARIES AND WAGES	\$25.00	12/10/2000	Withheld From Payroll 10 DEC '00 Rusher
				Total this claim	\$25.00		
19456	983	NIPSCO	OPERATING FUND	GAS	\$1,027.88	12/10/2000	DeMotte Utilities
			OPERATING FUND	ELECTRICITY	\$1,826.37		10/18 - 11/17/00
				Total this claim	\$2,854.25		
19457	984	TOWN OF DEMOTTE	OPERATING FUND	WASTE DISPOSAL SERVICES	\$47.86	12/10/2000	Sewer Service Oct '00
				Total this claim	\$47.86		
19458	985	TOWN OF WHEATFIELD SEW	OPERATING FUND	WASTE DISPOSAL SERVICES	\$41.05	12/10/2000	Wheatfield Sewer Service Dec '00
				Total this claim	\$41.05		
19459	988	ACE HARDWARE	OPERATING FUND	CLEANING & SANITATION SUP	\$15.84	12/11/2000	Hand Vacuum & Tools
			OPERATING FUND	EQUIPMENT	\$6.99		
			OPERATING FUND	FURNITURE & EQUIPMENT	\$24.99		
				Total this claim	\$47.82		
19460	989	ALL-PHASE ELECTRIC SUPPL	OPERATING FUND	REPAIR PARTS	\$390.00	12/11/2000	Greenlee #305 Ballasts-144040012
				Total this claim	\$390.00		
19461	990	AMBER WHITED	OPERATING FUND	TRAVELING EXPENSE	\$7.15	12/11/2000	Mileage
				Total this claim	\$7.15		
19462	991	AVC CORPORATION	OPERATING FUND	MAINTENANCE/SERVICE CON	\$99.00	12/11/2000	Financial Software Service Contract
				Total this claim	\$99.00		

<i>Warra Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19463	992	BAKER & TAYLOR	OPERATING FUND	BOOKS	\$631.18	12/11/2000	Invoices per attached-Books, Gift Fund
			OPERATING FUND	BOOKS	\$84.35		
			OPERATING FUND	BOOKS	\$57.73		
			OPERATING FUND	BOOKS	\$57.95		
			OPERATING FUND	BOOKS	\$83.96		
			OPERATING FUND	BOOKS	\$353.48		
			OPERATING FUND	BOOKS	\$243.24		
			OPERATING FUND	BOOKS	\$862.29		
			OPERATING FUND	BOOKS	\$36.69		
			RENSSELAER GIFT FU	BOOKS	\$117.97		
			OPERATING FUND	BOOKS	\$96.96		
			OPERATING FUND	BOOKS	\$1,924.42		
			OPERATING FUND	BOOKS	\$457.05		
			OPERATING FUND	BOOKS	\$168.47		
			Total this claim		\$5,175.74		
19464	993	BANK ONE TRUST COMPANY,	RENS & DEM BOND A	PAYMENT OF BONDS	275,000.00	12/11/2000	Bond Payment & Interest due 1/1/01
			RENS & DEM BOND A	INTEREST-BONDS	\$79,200.00		
			Total this claim		\$354,200.00		
19465	994	BETHANY HOUSE PUBLISHER	OPERATING FUND	BOOKS	\$4.20	12/11/2000	Books
			OPERATING FUND	BOOKS	\$4.19		
			OPERATING FUND	BOOKS	\$1.13		
			Total this claim		\$9.52		
19466	995	CLAWSON COMMUNICATIONS	OPERATING FUND	FURNITURE & EQUIPMENT	\$555.00	12/11/2000	Relay Rack, shelves, installation
			Total this claim		\$555.00		
19467	996	CONSOLIDATED INSURANCE	OPERATING FUND	OFFICIAL BONDS	\$150.00	12/11/2000	Notary Bond-V. Stubblefield
			Total this claim		\$150.00		
19468	997	CULLIGAN	OPERATING FUND	EQUIPMENT RENTALS	\$9.95	12/11/2000	December Water Cooler Rental & Water
			OPERATING FUND	WATER	\$39.60		
			Total this claim		\$49.55		
19469	998	DELL MARKETING L.P.	OPERATING FUND	FURNITURE & EQUIPMENT	\$3,585.00	12/11/2000	3-Computers-Dell 866mhz/133 GX 100
			Total this claim		\$3,585.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19470	999	DEMCO	OPERATING FUND	OTHER OFFICE SUPPLIES	\$15.29	12/11/2000	Dual Video Cases
			OPERATING FUND	FURNITURE & EQUIPMENT	\$170.00		
			OPERATING FUND	NONPRINTED MATERIALS	\$161.08		
			OPERATING FUND	FURNITURE & EQUIPMENT	\$122.36		
				Total this claim	\$468.73		
19471	1000	DIANA KOOY	OPERATING FUND	TRAVELING EXPENSE	\$25.35	12/11/2000	Stapler, Mileage
			OPERATING FUND	OTHER OFFICE SUPPLIES	\$11.49		
				Total this claim	\$36.84		
19472	1001	DIANE KROS	OPERATING FUND	TRAVELING EXPENSE	\$20.48	12/11/2000	Mileage
				Total this claim	\$20.48		
19473	1002	EDUCATIONAL RESOURCES	OPERATING FUND	NONPRINTED MATERIALS	\$139.90	12/11/2000	CD-Rom - FrontPage software
			OPERATING FUND	NONPRINTED MATERIALS	\$10.00		
				Total this claim	\$149.90		
19474	1003	ELLISON EDUCATIONAL EQUI	OPERATING FUND	LIBRARY SUPPLIES	\$85.00	12/11/2000	Dies - Maple Leaf, Oak Leaf - Rens.
				Total this claim	\$85.00		
19475	1004	FASE'S WATER TREATMENT	OPERATING FUND	BUILDING MATERIALS & SUPP	\$52.50	12/11/2000	Redout
				Total this claim	\$52.50		
19476	1005	GAYLORD BROS.	OPERATING FUND	LIBRARY SUPPLIES	\$21.76	12/11/2000	Hardware/Software Mtnce, Marc Subscri
			OPERATING FUND	FURNITURE & EQUIPMENT	\$91.95		Pymt.(12/1/00-2/28/01)
			OPERATING FUND	MAINTENANCE/SERVICE CON	\$4,287.50		
			OPERATING FUND	OTHER OFFICE SUPPLIES	\$75.92		
				Total this claim	\$4,477.13		
19477	1006	HERITAGE OFFICE PRODUCT	OPERATING FUND	MAINTENANCE/SERVICE CON	\$2,963.00	12/11/2000	Serv. Contracts-Mita 1460 @ DeM & ov
				Total this claim	\$2,963.00		
19478	1007	HP PRODUCTS CORP.	OPERATING FUND	CLEANING & SANITATION SUP	\$105.63	12/11/2000	Roll Towels, Ice Melter, Vacuum Brush
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$75.05		
			OPERATING FUND	REPAIR PARTS	\$12.94		
				Total this claim	\$193.62		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19479	1008	INGRAM	OPERATING FUND	BOOKS	\$44.69	12/11/2000	Books per attached invoices
			OPERATING FUND	BOOKS	\$27.62		
			OPERATING FUND	BOOKS	\$18.41		
			OPERATING FUND	BOOKS	\$19.14		
			OPERATING FUND	BOOKS	\$5.40		
			OPERATING FUND	BOOKS	\$5.40		
			OPERATING FUND	BOOKS	\$10.14		
			Total this claim		\$130.80		
19480	1009	INSPIRATIONAL BOOK DISTRI	OPERATING FUND	BOOKS	\$51.12	12/11/2000	Books per attached invoices
			OPERATING FUND	BOOKS	\$19.97		
			OPERATING FUND	BOOKS	\$8.77		
			OPERATING FUND	BOOKS	\$27.18		
			OPERATING FUND	BOOKS	\$3.99		
			Total this claim		\$111.03		
19481	1010	J B'S LOCK & KEY SERVICE	OPERATING FUND	BUILDING & STRUCTURES	\$50.00	12/11/2000	Broken Key Extraction
			Total this claim		\$50.00		
19482	1012	JENNIFER L. EVERS	OPERATING FUND	TRAVELING EXPENSE	\$20.30	12/11/2000	Mileage
			Total this claim		\$20.30		
19483	1013	KANKAKEE VALLEY HIGH SCH	OPERATING FUND	BOOKS	\$70.00	12/11/2000	2001 & 2000 Kougar Pride Yearbooks
			OPERATING FUND	BOOKS	\$70.00		
			Total this claim		\$140.00		
19484	1014	KONE, INC.	OPERATING FUND	BUILDING & STRUCTURES	\$170.57	12/11/2000	Reverse Phase Relay repair-Elevator
			Total this claim		\$170.57		
19485	1015	LIBRARY VIDEO COMPANY	OPERATING FUND	NONPRINTED MATERIALS	\$94.70	12/11/2000	Videos
			OPERATING FUND	NONPRINTED MATERIALS	\$5.00		
			Total this claim		\$99.70		
19486	1016	LIBROS SIN FRONTERAS, CO.	OPERATING FUND	BOOKS	\$113.55	12/11/2000	Spanish speaking books
			OPERATING FUND	BOOKS	\$9.00		
			Total this claim		\$122.55		
19487	1017	MBNA AMERICA BUSINESS C	OPERATING FUND	NONPRINTED MATERIALS	\$24.95	12/11/2000	CBD books
			OPERATING FUND	NONPRINTED MATERIALS	\$24.95		
			OPERATING FUND	NONPRINTED MATERIALS	\$41.90		
			OPERATING FUND	NONPRINTED MATERIALS	\$7.35		
			Total this claim		\$99.15		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19488	1018	MBNA AMERICA BUSINESS C	OPERATING FUND	PROFESSIONAL MEETINGS	\$180.66	12/11/2000	FourWinds Resort accommodations-IPL
				Total this claim	<u>\$180.66</u>		
19489	1019	MIDWEST TAPE	OPERATING FUND	NONPRINTED MATERIALS	\$214.94	12/11/2000	Videos-3
			OPERATING FUND	NONPRINTED MATERIALS	\$10.75		
				Total this claim	<u>\$225.69</u>		
19490	1020	NORTHWESTERN INDIANA TE	OPERATING FUND	TELEPHONE	\$26.07	12/11/2000	December Telephone-DeMotte
				Total this claim	<u>\$26.07</u>		
19491	1021	POSTMASTER GENERAL	OPERATING FUND	POSTAGE	\$252.40	12/11/2000	Stamps-200 -\$.33 self stick; 50-\$1.00; 2 200-\$.02; 200-\$.03; 200-\$.04; 100-\$.10
				Total this claim	<u>\$252.40</u>		
19492	1022	PRECISION CONTROL SYSTE	OPERATING FUND	TRANSFER TO LIRF	\$3,585.00	12/11/2000	Escrow Release on Chiller Project
				Total this claim	<u>\$3,585.00</u>		
19493	1023	QUILL	OPERATING FUND	OTHER OFFICE SUPPLIES	\$108.20	12/11/2000	Rolodex, markers, stapler, file trays, dis tabs, etc.
				Total this claim	<u>\$108.20</u>		
19494	1024	REBECCA GIBSON	OPERATING FUND	LIBRARY SUPPLIES	\$28.18	12/11/2000	Counterparts Mtg Expense, Posters, lett
				Total this claim	<u>\$28.18</u>		
19495	1025	RECORDED BOOKS, LLC	OPERATING FUND	NONPRINTED MATERIALS	\$434.40	12/11/2000	AudioBooks
				Total this claim	<u>\$434.40</u>		
19496	1026	REGENT BOOK CO., INC.	OPERATING FUND	BOOKS	\$8.99	12/11/2000	Crafts/ornaments book
			OPERATING FUND	BOOKS	\$1.88		
				Total this claim	<u>\$10.87</u>		
19497	1027	RENSSELAER REPUBLICAN	OPERATING FUND	ADVERTISING & PUBLIC NOTI	\$171.72	12/11/2000	2 Legal Ads-Migration Bid, Rens .Rep.
				Total this claim	<u>\$171.72</u>		
19498	1028	RICHARD RHOADES	OPERATING FUND	EQUIPMENT	\$20.00	12/11/2000	Installed shelves @ DeM. Lib.
				Total this claim	<u>\$20.00</u>		
19499	1029	S & J CHEM-DRY	OPERATING FUND	BUILDING & STRUCTURES	\$1,462.42	12/11/2000	Rensselaer Carpet & Chair Cleaning
				Total this claim	<u>\$1,462.42</u>		
19500	1030	SECURITY COURIERS CORP.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$834.21	12/11/2000	Courier Services-11/3-11/24/00
				Total this claim	<u>\$834.21</u>		
19501	1031	SELECTVIDEO	OPERATING FUND	NONPRINTED MATERIALS	\$44.85	12/11/2000	Videos
			OPERATING FUND	NONPRINTED MATERIALS	\$7.00		
				Total this claim	<u>\$51.85</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19502	1032	SHEILA MAXWELL	OPERATING FUND	TRAVELING EXPENSE	\$286.99	12/11/2000	Mileage, Mtg. Expenses, Postage
			OPERATING FUND	PROFESSIONAL MEETINGS	\$21.39		
			OPERATING FUND	POSTAGE	\$1.13		
				Total this claim	\$309.51		
19503	1033	SHOWCASES	OPERATING FUND	NONPRINTED MATERIALS	\$297.00	12/11/2000	Single CD in Jewel Case w/adhesive ba
				Total this claim	\$297.00		
19504	1034	SPRINT	OPERATING FUND	TELEPHONE	(\$1.06)	12/11/2000	DeMotte & Wheatfield L.D. telephone -D
			OPERATING FUND	TELEPHONE	\$23.33		
			OPERATING FUND	TELEPHONE	\$9.38		
				Total this claim	\$31.65		
19505	1035	THE TIMES-	OPERATING FUND	PERIODICALS & NEWSPAPER	\$199.20	12/11/2000	1 yr. Subscription-EastLake Edition-DeM
				Total this claim	\$199.20		
19506	1036	TYSEN'S COUNTRY GROCER	OPERATING FUND	LIBRARY SUPPLIES	\$40.29	12/11/2000	Counterparts Mtg. Supplies
			DEMOTTE GIFT FUND	LIBRARY SUPPLIES	\$35.96		
				Total this claim	\$76.25		
19507	1037	TYSEN'S FAMILY FOOD CENT	OPERATING FUND	LIBRARY SUPPLIES	\$7.62	12/11/2000	Book Discussion Supplies
				Total this claim	\$7.62		
19508	1038	WHEELER PUBLISHING, INC.	RENSSELAER GIFT FU BOOKS		\$79.22	12/11/2000	Large Print Books
				Total this claim	\$79.22		
19509	1039	GAIL JUNG	OPERATING FUND	LIBRARY SUPPLIES	\$6.60	12/11/2000	Rensselaer Petty Cash: Postage, Christ
			OPERATING FUND	LIBRARY SUPPLIES	\$6.99		mat'ls, paper cutter blade
			OPERATING FUND	POSTAGE	\$12.67		
				Total this claim	\$26.26		
19510	1040	GAIL JUNG	OPERATING FUND	FUEL, OIL & LUBRICANTS	\$3.00	12/11/2000	Wheatfield Petty Cash: hutch brackets, i
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$4.83		snowblower
				Total this claim	\$7.83		
19511	1041	GAIL JUNG	OPERATING FUND	POSTAGE	\$4.02	12/11/2000	DeMotte Petty Cash: Postage, fl. light c
			OPERATING FUND	OTHER OFFICE SUPPLIES	\$2.18		Crafts
			OPERATING FUND	REPAIR PARTS	\$3.89		
			OPERATING FUND	LIBRARY SUPPLIES	\$4.94		
				Total this claim	\$15.03		
19512	1043	ANTHEM LIFE	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$96.65	12/25/2000	JAN Premium-21 lives
			HEALTH/LIFE INSURA	SALARIES AND WAGES	\$1.00		
				Total this claim	\$97.65		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19513	1044	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,292.35	12/25/2000	Withheld From Payroll 25 DEC '00 Daugherty,Kooy,Schulenberg,Fagen, Stringfellow,Woods,Maxwell,Weed, Beedle,Jung
Total this claim					<u>\$1,292.35</u>		
19514	1045	LA-PORTER FEDERAL CREDIT	CREDIT UNION	SALARIES AND WAGES	\$25.00	12/25/2000	Withheld from Payroll 25 DEC '00 Rusher
Total this claim					<u>\$25.00</u>		
19515	1046	NIPSCO	OPERATING FUND	GAS	\$552.65	12/25/2000	Wheatfield Utilities;11/10 - 12/13/00
			OPERATING FUND	ELECTRICITY	\$644.94		
Total this claim					<u>\$1,197.59</u>		
19516	1047	SPRINT	OPERATING FUND	TELEPHONE	\$4.09	12/25/2000	Local Telephone;Wh & R
			OPERATING FUND	TELEPHONE	\$113.10		
Total this claim					<u>\$117.19</u>		
19517	1048	CITY OF RENSSELAER	OPERATING FUND	GAS	\$1,718.65	12/25/2000	11/7-12/11 Utilities @ Rens. Lib.
			OPERATING FUND	ELECTRICITY	\$1,111.47		
			OPERATING FUND	WATER	\$59.85		
			OPERATING FUND	WASTE DISPOSAL SERVICES	\$82.95		
Total this claim					<u>\$2,972.92</u>		
19518	1049	JASPER COUNTY PUBLIC LIB	OPERATING FUND	TRANSFER TO LIRF	\$1,865.00	12/25/2000	LIRF Transfer per board approval of 12/
Total this claim					<u>\$1,865.00</u>		
19519	1053	A.E. BOYCE CO., INC.	OPERATING FUND	OFFICIAL RECORDS	\$112.55	12/27/2000	Tax Forms (w2, w3, 1099, 1096), Accts.
Total this claim					<u>\$112.55</u>		
19520	1054	ACE HARDWARE	OPERATING FUND	BUILDING MATERIALS & SUPP	\$68.47	12/27/2000	Shelf & Hardware
Total this claim					<u>\$68.47</u>		
19521	1055	AMERICAN LIBRARY ASSN	OPERATING FUND	LIBRARY SUPPLIES	\$9.00	12/27/2000	Posters, Notecube (Program Prize)
			OPERATING FUND	LIBRARY SUPPLIES	\$40.75		
Total this claim					<u>\$49.75</u>		
19522	1056	AMBER WHITED	OPERATING FUND	TRAVELING EXPENSE	\$7.15	12/27/2000	Mileage
Total this claim					<u>\$7.15</u>		
19523	1057	ASSOCIATED LIBRARIES PRE	OPERATING FUND	BOOKS	\$45.15	12/27/2000	Books
Total this claim					<u>\$45.15</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19524	1058	BAKER & TAYLOR	OPERATING FUND	BOOKS	\$13.95	12/27/2000	Books, Gift Fund Books, Continuations,
			OPERATING FUND	BOOKS	\$225.83		
			OPERATING FUND	BOOKS	\$29.09		
			OPERATING FUND	BOOKS	\$101.85		
			OPERATING FUND	BOOKS	\$38.78		
			OPERATING FUND	BOOKS	\$52.26		
			OPERATING FUND	BOOKS	\$34.73		
			OPERATING FUND	BOOKS	\$18.00		
			OPERATING FUND	BOOKS	\$234.40		
			OPERATING FUND	BOOKS	\$89.19		
			OPERATING FUND	BOOKS	\$386.09		
			OPERATING FUND	BOOKS	\$24.03		
			OPERATING FUND	BOOKS	\$5.24		
			RENSSELAER GIFT FU	BOOKS	\$26.96		
			OPERATING FUND	NONPRINTED MATERIALS	\$14.40		
			Total this claim		\$1,294.80		
19525	1059	BIERMA HARDWARE, INC.	OPERATING FUND	REPAIR PARTS	\$1.16	12/27/2000	Flush handle, Music CD
			OPERATING FUND	NONPRINTED MATERIALS	\$12.00		
			Total this claim		\$13.16		
19526	1060	BROWN'S GARDEN SHOPPE	OPERATING FUND	BUILDING & STRUCTURES	\$1,070.00	12/27/2000	Oct & Nov. Mowing, y2000 Landscape
			Total this claim		\$1,070.00		
19527	1061	CAMPBELL PRINTING COMPA	OPERATING FUND	STATIONERY AND PRINTING	\$250.25	12/27/2000	Letterhead & Envelopes
			Total this claim		\$250.25		
19528	1062	CENTRAL STATES SALES CO	OPERATING FUND	OTHER OPERATING SUPPLIE	\$168.06	12/27/2000	Outdoor (Par38) Flood Lights & Interior
			Total this claim		\$168.06		
19529	1063	DARYL'S PASTRY SHOP	RENSSELAER GIFT FU	LIBRARY SUPPLIES	\$8.10	12/27/2000	Prof. Counterparts Mtg. Expense
			Total this claim		\$8.10		
19530	1064	DELL MARKETING L.P.	OPERATING FUND	FURNITURE & EQUIPMENT	\$1,195.00	12/27/2000	Computer-866mhz, Dell Monitor
			Total this claim		\$1,195.00		
19531	1065	DEMCO	OPERATING FUND	LIBRARY SUPPLIES	\$58.98	12/27/2000	Chair Mat, CD wipes, VHS Rewinder/CI
			OPERATING FUND	FURNITURE & EQUIPMENT	\$29.75		
			OPERATING FUND	LIBRARY SUPPLIES	\$3.73		
			OPERATING FUND	LIBRARY SUPPLIES	\$3.74		
			Total this claim		\$96.20		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19532	1066	DEYOUNG PLUMB, HTG, & AIR	OPERATING FUND	BUILDING MATERIALS & SUPP	\$30.52	12/27/2000	2-Faucet keys @ Wheatfield Lib.
				Total this claim	\$30.52		
19533	1067	DIANA KOOY	OPERATING FUND	TRAVELING EXPENSE	\$6.17	12/27/2000	Mileage-Book Discussion
				Total this claim	\$6.17		
19534	1068	EEA AVIATION CENTER	OPERATING FUND	PERIODICALS & NEWSPAPER	\$23.00	12/27/2000	Sport Aviation Magazine Subsc. 1/01-12
				Total this claim	\$23.00		
19535	1069	GA FOODS GROUP	OPERATING FUND	LIBRARY SUPPLIES	\$9.91	12/27/2000	Migration Mtg. Expenses
			RENSSELAER GIFT FU	LIBRARY SUPPLIES	\$15.04		
				Total this claim	\$24.95		
19536	1070	GAIL JUNG	OPERATING FUND	TRAVELING EXPENSE	\$68.25	12/27/2000	AVC Mtg. Expenses & Mileage
			OPERATING FUND	PROFESSIONAL MEETINGS	\$5.93		
				Total this claim	\$74.18		
19537	1071	GALE GROUP	OPERATING FUND	BOOKS	\$174.00	12/27/2000	Information Plus Updates-Continutation
			OPERATING FUND	BOOKS	\$174.00		
			OPERATING FUND	BOOKS	\$174.00		
			OPERATING FUND	BOOKS	\$22.38		
				Total this claim	\$544.38		
19538	1072	GARNER ROOFING	OPERATING FUND	BUILDING & STRUCTURES	\$585.00	12/27/2000	Snow Removal @ Rens. 12/7-12/18/00
				Total this claim	\$585.00		
19539	1073	GAYLORD BROS.	OPERATING FUND	LIBRARY SUPPLIES	\$12.76	12/27/2000	Book Truck-Wh.
			OPERATING FUND	FURNITURE & EQUIPMENT	\$29.36		
			OPERATING FUND	FURNITURE & EQUIPMENT	\$170.39		
				Total this claim	\$212.51		
19540	1074	GIESLER ELECTRIC, INC	OPERATING FUND	BUILDING & STRUCTURES	\$650.96	12/27/2000	Doorbell & Installation @ DeM. Lib.
				Total this claim	\$650.96		
19541	1075	HERITAGE OFFICE PRODUCT	OPERATING FUND	OTHER OFFICE SUPPLIES	\$22.95	12/27/2000	Computer Carrying Case
			OPERATING FUND	FURNITURE & EQUIPMENT	\$84.99		
				Total this claim	\$107.94		
19542	1076	HERITAGE PATHWAYS, INC.	RENSSELAER GIFT FU	BOOKS	\$27.95	12/27/2000	Book-(Genealogy)
				Total this claim	\$27.95		
19543	1077	HP PRODUCTS CORP.	OPERATING FUND	FURNITURE & EQUIPMENT	\$75.60	12/27/2000	4x8 Slate Blue Entry Mat-DeM. Lib.
				Total this claim	\$75.60		

<i>Warran. Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19544	1078	INDIANAPOLIS NEWSPAPERS,	OPERATING FUND	PERIODICALS & NEWSPAPER	\$187.20	12/27/2000	Indianapolis Star Subscription 1/6/01-1/
				Total this claim	\$187.20		
19545	1079	INSPIRATIONAL BOOK DISTRI	OPERATING FUND	BOOKS	\$2.27	12/27/2000	Books per attached invoices
			OPERATING FUND	BOOKS	\$30.37		
				Total this claim	\$32.64		
19546	1080	JAMES HESTERMAN	OPERATING FUND	BUILDING & STRUCTURES	\$20.00	12/27/2000	Snow Removal
				Total this claim	\$20.00		
19547	1081	KATHRYN B. WEED	OPERATING FUND	TRAVELING EXPENSE	\$9.10	12/27/2000	Photofinishing & Mileage
			OPERATING FUND	LIBRARY SUPPLIES	\$5.27		
				Total this claim	\$14.37		
19548	1082	MIDWEST TAPE	OPERATING FUND	NONPRINTED MATERIALS	\$11.99	12/27/2000	Video
			OPERATING FUND	NONPRINTED MATERIALS	\$0.60		
				Total this claim	\$12.59		
19549	1083	MARI ANNE SAYLER	OPERATING FUND	TRAVELING EXPENSE	\$11.05	12/27/2000	NILBA Dinner travel
				Total this claim	\$11.05		
19550	1084	NIPSCO	OPERATING FUND	GAS	\$2,208.28	12/27/2000	DeMotte Utilities: 11/17-12/19/00
			OPERATING FUND	ELECTRICITY	\$1,608.82		
				Total this claim	\$3,817.10		
19551	1085	PATTY STRINGFELLOW	OPERATING FUND	TRAVELING EXPENSE	\$14.30	12/27/2000	Mileage-Database Comm.
				Total this claim	\$14.30		
19552	1086	QUILL	OPERATING FUND	OTHER OFFICE SUPPLIES	\$662.57	12/27/2000	Anti-static Mat-Director's Office
			OPERATING FUND	FURNITURE & EQUIPMENT	\$39.99		
			OPERATING FUND	LIBRARY SUPPLIES	\$25.30		
				Total this claim	\$727.86		
19553	1087	REBECCA GIBSON	OPERATING FUND	TRAVELING EXPENSE	\$24.70	12/27/2000	Mileage
				Total this claim	\$24.70		
19554	1088	RENEE CARR	OPERATING FUND	TRAVELING EXPENSE	\$15.60	12/27/2000	Mileage
				Total this claim	\$15.60		
19555	1089	RICHARD RHOADES	OPERATING FUND	BUILDING & STRUCTURES	\$45.00	12/27/2000	Installing Shelving & Key Cabinet
				Total this claim	\$45.00		
19556	1090	RELIABLE CORPORATION	OPERATING FUND	OTHER OFFICE SUPPLIES	\$218.43	12/27/2000	Copy Paper-white 8x11 & Binders
				Total this claim	\$218.43		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19557	1091	RS ENTERPRISES	OPERATING FUND	BUILDING & STRUCTURES	\$1,680.00	12/27/2000	Snow Removal @ DeM. Lib. 11/28-12/1
				Total this claim	\$1,680.00		
19558	1092	SANDRA L. HESTERMAN	OPERATING FUND	TRAVELING EXPENSE	\$14.30	12/27/2000	Mileage
				Total this claim	\$14.30		
19559	1093	SECURITY COURIERS CORP.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$658.59	12/27/2000	Courier Service-12/1-12/15/00
				Total this claim	\$658.59		
19560	1094	SIECO, INC.	OPERATING FUND	CONSULTING SERVICES	\$439.50	12/27/2000	Engineering services per contract
				Total this claim	\$439.50		
19561	1095	SHEILA MAXWELL	OPERATING FUND	TRAVELING EXPENSE	\$16.90	12/27/2000	Mileage
				Total this claim	\$16.90		
19562	1096	SIMPLEX TIME RECORDER C	OPERATING FUND	MAINTENANCE/SERVICE CON	\$2,738.00	12/27/2000	Rensselaer Lib. Fire Alarm Inspection M
				Total this claim	\$2,738.00		
19563	1097	TALLY SYSTEMS	OPERATING FUND	NONPRINTED MATERIALS	\$660.00	12/27/2000	CentaMeter Consulting Services
				Total this claim	\$660.00		
19564	1098	TERRY J. FERRELL	OPERATING FUND	BUILDING & STRUCTURES	\$200.00	12/27/2000	Snow Removal-Parking Lot @ Wh.- 12/
				Total this claim	\$200.00		
19565	1099	THINK TANK INFORMATION S	OPERATING FUND	EQUIPMENT	\$501.50	12/27/2000	Technical Support
				Total this claim	\$501.50		
19566	1100	TYSEN'S COUNTRY GROCER	OPERATING FUND	CLEANING & SANITATION SUP	\$49.06	12/27/2000	Film, After-School Brown Bag Supplies
			OPERATING FUND	LIBRARY SUPPLIES	\$11.94		
				Total this claim	\$61.00		
19567	1101	UNIQUE MANAGEMENT SERVI	OPERATING FUND	MAINTENANCE/SERVICE CON	\$103.28	12/27/2000	Initial & Secondary Placements- Nov'00
				Total this claim	\$103.28		
19568	1102	WAL-MART STORES, INC.	OPERATING FUND	NONPRINTED MATERIALS	\$41.86	12/27/2000	Videos
			OPERATING FUND	NONPRINTED MATERIALS	\$47.85		
			OPERATING FUND	NONPRINTED MATERIALS	\$74.68		
			OPERATING FUND	LIBRARY SUPPLIES	\$22.96		
			OPERATING FUND	LIBRARY SUPPLIES	\$9.24		
			RENSSELAER GIFT FU	LIBRARY SUPPLIES	\$5.75		
				Total this claim	\$202.34		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
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Total Amount of Claims 1,006,621.71

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Sunday, December 24, 2000

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 13 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$1,006,621.71

Date this 27th day of December, 2000.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

Appropriation Report for 100 OPERATING FUND

Jasper County Public Library

Report Date: From 12/01/2000 To 12/27/2000

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Spent
<i>1. Personal Services</i>							
1.11 SALARY OF LIBRARIAN	\$45,656.00	\$0.00	\$45,656.00	\$3,804.66	\$45,612.59	\$43.41	99.9
1.12 SALARY OF ASSISTANTS	\$597,581.00	\$0.00	\$597,581.00	\$47,067.02	\$568,874.73	\$28,706.27	95.2
1.13 WAGES OF JANITORS	\$39,608.00	\$0.00	\$39,608.00	\$2,932.99	\$36,496.27	\$3,111.73	92.1
1.21 EMPLOYER'S SHARE-FICA	\$52,238.00	\$0.00	\$52,238.00	\$4,007.08	\$48,636.22	\$3,601.78	93.1
1.22 UNEMPLOYMENT COMPENSAT	\$2,511.00	\$0.00	\$2,511.00	\$0.00	\$2,037.34	\$473.66	81.1
1.23 EMPLOYER'S CONTRIB.- PERF	\$30,396.00	\$0.00	\$30,396.00	\$0.00	\$27,745.11	\$2,650.89	91.3
1.24 EMPLOYER'S CONTRIB.- INS.	\$29,130.00	\$0.00	\$29,130.00	\$2,129.09	\$24,487.27	\$4,642.73	84.1
1.31 OTHER PERSONAL SERVICES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$280.00	\$1,220.00	18.7
Subtotal	\$798,620.00		\$798,620.00	\$59,940.84	\$754,169.53	\$44,450.47	94.4
<i>2. Supplies</i>							
2.11 OFFICIAL RECORDS	\$1,000.00	\$0.00	\$1,000.00	\$112.55	\$447.84	\$552.16	44.8
2.12 STATIONERY AND PRINTING	\$700.00	\$0.00	\$700.00	\$250.25	\$289.15	\$410.85	41.3
2.13 OTHER OFFICE SUPPLIES	\$6,200.00	\$3.00	\$6,203.00	\$1,117.03	\$5,465.68	\$737.32	88.1
2.21 CLEANING & SANITATION SUP	\$3,400.00	\$0.00	\$3,400.00	\$170.53	\$4,101.68	(\$701.68)	120.6
2.22 FUEL, OIL & LUBRICANTS	\$0.00	\$0.00	\$0.00	\$3.00	\$8.27	(\$8.27)	#Div/0!
2.23 OTHER OPERATING SUPPLIES	\$5,600.00	\$0.00	\$5,600.00	\$247.94	\$3,388.90	\$2,211.10	60.5
2.31 BUILDING MATERIALS & SUPP	\$1,100.00	\$0.00	\$1,100.00	\$151.49	\$904.83	\$195.17	82.3
2.32 PAINT AND PAINTING SUPPLIE	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	0.0
2.33 REPAIR PARTS	\$500.00	\$0.00	\$500.00	\$407.99	\$454.25	\$45.75	90.8

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
2.41 LIBRARY SUPPLIES	\$4,300.00	\$38.40	\$4,338.40	\$414.96	\$4,246.63	\$91.77	97.9
2.42 AUTOMATION SUPPLIES	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$1,687.10	\$2,812.90	37.5
Subtotal	\$27,450.00	\$41.40	\$27,491.40	\$2,875.74	\$20,994.33	\$6,497.07	76.4
3. Other Services and Charge							
3.11 CONSULTING SERVICES	\$0.00	\$17,450.00	\$17,450.00	\$439.50	\$10,708.56	\$6,741.44	61.4
3.12 ENGINEERING & ARCH. SERVI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.13 LEGAL SERVICES	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,888.00	(\$888.00)	188.8
3.14 OTHER PROFESSIONAL SERVI	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$4,397.60	\$1,602.40	73.3
3.21 TELEPHONE	\$9,000.00	\$0.00	\$9,000.00	\$174.91	\$4,842.29	\$4,157.71	53.8
3.22 POSTAGE	\$5,300.00	\$0.00	\$5,300.00	\$270.22	\$3,576.81	\$1,723.19	67.5
3.23 TRAVELING EXPENSE	\$7,000.00	\$0.00	\$7,000.00	\$547.79	\$8,428.88	(\$1,428.88)	120.4
3.24 PROFESSIONAL MEETINGS	\$8,000.00	\$102.65	\$8,102.65	\$207.98	\$8,731.79	(\$629.14)	107.8
3.25 FREIGHT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.26 NETWORKING	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$3,600.96	\$6,399.04	36.0
3.31 ADVERTISING & PUBLIC NOTIC	\$1,500.00	\$0.00	\$1,500.00	\$171.72	\$1,943.00	(\$443.00)	129.5
3.32 OTHER PRINTING	\$350.00	\$0.00	\$350.00	\$0.00	\$358.30	(\$8.30)	102.4
3.41 OFFICIAL BONDS	\$250.00	\$0.00	\$250.00	\$150.00	\$305.00	(\$55.00)	122.0
3.42 OTHER INSURANCE	\$11,451.00	\$0.00	\$11,451.00	\$0.00	\$10,663.00	\$788.00	93.1
3.51 GAS	\$26,000.00	\$0.00	\$26,000.00	\$5,507.46	\$21,432.46	\$4,567.54	82.4
3.52 ELECTRICITY	\$47,000.00	\$0.00	\$47,000.00	\$5,191.60	\$44,243.24	\$2,756.76	94.1
3.53 WATER	\$900.00	\$0.00	\$900.00	\$99.45	\$878.60	\$21.40	97.6
3.54 WASTE DISPOSAL SERVICES	\$2,350.00	\$0.00	\$2,350.00	\$171.86	\$2,234.77	\$115.23	95.1
3.61 BUILDING & STRUCTURES	\$45,000.00	\$2,019.55	\$47,019.55	\$5,933.95	\$46,799.57	\$219.98	99.5
3.62 EQUIPMENT	\$6,000.00	\$0.00	\$6,000.00	\$528.49	\$2,192.13	\$3,807.87	36.5

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
3.71 REAL ESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.72 EQUIPMENT RENTALS	\$280.00	\$0.00	\$280.00	\$9.95	\$443.40	(\$163.40)	158.4
3.91 DUES	\$2,900.00	\$0.00	\$2,900.00	\$0.00	\$2,435.22	\$464.78	84.0
3.92 INTEREST ON TEMPORARY LO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.93 TAXES & ASSESSMENTS	\$0.00	\$135.61	\$135.61	\$0.00	\$135.61	\$0.00	100.0
3.94 TRANSFER TO LIRF	\$30,000.00	(\$17,450.00)	\$12,550.00	\$5,450.00	\$12,550.00	\$0.00	100.0
3.95 BOOK REIMBURSEMENT	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	0.0
3.96 PETTY CASH	\$120.00	\$0.00	\$120.00	\$0.00	\$0.00	\$120.00	0.0
3.97 INTERVIEWING & MOVING EXP	\$500.00	\$0.00	\$500.00	\$0.00	\$492.76	\$7.24	98.6
3.98 MAINTENANCE/SERVICE CONT	\$46,200.00	\$6,126.29	\$52,326.29	\$11,683.58	\$40,271.78	\$12,054.51	77.0
Subtotal	\$267,201.00	\$8,384.10	\$275,585.10	\$36,538.46	\$233,553.73	\$42,031.37	84.7
<i>4. Capital Outlays</i>							
4.1 LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.2 BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.3 IMPROVEMENTS OTHER THAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.4 FURNITURE & EQUIPMENT	\$16,000.00	\$6,973.62	\$22,973.62	\$6,174.38	\$20,124.94	\$2,848.68	87.6
4.51 BOOKS	\$150,000.00	\$63.63	\$150,063.63	\$7,458.15	\$132,714.63	\$17,349.00	88.4
4.52 PERIODICALS & NEWSPAPERS	\$23,500.00	\$0.00	\$23,500.00	\$409.40	\$21,718.59	\$1,781.41	92.4
4.53 NONPRINTED MATERIALS	\$55,000.00	\$2,899.56	\$57,899.56	\$2,382.15	\$46,064.86	\$11,834.70	79.6
Subtotal	\$244,500.00	\$9,936.81	\$254,436.81	\$16,424.08	\$220,623.02	\$33,813.79	86.7
Grand Total	\$1,337,771.00	\$18,362.31	\$1,356,133.31	\$115,779.12	\$1,229,340.61	\$126,792.70	90.7

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.



JASPER COUNTY PUBLIC LIBRARY

☐ Rensselaer Public Library, Headquarters
208 West Susan Street
Rensselaer, Indiana 47978-2447
219 • 866-5881
Fax 219 • 866-7378

☐ DeMotte Public Library
901 Birch Street SW
P.O. Box 16
DeMotte, Indiana 46310-0016
219 • 987-2221
Fax 219 • 987-2220

☐ Wheatfield Public Library
170 S. Grace Street
P.O. Box 247
Wheatfield, Indiana 46392-0247
219 • 956-3774
Fax 219 • 956-4808

December 27, 2000

Whereas, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for various functions of the Jasper County Public Library,

Now, therefore, be it resolved by the Library Board of the Jasper County Public Library, Jasper County, Indiana, for the expenses of the Public Library the following funds herein named for the purposes herein specified be increased, subject to the laws governing the same.

Whereas, it has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes for which appropriated, it is further resolved that the following existing appropriations be reduced in the following amounts:

LIBRARY OPERATING FUND

	Added Amount Appropriated		Amount Reduced
2.21 Cleaning & Sanitation Supplies	\$ 701.68	2.23 Other Operating Supplies	\$ 709.95
2.22 Fuel, Oil & Lubricants	\$ 8.27		
3.13 Legal Services	\$ 888.00	3.14 Other Prof. Services	\$ 888.00
3.23 Traveling Expense	\$1428.88	3.26 Networking	\$3535.71
3.24 Professional Meetings	\$ 629.14		
3.31 Advertising & Public Notices	\$ 443.00		
3.32 Other Printing	\$ 8.30		
3.41 Official Bonds	\$ 55.00		
3.72 Equipment Rentals	\$ 163.40		
3.98 Maintenance/Service Contracts	\$ 807.99		
TOTAL Added	\$5133.66	TOTAL Reduced	\$5133.66

Susan W. Carduff
Mari Anne Saylor
June-Draine Egan
Timothy M. Schell

2000 Budget Encumbrances

The following amount is being encumbered from the 2000 budget appropriation by resolution of the Library Board of Trustees, as approved at the December 27, 2000 Board Meeting.

<u>Appropriation</u>	<u>Purchase Order</u>	<u>Vendor</u>	<u>Amount</u>
3.11	4604	Seico Consulting Engineers, Inc.	\$4382.67
3.11	4648	Seico Consulting Engineers, Inc.	<u>1978.83</u>
		TOTAL 3.11	\$6361.50
4.4	4818	Gaylord Bros.	<u>239.00</u>
		TOTAL 4.4	\$ 239.00
4.51	4698	Baker & Taylor	\$ 134.60
4.51	4722	Baker & Taylor	17.97
4.51	4724	Baker & Taylor	12.98
4.51	4735	Baker & Taylor	41.60
4.51	4741	Baker & Taylor	70.73
4.51	4743	Baker & Taylor	30.77
4.51	4760	Baker & Taylor	14.00
4.51	4769	Baker & Taylor	19.77
4.51	4774	Baker & Taylor	147.84
4.51	4788	Baker & Taylor	13.44
4.51	4789	Baker & Taylor	255.75
4.51	4794	Baker & Taylor	225.08
4.51	4795	Baker & Taylor	14.53
4.51	4821	Baker & Taylor	1290.62
4.51	4822	Baker & Taylor	1291.82
4.51	4771	IU Press	<u>23.95</u>
		TOTAL 4.51	\$3605.45
<u>Appropriation</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Amount</u>
3.98	GalaxyMaint	Gaylord Bros.	<u>\$12862.50</u>
		TOTAL 3.98	\$12862.50

GRAND TOTAL ENCUMBERED: \$23,068.45

12/27/00

AGENDA

**Jasper County Public Library Board of Trustees Monthly Meeting
Monday, December 11, 2000, 7:00 PM
Rensselaer Library**

Purpose

Opening of meeting

Moment of silence

Approval of Consent Agenda & Consent Agenda Items

Action

- A. Minutes of meeting (R 1 - R 2)
- B. Bills/Financial Reports (F)
- C. Approval of board meeting dates for 2001
- D. Transfer to LIRF (R 17)

General Business

- | | |
|--|-------------|
| A. HVAC project report (R 18+ report) | Information |
| B. Wheatfield Needs Assessment(R 9-R 16) | Discussion |
| C. Wheatfield hours (R 7) | Action |
| D. NILBA dinner report (R 21) | Information |
| E. Election of Officers 2001 (R 1) | Action |
| F. Automation project update | Information |

Director's Report (R 17-R 21)

Discussion

Items for future Agendas

Public Forum

Adjournment

The board will meet for dinner at USA Family Restaurant at 5:30 PM before the board meeting.

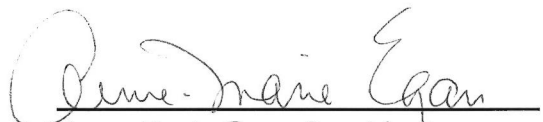
HVAC: SIECO (Ron Radcliff) will be making a final inspection of the chiller project on November 15th at Rensselaer Library and will then travel to DeMotte Library for an on-site inspection. Precision Controls will meet with him. When the escrow check is released, it will be accompanied by a statement indicating that any Monday morning start-up problems that may occur next Spring shall be corrected by Precision Control without further cost to the library. SIECO will also be providing a report on the DeMotte and Rensselaer heating systems including recommendations for corrections to the same.

December Board Meetings: USA Restaurant will be site for the board's Christmas get-together before the regular December 11th meeting. Board members will meet there at 5:30 PM. The year-end meeting is scheduled for December 27th to approval final bills, encumbrances, etc. with a time yet to be set.

Wheatfield Library Hours: The director will report back to the board at the December meeting after consulting further with the Wheatfield staff to determine what change (if any) in 'open' hours would best serve its patrons. The board feels it should only address matters concerning longer or reduced hours.

With no other business to discuss, the meeting adjourned at 7:55 PM on a motion by S. Deardorff, seconded by M. Crawford.


Attest: Sue Deardorff, Secretary


Anne-Marie Egan, President

MinutesNovember 13, 2000
Meeting of the Jasper County Public Library Board 7:00 PM
Rensselaer Library

Present: Anne-Marie Egan, Sue Deardorff, Tim Schultz, Mike Crawford, Lynn Daugherty, Joan Floyd, Mari Anne Sayler, & Gail Jung. **Absent:** Mark Heinig III

Agenda/Consent Agenda: On a motion by M. Crawford, seconded by S. Deardorff, the Agenda and Consent Agenda items including the October Minutes and Financial Reports were approved unanimously.

Health Insurance: The cost of Anthem's 2001 health premium will increase 7.25% or \$15.11 per month. A brief discussion ensued regarding setting a percent over a dollar amount to be shared by employer/employee. M. Crawford moved that the library absorb the total increase for 2001 allowing the employee to continue to pay \$39.76 with JCPL paying \$189.13 per month per employee. T. Schultz seconded the motion. Motion passed unanimously. The library had budgeted in 2001 an 8% increase in anticipation of higher premiums. Staff will be notified of the additional benefit the library is providing for its employees.

Meeting Room Policy: Revisions as presented by the Policy Committee were approved on a motion by M. Sayler, seconded by M. Crawford. Motion passed.

Meeting Room Request: J. Floyd made a motion to allow a 3-month extension to the church for use of the Wheatfield Meeting Room on Sundays. A user fee will not be assessed at this time; however, a contribution to the library's gift fund would be accepted with pleasure. M. Crawford seconded the motion. All were in favor.

NILBA Dinner: Whiting P.L. is hosting the November 29th NILBA Dinner Meeting to be held at Phil Smidt's Restaurant. L. Daugherty, S. Deardorff, and M. Sayler will be attending. Reservations must be received before November 22.

Book Purchase Bequest: Board deferred to Management Personnel to decide on the allocation of the \$1000 donation from the Mary Ethel Arnott Estate toward a book purchase(s). The receipt of the bequest will be an excellent opportunity for the library to receive some newspaper/media publicity.

Slate of Officers: The 2001 slate was presented as follows: President, A-M Egan; Vice-president, J. Floyd; Secretary, S. Deardorff; Treasurer, M. Heinig. A vote will be held at December meeting. T. Schultz was appointed Assistant Treasurer for 2001.

CIRCULATION BY ITEM FINE CODE
November 2000

ITEM CODE	DEMOTTE	RENSSELAER	WHEATFIELD	TOTAL
000 (0)	52	56	14	122
100 (1)	43	70	32	145
200 (2)	63	46	38	147
300 (3)	176	226	79	481
400 (4)	3	13	8	24
500 (5)	40	42	7	89
600 (6)	417	368	194	979
700 (7)	275	217	84	576
800 (8)	34	45	19	98
900 (9)	136	158	48	342
B (10)	49	115	28	192
j000 (11)	8	10	0	18
j100 (12)	0	5	3	8
j200 (13)	7	12	4	23
j300 (14)	82	122	31	235
j400 (15)	7	20	2	29
j500 (16)	125	197	68	390
j600 (17)	89	116	47	252
j700 (18)	122	127	69	318
j800 (19)	44	30	11	85
j900 (20)	128	123	52	303
jB (21)	46	35	20	101
FIC (22)	1247	1232	605	3084
yaFIC (23)	40	98	24	162
LARGE PRINT (24)	87	58	11	156
jFIC (25)	246	411	104	761
jE (26)	1127	1317	651	3095
jER (27)	527	210	112	849
Magazines (28)	548	285	180	1013
Games/Toys (29)	0	1	0	1
Filmstrips (30)	1	0	0	1
Microforms (31)	0	0	0	0
Cassettes (32)	0	3	0	3
jCassettes (33)	6	14	1	21
Compact Discs (34)	183	283	111	577
jCompact Discs (35)	11	4	6	21
Sound Recordings (36)	120	251	77	448
jSound Recordings (37)	44	58	33	135
CD ROM Software (38)	109	148	100	357
Vertical File (39)	86	18	0	104
Equipment (40)	0	1	0	1
yapFIC (41)	83	117	44	244
jpFIC (42)	244	264	54	562
Reference (43)	49	89	20	158
Genealogy (44)	0	0	0	0
jMagazines (45)	45	24	23	92
VHS (46)	783	1589	544	2916
Computer software (47)	0	0	0	0
internet usage (49)	167	463	91	721
Textbooks (50)	3	0	0	3
Professional Collect.(51)	0	0	0	0
DVD (52)	15	55	24	94

Express books (53)		107		107
Free reads	255	682	146	1083
Puzzles				0
Talking books		8		8
Assignment shelf books				0
TOTAL	7972	9943	3816	21731

MEMORANDUM

Wheatfield Hours

Summary: We would like to change Wheatfield's Friday and Saturday hours from 9:30 AM - 5:30 PM to 9:00 AM - 5:00 PM. That last half-hour on Friday is not busy. On Saturdays, library users are out early in the day and finish up early. That last half-hour on Saturday is not busy.

Discussion: The Wheatfield Library is presently open from 9:30 - 5:30 on Mondays and on Wednesdays through Saturdays. On Tuesdays, it is open from 9:30 - 8.

Some library users have requested that the library open earlier in the mornings. At present, it is not possible to *add* hours to the library's schedule. The staff would be spread too thin. Therefore, opening earlier in the morning would necessitate closing earlier in the evenings. Closing earlier in the evenings could inconvenience working adults trying to get back to town in time to use the library.

A compromise could be to open and close earlier on Fridays and Saturdays, while keeping the later hours the other days of the week.

Advantages: Wheatfield would have the same Friday and Saturday hours as both DeMotte and Rensselaer. This would be helpful to the many patrons who use two or even all 3 libraries. Many patrons *think* the library closes at 5:00 PM as do the other libraries and are surprised when they call for hours and find the later closing time.

Disadvantages: It could confuse patrons to have 3 different opening and closing times in the week. However, DeMotte patrons have managed to cope with this problem. We would use the newspapers, signs around town and in the library, and bookmarks to remind patrons of the new hours.

Vote: To change the Wheatfield Library's Friday and Saturday hours to 9 AM to 5 PM.

November 2000

DEMOTTE

WHEATFIELD

Added Vols.	Withdrew Vols.	Circulation
----------------	-------------------	-------------

**Total
Circ.**

Fiction	68	21	1,712	38		2,302	64	79	830	4,844
Nonfiction	87	27	1,340	57	19	1,445	56	110	571	3,356

Fiction	81	3	2,144	88	2	2,202	44	1	921	5,267
Nonfiction	33		658	29	19	797	11	4	307	1,762

Magazines,Adult	548	285	180	1,013
Magazines, Child	45	24	23	92
Graphic Mat'l	1	1	0	2
Internet Use	167	463	91	721
Microforms				0

Sound Rec/Adult	21		303	3		537	4		188	1,028
Sound Rec/Child	3		61	4		76	2		40	177
Online Databases										
CD ROM software	3		109	13		148	4	2	100	357
Software										
Vertical Files			86			18			0	104
VHS/DVD	6		798	26		1,644	5	3	565	3,007
Equipment						1			0	1
TOTAL	302	51	7,972	258	40	9,943	190	199	3,816	21,731

[illegible]

DEMOTTE

RENSSELAER

Total Materials Owned	48,688	58,758	26,005
Daily Average Circulation	319	398	153
Percent Increase/Decrease	-5.6%	2.9%	-0.1%

[illegible]

1999

2000

% change

Circulation	21,955	21,731	-1.0%
Jan. to date circulation	258,257	255,249	-1.2%

DEMOTTE COLLECTION		RENSSELAER COLLECTION		WHEATFIELD COLLECTION		
Start of Month	End of Month	Start of Month	End of Month	Start of Month	End of Month	
Volumes	Volumes	Volumes	Volumes	Volumes	Volumes	
XX						XXXXXXXXXXXXXXXXXX
						ADULT BOOKS
13,318	13,365	13,588	13,626	8,214	8,199	Fiction
15,918	15,978	20,289	20,327	6,512	6,458	Nonfiction
						CHILDREN'S BKS
10,109	10,187	12,076	12,162	5,589	5,632	Fiction
6,237	6,270	7,737	7,747	3,226	3,233	Nonfiction
						0 Magazines,Adult
						0 Magazines,Child
2	2	365	365	3	3	Graphic Mat'l
0	0	0	0		0	Microforms
1,261	1,282	2,355	2,358	1,301	1,305	Sound Rec/Adult
275	278	326	330	245	247	Sound Rec/Child
				6	6	
84	87	97	110	40	42	CD ROM software
4	4	47	47	90	90	Software
						Vertical files
1,228	1,234	1,659	1,685	788	790	VHS
1	1	1	1	0	0	Equipment
48,437	48,688	58,540	58,758	26,014	26,005	TOTAL
XX						XXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXX

JASPER COUNTY PUBLIC LIBRARY MONTHLY REPORT **November 2000**

	DeMotte		Rensselaer		Wheatfield		TOTAL HOURS	
	Hrs.		Hrs.		Hrs.		SPENT	
INTRALIBRARY LOANS FILLED	179	39	98	21	175	38	452	98
LOCAL HISTORY								
In person	4	1	12	3		0	16	5
Letters written	1	1	13	13		0	14	14
IN-HOUSE USE - HARDWARE/SOFTWARE								
Computer software used	22	2	27	2	20	2	69	6
VCR Use	1	0	0	0	3	0	4	1
Microforms	4	1	43	6		0	47	6
CD ROM/Online databases used	22	2	89	7	2	0	549	46
Typewriter use	5	0	1	0	2	0	8	0
Other equipment used	5	2	0	0	1	0	6	2
Dial-in OPAC access								
Tax Forms distributed		0		0		0	0	0
OTHER LIBRARY SERVICES USED								
Walking book visits	6	4	63	42	0	0	69	46
Notarized documents	0	0	0	0	0	0	0	0
Meeting Room Use (no. of groups)	59	20	29	10	34	11	122	41
Study room use	35	3	31	3	1	0	67	6
INTERLIBRARY LOANS								
Requests made for:	66	17	51	13	24	6	141	35
Items rec'd for:	49	25	80	40	20	10	149	75
Items requested by other libraries	2						2	
Items supplied to other libraries	2	1		0		0	2	1

REGISTRATIONS

Borrowers--Start of month:	7638	7885	3073	18596
Borrowers--End of month:	7692	7943	3100	18735
Non-resident, paying	3	5	0	8
PLAC card users	0	2	0	2
Reciprocal borrowers	198	135	5	338

PROGRAMS

Programs for all ages		0	1	6		0	1	6
Children's Programs (0-13)	12	72	9	54	9	54	30	180
Number attending	254		131		114		499	
YA Programs (14-17)		0	1	6	1	6	2	12
Number attending	25		13		15		53	
Adult Programs	2	12	8	48	2	12	12	72
Number attending	29		54		11		94	
Senior Citizen Programs	0	0	7	42	0	0	7	42
Number attending	7		31		6		44	
Total Number of Programs	14	84	26	156	12	72	52	312
Total Persons Attending	315		229		146		690	
Total Attending Same Month Last Yr.	626		149		152		927	
Total Staff Hours Spent		200		316		140		692
Hours Spent Same Month last year		272		229		130		631

CIRCULATION BY PATRON CODE

PATRONS	DeMotte		Rensselaer		Wheatfield		ALL LIBRARIES	
	Items Loaned	% of Total	Items Loaned	% of Total	Items Loaned	% of Total	Items Loaned	% of Total
Adult Male (0)	920	12.1%	1220	13.3%	458	12.5%	2598	12.7%
Adult Female (1)	4622	60.8%	4693	51.2%	2320	63.6%	11635	57.0%
Juvenile 0-11 (2)	1087	14.3%	1246	13.6%	367	10.1%	2700	13.2%
YA 12-17 (3)	293	3.9%	496	5.4%	112	3.1%	901	4.4%
Nonresident No Fee (4)	57	0.8%	281	3.1%	110	3.0%	448	2.2%
Board/Staff (5)	307	4.0%	778	8.5%	198	5.4%	1283	6.3%
School (6)	18	0.2%	17	0.2%	0	0.0%	35	0.2%
St. Joseph College (7)	0	0.0%	153	1.7%	0	0.0%	153	0.7%
State Library Card (8)	0	0.0%	1	0.0%	0	0.0%	1	0.0%
Nonresident Fee (9)	7	0.1%	0	0.0%	0	0.0%	7	0.0%
Corporate (10)	0	0.0%	134	1.5%	85	2.3%	219	1.1%
Reciprocal (11)	285	3.8%	146	1.6%	0	0.0%	431	2.1%
Total	7596		9165		3650		20411	
Total items borrowed by nonresidents	367	4.8%	598	6.5%	110	3.0%	1075	5.3%

MEMORANDUM

Wheatfield Needs Assessment

Summary: In our Long Range Plan, we decided that we need to do an assessment of the future needs of the Wheatfield Library before determining the amount of space needed, and before approaching the KV School Board about the property adjoining the building. That has been completed.

Discussion: Diana and I completed the needs assessment which is attached. The first decision was to determine the 2020 *design population* of Walker, Wheatfield and Kankakee Townships (the population size which we would design our library to serve). The first part of the needs assessment documents how we arrived at 3 possible population figures. We decided to plan for a library serving about 10,000 persons. If we built for only 9,000 persons, we would save less than 1000 square feet.

Using figures for Wheatfield's present collection sizes and formulas developed for public libraries by the Wisconsin Department of Public Instruction, Division for Libraries, we determined the proper sizes of materials collections needed to serve a population of 10,000. Then we used their formulas to determine the square footage needed for the collection, patron seating, staff work space, meeting room space and special use and nonassignable space (hallways, mechanical rooms, restrooms, etc.).

This needs assessment indicates that we will need to add between 8,356 square feet and 10,000 square feet to our 6,000 square foot building.

Next steps: I think the board needs time to read, discuss and digest this information. I'll try to be ready for questions at the board meeting. You may want to take no action at all until the January board meeting. Then you may wish to consider hiring an architect or consultant to do a feasibility study or you may want to go ahead and contact the KV School Board to see if there is interest in letting the adjoining property go to the library to build this addition.

Once a feasibility study is completed, the board will decide whether to go ahead with plans to build. The staff and interested board members will spend some time visiting other libraries and conferring with each other to get ideas for what we want the library to do for us, how we want it to look, what features we would like to incorporate. A building program would be written, to guide an architect in designing a building that would function in a way that meets our particular needs. This phase might not be completed until 2002.

At this time, we might proceed to apply for a Community Focus Grant and discuss other fundraising efforts to support the project. This money might not be available until 2003.

Attached to the document entitled "Wheatfield Space Needs: Preliminary Figures November 2000" are worksheets entitled Appendix D. We have attached these to give you a feel for how the square footage was figured.

Wheatfield Space Needs Preliminary figures November 2000

Population Estimates for year 2020:

Walker, Wheatfield and Kankakee Townships, plus the town of Wheatfield, are generally considered to be the district served by the Wheatfield Library. The current population of this area is: **7030**.

+++++
Stats Indiana, Population Estimates for Indiana Counties for 1999
www.iupui.edu/it/ibrc/Stats/township/townships98.html

According to these estimates, the population of the three townships named above increased as follows between 1990 and 1998:

Kankakee: +17.5%
Walker: +16.9%
Wheatfield +14.8%

If they increased at a like rate every 9 years, by 2020 the total population of the townships (plus the town of Wheatfield at 670) would be: **9949**

+++++
Between 1960 and 1990, Bureau of the Census indicates % changes in population as follows:

Kankakee: +48.1%
Walker: +58.5%
Wheatfield: +77.9%

If these townships continued to increase at a like rate in the next 30 years, by 2020 the total population of the townships (plus the town of Wheatfield at 670) would be: **9769**

+++++
Indiana Business Research Center Projections 2000-2020. February 1999

This population study suggest that Jasper County as a whole will grow 19.2% by 2020. If all townships grew at the same rate, the population of the Wheatfield Library service district would be: **8256**.

However, since most of the growth is in the northern 4 townships in the county, the projected growth would probably be much greater.

+++++

To these projections of population in the Wheatfield Library service district should be added **2.2 %** for the amount of nonresident use of the library. This is the average nonresident circulation for the past 1 year.

It seems wise, therefore, to plan for a library that will serve a population of 10,000 by 2020. There is also considerable use of the DeMotte Library by Wheatfield patrons and vice versa. Since there is no way of measuring the impact of this, and since it works both ways, this was ignored.

Collection Space Needs Assessment

	Present collection	2020 collection
Volumes (books)	23,332	
(moderate level, Wisconsin standards)		33,000
the figure best suited for us		33,000
Periodicals	135	
(enhanced level, Wisconsin standards)		115
(excellent level, Wisconsin standards)		137
the figure best suited for us		150
Audio	1504	
(enhanced level, Wisconsin standards)		1800
(excellent level, Wisconsin standards)		2200
the figure best suited for us		2500
Video	752	
(moderate level, Wisconsin standards)		900
(enhanced level, Wisconsin standards)		1200
the figure best suited for us		1200

Summary of the Space Needs

Collection Space	4945 sq. ft.	
Reader seating space	1860 sq. ft.	
Staff work space	1500 sq. ft.	
Meeting room space	1400 sq. ft.	
Special use space	2426 sq. ft. optimum	
	1941 sq. ft. moderate	
	1618 sq. ft. minimum	
Nonassignable space	4044 sq. ft. optimum	
	3033 sq. ft. minimum	
Total area needed	16175 sq. ft. optimum	
	15690 sq. ft. moderate	
	14356 sq. ft. minimum	

The library currently is approximately **6000 sq. ft.**

Using the figures above, the estimated amount that is needed to be added:

10175 sq. ft. optimum
9690 sq. ft. moderate
8356 sq. ft. minimum

Appendix D:

Space Needs Worksheet

Design population

- a. Current population of the municipality / primary service area: 7,030
- b. Projected population of the municipality / primary service area: 10,000
- c. Estimate of nonresident service population 2.2%
- d. Design population (b+c) _____

Step 1: Collection space

a. Books

33,000 volumes ÷ 103,300 sq.ft.

b. Periodical (display)

150 titles ÷ 1150 sq.ft.

c. Periodical (back issues)

150 titles x 0.50 x 5 yrs retained375 sq.ft.

d. Nonprint

3700 items ÷ 10370 sq.ft.

e. Digital resources

15 terminals x 50750 sq.ft.

f. Total (a+b+c+d+e)

4,945 sq.ft.

Step 2: Reader seating space

a. 62 seats x 301,860 sq.ft.

Step 3: Staff work space

a. 10 stations x 150 (list specific work stations on reverse)1,500 sq.ft.

Step 4: Meeting room space

a. General meeting space

100 seats x 10 (plus 100 sq.ft. for speaker)1,100 sq.ft.

b. Conference room space

_____ seats x 25

_____ sq.ft.

c. Storytime space

25 seats x 10 (plus 50 sq.ft. for speaker)300 sq.ft.

d. Total (a+b+c)

1,400 sq.ft.

Step 5: Special use space

a. Collection space (from 1.f)

4,945 sq.ft.

Reader seating space (from 2.a)

1,860 sq.ft.

Staff work space (from 3.a)

1,500 sq.ft.

Meeting room space (from 4.d)

1,400 sq.ft.

b. SUBTOTAL 1

9,705 sq.ft.

c. Divide Subtotal 1 by 6 (for a minimum allocation), by 5 (for a moderate allocation), or by 4 (for an optimum allocation)

2,426 sq.ft. optimum
1,941 sq.ft. moderate
1,618 sq.ft. minimum

Step 6: Nonassignable space

a. Subtotal 1 (from 5.b)

9,705 sq.ft.

Special use space (from 5.c)

2,426 sq.ft.

b. SUBTOTAL 2

12,131 sq.ft.

c. Divide Subtotal 2 by 4 (for a minimum allocation, or by 3 (for an optimum allocation)

4,044 sq.ft. optimum
3,033 sq.ft. minimum

Step 7: Putting it all together

a. Collection space (from 1.f)

4,945 sq.ft.

b. Reader seating space (from 2.a)

1,860 sq.ft.

c. Staff work space (from 3.a)

next page.

R16

d. Meeting room space (from 4.d)

1,500 sq.ft.

e. Special use space (from 5.c)

1,400 sq.ft.

f. Nonassignable space (from 6.c)

2,426 sq.ft.

g. GROSS AREA NEEDED (a+b+c+d+e+f)

4,044 sq.ft.

Staff work stations

16,175 sq.ft. optimum
15,690 sq.ft. moderate
14,356 sq.ft. minimum
(using #6 minimum)

List here the staff work stations tallied and reported in Step 3:

6 staff workstations in workroom

1 Librarian

1 Children's

1 adult reference

1 children's reference

Notes:

JCPL FINANCIAL STATEMENT

NOVEMBER 30, 2000

	<u>Beginning 2000 Balance</u>	<u>Current Month Disbursements</u>	<u>Y-T-D Disbursements</u>	<u>Current Month Receipts</u>	<u>Y-T-D Receipts</u>	<u>Ending Balance</u>
Operating Fund	\$381,829.76	\$102,919.23	\$1,113,561.49	\$457,632.80	\$1,150,168.50	\$418,436.77
Includes Investments of: \$323,425.00						
Public Library Access Card Fund	\$46.00	\$0.00	\$70.00	\$72.00	\$96.00	\$72.00
Gift Fund	\$3,210.96	\$518.99	\$2,740.27	\$1,064.75	\$5,270.71	\$5,741.40
DeMotte	\$460.47	\$0.00	\$490.98	\$359.28	\$1,118.28	\$1,087.77
Rensselaer	\$2,005.01	\$383.05	\$1,633.34	\$372.14	\$3,646.14	\$4,017.81
Wheatfield	\$745.48	\$135.94	\$615.95	\$333.33	\$506.29	\$635.82
Library Improvement Reserve Fund	\$78,696.30	\$0.00	\$61,015.00	\$96.97	\$3,137.88	\$20,819.18
Bond & Interest Redemption Fund	\$82,421.37	\$0.00	\$79,750.00	\$131,428.91	\$354,369.41	\$357,040.78
Includes Investments of: \$356,850.00						
Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$48,587.40	\$131,725.67	\$131,725.67
Includes Investments of: \$131,725.00						
Food/Hospitality Fund	\$0.00	\$102.70	\$1,020.72	\$0.00	\$1,020.72	\$0.00
Levy Excess Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Satellite Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Petty Cash Funds	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
Cash Change Fund	\$90.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90.00
Payroll Withholding Accts.						
FIT Tax Collected	\$0.00	\$5,849.92	\$60,040.88	\$5,849.92	\$60,040.88	\$0.00
FICA Tax Collected	\$0.00	\$4,296.37	\$44,629.14	\$4,296.37	\$44,629.14	\$0.00
State Tax Collected	\$1,609.17	\$1,725.52	\$19,533.97	\$1,867.66	\$19,792.46	\$1,867.66
County Tax Collected	\$451.51	\$455.58	\$5,304.56	\$512.93	\$5,365.98	\$512.93
IN Deferred Comp.	\$0.00	\$2,584.70	\$27,625.75	\$2,584.70	\$27,625.75	\$0.00
#125 Plan	\$0.00	\$1,426.07	\$13,797.81	\$1,426.06	\$13,797.82	\$0.01
Employee Health Insur.	\$0.00	\$0.00	\$8.00	\$1.00	\$9.00	\$1.00
Employee P.E.R.F.	\$3,747.31	\$0.00	\$16,032.49	\$1,463.06	\$15,102.73	\$2,817.55
Credit Union	\$0.00	\$50.00	\$1,550.00	\$50.00	\$1,550.00	\$0.00
TAL ALL FUNDS.....	\$552,222.38	\$119,929.08	\$1,446,680.08	\$656,934.53	\$1,833,702.65	\$939,244.95

Bank Balances**Jasper County Public Library****Report as of: 11/30/2000**

Bank		
1	Peoples State Bank	\$97,025.94
2	Demotte State Bank	\$9,189.83
3	Lafayette Bank & Trust-LIRF	\$20,819.18
4	Cash on Hand	\$210.00
5	Laf. Bank & Trust CD#5166746	\$0.00
6	Laf.Bank & Trust CD#8068372	\$0.00
7	Peoples State Bk.CD#3001873	\$0.00
8	Laf.Bank & Trust CD#8070026	\$150,000.00
9	Rens. Bank'g Ctr. CD#400037036	\$0.00
10	Rens. Bank'g Ctr. CD#400037127	\$362,000.00
11	Civitas CD#7152001181	\$0.00
12	Civitas CD#7152001182	\$0.00
13	Civitas CD#7152030051	\$0.00
14	Rens. Bank'g Ctr. CD#400037126	\$100,000.00
15	Rens. Bank'g Ctr. CD#400037128	\$200,000.00
Total all banks =		\$939,244.95

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

INVESTMENT REGISTER

OPEN INVESTMENTS:

<u>Renewal Date</u>	<u>CD #</u>	<u>Issued By</u>	<u>Terms</u>	<u>Principal</u>	<u>%-Interest</u>	<u>Account</u>	<u>Purchase Date</u>	<u>Interest Earned</u>	<u>Comments</u>
02/13/2001	400037128	Rens. Bank'g Ctr	92 day	\$200,000.00	6.581	OPER	11/13/2000		
01/16/2001	400037126	Rens. Bank'g Ctr	64 day	\$100,000.00	6.551	OPER	11/13/2000		
				\$285,640.00		BIRF		\$1,802.55	
				<u>\$76,340.00</u>		CPF		<u>\$481.87</u>	
12/18/2000	400037127	Rens. Bank'g Ctr	35 day	\$362,000.00	6.581		11/13/2000	\$2,284.42	
				\$23,425.00		Operating		\$3,265.40	BIRF Interest
				\$71,210.00		BIRF			goes to Oper. Fund
				<u>\$55,365.00</u>		CPF		<u>\$1,910.38</u>	
15-Dec-00	8070026	Laf. Bank & Trust	182 day	\$150,000.00	6.75%		06/16/2000	\$5,175.78	

CLOSED INVESTMENTS:

<u>Renewal Date</u>	<u>CD #</u>	<u>Issued By</u>	<u>Terms</u>	<u>Principal</u>	<u>%-Interest</u>	<u>Account</u>	<u>Purchase Date</u>	<u>Interest Earned</u>	<u>Comments</u>
				\$76,000.00		Operating			
				<u>\$67,000.00</u>		BIRF			
07-Jan-00	7152030051	Civitas	10 day	\$143,000.00	5.12		28-Dec-99	\$203.38	
14-Jan-00	7152001181	Civitas	59 day	\$120,000.00	5.14	Operating	16-Nov-99	\$1,010.87	
				\$185,000.00		Operating			
				<u>\$15,000.00</u>		BIRF			
14-Feb-00	7152001182	Civitas	90 day	\$200,000.00	5.19		16-Nov-99	\$2,595.01	
				\$185,000.00		OPER			
				<u>\$15,000.00</u>		BIRF			
03/15/2000	5166746	Laf. Bank & Trust	30 day	\$200,000.00	5.7		02/14/2000	\$936.98	
				\$178,000.00		Operating		\$5,188.08	BIRF Interest
				\$154,950.00		BIRF			goes to Oper. Fund
				<u>\$27,050.00</u>		CPF		<u>\$421.50</u>	
08/09/2000	8068372	Laf. Bank & Trust	91 day	\$360,000.00	6.25		05/10/2000	\$5,609.58	
				\$122,526.00		BIRF		\$1,333.25	
				<u>\$27,474.00</u>		CPF		<u>\$298.96</u>	
10/10/2000	400037036	Rens. Bank'g Ctr	61 day	\$150,000.00	6.511		08/10/2000	\$1,632.21	
10/16/2000	3001873	Peoples State Bank	122 day	\$120,000.00	6.66	Operating	06/16/2000	\$2,671.30	
TOTAL								\$16,291.54	

Appropriation Report for 100 OPERATING FUND

Jasper County Public Library

Report Date: From 11/01/2000 To 11/30/2000

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Spent
<i>1. Personal Services</i>							
1.11 SALARY OF LIBRARIAN	\$45,656.00	\$0.00	\$45,656.00	\$3,804.66	\$41,807.93	\$3,848.07	91.6
1.12 SALARY OF ASSISTANTS	\$597,581.00	\$0.00	\$597,581.00	\$50,614.33	\$521,807.71	\$75,773.29	87.3
1.13 WAGES OF JANITORS	\$39,608.00	\$0.00	\$39,608.00	\$3,167.54	\$33,563.28	\$6,044.72	84.7
1.21 EMPLOYER'S SHARE-FICA	\$52,238.00	\$0.00	\$52,238.00	\$4,296.37	\$44,629.14	\$7,608.86	85.4
1.22 UNEMPLOYMENT COMPENSAT	\$2,511.00	\$0.00	\$2,511.00	\$0.00	\$2,037.34	\$473.66	81.1
1.23 EMPLOYER'S CONTRIB.- PERF	\$30,396.00	\$0.00	\$30,396.00	\$0.00	\$27,745.11	\$2,650.89	91.3
1.24 EMPLOYER'S CONTRIB.- INS.	\$29,130.00	\$0.00	\$29,130.00	\$2,130.09	\$22,358.18	\$6,771.82	76.8
1.31 OTHER PERSONAL SERVICES	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$280.00	\$1,220.00	18.7
Subtotal	\$798,620.00		\$798,620.00	\$64,012.99	\$694,228.69	\$104,391.31	86.9
<i>2. Supplies</i>							
2.11 OFFICIAL RECORDS	\$1,000.00	\$0.00	\$1,000.00	\$25.00	\$335.29	\$664.71	33.5
2.12 STATIONERY AND PRINTING	\$700.00	\$0.00	\$700.00	\$0.00	\$38.90	\$661.10	5.6
2.13 OTHER OFFICE SUPPLIES	\$6,200.00	\$3.00	\$6,203.00	\$850.07	\$4,348.65	\$1,854.35	70.1
2.21 CLEANING & SANITATION SUP	\$3,400.00	\$0.00	\$3,400.00	\$807.29	\$3,931.15	(\$531.15)	115.6
2.22 FUEL, OIL & LUBRICANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$5.27	(\$5.27)	#Div/0!
2.23 OTHER OPERATING SUPPLIES	\$5,600.00	\$0.00	\$5,600.00	\$771.74	\$3,140.96	\$2,459.04	56.1
2.31 BUILDING MATERIALS & SUPP	\$1,100.00	\$0.00	\$1,100.00	\$70.61	\$753.34	\$346.66	68.5
2.32 PAINT AND PAINTING SUPPLIE	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	0.0
2.33 REPAIR PARTS	\$500.00	\$0.00	\$500.00	\$12.78	\$46.26	\$453.74	9.3

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
2.41 LIBRARY SUPPLIES	\$4,300.00	\$38.40	\$4,338.40	\$221.01	\$3,831.67	\$506.73	88.3
2.42 AUTOMATION SUPPLIES	\$4,500.00	\$0.00	\$4,500.00	\$5.99	\$1,687.10	\$2,812.90	37.5
Subtotal	\$27,450.00	\$41.40	\$27,491.40	\$2,764.49	\$18,118.59	\$9,372.81	65.9
<i>3. Other Services and Charge</i>							
3.11 CONSULTING SERVICES	\$0.00	\$17,450.00	\$17,450.00	\$0.00	\$10,269.06	\$7,180.94	58.8
3.12 ENGINEERING & ARCH. SERVI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.13 LEGAL SERVICES	\$1,000.00	\$0.00	\$1,000.00	\$788.00	\$1,888.00	(\$888.00)	188.8
3.14 OTHER PROFESSIONAL SERVI	\$6,000.00	\$0.00	\$6,000.00	\$635.70	\$4,397.60	\$1,602.40	73.3
3.21 TELEPHONE	\$9,000.00	\$0.00	\$9,000.00	\$147.28	\$4,667.38	\$4,332.62	51.9
3.22 POSTAGE	\$5,300.00	\$0.00	\$5,300.00	\$62.67	\$3,306.59	\$1,993.41	62.4
3.23 TRAVELING EXPENSE	\$7,000.00	\$0.00	\$7,000.00	\$1,040.63	\$7,881.09	(\$881.09)	112.6
3.24 PROFESSIONAL MEETINGS	\$8,000.00	\$26.00	\$8,026.00	\$585.12	\$8,523.81	(\$497.81)	106.2
3.25 FREIGHT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.26 NETWORKING	\$10,000.00	\$0.00	\$10,000.00	\$1,975.00	\$3,600.96	\$6,399.04	36.0
3.31 ADVERTISING & PUBLIC NOTIC	\$1,500.00	\$0.00	\$1,500.00	\$33.75	\$1,771.28	(\$271.28)	118.1
3.32 OTHER PRINTING	\$350.00	\$0.00	\$350.00	\$90.00	\$358.30	(\$8.30)	102.4
3.41 OFFICIAL BONDS	\$250.00	\$0.00	\$250.00	\$5.00	\$155.00	\$95.00	62.0
3.42 OTHER INSURANCE	\$11,451.00	\$0.00	\$11,451.00	\$0.00	\$10,663.00	\$788.00	93.1
3.51 GAS	\$26,000.00	\$0.00	\$26,000.00	\$812.86	\$15,925.00	\$10,075.00	61.3
3.52 ELECTRICITY	\$47,000.00	\$0.00	\$47,000.00	\$1,851.49	\$39,051.64	\$7,948.36	83.1
3.53 WATER	\$900.00	\$0.00	\$900.00	\$59.85	\$779.15	\$120.85	86.6
3.54 WASTE DISPOSAL SERVICES	\$2,350.00	\$0.00	\$2,350.00	\$171.86	\$2,062.91	\$287.09	87.8
3.61 BUILDING & STRUCTURES	\$45,000.00	\$2,019.55	\$47,019.55	\$5,993.35	\$40,865.62	\$6,153.93	86.9
3.62 EQUIPMENT	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$1,663.64	\$4,336.36	27.7

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Spent</i>
3.71 REAL ESTATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.72 EQUIPMENT RENTALS	\$280.00	\$0.00	\$280.00	\$29.95	\$433.45	(\$153.45)	154.8
3.91 DUES	\$2,900.00	\$0.00	\$2,900.00	\$0.00	\$2,435.22	\$464.78	84.0
3.92 INTEREST ON TEMPORARY LO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
3.93 TAXES & ASSESSMENTS	\$0.00	\$135.61	\$135.61	\$0.00	\$135.61	\$0.00	100.0
3.94 TRANSFER TO LIRF	\$30,000.00	(\$17,450.00)	\$12,550.00	\$7,100.00	\$7,100.00	\$5,450.00	56.6
3.95 BOOK REIMBURSEMENT	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	0.0
3.96 PETTY CASH	\$120.00	\$0.00	\$120.00	\$0.00	\$0.00	\$120.00	0.0
3.97 INTERVIEWING & MOVING EXP	\$500.00	\$0.00	\$500.00	\$492.76	\$492.76	\$7.24	98.6
3.98 MAINTENANCE/SERVICE CONT	\$46,200.00	\$6,126.29	\$52,326.29	\$1,478.03	\$28,588.20	\$23,738.09	54.6
Subtotal	\$267,201.00	\$8,307.45	\$275,508.45	\$23,353.30	\$197,015.27	\$78,493.18	71.5
<i>4. Capital Outlays</i>							
4.1 LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.2 BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.3 IMPROVEMENTS OTHER THAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
4.4 FURNITURE & EQUIPMENT	\$16,000.00	\$4,998.62	\$20,998.62	\$489.33	\$13,950.56	\$7,048.06	66.4
4.51 BOOKS	\$150,000.00	\$63.63	\$150,063.63	\$8,529.97	\$125,256.48	\$24,807.15	83.5
4.52 PERIODICALS & NEWSPAPERS	\$23,500.00	\$0.00	\$23,500.00	\$659.00	\$21,309.19	\$2,190.81	90.7
4.53 NONPRINTED MATERIALS	\$55,000.00	\$2,899.56	\$57,899.56	\$3,110.15	\$43,682.71	\$14,216.85	75.4
Subtotal	\$244,500.00	\$7,961.81	\$252,461.81	\$12,788.45	\$204,198.94	\$48,262.87	80.9
Grand Total	\$1,337,771.00	\$16,310.66	\$1,354,081.66	\$102,919.23	\$1,113,561.49	\$240,520.17	82.2

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

Changes to Appropriations

<i>Date</i>	<i>Fund Number</i>	<i>Account Number</i>	<i>Amount</i>	<i>Reason</i>
01/03/2000	100	4.4	\$119.00	Encumbered 1999 Appropriation per Board Approval-12/27
01/12/2000	100	3.61	\$2,019.55	Ins. Claim-Prism Painting -A/P #40
05/04/2000	100	4.53	\$510.00	LSTA Grant for Y2K-Salem Press-A/P #297
05/09/2000	100	3.11	\$17,450.00	Per Board Mtg. Approval, 5/8/00
05/09/2000	100	3.94	(\$17,450.00)	Per Board Mtg. Approval, 5/8/00
05/09/2000	100	3.24	\$5.00	Refund-attendee cancelled, ILF A/P #324
06/13/2000	160	4.4	(\$70,000.00)	Board Approved Change per 6/12/00 Mtg.
06/27/2000	100	4.53	\$2,308.45	Grant Reimbursement-A/P #578 (Tally Systems) & #475 (T
07/10/2000	100	4.51	\$48.50	Incolsa refund to wrong library. Resent amt to Concordia
07/11/2000	130	4.4	(\$20,000.00)	Per Board Resolution 7/10/00
07/11/2000	130	3.61	\$20,000.00	Per Board Resolution 7/10/00
07/17/2000	100	3.93	\$135.61	Refunded late penalty fee. A/P #481 US Treasury
07/19/2000	100	4.53	(\$5.00)	Rebate on videos. A/P #339 Best Buy.
07/27/2000	100	3.98	\$6,126.29	Grant Reimbursement-A/P #579 (ThinkTank)
07/27/2000	100	4.4	\$1,878.01	Grant Reimbursement-A/P #222,303,#475 (Think Tank) & #
07/31/2000	100	4.51	\$15.13	Overpayment refunded-A/P #427-Boy Scouts of America
08/15/2000	160	4.4	\$35,000.00	Per Board Resolution 8/14/00
08/15/2000	160	4.53	(\$35,000.00)	Per Board Resolution 8/14/00
09/05/2000	130	3.61	\$25,622.00	Additional Appropriation as approved by SBA.
09/18/2000	100	3.24	\$21.00	Refund-ILF Registration-A/P #764
09/29/2000	100	2.13	\$3.00	Rebate-(Walgreen's)-Petty Cash-A/P #647-Gail Jung
10/30/2000	100	4.4	\$3,001.61	Grant Reimbursement-A/P #751-ThinkTank & #758-MicroW
11/09/2000	100	2.41	\$38.40	INCOLSA Reimbursement-A/P #897 (Daryl's) #908 (GA Fo
11/30/2000	100	4.53	\$5.00	Correct entry of 7/19/00 Change to Approp.-Best Buy Reba
11/30/2000	100	4.53	\$76.11	Returned Merchandise Office Depot A/P #460
11/30/2000	100	4.53	\$5.00	Void Entry Error on Change to Approp of 7/19/00-Best Buy

Register Of Claims
Jasper County Public Library
Report Date: From 11/01/2000 To 11/30/2000

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	970	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,902.33	11/25/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$24,549.74		
			OPERATING FUND	WAGES OF JANITORS	\$1,520.41		
				Total this claim	\$27,972.48		
0	878	INTERNAL REVENUE SERVIC	OPERATING FUND	EMPLOYER'S SHARE-FICA	\$2,210.97	11/10/2000	EFT-FICA & FED tax withheld
			FICA TAX COLLECTED	SALARIES AND WAGES	\$2,210.97		10 NOV 00, transferred 13 NOV 00
			FIT TAX COLLECTED	SALARIES AND WAGES	\$3,050.30		ref#18894300
				Total this claim	\$7,472.24		
0	879	INDIANA DEPARTMENT OF RE	GIT TAX COLLECTED	SALARIES AND WAGES	\$1,725.52	11/20/2000	State & County Tax Withheld Oct '00
			COUNTY TAX COLLEC	SALARIES AND WAGES	\$455.58		Verif Code 19, Ref #78181
				Total this claim	\$2,181.10		11/6/00 @ 3:27 pm
0	978	INTERNAL REVENUE SERVIC	OPERATING FUND	EMPLOYER'S SHARE-FICA	\$2,085.40	11/25/2000	EFT-FICA & FED Tax Withheld
			FICA TAX COLLECTED	SALARIES AND WAGES	\$2,085.40		25 NOV 00, transferred 27 NOV 00
			FIT TAX COLLECTED	SALARIES AND WAGES	\$2,799.62		ref #20115897
				Total this claim	\$6,970.42		
0	869	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,902.33	11/10/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$26,064.59		
			OPERATING FUND	WAGES OF JANITORS	\$1,647.13		
				Total this claim	\$29,614.05		
18990	965	TOM KROOSWYK PLMBG, HT	OPERATING FUND	BUILDING & STRUCTURES	(\$192.00)	11/13/2000	VOID A/P #477-Check lost enroute
				Total this claim	(\$192.00)		
19346	870	ANTHEM BLUE CROSS AND B	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$2,032.44	11/10/2000	November Health Premium
			#125 TAX DEFERRED	SALARIES AND WAGES	\$1,426.07		
				Total this claim	\$3,458.51		
19347	871	COLLEGE OF DuPAGE	OPERATING FUND	PROFESSIONAL MEETINGS	\$325.00	11/10/2000	Soaring to Excellence
				Total this claim	\$325.00		Policies, Technology & Human Values 11/17/00;1/19/01;3/23/01

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19348	872	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,292.35	11/10/2000	Withheld from Payroll 11/10/00 Daugherty,Kooy,Schulenberg,Fagen, Filson,Stringfellow,Woods,Maxwell, Weed,Beedle,Jung
Total this claim					<u>\$1,292.35</u>		
19349	873	LA-PORTER FEDERAL CREDIT	CREDIT UNION	SALARIES AND WAGES	\$25.00	11/10/2000	Withheld from payroll 11/10/00 Rusher
Total this claim					<u>\$25.00</u>		
19350	874	NORTHWESTERN INDIANA TE	OPERATING FUND	TELEPHONE	\$26.07	11/10/2000	Dem- Nov. Local Telephone
Total this claim					<u>\$26.07</u>		
19351	875	SPRINT	OPERATING FUND	TELEPHONE	\$28.32	11/10/2000	Long Distance Oct '00
			OPERATING FUND	TELEPHONE	\$9.69		
Total this claim					<u>\$38.01</u>		
19352	876	TOWN OF DEMOTTE	OPERATING FUND	WASTE DISPOSAL SERVICES	\$47.86	11/10/2000	Sewer Service Dem. Sep '00
Total this claim					<u>\$47.86</u>		
19353	877	TOWN OF WHEATFIELD SEW	OPERATING FUND	WASTE DISPOSAL SERVICES	\$41.05	11/10/2000	Sewer Service Wheat- Nov '00
Total this claim					<u>\$41.05</u>		
19355	881	ALA TechSource	OPERATING FUND	PERIODICALS & NEWSPAPER	\$75.00	11/13/2000	Annual Subscription:Library Systems Ne
Total this claim					<u>\$75.00</u>		
19356	882	ALCO DISCOUNT STORE #290	OPERATING FUND	LIBRARY SUPPLIES	\$10.08	11/13/2000	Dem-Trick or Treat Supplies
Total this claim					<u>\$10.08</u>		
19357	883	AMBER WHITED	OPERATING FUND	TRAVELING EXPENSE	\$60.15	11/13/2000	Mileage, parking, toll expenses; District 1 & mini-workshop @ Wheat
Total this claim					<u>\$60.15</u>		
19358	884	AMERICAN LIBRARY ASSN	OPERATING FUND	BOOKS	\$40.50	11/13/2000	Copyright Essentials
			OPERATING FUND	BOOKS	\$7.00		
Total this claim					<u>\$47.50</u>		
19359	885	ANNE-MARIE EGAN	OPERATING FUND	TRAVELING EXPENSE	\$14.30	11/13/2000	Mileage;Board Mtg @ Wheatfield
Total this claim					<u>\$14.30</u>		
19360	886	AVC CORPORATION	OPERATING FUND	MAINTENANCE/SERVICE CON	\$198.00	11/13/2000	Financial Computer Service Agreement Oct '00
Total this claim					<u>\$198.00</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19361	887	BAKER & TAYLOR	OPERATING FUND	BOOKS	\$103.21	11/13/2000	Books, Gift Books
			OPERATING FUND	BOOKS	\$1,693.70		
			OPERATING FUND	BOOKS	\$393.10		
			OPERATING FUND	BOOKS	\$840.30		
			OPERATING FUND	BOOKS	\$1,116.81		
			OPERATING FUND	BOOKS	\$586.76		
			OPERATING FUND	BOOKS	\$388.96		
			OPERATING FUND	BOOKS	\$173.14		
			OPERATING FUND	BOOKS	\$106.82		
			OPERATING FUND	BOOKS	\$1,004.89		
			OPERATING FUND	BOOKS	\$248.50		
			OPERATING FUND	BOOKS	\$107.09		
			OPERATING FUND	BOOKS	\$38.99		
			OPERATING FUND	BOOKS	\$5.24		
			OPERATING FUND	BOOKS	\$5.24		
			OPERATING FUND	BOOKS	\$20.99		
			RENSSELAER GIFT FU	BOOKS	\$198.40		
			OPERATING FUND	NONPRINTED MATERIALS	\$52.52		
			Total this claim		\$7,084.66		
19362	888	BETHANY HOUSE PUBLISHER	OPERATING FUND	BOOKS	\$32.17	11/13/2000	Books
			OPERATING FUND	BOOKS	\$14.69		
			OPERATING FUND	BOOKS	\$7.70		
			OPERATING FUND	BOOKS	\$11.19		
			OPERATING FUND	BOOKS	\$11.19		
			OPERATING FUND	BOOKS	\$9.69		
			Total this claim		\$86.63		
19363	889	BIERMA HARDWARE, INC.	OPERATING FUND	CLEANING & SANITATION SUP	\$50.36	11/13/2000	Spray nine cleaner
			Total this claim		\$50.36		
19364	890	BROWN'S GARDEN SHOPPE	OPERATING FUND	BUILDING & STRUCTURES	\$1,964.70	11/13/2000	Lawn Mowing; July, Aug, Sept.
			Total this claim		\$1,964.70		
19365	891	CAMPBELL PRINTING COMPA	OPERATING FUND	OTHER OFFICE SUPPLIES	\$35.82	11/13/2000	(Cream) Newsletter Paper, 11x17
			Total this claim		\$35.82		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19366	892	CHARLOTTE FAGEN	OPERATING FUND	TRAVELING EXPENSE	\$93.60	11/13/2000	Children's Supplies;Stickers, plates, dec
			OPERATING FUND	BOOKS	\$3.15		
			OPERATING FUND	LIBRARY SUPPLIES	\$27.48		
				Total this claim	\$124.23		
19367	893	CLAWSON COMMUNICATIONS	OPERATING FUND	NETWORKING	\$1,975.00	11/13/2000	Install Networking Cabling
				Total this claim	\$1,975.00		
19368	894	CROSSWIND SERVICES, INC.	OPERATING FUND	AUTOMATION SUPPLIES	\$5.99	11/13/2000	10' DB25 M/M Cable
				Total this claim	\$5.99		
19369	895	CULLIGAN	OPERATING FUND	EQUIPMENT RENTALS	\$9.95	11/13/2000	Water cooler rental-Wheat
				Total this claim	\$9.95		
19370	896	D&J LAWN CARE, INC.	OPERATING FUND	BUILDING & STRUCTURES	\$130.00	11/13/2000	Lawn Mowing;9/6 & 9/27-DeMotte
				Total this claim	\$130.00		
19371	897	DARYL'S PASTRY SHOP	OPERATING FUND	LIBRARY SUPPLIES	\$16.20	11/13/2000	Incolsa Workshop
				Total this claim	\$16.20		
19372	898	DEMCO	OPERATING FUND	NONPRINTED MATERIALS	\$252.88	11/13/2000	Video Browser's
				Total this claim	\$252.88		
19373	899	DIANA KOOY	OPERATING FUND	TRAVELING EXPENSE	\$33.15	11/13/2000	mileage-programming cntrprts,powerpt.
				Total this claim	\$33.15		
19374	900	DIANE KROS	OPERATING FUND	TRAVELING EXPENSE	\$69.55	11/13/2000	Mileage-Counterparts mtg, misc.
				Total this claim	\$69.55		
19375	901	DIANE OPOLSKI	OPERATING FUND	TRAVELING EXPENSE	\$31.53	11/13/2000	Mileage-Circulation cntrprts. Mtg & expe
			OPERATING FUND	PROFESSIONAL MEETINGS	\$4.97		
				Total this claim	\$36.50		
19376	902	DIVISION OF ELEVATOR SAFE	OPERATING FUND	BUILDING & STRUCTURES	\$52.00	11/13/2000	Elevator Inspection-Dem
				Total this claim	\$52.00		
19377	903	DUMAS & MORIARTY	OPERATING FUND	LEGAL SERVICES	\$495.00	11/13/2000	Correspondence-letters, E-mail, Review System
				Total this claim	\$495.00		
19378	904	EBSCO PUBLISHING	OPERATING FUND	NONPRINTED MATERIALS	\$1,500.00	11/13/2000	NoveList 10/1/00 - 9/31/01
				Total this claim	\$1,500.00		
19379	905	ESSENTIAL PUBLISHING	OPERATING FUND	BOOKS	\$34.95	11/13/2000	Indiana Divorce book
				Total this claim	\$34.95		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19380	906	FARM EQUIPMENT GUIDE	OPERATING FUND	BOOKS	\$19.95	11/13/2000	Farm Equipment Guide
Total this claim					\$19.95		
19381	907	FASE'S WATER TREATMENT	OPERATING FUND	BUILDING MATERIALS & SUPP	\$52.50	11/13/2000	Redout for Water Softener-Demotte
Total this claim					\$52.50		
19382	908	GA FOODS GROUP	OPERATING FUND	LIBRARY SUPPLIES	\$22.20	11/13/2000	INCOLSA Fall Mtg
Total this claim					\$22.20		
19383	909	GAIL JUNG	OPERATING FUND	TRAVELING EXPENSE	\$39.65	11/13/2000	Mileage-Organize & File Seminar, Bookkeeping Wrkshp
Total this claim					\$39.65		
19384	910	GAIL JUNG	OPERATING FUND	BUILDING MATERIALS & SUPP	\$2.24	11/13/2000	Rens. Petty Cash-Duct Tape,Postage, Film, Key tags
			OPERATING FUND	POSTAGE	\$49.47		
			OPERATING FUND	LIBRARY SUPPLIES	\$4.26		
			OPERATING FUND	OTHER OFFICE SUPPLIES	\$5.74		
Total this claim					\$61.71		
19385	911	GALE GROUP	OPERATING FUND	BOOKS	\$142.50	11/13/2000	American Law Yearbook
			OPERATING FUND	BOOKS	\$7.39		
Total this claim					\$149.89		
19386	912	GAYLORD BROS.	OPERATING FUND	FURNITURE & EQUIPMENT	\$444.36	11/13/2000	5 tier Displayer-Dem
Total this claim					\$444.36		
19387	913	GENEALOGY .COM	OPERATING FUND	NONPRINTED MATERIALS	\$325.89	11/13/2000	CD Roms-Family Tree Maker
			OPERATING FUND	NONPRINTED MATERIALS	\$19.00		
Total this claim					\$344.89		
19388	914	GLENDA BROWN	OPERATING FUND	TRAVELING EXPENSE	\$31.20	11/13/2000	Mileage-reference Counterparts;10/31/0
Total this claim					\$31.20		
19389	915	H. W. WILSON COMPANY	OPERATING FUND	PERIODICALS & NEWSPAPER	\$292.00	11/13/2000	Reader's Guide Subscription-Rens
			OPERATING FUND	PERIODICALS & NEWSPAPER	\$292.00		
Total this claim					\$584.00		
19390	916	HERITAGE OFFICE PRODUCT	OPERATING FUND	OTHER OFFICE SUPPLIES	\$67.39	11/13/2000	Laminate,Correction pens,clips
Total this claim					\$67.39		
19391	917	HERRMAN & GOETZ, INC.	OPERATING FUND	BUILDING & STRUCTURES	\$260.00	11/13/2000	Locate Electrical Shorts feeding outside
Total this claim					\$260.00		
19392	918	HP PRODUCTS CORP.	OPERATING FUND	CLEANING & SANITATION SUP	\$756.93	11/13/2000	Ice Melter,M-Folds,Vandalism remover,
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$765.75		
Total this claim					\$1,522.68		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19393	919	ICE MILLER	OPERATING FUND	LEGAL SERVICES	\$293.00	11/13/2000	Telephone Conference;FLSA & FMLA is Serv. Librarian
Total this claim					<u>\$293.00</u>		
19394	920	INDIANA HISTORICAL SOCIET	OPERATING FUND	BOOKS	\$33.20	11/13/2000	Books
			OPERATING FUND	BOOKS	\$33.20		
			OPERATING FUND	BOOKS	\$33.20		
			OPERATING FUND	BOOKS	\$5.03		
Total this claim					<u>\$104.63</u>		
19395	921	INDIANA UNIVERSITY PRESS	OPERATING FUND	BOOKS	\$127.80	11/13/2000	Books
			OPERATING FUND	BOOKS	\$7.33		
Total this claim					<u>\$135.13</u>		
19396	922	ISCI	OPERATING FUND	OTHER PROFESSIONAL SERV	\$635.70	11/13/2000	Review automation RFP draft for migrati
Total this claim					<u>\$635.70</u>		
19397	923	INGRAM	OPERATING FUND	BOOKS	\$24.30	11/13/2000	Books
			OPERATING FUND	BOOKS	\$28.06		
			OPERATING FUND	BOOKS	\$28.37		
			OPERATING FUND	BOOKS	\$18.53		
			OPERATING FUND	BOOKS	\$10.80		
			OPERATING FUND	BOOKS	\$10.80		
			OPERATING FUND	BOOKS	\$7.48		
Total this claim					<u>\$128.34</u>		
19399	925	JACK STANDISH	WHEATFIELD GIFT FU	FURNITURE & EQUIPMENT	\$82.56	11/13/2000	Oak Material for Shelving & Labor-Whe
Total this claim					<u>\$82.56</u>		
19400	926	JACKIE SAXON	OPERATING FUND	TRAVELING EXPENSE	\$44.53	11/13/2000	Mileage-Children's Cntrprts, YA outstan
Total this claim					<u>\$44.53</u>		
19401	927	J B'S LOCK & KEY SERVICE	OPERATING FUND	BUILDING & STRUCTURES	\$75.00	11/13/2000	Repair on rear double door & secure ha Dem
Total this claim					<u>\$75.00</u>		
19402	928	JENNIFER L. EVERS	OPERATING FUND	TRAVELING EXPENSE	\$60.30	11/13/2000	Mileage-Web and mini-workshops
			OPERATING FUND	PROFESSIONAL MEETINGS	\$6.07		Expenses- Web workshop
Total this claim					<u>\$66.37</u>		
19403	929	JILL TACHTIRIS	OPERATING FUND	TRAVELING EXPENSE	\$98.48	11/13/2000	Mileage-District 1 Conference, AV cntrprts,E-book Demo
Total this claim					<u>\$98.48</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19404	930	KATHRYN B. WEED	OPERATING FUND	TRAVELING EXPENSE	\$14.30	11/13/2000	Postage & Mileage
			OPERATING FUND	POSTAGE	\$13.20		
				Total this claim	\$27.50		
19405	931	KEM'S TRUSTWORTHY HARD	OPERATING FUND	BUILDING MATERIALS & SUPP	\$15.87	11/13/2000	Air conditioning vent covering materials-
				Total this claim	\$15.87		
19406	932	KIRBY RISK CORPORATION	OPERATING FUND	REPAIR PARTS	\$12.78	11/13/2000	Electical Porcelain Sockets hardware &
				Total this claim	\$12.78		
19407	933	KONE, INC.	OPERATING FUND	BUILDING & STRUCTURES	\$643.59	11/13/2000	Elevator Repairs-New power supply boa
				Total this claim	\$643.59		
19408	934	LEGAL DIRECTORIES PUBLIS	OPERATING FUND	BOOKS	\$50.00	11/13/2000	2000 Indiana Legal Directory
			OPERATING FUND	BOOKS	\$6.50		
				Total this claim	\$56.50		
19409	935	LISA RUSHER	OPERATING FUND	TRAVELING EXPENSE	\$7.15	11/13/2000	Sign for Fall Festival, Mileage;mini-work
			OPERATING FUND	EQUIPMENT RENTALS	\$20.00		
				Total this claim	\$27.15		
19410	936	LYNN DAUGHERTY	OPERATING FUND	TRAVELING EXPENSE	\$141.38	11/13/2000	Sign Permit, Mileage & expenses
			OPERATING FUND	PROFESSIONAL MEETINGS	\$43.06		Bookkeeping, Directors & mini-worksho
			OPERATING FUND	OFFICIAL RECORDS	\$25.00		
				Total this claim	\$209.44		
19411	937	MARLENE BEEDLE	OPERATING FUND	TRAVELING EXPENSE	\$15.60	11/13/2000	Mileage & expense-Geneology wrkshp
			OPERATING FUND	PROFESSIONAL MEETINGS	\$7.82		
				Total this claim	\$23.42		
19412	938	MBNA AMERICA BUSINESS C	OPERATING FUND	PROFESSIONAL MEETINGS	\$68.20	11/13/2000	Lebanon Holiday Inn-10/2/00 Charlotte-CYPD
				Total this claim	\$68.20		
19413	939	MBNA AMERICA BUSINESS C	OPERATING FUND	PROFESSIONAL MEETINGS	\$63.00	11/13/2000	Ind Lib. Assoc-District 1, 10/3/00 Opolski & Hesterman
				Total this claim	\$63.00		
19414	940	MBNA AMERICA BUSINESS C	OPERATING FUND	NONPRINTED MATERIALS	\$9.95	11/13/2000	Video's
			OPERATING FUND	NONPRINTED MATERIALS	\$9.95		
			OPERATING FUND	NONPRINTED MATERIALS	\$1.59		
				Total this claim	\$21.49		
19415	941	MIDWEST TAPE	OPERATING FUND	NONPRINTED MATERIALS	\$159.98	11/13/2000	Video's
			OPERATING FUND	NONPRINTED MATERIALS	\$8.00		
				Total this claim	\$167.98		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19416	942	NORTHSTAR PUBLISHING CO	OPERATING FUND	NONPRINTED MATERIALS	\$142.55	11/13/2000	Video's
			OPERATING FUND	NONPRINTED MATERIALS	\$8.99		
				Total this claim	\$151.54		
19417	943	OAG BUSINESS TRAVEL PLAN	OPERATING FUND	BOOKS	\$99.00	11/13/2000	OAG Business Travel Planner
				Total this claim	\$99.00		
19418	944	PATTY STRINGFELLOW	OPERATING FUND	TRAVELING EXPENSE	\$191.18	11/13/2000	Mileage & Expenses Leadership wrkshp
			OPERATING FUND	PROFESSIONAL MEETINGS	\$8.50		
			HOST/HOSPITALITY F	TRAVELING EXPENSE	\$2.52		
				Total this claim	\$202.20		
19419	945	PEGGY WOODS	OPERATING FUND	TRAVELING EXPENSE	\$21.45	11/13/2000	Mileage-E-Book & mini-workshops
				Total this claim	\$21.45		
19420	946	PRECISION CONTROL SYSTE	OPERATING FUND	TRANSFER TO LIRF	\$7,100.00	11/13/2000	Chiller Project Completion-Rens
				Total this claim	\$7,100.00		
19421	947	QUILL	OPERATING FUND	LIBRARY SUPPLIES	\$24.89	11/13/2000	markers,planners,envelopes,paper trim
			OPERATING FUND	FURNITURE & EQUIPMENT	\$44.97		cartrdgs,ribbons,
			OPERATING FUND	NONPRINTED MATERIALS	\$32.45		cassettes,contact paper,tape,glue,
			OPERATING FUND	BOOKS	\$597.38		pens, note pads, book pockets
			OPERATING FUND	OTHER OFFICE SUPPLIES	\$741.12		
				Total this claim	\$1,440.81		
19422	948	R & M WHOLESALE, INC.	HOST/HOSPITALITY F	LIBRARY SUPPLIES	\$65.18	11/13/2000	Fall Fesitival Supplies-Rens
				Total this claim	\$65.18		
19423	949	REBECCA GIBSON	OPERATING FUND	TRAVELING EXPENSE	\$57.53	11/13/2000	Moving Expenses & Workshop Mileage
			OPERATING FUND	INTERVIEWING & MOVING EX	\$492.76		
				Total this claim	\$550.29		
19424	950	RECORDED BOOKS, LLC	OPERATING FUND	NONPRINTED MATERIALS	\$351.20	11/13/2000	audio cassettes
				Total this claim	\$351.20		
19425	951	REGENT BOOK CO., INC.	OPERATING FUND	BOOKS	\$8.99	11/13/2000	Book
			OPERATING FUND	BOOKS	\$8.99		
			OPERATING FUND	BOOKS	\$3.76		
				Total this claim	\$21.74		
19426	952	RENEE CARR	OPERATING FUND	TRAVELING EXPENSE	\$15.60	11/13/2000	Mileage
				Total this claim	\$15.60		
19427	953	RENSSELAER CENTRAL HIGH	OPERATING FUND	OTHER PRINTING	\$90.00	11/13/2000	Yearbook AD/2000
				Total this claim	\$90.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19428	954	RENSSELAER REPUBLICAN	OPERATING FUND	ADVERTISING & PUBLIC NOTI	\$33.75	11/13/2000	Library Assistant Ad-DeMotte
				Total this claim	<u>\$33.75</u>		
19429	955	RICHARD RHOADES	OPERATING FUND	BUILDING & STRUCTURES	\$60.00	11/13/2000	Repairs to front door,doorbell,moved ite bird feeder, installed rods, misc. jobs
				Total this claim	<u>\$60.00</u>		
19430	956	S & J CHEM-DRY	OPERATING FUND	BUILDING & STRUCTURES	\$1,900.00	11/13/2000	DeMotte-Cleaned carpet 1st floor, mtg r
			OPERATING FUND	BUILDING & STRUCTURES	\$850.00		21 chairs
				Total this claim	<u>\$2,750.00</u>		
19431	957	SECRETARY OF STATE	OPERATING FUND	OFFICIAL BONDS	\$5.00	11/13/2000	Notary Application-Stubblefield
				Total this claim	<u>\$5.00</u>		
19432	958	SECURITY COURIERS CORP.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$1,097.65	11/13/2000	Transport Service 9/29 - 10/27/00
				Total this claim	<u>\$1,097.65</u>		
19433	959	SMILEMAKERS	OPERATING FUND	LIBRARY SUPPLIES	\$56.85	11/13/2000	Program Supplies-Ren
				Total this claim	<u>\$56.85</u>		
19434	960	TYSEN'S COUNTRY GROCER	OPERATING FUND	LIBRARY SUPPLIES	\$15.84	11/13/2000	Brown Bag, Afterschool & meeting room
			OPERATING FUND	LIBRARY SUPPLIES	\$8.31		
				Total this claim	<u>\$24.15</u>		
19436	962	UNIQUE MANAGEMENT SERVI	OPERATING FUND	MAINTENANCE/SERVICE CON	\$182.38	11/13/2000	Sep Initial Placements
				Total this claim	<u>\$182.38</u>		
19437	963	WAL-MART STORES, INC.	HOST/HOSPITALITY F	LIBRARY SUPPLIES	\$35.00	11/13/2000	Children's Prog. Supplies,Film, Fall
			OPERATING FUND	NONPRINTED MATERIALS	\$27.90		Festival Supplies & AV materials
			OPERATING FUND	NONPRINTED MATERIALS	\$27.90		
			OPERATING FUND	NONPRINTED MATERIALS	\$71.76		
			OPERATING FUND	NONPRINTED MATERIALS	\$53.82		
			OPERATING FUND	NONPRINTED MATERIALS	\$53.82		
			OPERATING FUND	LIBRARY SUPPLIES	\$13.96		
			OPERATING FUND	LIBRARY SUPPLIES	\$8.05		
				Total this claim	<u>\$292.21</u>		
19438	964	WHEELER PUBLISHING, INC.	RENSSELAER GIFT FU BOOKS		\$184.65	11/13/2000	Gift Fund Books
				Total this claim	<u>\$184.65</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19439	924	INSPIRATIONAL BOOK DISTRI	OPERATING FUND	BOOKS	\$45.52	11/13/2000	Books
			OPERATING FUND	BOOKS	\$68.66		
			OPERATING FUND	BOOKS	\$9.59		
			OPERATING FUND	BOOKS	\$35.10		
			OPERATING FUND	BOOKS	\$10.39		
			OPERATING FUND	BOOKS	\$22.29		
			OPERATING FUND	BOOKS	\$19.89		
				Total this claim	\$211.44		
19440	966	TOM KROOSWYK PLMBG, HT	OPERATING FUND	BUILDING & STRUCTURES	\$192.00	11/13/2000	REPLACEMENT FOR LOST CK #1899 #965) AC repairs & freon; plumbing repa
				Total this claim	\$192.00		
19441	880	ACE HARDWARE	OPERATING FUND	BUILDING & STRUCTURES	\$58.06	11/13/2000	Plunger,Shelves,
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$5.99		
				Total this claim	\$64.05		
19442	967	JASPER COUNTY PUBLIC LIB	OPERATING FUND	PURCHASE OF INVESTMENTS	200,000.00	11/13/2000	Purchase 91 day CD#400037128
				Total this claim	\$200,000.00		
19443	968	JASPER COUNTY PUBLIC LIB	OPERATING FUND	PURCHASE OF INVESTMENTS	100,000.00	11/13/2000	Purchase 64 day CD#400037126
				Total this claim	\$100,000.00		
19444	969	JASPER COUNTY PUBLIC LIB	RENS & DEM BOND A	PURCHASE OF INVESTMENTS	285,640.00	11/13/2000	Purchase 35 day CD#400037127
			CAPITAL PROJECTS F	PURCHASE OF INVESTMENTS	\$76,360.00		
				Total this claim	\$362,000.00		
19445	961	TYSEN'S FAMILY FOOD CENT	OPERATING FUND	LIBRARY SUPPLIES	\$12.89	11/13/2000	Teen read week, mini-workshop & program supplies-Wheat
			WHEATFIELD GIFT FU	LIBRARY SUPPLIES	\$53.38		
				Total this claim	\$66.27		
19446	971	ANTHEM LIFE	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$97.65	11/25/2000	DEC. Premium- 21 Lives
				Total this claim	\$97.65		
19447	972	CITY OF RENSSELAER	OPERATING FUND	GAS	\$753.65	11/25/2000	Rens. Utilities;10/10 - 11/07/00
			OPERATING FUND	ELECTRICITY	\$1,272.69		
			OPERATING FUND	WATER	\$59.85		
			OPERATING FUND	WASTE DISPOSAL SERVICES	\$82.95		
				Total this claim	\$2,169.14		
19448	973	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,292.35	11/25/2000	Withheld from Payroll 25 Nov 00 Daugherty,Kooy,Schulenberg,Fagen, Stringfellow,Filson,Woods,Maxwell, Weed,Beedle,Jung
				Total this claim	\$1,292.35		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19449	974	LA-PORTER FEDERAL CREDIT	CREDIT UNION	SALARIES AND WAGES	\$25.00	11/25/2000	Withheld from Payroll 25 Nov 00 Rusher
Total this claim					<u>\$25.00</u>		
19450	975	NIPSCO	OPERATING FUND	GAS	\$59.21	11/25/2000	Wheatfield Utilities;10/12 - 10/10/00
			OPERATING FUND	ELECTRICITY	\$578.80		
Total this claim					<u>\$638.01</u>		
19451	976	SPRINT	OPERATING FUND	TELEPHONE	\$83.20	11/25/2000	Local Phone Service-Wheat Nov '00
Total this claim					<u>\$83.20</u>		
19452	977	WHITING PUBLIC LIBRARY HO	OPERATING FUND	PROFESSIONAL MEETINGS	\$58.50	11/25/2000	NILBA Dinner;11/29/00 Daugherty,Deardorff,Sayler
Total this claim					<u>\$58.50</u>		

Total Amount of Claims \$781,929.08

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Friday, December 01, 2000

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 11 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$781,929.08

Date this 11th day of December, 2000.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.

JASPER COUNTY PUBLIC LIBRARY

F5

Receipt Breakdown

November 30, 2000

	<u>THIS MONTH</u>	<u>YEAR-TO-DATE</u>	<u>TOTAL RECEIPTS THIS MONTH</u>	<u>TOTAL RECEIPTS YEAR-TO-DATE</u>
VES & FEES:			\$2,154.69	\$24,229.36
DeMotte	\$751.12	\$8,985.81		
Rensselaer	\$903.90	\$10,201.19		
Wheatfield	\$499.67	\$5,042.36		
PHOTOCOPIES:			\$550.98	\$6,738.75
DeMotte	\$240.15	\$2,898.65		
Rensselaer	\$235.03	\$2,890.40		
Wheatfield	\$75.80	\$949.70		
CARDS:			\$66.00	\$873.90
DeMotte	\$32.00	\$332.90		
Rensselaer	\$30.00	\$389.00		
Wheatfield	\$4.00	\$152.00		
BOOK/EQUIPMENT SALES:			\$0.00	\$0.00
COMPUTER DISKS:			\$4.10	\$44.70
INTEREST:			\$606.21	\$20,132.94
Checking/Repurchase/Savings	\$606.21	\$6,194.07		
CD's & Investments	\$0.00	\$13,938.87		
TAXES:			\$454,056.66	\$1,076,869.20
Property Tax	\$238,442.66	\$605,658.85		
License Excise Tax	\$0.00	\$36,586.70		
Financial Institution Tax	\$0.00	\$663.00		
Local Option/Certified Shares	\$192,851.50	\$385,703.00		
Local Option/Property Tax Repl.	\$22,762.50	\$45,525.00		
State Distribution	\$0.00	\$2,732.65		
REFUNDS:			\$194.16	\$21,279.65
Insurance	\$0.00	\$2,068.05		
Rebates-Batteries/Report Folders	\$0.00	\$8.00		
LSTA Technology Grant	\$0.00	\$18,740.44		
Conference Expense Reimbursem.	\$0.00	\$47.00		
ILF Trustee conf. Refund	\$0.00	\$5.00		
Employee July Ins. Premium	\$0.00	\$39.76		
U.S.Treasury Refund	\$0.00	\$136.11		
Rebate-Perfect Game	\$0.00	\$5.00		
Overpayment-Boy Scouts	\$0.00	\$15.13		
Rebate-ILF Mtg Registration	\$0.00	\$21.00		
Incolsa Fall Mtg. Reimbursement	\$38.40	\$38.40		
Pulaski Lib. - IPLA Mtg. Reimburse	\$76.65	\$76.65		
Return Product-Office Depot	\$76.11	\$76.11		
Bank Coding Error-Credit Acct	\$3.00	\$3.00		
TOTAL OPERATING FUND RECEIPTS.....			\$457,632.80	\$1,150,168.50
PLAC FUND:			\$72.00	\$96.00
GIFT FUNDS:			\$1,064.75	\$5,270.71
DeMotte	\$359.28	\$1,118.28		
Rensselaer	\$372.14	\$3,646.14		
Wheatfield	\$333.33	\$506.29		
LIBRARY IMPROVEMENT FUND:			\$96.97	\$3,137.88
BOND & INTEREST REDEMPTION FUND			\$131,428.91	\$354,369.41
Property Tax	\$131,428.91	\$333,837.43		
License Excise Tax	\$0.00	\$20,166.48		
Financial Institution Tax	\$0.00	\$365.50		
CAPITAL PROJECTS FUND:			\$48,587.40	\$131,725.67
Interest Earned	\$0.00	\$720.46		
Property Tax	\$48,587.40	\$123,414.95		
License Excise Tax	\$0.00	\$7,455.26		
Financial Institution Tax	\$0.00	\$135.00		
OST/HOSPITALITY FUND:			\$0.00	\$1,020.72
LEVY EXCESS FUND:			\$0.00	\$0.00
SATELLITE FUND:			\$0.00	\$0.00
CONSTRUCTION FUND:			\$0.00	\$0.00
CASH CHANGE FUND			\$0.00	\$0.00
SUB-TOTAL (page 1).....			\$638,882.83	\$1,645,788.89

	<u>THIS MONTH</u>	<u>YEAR-TO-DATE</u>	<u>TOTAL RECEIPTS THIS MONTH</u>	<u>TOTAL RECEIPTS YEAR-TO-DATE</u>
WITHHOLDING ACCOUNT FUNDS:			\$18,051.70	\$187,913.76
FIT Tax Collected	\$5,849.92	\$60,040.88		
FICA Collected	\$4,296.37	\$44,629.14		
State Tax Collected	\$1,867.66	\$19,792.46		
County Tax Collected	\$512.93	\$5,365.98		
INDIANA Deferred Comp	\$2,584.70	\$27,625.75		
#125 Plan	\$1,426.06	\$13,797.82		
Health/Life Insurance	\$1.00	\$9.00		
PERF	\$1,463.06	\$15,102.73		
Credit Union	\$50.00	\$1,550.00		
TOTAL RECEIPTS - ALL FUNDS.....			\$656,934.53	\$1,833,702.65

Register Of Claims
Jasper County Public Library
Report Date: From 12/01/2000 To 12/11/2000

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	987	INTERNAL REVENUE SERVIC	OPERATING FUND	EMPLOYER'S SHARE-FICA	\$2,027.35	12/11/2000	Fed & FICA Tax Withheld 10 DEC '00 Ref #21497473 (3:40- 12/4/00)
			FICA TAX COLLECTED	SALARIES AND WAGES	\$2,027.35		
			FIT TAX COLLECTED	SALARIES AND WAGES	\$2,717.66		
				Total this claim	\$6,772.36		
0	1011	JASPER COUNTY PUBLIC LIB	OPERATING FUND	BANK TRANSFERS	\$8,500.00	12/11/2000	Bank Transfer from DeMotte State bank
				Total this claim	\$8,500.00		
0	979	PAYROLL	OPERATING FUND	SALARY OF LIBRARIAN	\$1,902.33	12/10/2000	PAYROLL
			OPERATING FUND	SALARY OF ASSISTANTS	\$23,859.61		
			OPERATING FUND	WAGES OF JANITORS	\$1,451.79		
				Total this claim	\$27,213.73		
19453	980	ANTHEM BLUE CROSS AND B	OPERATING FUND	EMPLOYER'S CONTRIB.- INS.	\$2,032.44	12/10/2000	December Health Premium
		#125 TAX DEFERRED		SALARIES AND WAGES	\$1,426.07		
				Total this claim	\$3,458.51		
19454	981	INDIANA DEFERRED COMPEN	INDIANA DEFERRED	SALARIES AND WAGES	\$1,292.35	12/10/2000	Withheld From Payroll 10 DEC '00 Daugherty,Kooy,Schulenberg,Fagen, Stringfellow,Woods,Maxwell,Weed, Beedle,Jung,Filson
				Total this claim	\$1,292.35		
19455	982	LA-PORTER FEDERAL CREDIT	CREDIT UNION	SALARIES AND WAGES	\$25.00	12/10/2000	Withheld From Payroll 10 DEC '00 Rusher
				Total this claim	\$25.00		
19456	983	NIPSCO	OPERATING FUND	GAS	\$1,027.88	12/10/2000	DeMotte Utilities 10/18 - 11/17/00
			OPERATING FUND	ELECTRICITY	\$1,826.37		
				Total this claim	\$2,854.25		
19457	984	TOWN OF DEMOTTE	OPERATING FUND	WASTE DISPOSAL SERVICES	\$47.86	12/10/2000	Sewer Service Oct '00
				Total this claim	\$47.86		
19458	985	TOWN OF WHEATFIELD SEW	OPERATING FUND	WASTE DISPOSAL SERVICES	\$41.05	12/10/2000	Wheatfield Sewer Service Dec '00
				Total this claim	\$41.05		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19459	988	ACE HARDWARE	OPERATING FUND	CLEANING & SANITATION SUP	\$15.84	12/11/2000	Hand Vacuum & Tools
			OPERATING FUND	EQUIPMENT	\$6.99		
			OPERATING FUND	FURNITURE & EQUIPMENT	\$24.99		
				Total this claim	\$47.82		
19460	989	ALL-PHASE ELECTRIC SUPPL	OPERATING FUND	REPAIR PARTS	\$390.00	12/11/2000	Greenlee #305 Ballasts-144040012
				Total this claim	\$390.00		
19461	990	AMBER WHITED	OPERATING FUND	TRAVELING EXPENSE	\$7.15	12/11/2000	Mileage
				Total this claim	\$7.15		
19462	991	AVC CORPORATION	OPERATING FUND	MAINTENANCE/SERVICE CON	\$99.00	12/11/2000	Financial Software Service Contract
				Total this claim	\$99.00		
19463	992	BAKER & TAYLOR	OPERATING FUND	BOOKS	\$631.18	12/11/2000	Invoices per attached-Books, Gift Fund
			OPERATING FUND	BOOKS	\$84.35		
			OPERATING FUND	BOOKS	\$57.73		
			OPERATING FUND	BOOKS	\$57.95		
			OPERATING FUND	BOOKS	\$83.96		
			OPERATING FUND	BOOKS	\$353.48		
			OPERATING FUND	BOOKS	\$243.24		
			OPERATING FUND	BOOKS	\$862.29		
			OPERATING FUND	BOOKS	\$36.69		
			RENSSELAER GIFT FU	BOOKS	\$117.97		
			OPERATING FUND	BOOKS	\$96.96		
			OPERATING FUND	BOOKS	\$1,924.42		
			OPERATING FUND	BOOKS	\$457.05		
			OPERATING FUND	BOOKS	\$168.47		
				Total this claim	\$5,175.74		
19464	993	BANK ONE TRUST COMPANY,	RENS & DEM BOND A	PAYMENT OF BONDS	275,000.00	12/11/2000	Bond Payment & Interest due 1/1/01
			RENS & DEM BOND A	INTEREST-BONDS	\$79,200.00		
				Total this claim	\$354,200.00		
19465	994	BETHANY HOUSE PUBLISHER	OPERATING FUND	BOOKS	\$4.20	12/11/2000	Books
			OPERATING FUND	BOOKS	\$4.19		
			OPERATING FUND	BOOKS	\$1.13		
				Total this claim	\$9.52		
19466	995	CLAWSON COMMUNICATIONS	OPERATING FUND	FURNITURE & EQUIPMENT	\$555.00	12/11/2000	Relay Rack, shelves, installation
				Total this claim	\$555.00		

<i>Wa Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19467	996	CONSOLIDATED INSURANCE	OPERATING FUND	OFFICIAL BONDS	\$150.00	12/11/2000	Notary Bond-V. Stubblefield
				Total this claim	\$150.00		
19468	997	CULLIGAN	OPERATING FUND	EQUIPMENT RENTALS	\$9.95	12/11/2000	December Water Cooler Rental & Water
			OPERATING FUND	WATER	\$39.60		
				Total this claim	\$49.55		
19469	998	DELL MARKETING L.P.	OPERATING FUND	FURNITURE & EQUIPMENT	\$3,585.00	12/11/2000	3-Computers-Dell 866mhz/133 GX 100
				Total this claim	\$3,585.00		
19470	999	DEMCO	OPERATING FUND	OTHER OFFICE SUPPLIES	\$15.29	12/11/2000	Dual Video Cases
			OPERATING FUND	FURNITURE & EQUIPMENT	\$170.00		
			OPERATING FUND	NONPRINTED MATERIALS	\$161.08		
			OPERATING FUND	FURNITURE & EQUIPMENT	\$122.36		
				Total this claim	\$468.73		
19471	1000	DIANA KOOY	OPERATING FUND	TRAVELING EXPENSE	\$25.35	12/11/2000	Stapler, Mileage
			OPERATING FUND	OTHER OFFICE SUPPLIES	\$11.49		
				Total this claim	\$36.84		
19472	1001	DIANE KROS	OPERATING FUND	TRAVELING EXPENSE	\$20.48	12/11/2000	Mileage
				Total this claim	\$20.48		
19473	1002	EDUCATIONAL RESOURCES	OPERATING FUND	NONPRINTED MATERIALS	\$139.90	12/11/2000	CD-Rom - FrontPage software
			OPERATING FUND	NONPRINTED MATERIALS	\$10.00		
				Total this claim	\$149.90		
19474	1003	ELLISON EDUCATIONAL EQUI	OPERATING FUND	LIBRARY SUPPLIES	\$85.00	12/11/2000	Dies - Maple Leaf, Oak Leaf - Rens.
				Total this claim	\$85.00		
19475	1004	FASE'S WATER TREATMENT	OPERATING FUND	BUILDING MATERIALS & SUPP	\$52.50	12/11/2000	Redout
				Total this claim	\$52.50		
19476	1005	GAYLORD BROS.	OPERATING FUND	LIBRARY SUPPLIES	\$21.76	12/11/2000	Hardware/Software Mtnce, Marc Subscri
			OPERATING FUND	FURNITURE & EQUIPMENT	\$91.95		Pymt.(12/1/00-2/28/01)
			OPERATING FUND	MAINTENANCE/SERVICE CON	\$4,287.50		
			OPERATING FUND	OTHER OFFICE SUPPLIES	\$75.92		
				Total this claim	\$4,477.13		
19477	1006	HERITAGE OFFICE PRODUCT	OPERATING FUND	MAINTENANCE/SERVICE CON	\$2,963.00	12/11/2000	Serv. Contracts-Mita 1460 @ DeM & ov
				Total this claim	\$2,963.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19478	1007	HP PRODUCTS CORP.	OPERATING FUND	CLEANING & SANITATION SUP	\$105.63	12/11/2000	Roll Towels, Ice Melter, Vacuum Brush
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$75.05		
			OPERATING FUND	REPAIR PARTS	\$12.94		
				Total this claim	\$193.62		
19479	1008	INGRAM	OPERATING FUND	BOOKS	\$44.69	12/11/2000	Books per attached invoices
			OPERATING FUND	BOOKS	\$27.62		
			OPERATING FUND	BOOKS	\$18.41		
			OPERATING FUND	BOOKS	\$19.14		
			OPERATING FUND	BOOKS	\$5.40		
			OPERATING FUND	BOOKS	\$5.40		
			OPERATING FUND	BOOKS	\$10.14		
				Total this claim	\$130.80		
19480	1009	INSPIRATIONAL BOOK DISTRI	OPERATING FUND	BOOKS	\$51.12	12/11/2000	Books per attached invoices
			OPERATING FUND	BOOKS	\$19.97		
			OPERATING FUND	BOOKS	\$8.77		
			OPERATING FUND	BOOKS	\$27.18		
			OPERATING FUND	BOOKS	\$3.99		
				Total this claim	\$111.03		
19481	1010	J B'S LOCK & KEY SERVICE	OPERATING FUND	BUILDING & STRUCTURES	\$50.00	12/11/2000	Broken Key Extraction
				Total this claim	\$50.00		
19482	1012	JENNIFER L. EVERS	OPERATING FUND	TRAVELING EXPENSE	\$20.30	12/11/2000	Mileage
				Total this claim	\$20.30		
19483	1013	KANKAKEE VALLEY HIGH SCH	OPERATING FUND	BOOKS	\$70.00	12/11/2000	2001 & 2000 Kougar Pride Yearbooks
			OPERATING FUND	BOOKS	\$70.00		
				Total this claim	\$140.00		
19484	1014	KONE, INC.	OPERATING FUND	BUILDING & STRUCTURES	\$170.57	12/11/2000	Reverse Phase Relay repair-Elevator
				Total this claim	\$170.57		
19485	1015	LIBRARY VIDEO COMPANY	OPERATING FUND	NONPRINTED MATERIALS	\$94.70	12/11/2000	Videos
			OPERATING FUND	NONPRINTED MATERIALS	\$5.00		
				Total this claim	\$99.70		
19486	1016	LIBROS SIN FRONTERAS, CO.	OPERATING FUND	BOOKS	\$113.55	12/11/2000	Spanish speaking books
			OPERATING FUND	BOOKS	\$9.00		
				Total this claim	\$122.55		

<i>War Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19487	1017	MBNA AMERICA BUSINESS C	OPERATING FUND	NONPRINTED MATERIALS	\$24.95	12/11/2000	CBD books
			OPERATING FUND	NONPRINTED MATERIALS	\$24.95		
			OPERATING FUND	NONPRINTED MATERIALS	\$41.90		
			OPERATING FUND	NONPRINTED MATERIALS	\$7.35		
				Total this claim	\$99.15		
19488	1018	MBNA AMERICA BUSINESS C	OPERATING FUND	PROFESSIONAL MEETINGS	\$180.66	12/11/2000	FourWinds Resort accommodations-IPL
				Total this claim	\$180.66		
19489	1019	MIDWEST TAPE	OPERATING FUND	NONPRINTED MATERIALS	\$214.94	12/11/2000	Videos-3
			OPERATING FUND	NONPRINTED MATERIALS	\$10.75		
				Total this claim	\$225.69		
19490	1020	NORTHWESTERN INDIANA TE	OPERATING FUND	TELEPHONE	\$26.07	12/11/2000	December Telephone-DeMotte
				Total this claim	\$26.07		
19491	1021	POSTMASTER GENERAL	OPERATING FUND	POSTAGE	\$252.40	12/11/2000	Stamps-200 -\$.33 self stick; 50-\$1.00; 2 200-\$.02; 200-\$.03; 200-\$.04; 100-\$.10
				Total this claim	\$252.40		
19492	1022	PRECISION CONTROL SYSTE	OPERATING FUND	TRANSFER TO LIRF	\$3,585.00	12/11/2000	Escrow Release on Chiller Project
				Total this claim	\$3,585.00		
19493	1023	QUILL	OPERATING FUND	OTHER OFFICE SUPPLIES	\$108.20	12/11/2000	Rolodex, markers, stapler, file trays, dis tabs, etc.
				Total this claim	\$108.20		
19494	1024	REBECCA GIBSON	OPERATING FUND	LIBRARY SUPPLIES	\$28.18	12/11/2000	Counterparts Mtg Expense, Posters, lett
				Total this claim	\$28.18		
19495	1025	RECORDED BOOKS, LLC	OPERATING FUND	NONPRINTED MATERIALS	\$434.40	12/11/2000	AudioBooks
				Total this claim	\$434.40		
19496	1026	REGENT BOOK CO., INC.	OPERATING FUND	BOOKS	\$8.99	12/11/2000	Crafts/ornaments book
			OPERATING FUND	BOOKS	\$1.88		
				Total this claim	\$10.87		
19497	1027	RENSSELAER REPUBLICAN	OPERATING FUND	ADVERTISING & PUBLIC NOTI	\$171.72	12/11/2000	2 Legal Ads-Migration Bid, Rens .Rep.
				Total this claim	\$171.72		
19498	1028	RICHARD RHOADES	OPERATING FUND	EQUIPMENT	\$20.00	12/11/2000	Installed shelves @ DeM. Lib.
				Total this claim	\$20.00		
19499	1029	S & J CHEM-DRY	OPERATING FUND	BUILDING & STRUCTURES	\$1,462.42	12/11/2000	Rensselaer Carpet & Chair Cleaning
				Total this claim	\$1,462.42		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19500	1030	SECURITY COURIERS CORP.	OPERATING FUND	MAINTENANCE/SERVICE CON	\$834.21	12/11/2000	Courier Services-11/3-11/24/00
				Total this claim	\$834.21		
19501	1031	SELECTVIDEO	OPERATING FUND	NONPRINTED MATERIALS	\$44.85	12/11/2000	Videos
			OPERATING FUND	NONPRINTED MATERIALS	\$7.00		
				Total this claim	\$51.85		
19502	1032	SHEILA MAXWELL	OPERATING FUND	TRAVELING EXPENSE	\$286.99	12/11/2000	Mileage, Mtg. Expenses, Postage
			OPERATING FUND	PROFESSIONAL MEETINGS	\$21.39		
			OPERATING FUND	POSTAGE	\$1.13		
				Total this claim	\$309.51		
19503	1033	SHOWCASES	OPERATING FUND	NONPRINTED MATERIALS	\$297.00	12/11/2000	Single CD in Jewel Case w/adhesive ba
				Total this claim	\$297.00		
19504	1034	SPRINT	OPERATING FUND	TELEPHONE	(\$1.06)	12/11/2000	DeMotte & Wheatfield L.D. telephone -D
			OPERATING FUND	TELEPHONE	\$23.33		
			OPERATING FUND	TELEPHONE	\$9.38		
				Total this claim	\$31.65		
19505	1035	THE TIMES-	OPERATING FUND	PERIODICALS & NEWSPAPER	\$199.20	12/11/2000	1 yr. Subscription-EastLake Edition-DeM
				Total this claim	\$199.20		
19506	1036	TYSEN'S COUNTRY GROCER	OPERATING FUND	LIBRARY SUPPLIES	\$40.29	12/11/2000	Counterparts Mtg. Supplies
			DEMOTTE GIFT FUND	LIBRARY SUPPLIES	\$35.96		
				Total this claim	\$76.25		
19507	1037	TYSEN'S FAMILY FOOD CENT	OPERATING FUND	LIBRARY SUPPLIES	\$7.62	12/11/2000	Book Discussion Supplies
				Total this claim	\$7.62		
19508	1038	WHEELER PUBLISHING, INC.	RENSSELAER GIFT FU	BOOKS	\$79.22	12/11/2000	Large Print Books
				Total this claim	\$79.22		
19509	1039	GAIL JUNG	OPERATING FUND	LIBRARY SUPPLIES	\$6.60	12/11/2000	Rensselaer Petty Cash: Postage, Christ
			OPERATING FUND	LIBRARY SUPPLIES	\$6.99		mat'ls, paper cutter blade
			OPERATING FUND	POSTAGE	\$12.67		
				Total this claim	\$26.26		
19510	1040	GAIL JUNG	OPERATING FUND	FUEL, OIL & LUBRICANTS	\$3.00	12/11/2000	Wheatfield Petty Cash: hutch brackets, i
			OPERATING FUND	OTHER OPERATING SUPPLIE	\$4.83		snowblower
				Total this claim	\$7.83		

<i>War Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
19511	1041	GAIL JUNG	OPERATING FUND	POSTAGE	\$4.02	12/11/2000	DeMotte Petty Cash: Postage, fl. light c
			OPERATING FUND	OTHER OFFICE SUPPLIES	\$2.18		Crafts
			OPERATING FUND	REPAIR PARTS	\$3.89		
			OPERATING FUND	LIBRARY SUPPLIES	\$4.94		
Total this claim					\$15.03		

Total Amount of Claims \$432,306.43

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Tuesday, December 05, 2000

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 7 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$432,306.43

Date this 11th day of December, 2000.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Jasper County Public Library on 01/01/1999.



